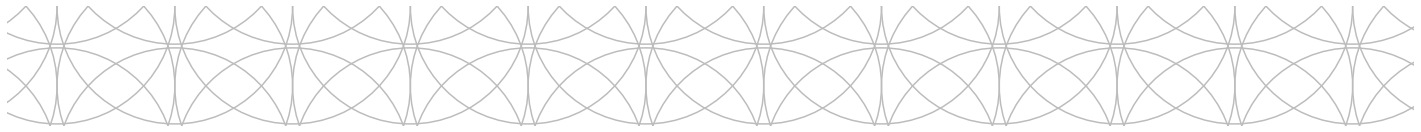


City of Cerritos

Combined Financial Program

2016–2017





*“...Cities are very much
the product of their own ages.”*

Designed as complete urban statements, they bear the unmistakable imprint of their own culture and world view in every street and building. And yet to be successful a city has to be open to continuous development, free to evolve and

• P.D. SMITH

Coverphoto: Numerous renovations and additions were completed at shopping centers throughout Cerritos in 2015–2016. Pictured are Nordstrom Rack and Saks Fifth Avenue Off 5th at the newly-renovated Plaza 183 (formerly Best Plaza), and the new Cheesecake Factory and Dick’s Sporting Goods at the Los Cerritos Center.

CITY OF CERRITOS

City Council

George Ray, Mayor
Naresh Solanki, Mayor Pro Tem
Carol K. Chen
Jim Edwards
Mark E. Pulido

Economic Development Commission

Richard Alegria, Chair
Carmelita Lampino, Vice Chair
Robert D. Buell
Rosalinda Law
Dan Padelford

Fine Arts and Historical Commission

Doris T. Iglesias, Chair
Janet L. Beach, Vice Chair
Nora T. Benzon
Larry Sagert
Anna Titus

Parks and Recreation Commission

James Fong Yee, Ph.D., Chair
Joe Frontino, Vice Chair
Joe A. de Guzman
Jack Reidy
Kit Snider

Planning Commission

Tatiana Yokoyama Bui, Chair
Brad Beach, Vice Chair
Deepak Jhaveri
Becky Lingad
Chuong Vo

Property Preservation Commission

Philip H. Hickok, Chair
John K. Dawson, Vice Chair
Waldo Arballo
Levi A. Javier
Chan-Yong Kim

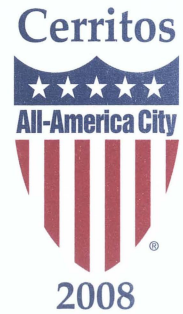
Charter Employees

Art Gallucci, City Manager
Mark Steres, City Attorney
Vida Barone, City Clerk



CITY OF CERRITOSSM

CIVIC CENTER • 18125 BLOOMFIELD AVENUE
P.O. BOX 3130 • CERRITOS, CALIFORNIA 90703-3130
PHONE: (562) 860-0311 • CERRITOS.US



May 2, 2016

Honorable Mayor and Members of the City Council
Chair and Members of the Successor Agency to
the Cerritos Redevelopment Agency

Dear Council and Agency Members:

It is my privilege to present for your consideration the Combined Financial Program for the 2016-2017 fiscal year.

This year's extensive work program has been crafted to preserve and enhance the outstanding programs, services and facilities that continue to be the hallmark of the City of Cerritos. The 2016-2017 budget program continues the City Council's tradition of careful stewardship of the City's finances while serving to further enhance our reputation for innovative and progressive community leadership. The overriding focus of the budget presented herein is on maintaining the City's commitment to our residents, both in terms of providing outstanding programming and events and in maintaining a world-class community infrastructure.

The past year has been filled with tremendous growth and many successes. The City has experienced a boom in both commercial and residential development – a boom which will lead to the creation of more jobs, the generation of additional sales tax revenue and will provide a welcome influx of new residents and patrons to the City. While we are excited by the opportunities that these new developments provide the City, we are eager to continue moving forward to embrace new opportunities and face the challenges of a new year as Cerritos celebrates its 60th Anniversary.

BUILDING FOR OUR FUTURE: THE CERRITOS-ASTOR MUSEUM PROJECT

While focusing on maintaining our existing resources continues to remain a cornerstone upon which the budget document has been built, we are also focused on capitalizing on opportunities to provide our youth and future generations with the development of projects that will have a positive impact in our community for years to come. Our City has a proud history of providing the community with educational and cultural arts facilities that provide innumerable benefits—and that are a source of civic pride—including the Cerritos Library, the Cerritos Center for the Performing Arts and the Cerritos Sculpture Garden. We look forward to the new fiscal year with anticipation for the development of the Cerritos-Astor Museum; a project that will be the City's next in the line of outstanding educational and cultural arts facilities.

This exciting project is the result of the generous gift from the Arthur and Antonia Astor Family Foundation. The gift is valued in excess of \$3 million and includes over 30 vintage automobiles, along with a tremendous variety of antique, fully restored radio broadcast equipment, telephones, record players, televisions, toys, model trains, Art Deco period furniture and other pieces of Americana memorabilia and history.

In order to house the museum, the City will be completing a comprehensive renovation of the interior and exterior of the former Mullikin Medical building, located immediately to the southeast of the Civic Center campus on the corner of Bloomfield Avenue and 183rd Street. The interior of the building will be designed to provide a high-quality, museum grade visitor experience. The exterior of the building will retain its existing footprint and will be redesigned to modernize the building with an architectural style that is cohesive and complementary to the existing facilities within the Civic Center campus.

In its entirety the collection will provide the City and the community with a high-quality regional museum that will serve as a stand-alone attraction and education center for patrons throughout the area. In addition to the museum component, the facility will also be utilized as a special events center in order to host a variety of public, private and corporate events. Further, the facility will also be made available to students of the ABC Unified School District (ABCUSD) and other school districts in the area for educational visits. Upon its completion the museum will serve as an educational center with a focused learning emphasis on American history and the evolution of automotive and communications technology that will become a Cerritos landmark and will be a fitting addition to the Cerritos Civic Center campus.

A LOOK BACK AT AN OUTSTANDING YEAR

In looking forward to the new fiscal year, it is helpful to look back at the accomplishments of the past year in order to understand the baseline levels of service that the 2016-2017 budget is built upon.

The City's Recreation Services Division has continued its mission to encourage the community to live a healthy and active lifestyle by providing a tremendous variety of programming that includes everything from cultural events and activities and athletic and fitness programs to youth sports leagues, seasonal day camps, and excursions to local points of interest.

The programs and services that the Recreation Division provides continue to be well-received by our residents. Registration and participation in the City's various recreation programs exceeded 475,000 patrons; when drop-in facility usage and facility reservations are included, the number of participants increases to 1,650,000.

In 2015 the City was proud to be recognized as a Playful City U.S.A. by KaBoom! for the ninth consecutive year. The award recognizes the City for the quality and breadth of our recreation programs and facilities and is a testament to the City Council's commitment to providing the community with an outstanding variety of quality recreation services.

Celebrating its 22nd year of operation, the Cerritos Center for the Performing Arts continued to remain one of the premier destinations in Southern California for world-class entertainment and special events. During the 2015-2016 season, the Center presented a total of 47 events and educational performances and hosted over 47,000 patrons and

students. Highlights from the 2015-2016 season included performances from Donny Osmond, The Temptations and Neil Sedaka.

In addition to providing an incredible variety of programs, the Center also continued to expand upon its presence as a top tier facility for special event rentals – including weddings, high school proms and corporate events. Within the 2015-2016 fiscal year, the Center anticipates hosting more than 50 such events – and is looking forward to continuing to develop this component of the facility moving into the future.

The Cerritos Senior Center at Pat Nixon Park provides a diverse and enriching complement of programs for seniors in the community. Serving over 600 seniors (age 50 and older) on a daily basis, the Senior Center provides recreational, educational, fitness and wellness classes, health and human services referrals and volunteer opportunities. In addition, the Senior Center is a popular venue available for rent for private functions, including weddings, birthdays, anniversaries and other special events. In 2015-2016 the Center hosted approximately 15,000 patrons over the course of 80 private rental events.

The Cerritos Library continues to remain one of the City’s most popular destinations, hosting an estimated 1,600,000 patrons and circulating over half a million books and materials over the course of the past year. The variety of educational programming that the Library offers consistently attracts a tremendous volume of patrons, as evidenced by the over 21,000 residents that took advantage of this year’s program schedule. In addition to being popular with students of all ages, the Library is one of the City’s most utilized facilities in terms of special events, corporate seminars and various training sessions.

In commemoration of the important history of Asian and Pacific Americans, the Library was pleased to present the Smithsonian Institution exhibition “I Want the Wide American Earth: An Asian Pacific American Story” in January and February 2016. The Cerritos Library participated in the exhibition’s national tour as the library is a Smithsonian Affiliate. The exhibition was complemented by the display of historical and cultural objects loaned by the City of Riverside from the Riverside Metropolitan Museum. The Library also offered cultural performances and presentations by nationally renowned authors Erika Lee, Ph.D. and Lisa See in conjunction with the exhibition.

The provision of Community Safety services is one of the most vital services the City provides. Cerritos is proud to maintain a full-service Sheriff’s Station and Community Safety Department. The Department provides or coordinates services for animal control, civilian disaster communications, code enforcement, community service officers, firefighting, law enforcement, parking control, school crossing guards, station volunteers and strategic planning for disasters. The Department is comprised of seven full-time employees and 41 part-time employees, which includes the City’s 26 crossing guards. In addition, the Department also administers the contract with the Los Angeles County Sheriff’s Department for the provision of policing services within the City. A total of 65 sworn officers and 14 civilian employees are assigned to the Cerritos Station. The assignment breakdown for the Cerritos Station is as follows:

| | | |
|---|---|---------------------------------|
| 1 Captain | 4 Lieutenants | 10 Sergeants |
| 28 Field Deputies (Patrol) | 7 Directed Patrol Officers | 3 Motorcycle Patrol Officers |
| 1 Special Assignment Officer | 1 School Resource Deputy | 1 Traffic Investigator |
| 4 Watch Deputies | 5 Detectives | 2 Custody Assistants (Civilian) |
| 6 Law Enforcement Technician (Civilian) | 5 Secretarial Support Assistants (Civilian) | 1 Crime Analyst (Civilian) |

The City's Public Works Department oversaw the completion of a number of infrastructure capital improvement projects over the past year. Among these projects was the completion of an extension to the City's recycled water system to serve Forest Lawn Memorial Park in the City of Cypress. With the use of recycled water for irrigation on the facility's 100 plus acres, the park is expected to save over 250 acre-feet of potable water annually. The project was jointly funded through a grant from the State of California and Forest Lawn and is expected to generate approximately \$50,000 in revenue annually for the City.

The resurfacing of Studebaker Road from Artesia Boulevard to Alondra Boulevard is currently in progress. Studebaker Road, which is one of the busiest arterial streets in the City, is receiving a complete resurfacing and renovation. The current phase of the project is a continuation of the upgrade of Studebaker Road which began in 2014.

The City also continued to focus on the maintenance and renovation of our residential streets by completing a slurry sealing project of streets within the area bordered by Carmenita Road, Beach Street, Marquardt Avenue and Artesia Boulevard. In addition to this major slurry seal project, the City also resurfaced Durango Avenue, Veracruz Street, Yucatan Place, Sonora Avenue, Semora Avenue and Owen Avenue.

Several playgrounds throughout the City received major improvements this year; new playground surfacing and equipment was installed at Liberty Park and Jacob Park, and new playground equipment was installed at Bettencourt Park. In addition, the racquetball courts at Liberty Park were refurbished.

The Parks and Trees Division continued with an aggressive tree maintenance and trimming program, completing trimming on a total of 6,800 trees over the past year and helping to earn the City recognition as a "Tree City U.S.A." for the 17th consecutive year. In addition to extensive maintenance on the City's urban forest, this past fiscal year has seen the City continue in its commitment to the maintenance of our sidewalk, curb and gutter infrastructure. Over the course of the year, the City replaced over 32,000 square feet of sidewalk, 5,400 linear feet of curb and gutter, and replaced or installed 60 handicap accessible ramps.

The City's water utility continued to provide service to the City's 15,752 active potable water connections and 256 reclaimed water connections. The utility maintains over 180 miles of pipeline and three water wells and pumped 7,809 acre feet of water in FY 2014-15. The City's reclaimed water operation continues to provide landscape irrigation to more than 200 acres of City-owned property, including the majority of the City's medians, parks, parkways, decorative fountains and schools. In addition, the recycled water system transports water to various local agencies, including the ABC Unified School District, Artesia Cemetery, Caltrans, Central Basin Municipal Water District, Cerritos College, Cerritos Post Office, Cerritos Regional Park, City of Lakewood, Valley Christian Schools and Forest Lawn Memorial Park. Various privately owned landscaped areas such as those at the Cerritos Towne Center, portions of the Cerritos Auto Square and some churches, nurseries and housing developments in the City are also irrigated with recycled water. It is estimated that the recycled water operation saved approximately 1.1 billion gallons of potable water in the 2014-2015 fiscal year. The amount of water saved includes all City-served facilities, as well as recycled water that the City sells to the City of Lakewood, Valley Christian Schools and the Central Basin Municipal Water District.

Finally, in order to support the operational volume of the utility, the Water Division has completed a number of infrastructure improvements in the past fiscal year, including

significant renovations to one of the City's three wells, Well C-2 located at the Corporate Yard. The well has received a new stainless steel liner and pumps along with other infrastructure improvements that will have the well back online and in service before the peak summer months.

CERRITOS ELECTRIC UTILITY UPDATE

In response to a prolonged period of energy uncertainty, the Cerritos City Council established the Cerritos Electric Utility in June 2001. In February 2003, the Council authorized the execution of agreements to participate in the Magnolia Power Plant project, in conjunction with other members of the Southern California Public Power Authority (SCPPA). Located in Burbank, the Magnolia Power Project generates clean, reliable and low cost electricity for six area cities including Anaheim, Burbank, Cerritos, Colton, Glendale and Pasadena.

At the end of the 2015-16 fiscal year, the Cerritos Electric Utility will have completed its tenth year of supplying energy to retail customers in Cerritos. In the 2014-15 fiscal year, the Cerritos Electric Utility sold approximately 86,870,286 Kilowatt-Hours (KWh) of power to 303 separate accounts. As required by State-imposed mandates, the Cerritos Electric Utility is limited to selling a maximum of 137,500,000 KWh annually. For the 2015-2016 fiscal year, the utility anticipates a modest increase in the sale of power, increasing its sales volume to 88,000,000 KWh.

For the upcoming year, the Electric Utility's budget of \$6,600,000 is intended to accommodate the increase in load served by the utility. The budgeted funds will also address the costs associated with the State-mandated Cap and Trade program. The Cap and Trade program was established to restore the environment to pre-1990 levels in terms of carbon dioxide content in the atmosphere. Carbon generators such as natural gas fired power plants are required to purchase carbon credits through a complex State-managed auction process. The proceeds generated from this program are expected to be used to fund State-sponsored environmental cleanup and restoration type of activities.

In addition to managing Cap and Trade program expenditures, the Utility continues to work towards addressing Renewable Portfolio Standards (RPS) requirements. The RPS is yet another State-mandate that requires utility companies operating in the State of California to steadily increase incorporation of electricity drawn from renewable sources. By the year 2020, utility companies throughout the State will be required to obtain 50% of their power from natural sources such as solar, wind and geothermal energy.

Since its inception, the Cerritos Electric Utility has relied solely on power received from the Magnolia Power Plant, which uses natural gas as fuel. In the 2013-14 fiscal year the Utility applied for an allocation of hydroelectric power from the Western Area Power Administration (WAPA). In 2015 WAPA announced that approximately 6,500,000 KWh will become available to Cerritos starting in the summer of 2017. This additional resource will provide the Utility with an environmentally friendlier and more cost-effective resource that will reduce the Utility's reliance upon occasional power purchases from the open market that are necessary to supplement power derived from the Magnolia plant in order to meet customer demand. Hydroelectric power from WAPA will not be subject to the State's Cap and Trade requirements.

A YEAR OF SUSTAINED GROWTH: THE CONTINUING EVOLUTION OF THE CITY'S COMMERCIAL AND RESIDENTIAL DEVELOPMENT LANDSCAPE

Over the past few years the City has experienced a significant increase in commercial development, as many commercial property owners continue to invest in the renovation of their shopping centers, providing the City with the benefit of new high-quality tenants, increased employment opportunities and a means for generating additional sales tax revenue. Current commercial development is underway at several of the City's shopping centers, including the Los Cerritos Center, Plaza 183 (formerly Best Plaza), the Cerritos Towne Center and the College Square shopping center. In addition, the Cerritos Plaza Shopping Center has completed a significant renovation project which upgraded the center to feature a new Craftsman design theme, added pedestrian walkways, new public seating areas, installed new drought-tolerant landscape and upgraded the exterior shopping center signage. The enhancements were all completed in Fall, 2015.

The Los Cerritos Center is nearing completion on a major expansion and renovation. The renovation project includes upgraded landscape and new entryways throughout the entire center, new entry signage, and a new pedestrian plaza located adjacent to the newly developed Cheesecake Factory restaurant. Additionally, the project will include the installation of a new sculpture art piece and façade improvements on the southeast portion of the mall, adjacent to the Macy's building, to make way for a new restaurant use. Improvements to the existing mall interior, including new floor tile, lighting, and furniture, are also being completed in an effort to update the experience for mall patrons. Most of the improvements were completed in Fall, 2015 to coincide with the opening of The Cheesecake Factory, Dick's Sporting Goods, and new in-line shops. The final major component of the expansion project, a new luxury movie theater, is anticipated to open in April, 2016.

Located just north of the Los Cerritos Center, the Plaza 183 shopping center (formerly Best Plaza) is also undergoing major renovations, with the demolition and reconstruction of several buildings. The upgraded center features a Santa Barbara-inspired contemporary architectural style and includes new retail and restaurant tenant spaces, new and refurbished landscape, enhanced signage, and a rebranding of the shopping center. New tenants to the center include Nordstrom Rack, Saks Off Fifth, Old Navy, 24 Hour Fitness, Off Broadway Shoes, Blaze Pizza, Habit Burger, and several others. The complete remodel of the shopping center is anticipated to be completed by Spring, 2016.

The College Square shopping center renovation project, currently underway, provides for a remodel of the primary shopping center buildings, and landscaping enhancements throughout the shopping center. In addition, a new In-N-Out Burger restaurant, which opened this past Fall, was added to the shopping center. The new restaurant features outdoor seating and drive-through lanes in keeping with the company's signature prototype design. The remodel of the shopping center buildings is anticipated to be completed in early 2016.

The Cerritos Auto Square continues to be a strong locus of commercial activity in Cerritos. In 2014-2015, Lexus of Cerritos, Cerritos Acura, Norm Reeves Ford, and Dodge-Chrysler-Jeep, all completed comprehensive remodels featuring brand-specific, contemporary architectural designs. In addition, the City is currently reviewing proposals from Nissan, Honda, and Acura to complete similar remodels, which are anticipated to move forward with construction later this year. As a whole, the Cerritos Auto Square sold a record breaking 60,842 cars in 2015, and 2016 sales data indicates that vehicle sales are on track to surpass the record-setting sales figures of 2015.

In addition to continued investment in Cerritos' commercial properties, the City has seen substantial growth in the construction of new residential developments. On the northeast corner of Artesia Boulevard and Bloomfield Avenue, two major residential luxury apartment projects are underway. The first, Aria, will be a 198-unit luxury apartment community featuring upscale recreation facilities and amenities. The leasing office will open in May, 2016, with first move-ins beginning later this year. The second community, Sage, will be a 132-unit luxury apartment complex, designed to complement the design of the Aria project, and will include a clubhouse, fitness area and a courtyard featuring a swimming pool and recreation facilities. Building permits have been issued, and an existing building located on the subject property has been demolished allowing for the construction of the new residential community. To support the anticipated expense of providing municipal services to the residents of these new developments, the two property owners will make annual payments totaling \$84,600 to the City.

The Olson Company recently completed the construction of Plaza Walk, a 25-unit residential townhouse condominium community located at 18810 Pioneer Boulevard. The new townhome development features bench and picnic seating, barbecue units, decorative walkways and landscaping and onsite artwork. All units have been sold and residents have begun to move in to the community. Similar to the Aria and Sage projects, the developer has contributed a one-time payment of \$85,000 and the City will receive compensation from each property owner on an annual basis, in perpetuity, with an increase of 2% each year, in order to offset the expense associated with providing municipal services to the residents.

SIGNIFICANT ACCOMPLISHMENTS IN THE DISSOLUTION OF REDEVELOPMENT

In December 2015, the Successor Agency to the former Cerritos Redevelopment Agency received a Finding of Completion from the California Department of Finance (DOF) pertaining to the dissolution of the former Cerritos Redevelopment Agency. The Finding of Completion serves as confirmation that the Successor Agency has fulfilled all of the obligations associated with the dissolution of redevelopment. The receipt of a Finding of Completion was a major accomplishment that the City has pursued since the commencement of redevelopment dissolution began in 2011-2012.

In light of receiving the Finding of Completion, the Successor Agency prepared a Long Range Property Management Plan (LRPMP) to address the disposition and use of all real properties of the former redevelopment agency. The Successor Agency's LRPMP was comprised of thirty-three former Agency-owned parcels, of which two parcels would be retained for governmental and public use, one parcel (identified as the former ROP parcel on Studebaker Road) would be retained to sell for future development and thirty parcels would be transferred from the Successor Agency to the City of Cerritos for monetary consideration. After review and communication between Successor Agency staff and the DOF, the Successor Agency was pleased to receive a LRPMP approval letter from DOF in December 2015, approving the Successor Agency's LRPMP as submitted.

DEVELOPING A BUDGET FOR POLICIES, PROGRAMS AND ACTIVITIES

The annual budget document of the City of Cerritos represents the most comprehensive expression of the City Council's operating policy. In an era of limited financial resources, the budget process is crucial for many reasons. It provides the principal way in which the City can match its requirements with its resources. More importantly, it is our

organization's best opportunity to review its operations, and to evaluate carefully the effectiveness and success of its prior activities.

The budget is arguably the most important annual consideration of the City Council, because it provides programs and services that affect residents directly. It incorporates the proposed work program for the upcoming fiscal year and the City's five-year capital improvement program.

The City Council's traditional practice has been to allocate funds in the budget on a program basis within all City departments with line item control. Resources are allocated to such programs based on their work program objectives. Each year, due to the significance and magnitude of the project, staff must begin the budget process early in January. The steps involved are as follows:

Departmental Mid-Year Projections. Each department prepares a detailed status report of mid-year expenditure and revenue projections based upon departmental work programs and financial information compiled by the Administrative Services Department.

Annual Mid-Year Budget Review. In late January, the City Manager reviews the Mid-Year expenditure and revenue reports with all of the departments. Upon completion of this review, the Administrative Services Department is able to begin the process of estimating the available fund balances for the current year.

Departmental Budget Submittals to the City Manager. For the upcoming fiscal year, each department prepares and submits preliminary budgets for the City Manager's review.

Preliminary Internal Budget Hearings. The departments are provided the opportunity to make recommendations and justifications of their budget submittals. These proposals are measured against the anticipated needs of the City, the actual accomplishments and results for the previous and present fiscal years, and the availability of revenues for the ensuing year. These detailed internal hearings are held in late February.

Budget Evaluation Process – Alternatives, Priorities and Costing. Priorities are established for determining the increased (or decreased) funding of various programs – particularly in the context of available revenues. A budget is determined that will provide an adequate program of municipal services and necessary support operations in the most cost effective manner.

Preliminary Budget Submittal to City Council. The budget document is submitted to the City Council for formal review prior to the annual statutory deadline of May 25.

While these steps may appear to be quite simple, in reality the process of developing a budget that meets the needs of the community is a complex process that requires a significant commitment of time, energy and thought. The preparation process and the City Council's review sets the tone for the upcoming year's activities; the success of our financial planning is determined by our ability to meet the needs of our community in a fiscally responsible manner.

THE CITY'S FINANCIAL PICTURE

Expenditures. The proposed budget program for the upcoming fiscal year includes a proposal for expenditures of \$99.9 million (inclusive of all fund offsets). While the proposed expenditures for the upcoming year's budget represent a substantial increase over the 2015-2016 budget, it is important to note that this total is inclusive of capital project expenditures and provides for approximately \$6.7 million for the construction and development of the Cerritos/Astor Museum. The museum is the first major capital project the City has undertaken since the beginning of the economic recession and it is an expense that is wholly offset by dedicated revenue from outside sources.

In addition to including the museum project, the budget also includes significant increases associated with the City's contract with Los Angeles County for the provision of Sheriff's services, insurance assessments and increases associated with the cost of employee benefits, particularly as it relates to PERS contributions.

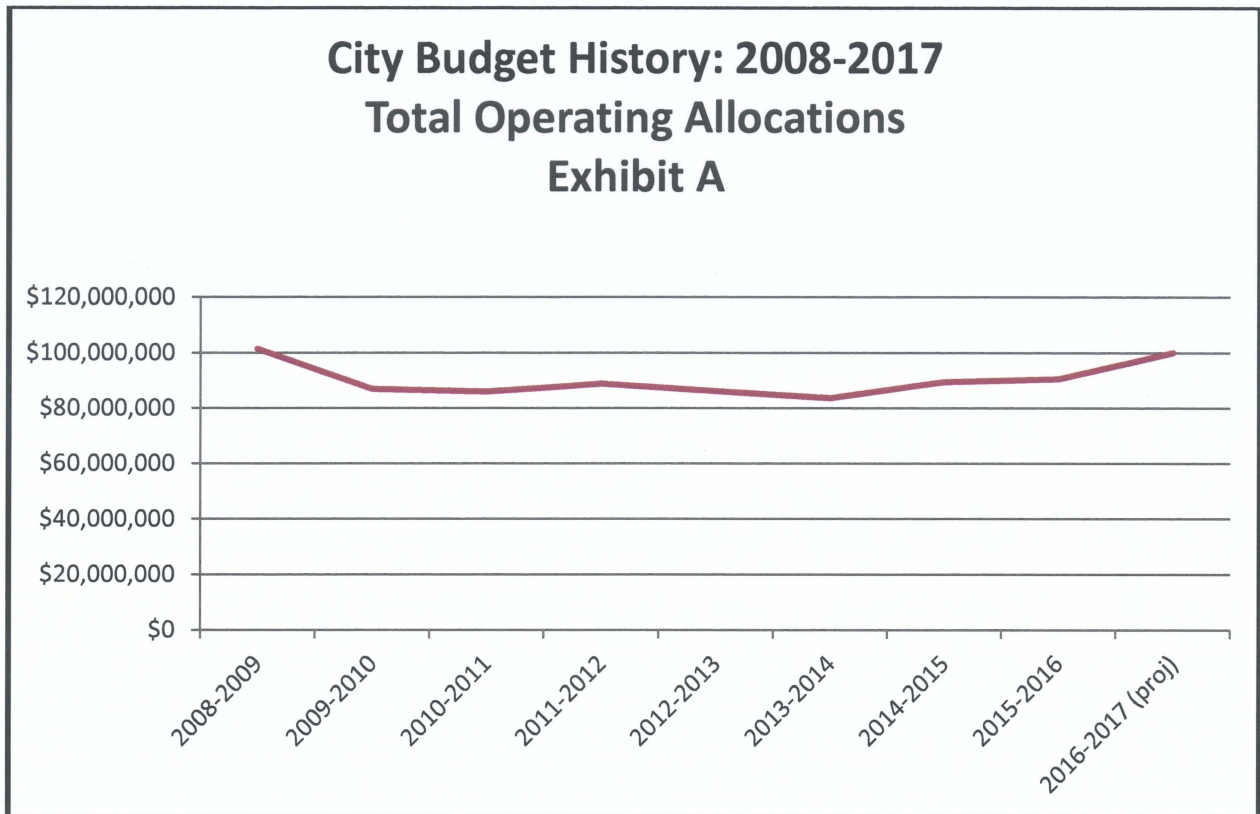
In an effort to manage these increasing costs, the City continues to take an austere approach to any discretionary spending. The City's current fiscal position reflects the continuation of extensive cost reduction efforts across all cost centers of the budget over the past eight years. Budget savings have been achieved through a comprehensive review of every line item, reductions in equipment purchases and other consolidations where possible.

A significant source of cost savings for the City has been the reduction of personnel expenditures through attrition over the past eight years. Since fiscal year 2008-2009, the City has not filled 18 management positions and 40 non-management positions that have been vacated through attrition, resulting in an estimated annual savings of \$6.4 million. As the City's workload has not decreased during this time, staff has addressed the situation through reallocations of workflow and by individual employees assuming additional tasks as necessary. These personnel savings have been augmented by substantial cost reductions throughout all of the City's operational line items.

Despite the inclusion of a major capital development project, the budget for the upcoming fiscal year remains lower than the pre-recession FY 2008-2009 budget of \$101.4 million. It is a remarkable accomplishment when one considers the fact that costs across the board, costs which are out of the City's control – from personnel and contract services expenditures to increases in the costs of insurance, goods and materials – have continued to increase unabated. The City's commitment to limiting expenditures and to the careful stewardship of the City's fiscal resources has never been more evident than in the fact that the City's budget has not increased beyond the levels established eight years ago.

The City's budget history since the 2008-2009 fiscal year is illustrated in **Exhibit A** on the following page.

(This space intentionally blank)



Revenues. For the upcoming 2016-2017 fiscal year, the City anticipates overall revenue of approximately \$94.3 million, which constitutes a \$3 million increase from the prior year's budget amount. Approximately \$16.8 million of this amount is enterprise fund revenue which provides income to the water, reclaimed water, sewer and electric utility functions.

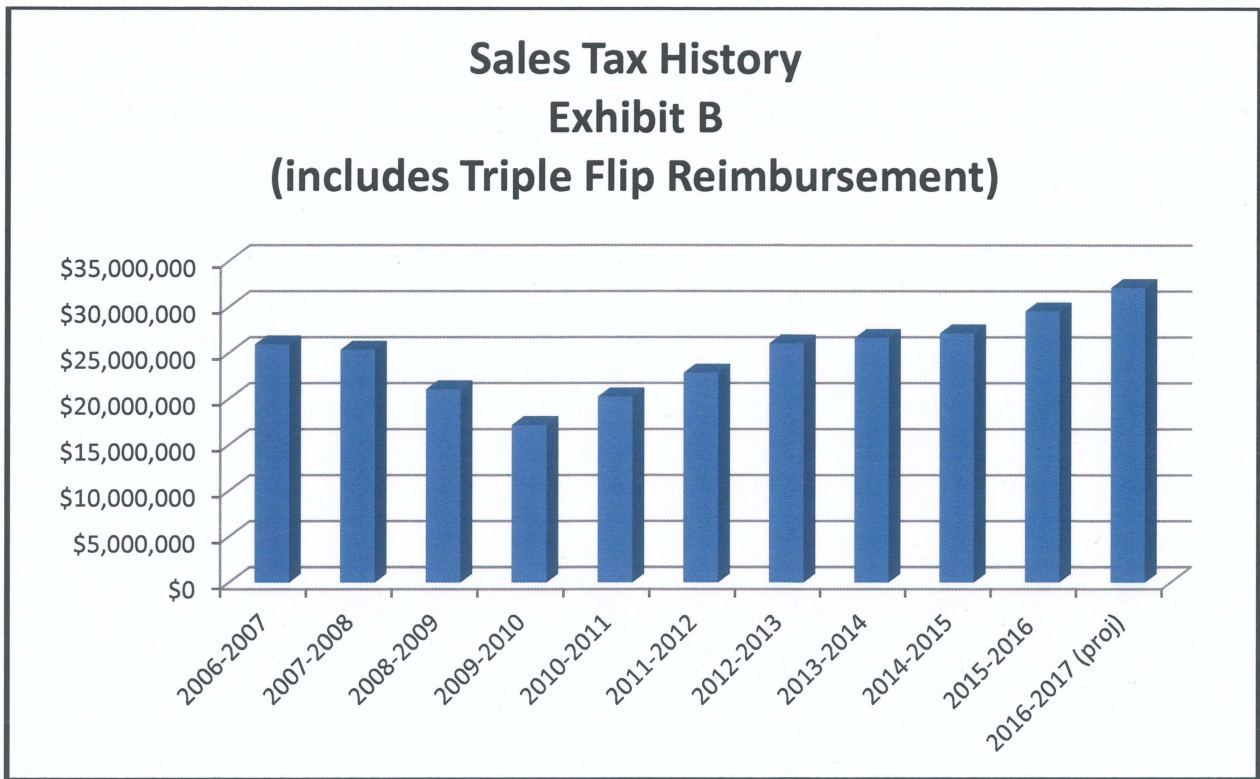
As has been the case throughout a majority of the City's history, sales tax continues to be the City's largest source of revenue, making up approximately 33.9% of the City's operating revenue budget for the upcoming year. The forecast for the upcoming fiscal year continues the positive trend in sales tax revenue growth that the City has experienced since the 2009-2010 fiscal year. For 2016-2017, we are projecting sales tax receipts of approximately \$32 million, which is an increase of approximately \$2.5 million over the 2015-2016 fiscal year. Our optimistic outlook for sales tax projections is justified by the outstanding performance of the Cerritos Auto Square, the continued consistency of our retail centers and the anticipated sales tax contribution of several major new retailers at the Los Cerritos Center, Plaza 183 and at other developments throughout the City.

In addition to sales tax, the City continues to derive a significant amount of revenue from its ground lease portfolio. The portfolio, which includes the properties at the Cerritos Towne Center, Lincoln Station, and the Kia and Jaguar/Land Rover dealerships in the Cerritos Auto Square, generates approximately \$6.9 million in annual revenue for the City's General Fund. Further, a recently approved increase in the City's Transient Occupancy Tax has provided an annual increase of an additional \$400,000 in General Fund revenue since its adoption and implementation last year.

A unique circumstance relating to the ongoing drought in California is the impact it has had on water revenues. Despite the adoption of a rate adjustment that provides for an annual

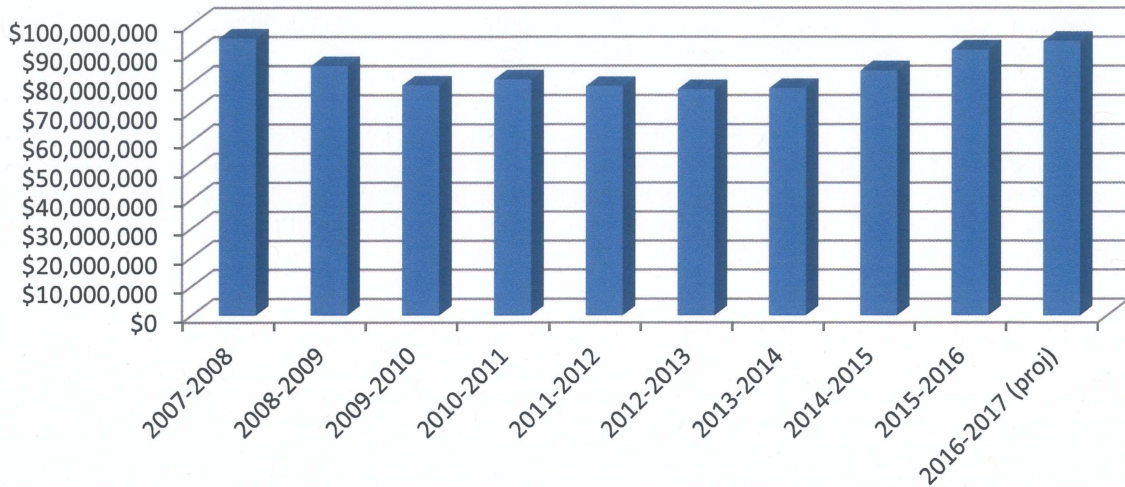
water rate increase of 10% over the next five years, the City's water revenues are projected to decrease by \$200,000 from the FY 15-16 budgeted revenue amount. The decrease comes strictly as a result of water conservation efforts from our residents in response to direction from the Governor to reduce water consumption. While the City is supportive of the efforts that have been taken to reduce consumption and conserve water, the reduction in consumption has had an impact in the operation of the Water Department. Unfortunately, a drop in consumption does not come with a corresponding reduction in operating costs and the utility continues to incur ongoing production and maintenance expenses. Accordingly, the rate increase, which was intended to help offset these expenses, has not had the impact that the City had anticipated as it relates to the development of a reserve fund to address necessary maintenance pertaining to water infrastructure.

The following exhibits provide a graphic representation of the City's recent sales tax and overall revenue history. **Exhibit B** provides information on the City's sales tax generation, whereas, **Exhibit C** illustrates our overall revenue performance and **Exhibit D** provides a breakdown of the City's various revenue sources.

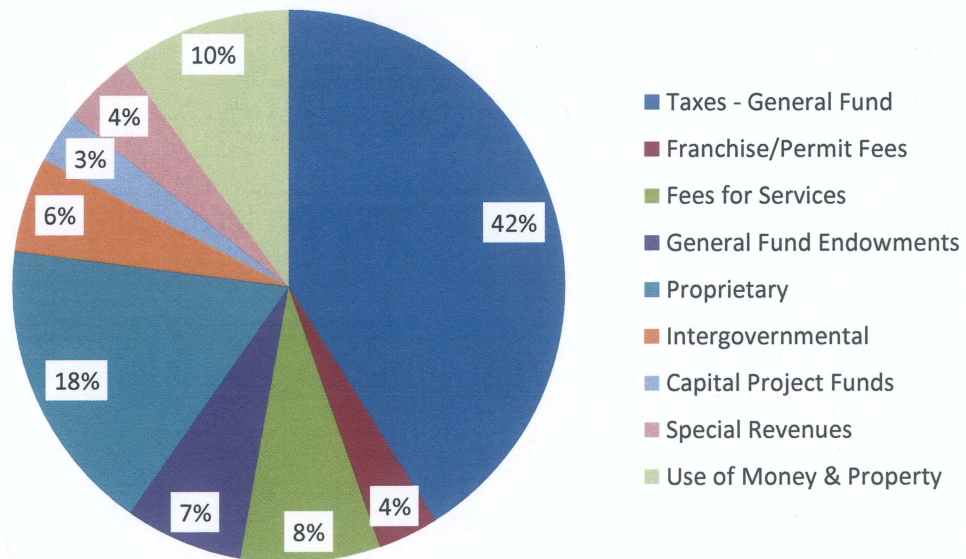


(This space intentionally blank)

Revenues, All City Funds FY 2008-2009 to Present Exhibit C



Projected Sources of Revenue: FY 16-17 Exhibit D



In addition to the 2016-2017 City revenue projection of \$94.3 million, the projected reimbursement revenue total for the Cerritos Successor Agency is \$21.8 million. These funds are set aside for the reimbursement of enforceable obligations of the former Cerritos Redevelopment Agency and are provided to the Successor Agency following approval of the obligations by the California Department of Finance. When combined with the City's revenue the resulting total City/Successor Agency revenue package is \$116.1 million.

Reserves. At the conclusion of the current fiscal year, it is estimated that the City's General Fund reserve, less loans receivable, will be approximately \$59.8 million. As this amount is unrestricted, it is available for use for any purpose deemed necessary by the City Council. For the upcoming year, our current ratio of General Fund cash reserves to the City's operating expenditures is anticipated to be approximately 59.8%. In current local government practice it is believed that reserve levels of approximately five to 10 percent are typical of most agencies.

THE WORK PROGRAM FOR 2016-2017

The upcoming year's financial program reflects the continuation of an austere approach to discretionary spending and is an extension of the fiscal policy that the City has recently implemented. A primary focus of the proposed budget has been on allocating expenditures for maintenance related line items, with an emphasis on the further reduction of any non-essential expenses.

The proposed 2016-2017 operating budget, not inclusive of capital projects and Successor Agency expenditures, is \$86.9 million. This program represents an increase of \$2.4 million, or 2.8%, from the 2015-2016 fiscal year.

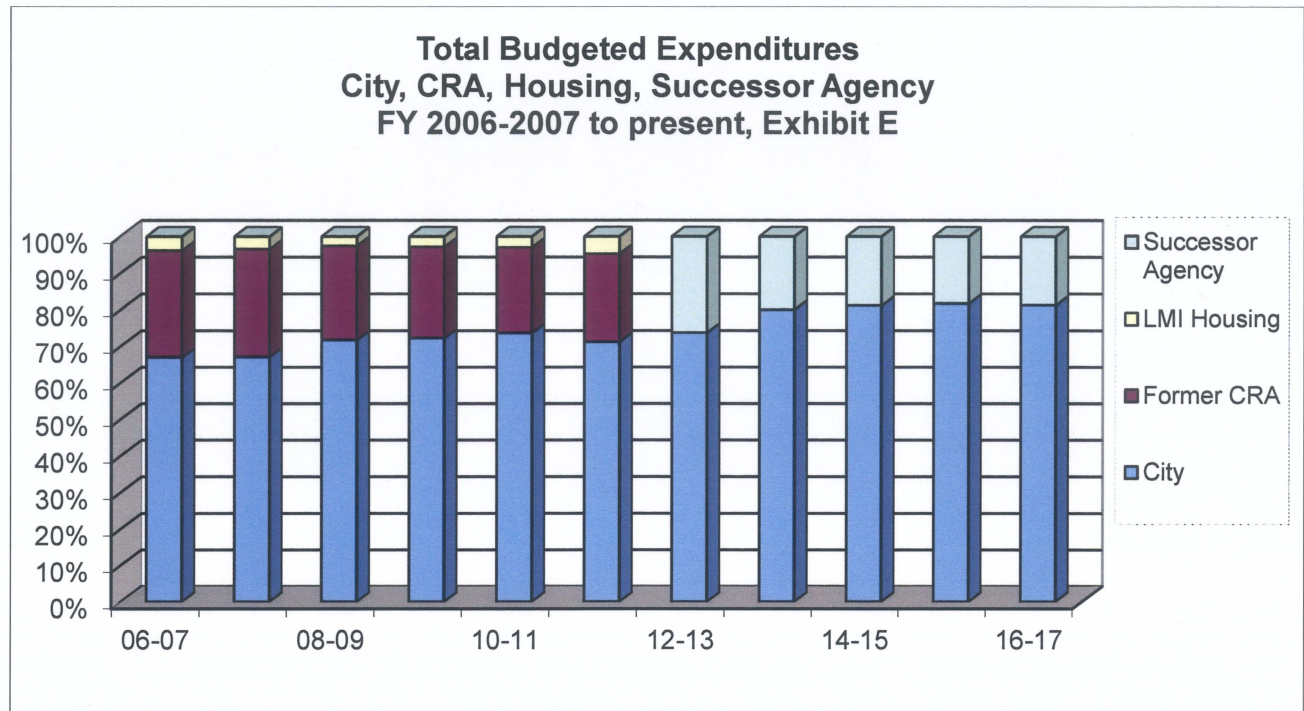
The increase in this year's budget package must be considered in the context of the unavoidable escalation of costs that the City must incur to maintain baseline operations and protect its traditional business model. As noted previously, key expenditure increases include program costs for County-provided Sheriff's services, insurance assessments and increases associated with the provision of employee benefits, particularly as it relates to PERS contributions.

With a proposed capital project program of \$13 million added to the operating budget, the City's expenditure total increases to \$99.9 million.

The proposed budget for the Successor Agency is \$21.5 million. The expenses within the Successor Agency's budget reflect enforceable obligations that have been included on the Recognized Obligation Payment Schedule (ROPS), and are subject to external audit and ultimate evaluation by the Oversight Board.

The combined budgetary total of City and Successor Agency activities for fiscal year 2016-2017 is \$121.4 million. The proposed combined allocation of City and Successor Agency expenditures for the upcoming fiscal year is reflected in **Exhibit E** on the following page.

(This space intentionally blank)



The following is a summary of budgetary highlights by functional area.

Legislative and Administrative Department. The Legislative and Administrative Department serves as the City's "front office" for policy direction and daily administrative guidance, encompassing the offices of the City Council, City Manager, City Attorney and City Clerk.

The budget for the City Manager's office is reflective of the unique responsibilities of the office. The budget continues to include an allocation of approximately \$50,000 to reflect expenses associated with the provision of lobbyist services in Sacramento. Given the critical nature of a number of issues the City is facing, including ongoing litigation regarding the dissolution of redevelopment and other issues, it is crucial that the City have a consistent presence in Sacramento with lawmakers in order to ensure that the City's concerns are conveyed and represented throughout discussions and negotiations regarding these key matters.

As the designated Clerk of the City Council, the City Clerk prepares the agenda for the City's various legislative bodies and acts as the official custodian of the City's vital records. In addition, the City Clerk's office is responsible for administering bi-annual municipal elections. In anticipation of the upcoming 2017 municipal election, the City Clerk's office has increased its Election Expense line-item by \$222,500.

For the Legislative/Administrative Department, total budgeted operating expenditures for fiscal year 2016-2017 are \$2,560,320.

Community Development Department. Through the Advance Planning and Current Planning Divisions and their related cost centers, the Community Development Department is responsible for the oversight of the land-use and economic development functions of the City.

For the 2016-2017 fiscal year, the City's contract with Los Angeles County for Building and Safety Services will be decreased by \$275,000. This reduction is a result of anticipated decreases in plan check and building permit activity as a result of the conclusion of a number of significant commercial and residential developments over the past year.

In the Advance Planning budget, Trip Reduction expenses have been decreased by \$230,000 as a result of the completion of a project to upgrade transit-related amenities at approximately 40 of the City's bus stops. This is a project that was wholly funded by AB 2766 (AQMD) funds, which are restricted for use on transit-related items.

The total proposed operating expenditures for the Community Development Department are \$5,632,400.

Public Works Department. With such diverse functions as engineering, traffic management, parks maintenance, sewer maintenance, facility maintenance, trash collection, recycling and custodial services, the Public Works Department is responsible for maintaining the infrastructure that is essential for the day-to-day operation of our community. Staff from the department also supervise the construction of the City's capital improvement projects.

While ongoing economic factors have conspired to limit the City's ability to take on ambitious and costly new infrastructure development projects, the City has become more reliant than ever on the upkeep and maintenance of our existing facilities. The City's Maintenance Division is charged with the crucial task of maintaining these facilities while operating within the parameters of a streamlined budget.

The budgets for the Maintenance Division's five operating cost centers (General, Street, Vehicle, Facility and Swim Center Maintenance) have been streamlined significantly over the past several years. As a result of these efforts, the Division continues to operate within a budget that is fiscally efficient; yet, because the budget has not increased at the pace of the growth of the national economy, the Division is faced with the proposition of doing more with fewer resources. The Maintenance Division is projecting an overall increase of approximately \$71,000; an increase that is largely composed of fixed personnel expenses and increases in the price of materials. The increase has been partially mitigated through a reduction in anticipated contingency maintenance funds and staff's ability to address a majority of the City's maintenance needs internally.

Total facility maintenance costs for 2016-2017 are projected to be \$9.4 million, reflecting the total budget for the Maintenance Division and Environmental Services cost centers.

The City's Parks Division is responsible for the upkeep and maintenance of over 30,000 trees, 21 parks and all of the center medians in the street system. In an effort to keep pace with the demanding maintenance needs of the City's urban forest, the Parkway Trees Division has an increase of \$100,000 within its Professional Services line-item. This increase reflects the City Council's commitment to maintaining the City's trees through the approval of a contract for tree trimming services to supplement the City's existing staff. The supplemental assistance will allow for the continued maintenance of the health of the City's trees in an efficient and timely manner.

The total budgeted expenditure for the Public Works Department is \$16,874,530 for fiscal year 2016-2017.

Department of Water and Power. Of the many varied services that the City provides, none is more important than the provision of clean drinking water. As the City Council is aware, an annual rate increase of 10% per year over the course of seven years was recently approved. As originally intended, the increase was implemented to insure that the costs charged to residents were sufficient to cover the cost of the City's water operation and to provide sufficient funding for the ongoing maintenance of the City's water infrastructure. As previously mentioned, the outstanding water conservation efforts of our residents has resulted in an approximate 25% decrease in consumption, which has correspondingly caused a decrease in revenue. Despite this decrease, the cost of producing water and maintaining the City's water infrastructure have continued to increase. Accordingly, the decrease in consumption and the increase in maintenance and production expenses has resulted in an operational deficit of approximately \$300,000 despite the referenced water increase.

At the Division level, a number of substantial changes are proposed for the Water Production and Distribution cost center moving in to the new fiscal year. Among the changes, the cost center is anticipating a \$225,000 increase in its Water Well Pumping Assessment line item that is reflective of projected increases that are anticipated to be imposed by the Water Replenishment District. As a partial offset to this increase, expenses associated with Leased Water Rights are proposed to decrease by \$184,000.

The Water Operations Division continues with its work of maintaining the City's water infrastructure, including all of the water meters in the City. As part of this work program, the Division has budgeted for a \$110,000 increase in its Water Meters line item as a result of the Division's participation in a new Smart Water Meter pilot program. Upon full implementation, the Smart Water Meter pilot program will lead to substantial improvements in customer access to water usage information and will serve to improve the Division's efficiency in completing meter reads and bill processing. Finally, the Reclaimed Water Division has budgeted a decrease of \$217,000 in its Water Production Equipment line item following the conclusion of a number of maintenance projects over the course of the past year.

The City's Electric Utility operations budget is projecting an overall decrease in expenditures of \$337,000 from the 2015-2016 fiscal year budget. While the Division does have a variety of operational increases associated with the Utility's growth and an increase in consumer demand for electricity provided by the City, the Division's decrease in expenditures is accounted for within its Fuel Expense line item, which has a projected reduction of \$484,000 due to significant decreases in the price of natural gas commodities.

The total proposed operating expenditures for the Department of Water and Power for FY 16-17 are \$15,543,000

Community and Safety Services. The Community and Safety Services Department continues to administer the City's social, recreational and safety activities. The importance and visibility of these functions is summarized by the Department's motto, "building community through people, parks and programs."

Public safety continues to remain a primary priority for Cerritos residents. The City takes its role in the provision of public safety seriously and seeks to provide the highest level of service in the most financially responsible and organizationally efficient manner possible. For the 2016-2017 fiscal year, the Community Safety budget includes an increase of \$884,000 in its Police and Safety Services line item that reflects current workload requirements and corresponds to anticipated increases in the City's contract with Los

Angeles County for the provision of law enforcement services. It is important to note that public safety remains the single most expensive component of the City's budget, accounting for a total commitment of approximately \$14.1 million for the upcoming fiscal year.

The Community Participation budget continues to reflect a commitment to the community's non-profit and human services agencies, with allocations that reflect the City's compassion while remaining fiscally responsible. The proposed Community Program allocation remains largely unchanged from the 2015-2016 fiscal year, with funding proposed at \$162,530 for the Community Participation Division and \$61,630 (a modest increase of \$1,370) for the Senior Center budget.

The Recreation Services Division provides a diverse and enriching program of recreational and cultural programming, excursion opportunities, sports and fitness programs and facility rentals that serve to meet a broad variety of interests within the community. Community involvement in recreation programs for the 2015-2016 fiscal year is estimated at 475,000 residents; when drop-in facility usage and facility reservations are included the participation volume increases to 1,650,000 patrons. Despite this tremendous volume of participation, the Recreation Services Division budget does not have any significant changes to its operating budget for the 2016-2017 fiscal year outside of anticipated fixed personnel expenditure increases.

The total Recreation Services Division budget is \$5.9 million, which includes \$484,000 for the Golf Course and \$1.2 million for the Swim/Fitness Center. Total budgeted expenditures for the Community and Safety Services Department are \$24.7 million.

Administrative Services Department. The Administrative Services Department encompasses such functional areas as budget administration, communications, finance, human resources, support services, management information systems and the operations of the Cerritos Library. While many of these functions are not visible to the community at large, they remain vital to the delivery of City services to our residents.

The proposed budget for the Water Billing Division for the upcoming year includes a requested increase of \$68,000 for the acquisition and implementation of new software to operate the City's water billing processing system. The new system will be a significant upgrade to the existing system and will serve to enhance efficiency and accuracy, which will provide a benefit for both staff and residents.

Proposed expenditures within the Human Resources/Risk Management Division remain unchanged from the program approved for the 2015-2016 fiscal year, with the exception of expenditures within the Insurance-General line item. This item is showing an \$80,000 increase as a result of increases to both general liability and property insurance rates.

The Support Services and Property Control Divisions are responsible for the purchasing of supplies and equipment, oversight of office equipment lease agreements, contract cost and bid analysis, inventory and maintenance of operational supplies and management of the equipment and property control program.

The Property Control cost center has included a requested allocation of \$860,000 for a variety of capital equipment acquisitions. The capital equipment program provides for the necessary replacement of vehicles, tools and field and office equipment that may have reached the end of its service life span or that is no longer operational. This budgeted amount also includes contingencies of \$100,000 each for urgent computer maintenance and library equipment.

The Management Information Systems Division is charged with the management and maintenance of the City's increasingly sophisticated and technologically advanced computer network. This work includes the maintenance and operation of all of the City's servers as well as the provision of public Internet access at the Cerritos Library. For the upcoming fiscal year the Division's budget remains largely unchanged, with a vast majority of the work associated with the Division's activities being handled by in-house staff.

As the City Council is aware, the Cerritos Library is one of the City's most popular facilities, attracting close to 1.6 million patrons on an annual basis. The recently completed Teen Studio has been well-received and is an outstanding resource for students throughout the community. For the 2016-2017 fiscal year the Library is not anticipating significant changes to its budget.

Total budgeted expenditures for the 2016-2017 fiscal year for the Administrative Services Department are \$15.2 million.

Theater Department. The Cerritos Center for the Performing Arts has developed a well-earned reputation for curating a unique and diverse program schedule, while presenting it in a world-class facility with a premium emphasis placed on providing an outstanding guest experience.

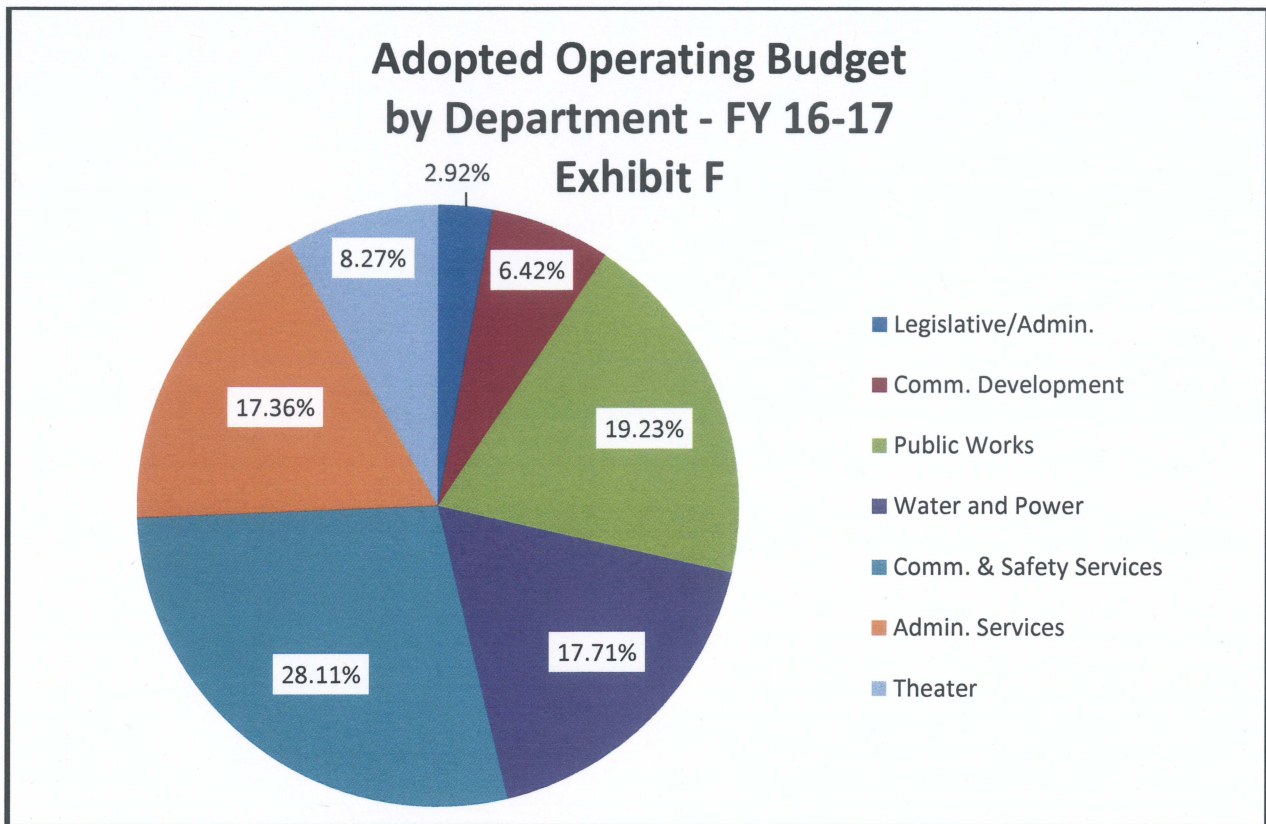
As part of the CCPA's continued growth, the City is pleased to be partnering with 3-D Theatricals for the presentation of a Broadway show series. This is a unique opportunity to work with a renowned production company to attract and present top-caliber Broadway performances. Through the partnership, which is structured in an expenditure/revenue sharing manner, the CCPA will present approximately 30 performances in addition to the 60 City-sponsored events for the 2016-2017 season. Staff is excited by the opportunities presented by the relationship with 3-D Theatricals as it will help to maximize the use of the facility, while attracting new patrons and providing quality programming.

In addition to the partnership with 3-D Theatricals, the CCPA continues to actively market the Center as a premier venue for private rental events, including weddings, proms and corporate meetings.

To accommodate the increase in performances, the CCPA's budget is anticipating an increase of \$1.3 million from the 2015-2016 fiscal year budget. The increase relates largely to increases in performer fees, staffing needs and marketing expenses necessary to support the added volume of performances the Center will be hosting. The increase in CCPA operating expenditures is offset by a corresponding increase in revenue of approximately \$1.3 million in additional box office ticket sales and facility rental revenue that is forecast for the upcoming fiscal year. For fiscal year 2016-2017 the total proposed Theater Department budget is \$7.2 million.

The upcoming year's proposed expenditure allocations for all departments follow and are shown in **Exhibit F** on the following page.

(This space intentionally blank)



CAPITAL IMPROVEMENT PROGRAM

The 2016-2017 recommended City Capital Improvement Program (CIP) consists of approximately \$13 million in project expenditures. Among the projects included within this year's CIP is the development of the Cerritos-Astor Museum, with a projected development budget of \$6.7 million. The remaining \$6.3 million budget is allocated to projects that are focused on the maintenance and upkeep of the City's existing facilities and infrastructure.

Parks and Open Space. This year's budget for parks and open space-related items is \$1.3 million. Among the highlights of the program are proposals for the resurfacing of the playground surface and replacement of the playground equipment at Friendship and Brookhaven parks. The City's annual allocation of Community Development Block Grant funds will be used to complete the resurfacing of both parks.

Additionally, an allocation of \$300,000 is proposed for the renovation of the Liberty Park Annex Building. This is a project that has been generously funded through the receipt of a grant from the Los Angeles County Board of Supervisors. An allocation of \$500,000 for Phase 1 of the ball field renovation and upgrade project at Cerritos Park East is also included within the proposal. The initial phase of this project will provide for upgraded field lighting, removal of a landscape berm and fencing improvements.

Government Buildings. Approximately \$7.7 million has been allocated for capital projects related to government buildings. A large majority of this allocation will be dedicated to the construction and development of the Cerritos-Astor Museum. This project, which was approved by the City Council earlier this year, will provide for the renovation of a 33,000 square-foot, two-story former office building in order to house a museum-grade collection of

vintage automobiles, antique, fully restored radio broadcast equipment, telephones, record players, televisions, toys, model trains, Art Deco period furniture and other pieces of Americana memorabilia and history. The project's construction will be wholly funded through a combination of Redevelopment Property Tax Trust Fund (RPTTF) revenue and other outside funding sources. The project will not require the use of General Fund monies to complete.

Street Projects. The City's commitment to ongoing street maintenance is demonstrated by the 2016-2017 capital allocations for residential and arterial street maintenance. For the upcoming fiscal year street maintenance allocations of approximately \$1.94 million have been proposed. The proposal includes the following street-related projects:

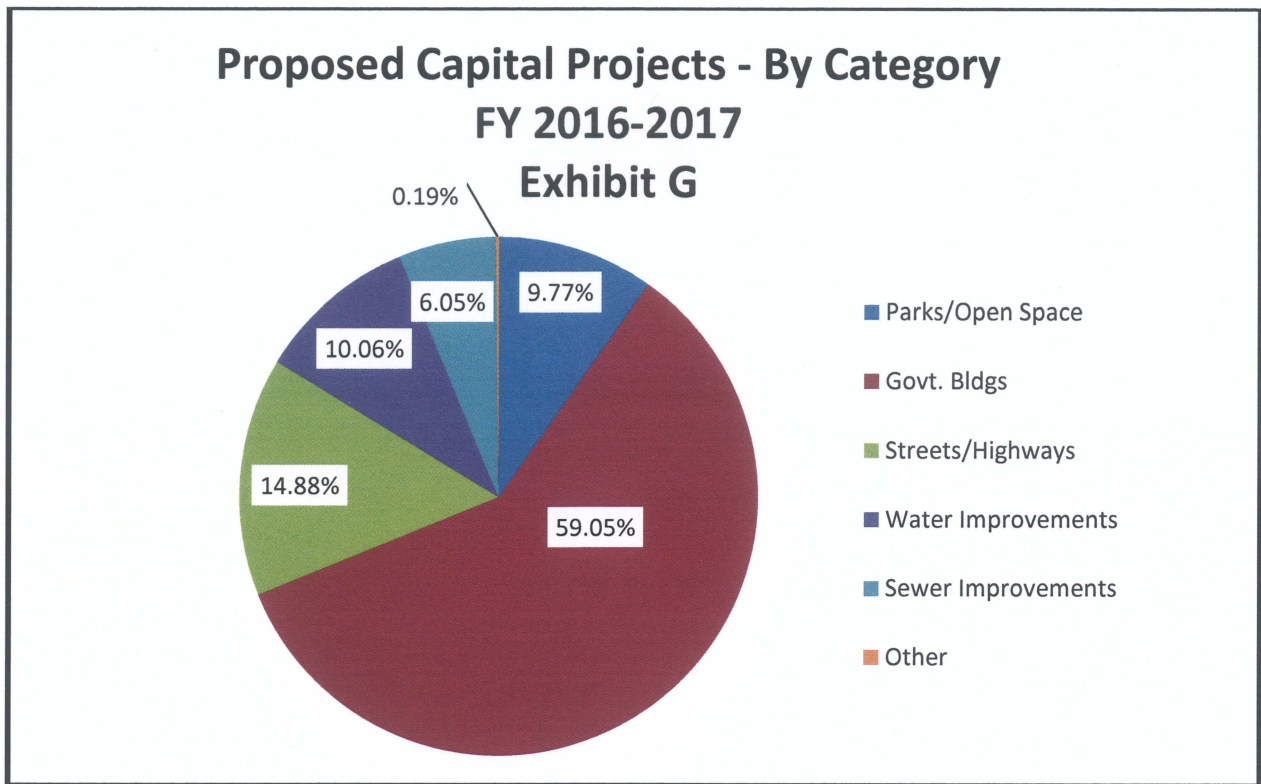
| Project | Project # | Proposed Amount |
|--|-----------|-----------------|
| Sidewalk, Curb and Gutter Rehabilitation | 13054 | \$250,000 |
| Alley Rehabilitation – Palo Verde/Droxford | 13057 | \$185,000 |
| Wheelchair Accessible Ramps | 13086 | \$25,000 |
| Arterial Street Slurry Seal | 14077 | \$100,000 |
| Residential Street Rehabilitation | 14088 | \$400,000 |
| Parkway Planter Improvements | 14099 | \$78,000 |
| Del Amo Boulevard Rehabilitation | NEW | \$730,000 |

The Del Amo Boulevard Rehabilitation is a three phase project that is intended to renovate and repair the north side of Del Amo Boulevard from Bloomfield Avenue to Studebaker Road (as the Council is aware, the south side of Del Amo is not within the City's jurisdiction). The first phase of the project will complete the repair of Del Amo between Bloomfield Avenue and Norwalk Boulevard. Ultimately, the completion of repairs to Del Amo will serve to improve traffic circulation on this crucial arterial street.

Water Improvements and Other Projects. With over 15,000 residential and commercial accounts, the City's water system is the ultimate "essential" service for the health and welfare of the community. For the 2016-2017 fiscal year a total of \$2.1 million has been budgeted for various water and sewer improvements. Within this allocation, \$100,000 has been budgeted for compliance with National Pollutant Discharge Elimination System (NPDES) requirements and a total of \$200,000 has been budgeted for the replacement of mainline butterfly valves within the City's water system. Major projects for the upcoming year also include a \$674,000 allocation for the relocation of various water utility amenities associated with the ongoing expansion of the Interstate 5 freeway. The expenses incurred by the City on this project will be wholly reimbursed by CalTrans as part of the overall scope of the widening project.

A summary of the proposed Capital Improvement expenditures is provided in **Exhibit G** on the following page.

(This space intentionally blank)



A VIEW TOWARDS THE FUTURE, AN EYE ON THE PRESENT

The recent boom in commercial and residential development throughout Cerritos, a robust commercial sales tax environment and the pending development of what promises to be a tremendously popular regional museum has the City primed for an exciting new year. While we look forward to the promise the 2016-2017 fiscal year holds, it is vital that we maintain our commitment to careful fiscal stewardship and on the continued maintenance of our world class facilities and infrastructure. It is that commitment that has served to facilitate Cerritos' well-deserved reputation for providing our residents with unparalleled facilities, services and programs within one of the well-maintained communities in the region.

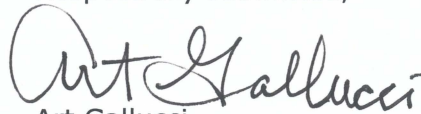
While we remain focused on the careful management and maintenance of the City's physical and financial assets, the City must continue to maintain a vision for the future as we seek to identify additional revenue resources that will be crucial in helping to address ever-increasing expenditures for the provision of mission critical services. This vision, and the identification of additional long-term revenue resources, must be carried out within the context of the City's reputation for developing progressive and innovative solutions to securing the City's long-term fiscal health.

The budget that is presented within these pages has been crafted with the intent of providing a program that is measured and balanced in the services that will be provided and in the projects that will be completed. A primary focus has been on the continued maintenance of our infrastructure while also seeking to continue in the provision of outstanding programming at our parks, library, senior center and performing arts center. Ultimately, the budget has been developed with the best interests of our residents foremost in our hearts and minds and with the deliberate intention of continuing to provide them with the high caliber services and programs that they have grown to expect.

The preparation of this budget would not be possible without the vision, support and leadership of the City Council. It is because of the City Council's unflagging guidance and leadership that the City continues to flourish and we are proud to present a budget that reflects your vision and priorities for our community.

It continues to remain my great pleasure and honor to serve as your City Manager. The unified spirit of collaboration and community continue to remain the great hallmarks of our City Council's leadership and serve as the foundation on which the City's past and future successes are built. It is that tremendous spirit of collaboration that continues to fill me with hope and excitement as we move forward into another promising year for the City of Cerritos.

Respectfully submitted,

A handwritten signature in black ink that reads "Art Gallucci". The signature is written in a cursive, flowing style.

Art Gallucci
City Manager

TABLE OF CONTENTS

| | <u>Page</u> |
|---|-------------|
| Combined Program Expenditures | i |
| Authorized Full-Time Positions by Department | ii |
| City of Cerritos Financial Program: | |
| Summary of Fund and Estimated Balances | 2 |
| General Fund | 3 |
| Cerritos Center for the Performing Arts Trust Fund | 4 |
| Earthquake Special Fund | 5 |
| Art in Public Places Trust Fund | 6 |
| Advanced Repayment Holding Fund | 7 |
| Cerritos/Astor Museum Endowment Fund | 8 |
| Street Improvement Fund | 9 |
| Los Coyotes Lighting District Fund | 10 |
| Measure "R" Fund | 11 |
| AQMD Special Fund | 12 |
| Proposition A Fund | 13 |
| Proposition C Fund | 14 |
| AD #6 Maintenance District Fund | 15 |
| Drainage Fund | 16 |
| SB 821 Fund | 17 |
| COPS SB 3229 Fund | 18 |
| Local Law Enforcement Grant Fund | 19 |
| Environmental Fund | 20 |
| City Housing Asset Fund | 21 |
| Community Development Block Grant Fund..... | 22 |
| Municipal Improvement Fund | 23 |
| Equipment Replacement Fund | 24 |
| Sewer Fund..... | 25 |
| Water Fund | 26 |
| Reclaimed Water Fund..... | 27 |
| Electric Utility Fund | 28 |
| Successor Agency Redevelopment Property Tax Trust Funds | 29 |
| Successor Agency Fiscal Agent Bond Reserve Funds | 30 |
| Resources by Revenues and Uses of Funds | 32 |

Departmental Operating Budgets

| | |
|--|-----|
| Legislative and Administrative: City Council | 48 |
| Legislative and Administrative: City Manager | 52 |
| Fine Arts and Historical Commission | 58 |
| Legislative and Administrative: City Attorney | 62 |
| Legislative and Administrative: City Clerk/Treasurer..... | 66 |
| Department of Community Development | 72 |
| Planning Commission | 82 |
| Economic Development Commission | 86 |
| Successor Agency | 92 |
| Bond Interest, Redemption and Loans | 96 |
| Department of Public Works | 102 |
| Department of Water & Power | 132 |
| Department of Community & Safety Services | 150 |
| Property Preservation Commission | 168 |
| Parks & Recreation Commission | 172 |
| Department of Administrative Services | 178 |
| Theater Department..... | 202 |
| Capital Improvement Program..... | 222 |
| Appendices | |
| Appendix A | |
| Resolutions Nos. 2016-13 and CSA 2016-1 adopting 2016-2017 Combined Financial Program | 254 |
| Appendix B | |
| Resolution No.2016-15 adopting 2016-2017 Annual Appropriation Limit | 265 |
| Appendix C | |
| Chart of Expense Accounts and Definitions | 268 |
| Appendix D | |
| Acronyms | 278 |
| Appendix E | |
| General Plan Legend | 282 |
| General Plan Map | 283 |
| Recreation Facilities Map | 285 |

| | <u>Page</u> |
|--------------------------------------|-------------|
| Project Area Maps | 287 |
| Freeway Buffer Project Map | 291 |
| Towne Center Area Map | 293 |
| Appendix F | |
| City of Cerritos Demographics..... | 297 |
| Appendix G | |
| Employee Classification Tables | 300 |

City of Cerritos
and
Successor Agency to the
Cerritos Redevelopment Agency
Combined Program Expenditures
Fiscal Year 2016-2017

| <u>CITY OF CERRITOS</u> | <u>Personnel</u> | <u>Operations and Maintenance</u> | <u>Capital Outlay</u> | <u>Expenditures</u> |
|-----------------------------------|-------------------|---|---------------------------|---------------------|
| Legislative & Administrative | 1,521,840 | 985,980 | - | 2,507,820 |
| Community Development | 2,387,464 | 3,240,950 | 5,000 | 5,633,414 |
| Public Works | 7,790,134 | 9,074,855 | 3,440 | 16,868,429 |
| Water & Power | 2,056,525 | 13,487,207 | 2,900 | 15,546,632 |
| Community & Safety Services | 8,094,726 | 16,572,480 | 1,000 | 24,668,206 |
| Administrative Services | 8,703,400 | 5,630,970 | 863,590 | 15,197,960 |
| Theater | 3,602,480 | 3,649,980 | 4,500 | 7,256,960 |
| Capital Projects | - | - | 13,027,320 | 13,027,320 |
| Salary/Fringe Benefit Contingency | 1,020,000 | - | - | 1,020,000 |
| TOTAL CITY | <u>35,176,569</u> | <u>52,642,422</u> | <u>13,907,750</u> | <u>101,726,741</u> |
| <u>CERRITOS SUCCESSOR AGENCY</u> | | | | |
| Enforceable Obligations | - | 21,479,293 | - | 21,479,293 |
| TOTAL SUCCESSOR AGENCY | <u>-</u> | <u>21,479,293</u> | <u>-</u> | <u>21,479,293</u> |
| GRAND TOTAL | | | | <u>123,206,034</u> |

Authorized Full-Time Positions

By Departments

| | <u>2014-2015 APPROVED</u> | <u>2015-2016 APPROVED</u> | <u>2016-2017 PROPOSED</u> |
|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| Legislative & Administrative | 6 | 6 | 6 |
| Community Development | 17 | 18 | 16 |
| Public Works | 67 | 66 | 61 |
| Water & Power | 16 | 14 | 14 |
| Community & Safety Services | 30 | 30 | 30 |
| Administrative Services | 52 | 50 | 48 |
| Theater Department | <u>13</u> | <u>12</u> | <u>12</u> |
| TOTAL | <u>201</u> | <u>196</u> | <u>187</u> |

City of Cerritos

and

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2016-2017

Statement of Fund Balances and Reserves

-- Unaudited --
City of Cerritos and
Successor Agency to the Cerritos Redevelopment Agency
Summary of Fund and Estimated Balances
For Fiscal Year 2016-2017

| | Beginning Balance | Revenues | Expenditures | Operating Surplus/ (Shortfall) | Fund Transfer | Ending Balance | Loan/ (Receivable) | Estimated Balance |
|--|----------------------|-------------------|----------------------|--------------------------------------|--------------------|--------------------|-----------------------|----------------------|
| City Governmental Funds/ | | | | | | | | |
| Internal Service Fund | | | | | | | | |
| General Fund | 142,781,050 | 66,341,180 | (62,459,950) | 3,881,230 | (6,149,455) | 140,512,825 | (87,364,409) | 53,148,416 |
| CCPA Endowment Fund | 9,452,580 | 172,200 | - | 172,200 | - | 9,624,780 | - | 9,624,780 |
| Earthquake Fund | 2,632,340 | 23,700 | - | 23,700 | 115,920 | 2,771,960 | - | 2,771,960 |
| Art in Public Places | 223,370 | 85,600 | (15,000) | 70,600 | - | 293,970 | - | 293,970 |
| Advanced Repaymt. Holding Fund | - | - | - | - | - | - | - | - |
| Cerritos/Astor Museum Endowment Fund | 3,451,990 | 6,312,300 | (6,670,000) | (357,700) | - | 3,094,290 | - | 3,094,290 |
| Total General Fund | 158,541,330 | 72,934,980 | (69,144,950) | 3,790,030 | (6,033,535) | 156,297,825 | (87,364,409) | 68,933,416 |
| Special Revenue Funds | | | | | | | | |
| Street Improvement Fund | 183,355 | 1,164,900 | (4,508,080) | (3,343,180) | 3,344,180 | 184,355 | - | 184,355 |
| Los Coy. Lighting District | - | 100,090 | (1,106,690) | (1,006,600) | 1,006,600 | - | - | - |
| Measure "R" | 340 | 569,510 | (569,510) | - | - | 340 | - | 340 |
| AQMD | 309,280 | 57,300 | (62,750) | (5,450) | - | 303,830 | - | 303,830 |
| Proposition A | 1,219,070 | 1,051,630 | (922,450) | 129,180 | - | 1,348,250 | - | 1,348,250 |
| Proposition C | - | 773,510 | (765,150) | 8,360 | - | 8,360 | - | 8,360 |
| AD#6 | 158,410 | 56,100 | (50,000) | 6,100 | - | 164,510 | - | 164,510 |
| Drainage Fund | 45,470 | 10,000 | (12,140) | (2,140) | - | 43,330 | - | 43,330 |
| SB 821 | 1,500 | 39,100 | (25,000) | 14,100 | - | 15,600 | - | 15,600 |
| COPS SB 3229 Grant | - | 100,000 | - | 100,000 | (100,000) | - | - | - |
| Local Law Enforce. Grant | - | - | - | - | - | - | - | - |
| Environmental Fund | - | 25,200 | - | 25,200 | (25,200) | - | - | - |
| City Housing Asset Fund | 9,295,420 | 39,700 | (7,000) | 32,700 | - | 9,328,120 | - | 9,328,120 |
| Comm Dev Block Grant Fund | - | 180,000 | (180,000) | - | - | - | - | - |
| Total Special Revenue Funds | 11,212,845 | 4,167,040 | (8,208,770) | (4,041,730) | 4,225,580 | 11,396,695 | - | 11,396,695 |
| Capital Project Fund | | | | | | | | |
| Mun. Improvement Fund | - | 301,045 | (2,109,000) | (1,807,955) | 1,807,955 | - | - | - |
| Total Capital Project Fund | - | 301,045 | (2,109,000) | (1,807,955) | 1,807,955 | - | - | - |
| Internal Service Fund | | | | | | | | |
| Equip. Replacement | 14,562,910 | 120,100 | (1,159,900) | (1,039,800) | - | 13,523,110 | - | 13,523,110 |
| Total Internal Service Fund | 14,562,910 | 120,100 | (1,159,900) | (1,039,800) | - | 13,523,110 | - | 13,523,110 |
| Total City Governmental/ Internal Service Funds | 184,317,085 | 77,523,165 | (80,622,620) | (3,099,455) | - | 181,217,630 | (87,364,409) | 93,853,221 |
| City Enterprise Funds | | | | | | | | |
| Sewer Fund | - | 69,700 | (1,439,870) | (1,370,170) | - | (1,370,170) | 1,370,170 | - |
| Water Fund | - | 9,101,920 | (11,844,750) | (2,742,830) | - | (2,742,830) | 2,742,830 | - |
| Reclaimed Water | 430,150 | 1,079,300 | (985,960) | 93,340 | - | 523,490 | - | 523,490 |
| Electric Utility | - | 6,542,700 | (6,830,560) | (287,860) | - | (287,860) | 287,860 | - |
| Total City Enterprise Funds | 430,150 | 16,793,620 | (21,101,140) | (4,307,520) | - | (3,877,370) | 4,400,860 | 523,490 |
| Grand Total | 184,747,235 | 94,316,785 | (101,723,760) | (7,406,975) | - | 177,340,260 | (82,963,549) | 94,376,711 |
| Successor Agency | | | | | | | | |
| Redev. Property Tax Trust Funds | - | 21,479,293 | (21,479,293) | - | - | - | - | - |
| Fiscal Agent Bond Reserve Fund | 15,849,700 | 306,600 | - | 306,600 | - | 16,156,300 | - | 16,156,300 |
| Total Successor Agency | 15,849,700 | 21,785,893 | (21,479,293) | 306,600 | - | 16,156,300 | - | 16,156,300 |

Summary of fund and estimated balances does not include possible internal revisions to overhead calculations.

CITY OF CERRITOS

110

General Fund

| <u>FUND ACTIVITY BALANCE</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 BUDGET</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 PROJECTED</u> |
|-------------------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 127,133,980 | 127,101,445 | 134,513,680 | 142,781,050 |
| REVENUES | <u>64,895,044</u> | <u>68,288,610</u> | <u>64,991,840</u> | <u>66,341,180</u> |
| TOTAL FUNDS AVAILABLE | <u>192,029,024</u> | <u>195,390,055</u> | <u>199,505,520</u> | <u>209,122,230</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Administrative | 1,774,796 | 1,681,470 | 1,707,370 | 1,919,460 |
| Community Development | 3,784,139 | 4,081,400 | 4,103,650 | 3,883,065 |
| Public Works | 11,711,854 | 11,793,810 | 11,840,240 | 12,044,810 |
| Community & Safety Services | 22,266,516 | 23,161,200 | 23,170,975 | 24,668,205 |
| Administrative Services | 8,869,562 | 12,075,650 | 12,791,235 | 11,667,450 |
| Performing Arts | 5,123,608 | 5,926,160 | 5,643,460 | 7,256,960 |
| Capital Outlay | 327,380 | - | - | - |
| Labor Contingency | - | - | - | 1,020,000 |
| TOTAL EXPENDITURES | <u>53,857,855</u> | <u>58,719,690</u> | <u>59,256,930</u> | <u>62,459,950</u> |
| Other Sources and (Uses) of Funds | | | | |
| CCPA Trust Fund | - | 1,500,000 | 1,500,000 | - |
| Earthquake Fund | (115,920) | (115,920) | (115,920) | (115,920) |
| Advanced Repayment Fund | - | - | 7,342,550 | - |
| Street Improvement Fund | (1,200,047) | (2,901,290) | (3,520,720) | (3,344,180) |
| Los Coyotes Lighting Fund | (1,000,177) | (1,053,960) | (1,010,300) | (1,006,600) |
| COPS SB 3229 Fund | 106,522 | 100,000 | 100,095 | 100,000 |
| Local Law Enforcement Fund | 891 | - | 9,510 | - |
| Environmental Fund | 13,391 | 27,270 | 26,050 | 25,200 |
| Municipal Improvement Fund | (1,462,151) | (1,758,475) | (1,798,805) | (1,807,955) |
| SB 821 Fund | - | - | - | - |
| TOTAL | <u>(3,657,491)</u> | <u>(4,202,375)</u> | <u>2,532,460</u> | <u>(6,149,455)</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>134,513,678</u> | <u>132,467,990</u> | <u>142,781,050</u> | <u>140,512,825</u> |
| Less Loan-Successor Agency | (41,266,007) | (41,266,007) | (52,144,920) | (52,144,920) |
| Less Loan-Art in Public Places | (383,425) | (279,005) | (283,401) | (183,377) |
| Less Loan-Sewer Fund | (2,566,342) | (3,098,450) | (3,188,100) | (4,558,270) |
| Less Loan-Water Fund | (3,108,645) | (4,627,750) | (6,705,500) | (9,448,330) |
| Less Loan-Elec.Utility | (19,153,862) | (18,915,095) | (19,153,862) | (19,153,862) |
| Less Loan-Elec.Utility-Debt Service | <u>(884,249)</u> | <u>(2,338,830)</u> | <u>(1,587,790)</u> | <u>(1,875,650)</u> |
| GEN. FUND-EST. RESERVE | <u>67,151,148</u> | <u>61,942,853</u> | <u>59,717,477</u> | <u>53,148,416</u> |

The General Fund, which contains most of the City's operating expenditures and "non-grant" revenues, serves as the primary operating fund for the City of Cerritos.

CITY OF CERRITOS
112
Cerritos Center for the Performing Arts Trust Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 10,616,354 | 10,804,450 | 10,792,380 | 9,452,580 |
| REVENUES | <u>176,022</u> | <u>183,100</u> | <u>160,200</u> | <u>172,200</u> |
| TOTAL FUNDS AVAILABLE | <u>10,792,376</u> | <u>10,987,550</u> | <u>10,952,580</u> | <u>9,624,780</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | <u>-</u> | <u>(1,500,000)</u> | <u>(1,500,000)</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>10,792,376</u> | <u>9,487,550</u> | <u>9,452,580</u> | <u>9,624,780</u> |

The CCPA Trust Fund was established to receive donations and defray expenses related to the Cerritos Center for the Performing Arts.

CITY OF CERRITOS
113
Earthquake Special Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 2,358,660 | 2,499,560 | 2,492,720 | 2,632,340 |
| REVENUES | <u>18,138</u> | <u>24,980</u> | <u>23,700</u> | <u>23,700</u> |
| TOTAL FUNDS AVAILABLE | <u>2,376,798</u> | <u>2,524,540</u> | <u>2,516,420</u> | <u>2,656,040</u> |
| Other Sources and (Uses) of Funds | | | | |
| Transfer from General Fund | <u>115,920</u> | <u>115,920</u> | <u>115,920</u> | <u>115,920</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>2,492,718</u> | <u>2,640,460</u> | <u>2,632,340</u> | <u>2,771,960</u> |

The Earthquake Special Fund provides a contingency fund in which the City makes annual contributions in lieu of earthquake insurance.

CITY OF CERRITOS
115
Art in Public Places Trust Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | 96,050 | 44,770 | 223,370 |
| REVENUES | <u>107,804</u> | <u>81,050</u> | <u>190,600</u> | <u>85,600</u> |
| TOTAL FUNDS AVAILABLE | <u>107,804</u> | <u>177,100</u> | <u>235,370</u> | <u>308,970</u> |
| EXPENDITURES | | | | |
| Capital Projects: | | | | |
| Other Expenses | - | - | - | - |
| Other Projects | <u>63,035</u> | <u>62,000</u> | <u>12,000</u> | <u>15,000</u> |
| TOTAL EXPENDITURES | <u>63,035</u> | <u>62,000</u> | <u>12,000</u> | <u>15,000</u> |
| Other Sources and (Uses) of Funds | | | | |
| Loan to Dealer Association | - | - | - | - |
| Loan to City's General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>44,769</u> | <u>115,100</u> | <u>223,370</u> | <u>293,970</u> |

| | | | | |
|---------------------------|---------------|----------|----------|----------|
| Repayment of Loan: | | | | |
| Dealer Association | 100,024 | 90,180 | 100,024 | 100,024 |
| City's General Fund | <u>32,995</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Loan Owed From: | | | | |
| Dealer Association | 383,425 | 279,005 | 283,401 | 183,377 |
| City's General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

The Art in Public Places Trust Fund was established to implement the placement and installation of artwork at various public locations throughout the City.

During FY 2012-2013 the City and the Cerritos Auto Square Dealers Association ("Dealers Association") executed an agreement to upgrade the Auto Square sign located at 18800 Studebaker Road at an approximate cost of \$927,700. The Art in Public Places Fund will contribute one half of the project cost with the other half of the funding provided for by the General Fund. The City's General Fund portion will be reimbursed by the Dealers Association over a five year period at a rate of interest of three percent. The initial payment to the contractor responsible for the installation of the sign will commence the reimbursement process from the Dealers Association.

The City will be reimbursed for the portion of the project that will be funded with General Fund monies through future Auto Square related Art in Public Places contributions.

CITY OF CERRITOS
117
Advanced Repayment Holding Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 7,342,551 | 7,342,550 | 7,342,550 | - |
| REVENUES | - | - | - | - |
| TOTAL FUNDS AVAILABLE | <u>7,342,551</u> | <u>7,342,550</u> | <u>7,342,550</u> | <u>-</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | - | - | (7,342,550) | - |
| ENDING BALANCE | | | | |
| June 30 | <u>7,342,551</u> | <u>7,342,550</u> | <u>-</u> | <u>-</u> |

CITY OF CERRITOS
118
Cerritos/Astor Museum Endowment Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | - | - | 3,451,990 |
| REVENUES | - | - | 3,451,990 | 6,312,300 |
| TOTAL FUNDS AVAILABLE | - | - | 3,451,990 | 9,764,290 |
| EXPENDITURES | | | | |
| Capital Projects: | | | | |
| Government Buildings | - | - | - | 6,670,000 |
| TOTAL EXPENDITURES | - | - | - | 6,670,000 |
| ENDING BALANCE | | | | |
| June 30 | - | - | 3,451,990 | 3,094,290 |

The Cerritos/Astor Museum Endowment Fund was established to receive donations and defray expenses related to the operation of the Cerritos/Astor Museum.

CITY OF CERRITOS
211
Street Improvement Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|------------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 - Highway Users Tax | | - | - | - |
| July 1 - LA CMTA STPL Exchange | | - | - | - |
| July 1 - Trash Set-Aside | 160,684 | 101,180 | 105,355 | 183,355 |
| REVENUES | | | | |
| Highway Users Tax | 1,378,231 | 1,168,820 | 1,115,400 | 1,027,900 |
| Trash Set-Aside | 80,472 | 78,000 | 78,000 | 79,000 |
| Grants-Others | 702,303 | - | 218,770 | - |
| Other Revenue | <u>19,088</u> | <u>243,770</u> | <u>25,000</u> | <u>58,000</u> |
| TOTAL FUNDS AVAILABLE | <u>2,340,778</u> | <u>1,591,770</u> | <u>1,542,525</u> | <u>1,348,255</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Administrative | 82,385 | 79,450 | 98,010 | 112,390 |
| Public Works | 2,354,174 | 2,057,870 | 2,156,400 | 2,091,460 |
| Administrative Services | 278,009 | 297,790 | 386,710 | 378,230 |
| Capital Projects: | | | | |
| Streets and Highways | <u>720,902</u> | <u>1,956,770</u> | <u>2,238,770</u> | <u>1,926,000</u> |
| TOTAL EXPENDITURES | <u>3,435,470</u> | <u>4,391,880</u> | <u>4,879,890</u> | <u>4,508,080</u> |
| Other Sources and (Uses) of Funds | | | | |
| From General Fund | <u>1,200,047</u> | <u>2,901,290</u> | <u>3,520,720</u> | <u>3,344,180</u> |
| ENDING BALANCE - Highway Users Tax | - | - | - | - |
| ENDING BALANCE -Trash Set-Aside | <u>105,355</u> | <u>101,180</u> | <u>183,355</u> | <u>184,355</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>105,355</u> | <u>101,180</u> | <u>183,355</u> | <u>184,355</u> |

The Street Improvement Fund is a restricted fund containing dedicated street-related revenues such as Surface Transportation Program – Local and Highway Users Tax. Funds can be used for street improvement projects.

CITY OF CERRITOS
242
Los Coyotes Lighting District Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | (15,000) | - | - | - |
| REVENUES | <u>100,094</u> | <u>100,000</u> | <u>100,090</u> | <u>100,090</u> |
| TOTAL FUNDS AVAILABLE | <u>85,094</u> | <u>100,000</u> | <u>100,090</u> | <u>100,090</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Administrative | 33,887 | 32,680 | 31,660 | 36,305 |
| Public Works | 970,211 | 998,790 | 953,820 | 948,210 |
| Administrative Services | <u>81,173</u> | <u>122,490</u> | <u>124,910</u> | <u>122,175</u> |
| TOTAL EXPENDITURES | <u>1,085,271</u> | <u>1,153,960</u> | <u>1,110,390</u> | <u>1,106,690</u> |
| Other Sources and (Uses) of Funds | | | | |
| From General Fund | <u>1,000,177</u> | <u>1,053,960</u> | <u>1,010,300</u> | <u>1,006,600</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

The Los Coyotes Lighting and Landscaping District Fund is a restricted fund that recovers costs for street lighting and landscaping. Revenue is collected from the Towne Center area in accordance with contractual agreements.

CITY OF CERRITOS
217
Measure "R"

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 310 | 310 | 340 | 340 |
| REVENUES | <u>544,716</u> | <u>545,000</u> | <u>545,000</u> | <u>569,510</u> |
| TOTAL FUNDS AVAILABLE | <u>545,026</u> | <u>545,310</u> | <u>545,340</u> | <u>569,850</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Admin | - | - | - | - |
| Public Works | 544,684 | 545,000 | 545,000 | 569,510 |
| Administrative Services | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL EXPENDITURES | <u>544,684</u> | <u>545,000</u> | <u>545,000</u> | <u>569,510</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>342</u> | <u>310</u> | <u>340</u> | <u>340</u> |

Measure "R" was approved by the Los Angeles County electorate in November 2008 to fund traffic relief and transportation upgrades. This fund reflects revenues anticipated and received by the City of Cerritos after the measure's effective date of July 1, 2009 and are used to offset direct program charges in the fund.

CITY OF CERRITOS
216
AQMD Special Revenue Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 367,469 | 368,390 | 391,230 | 309,280 |
| REVENUES | <u>64,275</u> | <u>178,670</u> | <u>217,300</u> | <u>57,300</u> |
| TOTAL FUNDS AVAILABLE | <u>431,744</u> | <u>547,060</u> | <u>608,530</u> | <u>366,580</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Admin | - | - | - | - |
| Community Development | 40,511 | 292,750 | 299,250 | 62,750 |
| Public Works | - | - | - | - |
| Administrative Services | - | - | - | - |
| TOTAL EXPENDITURES | <u>40,511</u> | <u>292,750</u> | <u>299,250</u> | <u>62,750</u> |
| Other Sources and (Uses) of Funds | | | | |
| Transfer from General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>391,233</u> | <u>254,310</u> | <u>309,280</u> | <u>303,830</u> |

The AQMD Special Fund is a restricted fund which includes revenue received from the Air Quality Management District for air pollution mitigation efforts, such as transportation and rideshare programs. Fiscal Year 2015-2016 includes a one-time grant of \$160,000 to offset planned expenditures.

CITY OF CERRITOS
218
Proposition A Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 713,512 | 860,410 | 1,085,730 | 1,219,070 |
| REVENUES | <u>1,020,986</u> | <u>960,890</u> | <u>1,045,750</u> | <u>1,051,630</u> |
| TOTAL FUNDS AVAILABLE | <u>1,734,498</u> | <u>1,821,300</u> | <u>2,131,480</u> | <u>2,270,700</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Community Development | <u>299,214</u> | <u>826,500</u> | <u>826,500</u> | <u>922,450</u> |
| TOTAL EXPENDITURES | <u>299,214</u> | <u>826,500</u> | <u>826,500</u> | <u>922,450</u> |
| Other Sources and (Uses) of Funds | | | | |
| Transfer to Prop C Fund | <u>(349,551)</u> | <u>-</u> | <u>(85,910)</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>1,085,733</u> | <u>994,800</u> | <u>1,219,070</u> | <u>1,348,250</u> |

The Proposition A Fund contains monies which are collected by Los Angeles County and earmarked for transportation-related projects. Twenty-five percent of all County-wide revenues are returned to cities for local transportation uses. Direct program charges attributed to transportation-related projects are charged against this fund.

CITY OF CERRITOS
219
Proposition C Fund

| <u>FUND ACTIVITY BALANCE</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 BUDGET</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 PROJECTED</u> |
|-----------------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | 16,250 | - | - |
| REVENUES | <u>744,311</u> | <u>701,300</u> | <u>759,640</u> | <u>773,510</u> |
| TOTAL FUNDS AVAILABLE | <u>744,311</u> | <u>717,550</u> | <u>759,640</u> | <u>773,510</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Community Development | <u>1,093,862</u> | <u>685,550</u> | <u>845,550</u> | <u>765,150</u> |
| TOTAL EXPENDITURES | <u>1,093,862</u> | <u>685,550</u> | <u>845,550</u> | <u>765,150</u> |
| Other Sources and (Uses) of Funds | | | | |
| Transfer from Prop A | <u>349,551</u> | <u>-</u> | <u>85,910</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>32,000</u> | <u>-</u> | <u>8,360</u> |

The Proposition C Fund contains the City's share of the one-half percent (1/2%) sales tax collected by Los Angeles County. Monies can be expended for bus system expansion projects, guideway system expansion projects, service quality and customer convenience projects and mandated program projects. Direct program charges attributed to transportation-related projects are charged against this fund.

CITY OF CERRITOS
241
AD #6 Maintenance District

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|---------------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 134,111 | - | 127,310 | 158,410 |
| REVENUES | <u>43,195</u> | <u>-</u> | <u>81,100</u> | <u>56,100</u> |
| TOTAL FUNDS AVAILABLE | <u>177,306</u> | <u>-</u> | <u>208,410</u> | <u>214,510</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Administrative | - | - | - | - |
| Community & Safety Services | - | - | - | - |
| Public Works | - | - | 50,000 | 50,000 |
| Administrative Services | <u>50,000</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL EXPENDITURES | <u>50,000</u> | <u>-</u> | <u>50,000</u> | <u>50,000</u> |
| Other Sources and (Uses) of Funds | | | | |
| Transfer (to) General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>127,306</u> | <u>-</u> | <u>158,410</u> | <u>164,510</u> |

The AD #6 Maintenance District Fund contains revenues and maintenance expenditures related to the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits. Because there are no restrictions on the use of these funds, applicable revenues and expenditures have been incorporated into the General Fund.

CITY OF CERRITOS
213
Drainage Fund

| <u>FUND ACTIVITY BALANCE</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 BUDGET</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 PROJECTED</u> |
|-----------------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 3,992 | 68,570 | 1,650 | 45,470 |
| REVENUES | <u>7,759</u> | <u>20,000</u> | <u>55,340</u> | <u>10,000</u> |
| TOTAL FUNDS AVAILABLE | <u>11,751</u> | <u>88,570</u> | <u>56,990</u> | <u>55,470</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Legislative & Administrative | 324 | 310 | 295 | 340 |
| Public Works | 9,003 | 10,030 | 10,060 | 10,660 |
| Administrative Services | <u>777</u> | <u>1,170</u> | <u>1,165</u> | <u>1,140</u> |
| TOTAL EXPENDITURES | <u>10,104</u> | <u>11,510</u> | <u>11,520</u> | <u>12,140</u> |
| Other Sources and (Uses) of Funds | | | | |
| From General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>1,647</u> | <u>77,060</u> | <u>45,470</u> | <u>43,330</u> |

The Drainage Fund includes drainage fee revenues, and is used to fund storm drain expenditures.

CITY OF CERRITOS
215
SB 821 Fund

| <u>FUND ACTIVITY BALANCE</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 BUDGET</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 PROJECTED</u> |
|--|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 299 | - | - | 1,500 |
| REVENUES | <u>2,923</u> | <u>-</u> | <u>26,500</u> | <u>39,100</u> |
| TOTAL FUNDS AVAILABLE | <u>3,222</u> | <u>-</u> | <u>26,500</u> | <u>40,600</u> |
| EXPENDITURES | | | | |
| Public Works | 3,222 | - | - | - |
| Community & Safety Services | - | - | - | - |
| Administrative Services | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Capital Project | <u>-</u> | <u>-</u> | <u>25,000</u> | <u>25,000</u> |
| TOTAL EXPENDITURES | <u>3,222</u> | <u>-</u> | <u>25,000</u> | <u>25,000</u> |
| Other Sources and (Uses) of Funds | | | | |
| From General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>-</u> | <u>1,500</u> | <u>15,600</u> |

The SB 821 Fund is a restricted fund which receives revenue available for use on bicycle and pedestrian facilities. Eligible projects include sidewalks, bike paths, bike lanes, bike routes, and access ramps or curb cuts.

CITY OF CERRITOS
264
COPS SB 3229 Grant Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 60 | - | 95 | - |
| REVENUES | <u>106,557</u> | <u>100,000</u> | <u>100,000</u> | <u>100,000</u> |
| TOTAL FUNDS AVAILABLE | <u>106,617</u> | <u>100,000</u> | <u>100,095</u> | <u>100,000</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Public Works | - | - | - | - |
| Community & Safety Services | - | - | - | - |
| Administrative Services | - | - | - | - |
| TOTAL EXPENDITURES | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | <u>(106,522)</u> | <u>(100,000)</u> | <u>(100,095)</u> | <u>(100,000)</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>95</u> | <u>-</u> | <u>-</u> | <u>-</u> |

SB 3229 was passed in 1996 to make grant funding available to cities and counties for law enforcement purposes. Available monies have been used to fund law enforcement personnel at the Los Cerritos Center.

CITY OF CERRITOS
262
Local Law Enforcement Grant Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|--------------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 9,482 | - | 9,510 | - |
| REVENUES | <u>918</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL FUNDS AVAILABLE | <u>10,400</u> | <u>-</u> | <u>9,510</u> | <u>-</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Community & Safety Services | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL EXPENDITURES | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | (891) | | (9,510) | |
| From/(To) Municipal Improvement Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>9,509</u> | <u>-</u> | <u>-</u> | <u>-</u> |

This fund contains revenue from the Justice Assistance Grant, which enables local agencies to develop comprehensive approaches to eliminating crime and public nuisances. Revenues received were transferred to the General Fund in Fiscal Year 2013 – 2014 to fund the allowable expenditures, resulting in no expenditures budgeted in the fund during Fiscal Year 2014 – 2015 and Fiscal Year 2015 – 2016.

CITY OF CERRITOS
 266
 Environmental Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 623 | - | 850 | - |
| REVENUES | <u>20,693</u> | <u>27,270</u> | <u>25,200</u> | <u>25,200</u> |
| TOTAL FUNDS AVAILABLE | <u>21,316</u> | <u>27,270</u> | <u>26,050</u> | <u>25,200</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Public Works | 7,071 | - | - | - |
| Community & Safety Services | - | - | - | - |
| Administrative Services | - | - | - | - |
| TOTAL EXPENDITURES | <u>7,071</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | <u>(13,391)</u> | <u>(27,270)</u> | <u>(26,050)</u> | <u>(25,200)</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>854</u> | <u>-</u> | <u>-</u> | <u>-</u> |

This restricted fund includes revenues from environmentally-oriented grant programs and reimburses the General Fund for direct program related expenditures.

CITY OF CERRITOS
280
City Housing Asset Fund

| <u>FUND ACTIVITY BALANCE</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 BUDGET</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 PROJECTED</u> |
|------------------------------|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 9,159,491 | 9,169,600 | 9,262,720 | 9,295,420 |
| REVENUES | <u>103,233</u> | <u>16,160</u> | <u>39,700</u> | <u>39,700</u> |
| TOTAL FUNDS AVAILABLE | <u>9,262,724</u> | <u>9,185,760</u> | <u>9,302,420</u> | <u>9,335,120</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Housing Services Programs | <u>-</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> |
| TOTAL EXPENDITURES | <u>-</u> | <u>7,000</u> | <u>7,000</u> | <u>7,000</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>9,262,724</u> | <u>9,178,760</u> | <u>9,295,420</u> | <u>9,328,120</u> |

| | | | | |
|--------------------------------------|------------------|------------------|------------------|------------------|
| Ending Balance | 9,262,724 | 9,178,760 | 9,295,420 | 9,328,120 |
| SERAF Receivables | <u>4,855,893</u> | <u>5,658,470</u> | <u>2,975,955</u> | <u>139,982</u> |
| City Housing Asset Fund-Est. Reserve | <u>4,406,831</u> | <u>3,520,290</u> | <u>6,319,465</u> | <u>9,188,138</u> |

The City Housing Asset Fund has been established to account for City transactions that were necessary during the dissolution of the former Cerritos Redevelopment Agency. A fund has also been established within the Successor Agency (Fund 954) to accommodate future housing-related activity. The portion of the fund balance relating to the SERAF receivable is considered long term in nature and is not available for current expenditures.

CITY OF CERRITOS
290
CDBG - Community Development Block Grant Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | - | - | - |
| REVENUES | <u>163,465</u> | <u>180,000</u> | <u>180,000</u> | <u>180,000</u> |
| TOTAL FUNDS AVAILABLE | <u>163,465</u> | <u>180,000</u> | <u>180,000</u> | <u>180,000</u> |
| EXPENDITURES | | | | |
| Capital Project | <u>163,465</u> | <u>180,000</u> | <u>180,000</u> | <u>180,000</u> |
| TOTAL EXPENDITURES | <u>163,465</u> | <u>180,000</u> | <u>180,000</u> | <u>180,000</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

The Community Development Block Grant Fund (CDBG) is a restricted fund that recovers costs for the removal of material and architectural barriers that restrict the mobility and accessibility of elderly or severely disabled persons to public facilities and improvements.

Available monies are used for Americans with Disability Act (ADA) related improvements to playground equipment at City parks.

CDBG is a federally funded reimbursement grant. Specifically, expenditures must be incurred prior to the receipt of revenues.

CITY OF CERRITOS
410
Municipal Improvement Fund
(Capital Project)

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|-----------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | - | - | - |
| REVENUES | <u>13,556</u> | <u>2,125</u> | <u>16,645</u> | <u>301,045</u> |
| TOTAL FUNDS AVAILABLE | <u>13,556</u> | <u>2,125</u> | <u>16,645</u> | <u>301,045</u> |
| EXPENDITURES | | | | |
| Capital Projects: | | | | |
| Parks and Open Space | 519,537 | 1,058,600 | 938,950 | 1,075,000 |
| Government Buildings | 956,170 | 502,000 | 876,500 | 1,034,000 |
| Other Projects | - | 200,000 | - | - |
| TOTAL EXPENDITURES | <u>1,475,707</u> | <u>1,760,600</u> | <u>1,815,450</u> | <u>2,109,000</u> |
| Other Sources and (Uses) of Funds | | | | |
| From General Fund | <u>1,462,151</u> | <u>1,758,475</u> | <u>1,798,805</u> | <u>1,807,955</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

The Municipal Improvement Fund includes revenues and expenditures associated with City capital projects.

CITY OF CERRITOS
620
Equipment Replacement Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|------------------------------|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 15,250,301 | 14,169,460 | 14,749,220 | 14,562,910 |
| REVENUES | <u>111,018</u> | <u>141,400</u> | <u>120,100</u> | <u>120,100</u> |
| TOTAL FUNDS AVAILABLE | <u>15,361,319</u> | <u>14,310,860</u> | <u>14,869,320</u> | <u>14,683,010</u> |
| EXPENSES | | | | |
| Operating Expenses: | | | | |
| Legislative & Administrative | - | - | - | - |
| Public Works | - | - | - | - |
| Administrative Services | 612,102 | 949,570 | 306,410 | 300,310 |
| Capital Outlay | - | - | - | 859,590 |
| TOTAL EXPENSES | <u>612,102</u> | <u>949,570</u> | <u>306,410</u> | <u>1,159,900</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>14,749,217</u> | <u>13,361,290</u> | <u>14,562,910</u> | <u>13,523,110</u> |

The Equipment Replacement Fund provides for the regular maintenance and replacement of the City's equipment and office equipment inventory.

CITY OF CERRITOS
214
Sewer Fund

| <u>FUND ACTIVITY BALANCE</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 BUDGET</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 PROJECTED</u> |
|---|-----------------------------|-----------------------------|--------------------------------|--------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | - | - | - |
| REVENUES | <u>60,337</u> | <u>77,160</u> | <u>75,200</u> | <u>69,700</u> |
| TOTAL FUNDS AVAILABLE | <u>60,337</u> | <u>77,160</u> | <u>75,200</u> | <u>69,700</u> |
| EXPENSES | | | | |
| Direct Operating Expenses: | | | | |
| Water & Power | <u>248,256</u> | <u>188,260</u> | <u>196,350</u> | <u>188,025</u> |
| BALANCE BEFORE INDIRECT OVERHEAD CHARGES | (187,919) | (111,100) | (121,150) | (118,325) |
| Indirect Overhead Expenses: | | | | |
| Legislative & Administrative | 19,409 | 18,710 | 23,425 | 26,860 |
| Public Works | 379,972 | 334,800 | 382,020 | 341,240 |
| Administrative Services | <u>49,012</u> | <u>72,870</u> | <u>95,165</u> | <u>93,745</u> |
| TOTAL OVERHEAD EXPENSES | <u>448,393</u> | <u>426,380</u> | <u>500,610</u> | <u>461,845</u> |
| Capital Project | <u>-</u> | <u>100,000</u> | <u>-</u> | <u>790,000</u> |
| TOTAL EXPENSES | <u>696,649</u> | <u>714,640</u> | <u>696,960</u> | <u>1,439,870</u> |
| Other Sources and (Uses) of Funds | | | | |
| From/(To) General Fund | <u>636,312</u> | <u>637,480</u> | <u>621,760</u> | <u>1,370,170</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Proj. Loan Owed to General Fund | <u>2,566,342</u> | <u>3,098,450</u> | <u>3,188,100</u> | <u>4,558,270</u> |

The Sewer Fund is a restricted enterprise fund which holds revenues and expenses relative to sewer maintenance. In accordance with City Council direction, monies advanced to the Sewer Fund by the General Fund, and which remain unreimbursed at fiscal year-end, constitute a loan from the General Fund to be repaid at an interest rate of 2.5%.

CITY OF CERRITOS

510

Water Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|---|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 268,229 | - | (27,110) | - |
| REVENUES | <u>8,975,811</u> | <u>8,332,450</u> | <u>7,865,200</u> | <u>9,101,920</u> |
| TOTAL FUNDS AVAILABLE | <u>9,244,040</u> | <u>8,332,450</u> | <u>7,838,090</u> | <u>9,101,920</u> |
| EXPENSES | | | | |
| Direct Operating Expenses: | | | | |
| Water & Power | 8,293,962 | 7,928,210 | 8,328,770 | 7,965,855 |
| BALANCE BEFORE INDIRECT OVERHEAD CHARGES | 950,078 | 404,240 | (490,680) | 1,136,065 |
| Indirect Overhead Expenses: | | | | |
| Legislative & Administrative | 307,237 | 294,900 | 321,240 | 368,245 |
| Public Works | 620,082 | 622,750 | 724,710 | 695,500 |
| Administrative Services | <u>1,096,628</u> | <u>1,342,250</u> | <u>1,503,220</u> | <u>1,527,830</u> |
| TOTAL OVERHEAD EXPENSES | <u>2,023,947</u> | <u>2,259,900</u> | <u>2,549,170</u> | <u>2,591,575</u> |
| Capital Projects: | | | | |
| Water Improvements | <u>-</u> | <u>568,500</u> | <u>557,000</u> | <u>1,287,320</u> |
| TOTAL EXPENSES | <u>10,317,909</u> | <u>10,756,610</u> | <u>11,434,940</u> | <u>11,844,750</u> |
| Other Sources & (Uses) of Funds | | | | |
| From General Fund | <u>1,046,755</u> | <u>2,424,160</u> | <u>3,596,850</u> | <u>2,742,830</u> |
| Total Sources & (Uses) of Funds | <u>1,046,755</u> | <u>2,424,160</u> | <u>3,596,850</u> | <u>2,742,830</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>(27,114)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Proj. Loan Owed to General Fund | <u>3,108,645</u> | <u>4,627,750</u> | <u>6,705,500</u> | <u>9,448,330</u> |

The Water Fund is a restricted enterprise fund which contains revenues and expenses associated with the City's water enterprise. Projections for water revenue are reflective of current consumption patterns and anticipated usage reductions associated with recent State-mandated legislation.

CITY OF CERRITOS
550
Reclaimed Water Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|---|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 1,007,660 | 1,153,650 | 954,940 | 430,150 |
| REVENUES | <u>1,224,289</u> | <u>3,248,630</u> | <u>3,119,990</u> | <u>1,079,300</u> |
| TOTAL FUNDS AVAILABLE | <u>2,231,949</u> | <u>4,402,280</u> | <u>4,074,930</u> | <u>1,509,450</u> |
| EXPENSES | | | | |
| Direct Operating Expenses: | | | | |
| Water & Power | 853,894 | 732,160 | 728,760 | 649,640 |
| BALANCE BEFORE INDIRECT OVERHEAD CHARGES | 1,378,055 | 3,670,120 | 3,346,170 | 859,810 |
| Indirect Overhead Expenses: | | | | |
| Legislative & Administrative | 29,376 | 28,180 | 38,580 | 44,230 |
| Public Works | 54,905 | 54,410 | 78,880 | 74,640 |
| Administrative Services | <u>113,111</u> | <u>141,440</u> | <u>187,860</u> | <u>192,450</u> |
| TOTAL OVERHEAD EXPENSES | 197,392 | 224,030 | 305,320 | 311,320 |
| Capital Projects: | | | | |
| Water Improvements | <u>225,722</u> | <u>3,213,700</u> | <u>2,610,700</u> | <u>25,000</u> |
| TOTAL EXPENSES | <u>1,277,008</u> | <u>4,169,890</u> | <u>3,644,780</u> | <u>985,960</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>954,941</u> | <u>232,390</u> | <u>430,150</u> | <u>523,490</u> |

The Reclaimed Water Fund is a restricted fund that provides for the operation of the City's tertiary water system, which allows the use of reclaimed water to irrigate parks, medians and open spaces.

CITY OF CERRITOS
570
Electric Utility Fund

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|--|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 345,928 | - | 12,470 | - |
| REVENUES | <u>6,282,292</u> | <u>6,550,180</u> | <u>6,542,700</u> | <u>6,542,700</u> |
| TOTAL FUNDS AVAILABLE | <u>6,628,220</u> | <u>6,550,180</u> | <u>6,555,170</u> | <u>6,542,700</u> |
| EXPENSES | | | | |
| Direct Operating Expenses: | | | | |
| Water & Power | 5,676,019 | 6,207,250 | 6,307,775 | 5,882,180 |
| Magnolia Bonds 2003 | <u>846,000</u> | <u>862,680</u> | <u>857,200</u> | <u>857,200</u> |
| Total Direct Operating Expenses | <u>6,522,019</u> | <u>7,069,930</u> | <u>7,164,975</u> | <u>6,739,380</u> |
| BALANCE BEFORE INDIRECT OVERHEAD CHARGES | 106,201 | (519,750) | (609,805) | (196,680) |
| Indirect Overhead Expenses: | | | | |
| Legislative & Administrative | 7,373 | 7,320 | 7,375 | - |
| Public Works | - | - | - | 48,500 |
| Administrative Services | <u>86,361</u> | <u>86,400</u> | <u>86,360</u> | <u>42,680</u> |
| TOTAL INDIRECT OVERHEAD EXPENSES | <u>93,734</u> | <u>93,720</u> | <u>93,735</u> | <u>91,180</u> |
| TOTAL EXPENSES | <u>6,615,753</u> | <u>7,163,650</u> | <u>7,258,710</u> | <u>6,830,560</u> |
| Other Sources and (Uses) of Funds | | | | |
| Transfer from/ (to) Gen Fund | - | - | - | - |
| Transfer from Gen Fund - Debt Service | <u>-</u> | <u>613,470</u> | <u>703,540</u> | <u>287,860</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>12,467</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Loan Owed to City's Gen Fund | <u>19,153,862</u> | <u>18,915,095</u> | <u>19,153,862</u> | <u>19,153,862</u> |
| Loan Owed to City's Gen Fund- Debt Service | <u>884,249</u> | <u>2,338,830</u> | <u>1,587,790</u> | <u>1,875,650</u> |

The City of Cerritos Electric Utility has been continuously serving electricity to customers within the City since July 2005. The Electric Utility Fund is a restricted fund for utility-related activities. In accordance with City Council direction, monies advanced by the General Fund to the Electric Utility, and which remain unreimbursed at year-end, constitute a loan from the General Fund to be repaid at an interest rate of 2.5%. The rate was reduced from 12% to 2.5% on the current and future loan balance beginning with the 2012 - 2013 fiscal year.

Commencing in December 2013 of Fiscal Year 2013 - 2014, electric billing has been outsourced to a third party, which has significantly reduced staff time overhead charges to the Electric Fund. However, the Electric Utility still incurs some slight administrative staff time allocations from a few of the City's cost centers.

The Electric Utility's debt service obligations related to the Magnolia Power Project have been included on the semi-annual ROPS documents. While the State Department of Finance has not authorized reimbursement, the status of repayment is being evaluated and awaits resolution.

SUCCESSOR AGENCY
943/944/954
Redevelopment Property Tax Trust Funds
Los Cerritos/Los Coyotes/Housing

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|--|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | - | - | - | - |
| REVENUES - RPTTF | 21,330,899 | 19,615,040 | 20,313,616 | 22,454,261 |
| Unspent Revenues carried forward to future years | <u>(1,705,671)</u> | <u>(655,630)</u> | <u>(1,217,685)</u> | <u>(974,968)</u> |
| TOTAL FUNDS AVAILABLE | <u>19,625,228</u> | <u>18,959,410</u> | <u>19,095,931</u> | <u>21,479,293</u> |
| EXPENDITURES | | | | |
| Operating Expenditures: | | | | |
| Bond Principal | 9,520,000 | 9,510,000 | 9,510,000 | 10,685,000 |
| Bond Interest | 6,414,818 | 5,973,420 | 5,973,417 | 5,350,550 |
| Bond- Market Value Fluctuation | - | 115,630 | - | - |
| SERAF Loan Repayment | 2,814,589 | 2,012,010 | 2,012,014 | 2,835,973 |
| Note Payable | 203,570 | 230,630 | 226,800 | - |
| Bond Processing Fees | 14,778 | 25,500 | 18,991 | 30,000 |
| Capital Program Expense- Cerritos | 100,788 | 540,000 | 70,000 | 469,996 |
| Administrative Costs | 602,625 | 552,220 | 557,827 | 654,008 |
| Unfunded Pension Liability | - | - | 671,322 | 1,342,645 |
| Unfunded OPEB Obligation | - | - | 55,560 | 111,121 |
| TOTAL EXPENDITURES | <u>19,671,168</u> | <u>18,959,410</u> | <u>19,095,931</u> | <u>21,479,293</u> |
| Other Sources (Uses) of Funds | | | | |
| Payment to County | - | - | (10,843,383) | - |
| Loan from City | - | - | 10,843,383 | - |
| Transfer from Fiscal Agent Funds | <u>45,940</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL OTHER SOURCES (USES OF FUNDS) | <u>45,940</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Loan Owed to City | <u>41,266,007</u> | <u>41,266,007</u> | <u>52,144,920</u> | <u>52,144,920</u> |

SUCCESSOR AGENCY
945/946
Fiscal Agent Bond Reserve Funds
Los Cerritos/Los Coyotes

| <u>FUND ACTIVITY BALANCE</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>BUDGET</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>PROJECTED</u> |
|---|----------------------------|----------------------------|-------------------------------|-------------------------------|
| BEGINNING BALANCE | | | | |
| July 1 | 15,136,980 | 15,841,720 | 15,542,100 | 15,849,700 |
| REVENUES | <u>451,059</u> | <u>306,610</u> | <u>307,600</u> | <u>306,600</u> |
| TOTAL FUNDS AVAILABLE | <u>15,588,039</u> | <u>16,148,330</u> | <u>15,849,700</u> | <u>16,156,300</u> |
| Other Financing Sources (Uses) of Funds: | | | | |
| Transfer In | - | - | - | - |
| Transfer to Redevelopment Obligation Property Tax Trust Fund | <u>(45,940)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL OTHER SOURCES (USES OF FUNDS) | <u>(45,940)</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| ENDING BALANCE | | | | |
| June 30 | <u>15,542,099</u> | <u>16,148,330</u> | <u>15,849,700</u> | <u>16,156,300</u> |

Successor Agency began February 1, 2012, balance represents reserve requirements with the Fiscal Agent.

City of Cerritos

and

Successor Agency to the Cerritos Redevelopment Agency

Financial Program: 2016-2017

Resources by Revenues and Uses of Funds

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| 110 GENERAL FUND | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 |
|--------------------------------|---|-------------------|-------------------|-------------------|-------------------|
| ACCOUNT NO. | 110 General Fund | ACTUAL | BUDGET | EST. ACTUAL | FORECAST |
| Taxes | | | | | |
| 40130 (000) | Business License | 1,027,101 | 930,000 | 1,000,000 | 950,000 |
| 40135 (000) | Business License-Tobacco Retail License | 1,250 | 1,200 | 1,250 | 1,200 |
| 40160 (141) | Documentary Transfer Taxes | 285,567 | 190,000 | 300,000 | 260,000 |
| 40180 (000) | No-Low Property Tax | 3,152,547 | 2,800,000 | 3,000,000 | 3,030,000 |
| 40230 (000) | Sales Tax | 20,703,704 | 23,042,000 | 26,236,760 | 32,072,200 |
| 40232 (000) | Sales Tax Reimbursement | 6,367,585 | 6,500,000 | 5,934,740 | 0 |
| 40245 (000) | Pass Thru From CRA | 168,993 | 130,000 | 160,000 | 150,000 |
| 40246 (000) | AB 1X 26 PTR Residual | 1,290,936 | 1,100,000 | 1,783,000 | 1,550,000 |
| 40250 (000) | Transient Occupancy Tax | 697,835 | 920,000 | 920,000 | 950,000 |
| 41701 (000) | General Tax Levy | 943,550 | 825,000 | 825,000 | 890,000 |
| 41702 (000) | General Tax Levy-AD#6 | 0 | 29,000 | 0 | 0 |
| Subtotal | | 34,639,068 | 36,467,200 | 40,160,750 | 39,853,400 |
| Franchises | | | | | |
| 40171 (141) | Franchise - Utility | 808,851 | 725,000 | 725,000 | 750,000 |
| 40172 (000) | Franchise - Trash | 320,088 | 306,000 | 325,000 | 350,000 |
| 40173 (141) | Franchise - Cable | 582,909 | 550,000 | 550,000 | 565,000 |
| Subtotal | | 1,711,848 | 1,581,000 | 1,600,000 | 1,665,000 |
| Licenses & Permits | | | | | |
| 41110 (211) | Building Permits | 2,240,780 | 1,950,000 | 1,500,000 | 1,700,000 |
| 41115 (000) | Green Building Permits Standards Fee | 485 | 250 | 250 | 250 |
| 41120 (321) | Excavation Permit | 18,220 | 9,000 | 16,000 | 10,000 |
| 41125 (353) | Tree Trimming Permit | 11,850 | 11,000 | 11,500 | 12,000 |
| Subtotal | | 2,271,335 | 1,970,250 | 1,527,750 | 1,722,250 |
| Fines & Forfeitures | | | | | |
| 41205 (451) | Administrative Citations | -752 | 7,000 | 7,000 | 8,400 |
| 41205 (452) | Administrative Citations | 5,602 | 0 | 0 | 0 |
| 41210 (451) | Court Fines | 267,497 | 250,000 | 250,000 | 250,000 |
| 41210 (452) | Court Fines | 30 | 0 | 0 | 0 |
| 41220 (451) | Forfeitures & Seizures | 12,770 | 0 | 0 | 0 |
| 41230 (451) | Parking Bail/State | 105,200 | 120,000 | 98,000 | 105,000 |
| 41240 (451) | Parking Fines | 229,603 | 270,000 | 270,000 | 300,000 |
| 41250 (451) | Vehicle Fines | 327,852 | 400,000 | 320,000 | 320,000 |
| Subtotal | | 947,802 | 1,047,000 | 945,000 | 983,400 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| 110 GENERAL FUND (Continued) | | | | | |
|-------------------------------------|---|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 110 General Fund (continued) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| | Rev. from Use of Money & Prop. | | | | |
| 41321 (000) | Bldg & Ground Lease - Lincoln | 362,827 | 362,830 | 453,530 | 544,240 |
| 41322 (000) | Bldg & Ground Lease - Towne Center | 4,737,674 | 4,737,680 | 4,802,400 | 4,505,000 |
| 41323 (000) | Bldg & Ground Lease - Auto Storage | 378,939 | 426,370 | 408,220 | 408,220 |
| 41324 (000) | Bldg & Ground Lease - Others | 53,912 | 54,000 | 39,680 | 0 |
| 41325 (000) | Bldg & Ground Lease - Jag./Land Rover | 266,000 | 273,200 | 274,400 | 260,400 |
| 41326 (000) | Bldg & Ground Lease - NW Stud./183 | 489,996 | 490,000 | 519,400 | 519,400 |
| 41335 (000) | Community Facilities District | 94,075 | 94,560 | 7,300 | 9,700 |
| 41340 (442) | Concessions | 8,704 | 9,000 | 5,000 | 0 |
| 41340 (621) | Concessions | 124 | 0 | 12,000 | 30,000 |
| 41350 (000) | Interest Income | 1,496,567 | 1,148,500 | 1,470,430 | 1,405,000 |
| 41360 (422) | Rent - Facility | 49,735 | 52,000 | 36,000 | 38,000 |
| 41360 (441) | Rent - Facility | 220,623 | 250,000 | 225,000 | 230,000 |
| 41360 (443) | Rent - Facility | 102,871 | 60,000 | 70,000 | 75,000 |
| 41360 (571) | Rent - Facility | 80,673 | 86,000 | 81,000 | 81,000 |
| 41360 (661) | Rent - Facility | 696,783 | 450,000 | 554,700 | 1,000,000 |
| 41361 (000) | Rental Participation- Lincoln Ctr | 148,714 | 145,000 | 149,000 | 150,000 |
| 41362 (000) | Rental Participation-Towne Ctr (Vestar) | 9,455 | 9,500 | 9,500 | 9,500 |
| 41364 (000) | Rental Participation- Sheraton Hotel | 280,894 | 195,000 | 346,800 | 346,800 |
| 41366 (000) | Rental Participation- Towne Ctr (Tiarna) | 3,598 | 3,600 | 3,500 | 3,500 |
| 41367 (000) | Rental Participation- Towne Ctr (Arden) | 0 | 0 | 0 | 0 |
| 41368 (000) | Rental Participation - AT&T | 117,855 | 115,000 | 52,500 | 50,000 |
| 41370 (000) | Rent - Property | 17,097 | 17,100 | 17,100 | 17,100 |
| 41382 (000) | Site Improvement - Towne Center | 402,977 | 397,050 | 243,700 | 50,200 |
| 41650 (000) | Sale Of Land | 3,845,000 | 6,000,000 | 0 | 0 |
| | Subtotal | 13,865,093 | 15,376,390 | 9,781,160 | 9,733,060 |
| | Intergovernmental | | | | |
| 41458 (571) | Grant - Childhood Literacy Grant | 0 | 2,000 | 2,500 | 2,500 |
| 41475 (311) | Grants - Others | 3,937 | 12,000 | 0 | 0 |
| 41475 (441) | Grants - Others | 2,000 | 0 | 0 | 2,000 |
| 41475 (571) | Grants - Others | 5,000 | 0 | 0 | 0 |
| 41479 (000) | Motor Vehicle In Lieu-Reimbursement | 4,723,470 | 4,872,360 | 4,872,360 | 4,887,300 |
| 41480 (000) | Motor Vehicle In Lieu | 22,570 | 25,000 | 20,100 | 22,000 |
| 41485 (000) | SB90 State Mandated Reimbursement | 191,343 | 5,000 | 50,500 | 5,000 |
| 41495 (000) | Other Agency Contribution | 0 | 100 | 0 | 0 |
| 41710 (000) | Reimbursement - Administrative Cost | 63,495 | 62,000 | 60,000 | 60,000 |
| 41750 (000) | Reimbursement - Staff Time | 404,658 | 400,000 | 400,000 | 400,000 |
| | Subtotal | 5,416,473 | 5,378,460 | 5,405,460 | 5,378,800 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| 110 GENERAL FUND (Continued) | | | | | |
|-------------------------------------|--|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 110 General Fund (continued) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| | Current Fees & Services | | | | |
| 41508 (000) | Cal-Card Rebate | 4,462 | 2,500 | 4,000 | 3,500 |
| 41511 (321) | Checking & Inspection Fees | 14,182 | 8,000 | 12,000 | 8,000 |
| 41512 (621) | Credit Card Discount Fee | -70,445 | -88,000 | -88,000 | -140,000 |
| 41513 (551) | Coffee & Beverage Sales | 5,174 | 5,500 | 5,100 | 5,000 |
| 41527 (442) | Golf Course Revenues | 697,668 | 750,000 | 675,000 | 700,000 |
| 41530 (621) | Handling Fee | 19,070 | 14,000 | 14,000 | 23,000 |
| 41531 (451) | Gas/Fuel Sales | 148,109 | 150,000 | 130,000 | 130,000 |
| 41532 (451) | Fingerprinting Reimbursement | 88,298 | 90,000 | 74,000 | 70,000 |
| 41534 (571) | Library Fees & Fines | 51,387 | 52,000 | 51,000 | 51,000 |
| 41535 (000) | Film Shoot Revenue | 0 | 2,500 | 300 | 0 |
| 41539 (422) | Memberships Fees | 46,585 | 50,000 | 45,000 | 45,000 |
| 41539 (443) | Memberships Fees | 68,743 | 75,000 | 70,000 | 70,000 |
| 41539 (571) | Memberships Fees | 35,320 | 37,500 | 36,000 | 36,000 |
| 41547 (231) | Planning & Zoning Fees | 11,861 | 10,000 | 5,000 | 5,000 |
| 41549 (621) | Program Advertising Revenue | 1,535 | 0 | 0 | 0 |
| 41552 (422) | Registration Fees | 67,331 | 60,000 | 60,000 | 60,000 |
| 41552 (441) | Registration Fees | 486,322 | 495,000 | 490,000 | 485,000 |
| 41552 (442) | Registration Fees | 26,334 | 30,000 | 25,000 | 27,000 |
| 41552 (443) | Registration Fees | 413,251 | 500,000 | 450,000 | 475,000 |
| 41552 (571) | Registration Fees | 6,065 | 5,000 | 5,000 | 5,000 |
| 41554 (443) | Recreational Swim Fees | 148,058 | 130,000 | 145,000 | 150,000 |
| 41560 (421) | Sponsored Events | 350 | 400 | 450 | 450 |
| 41560 (441) | Sponsored Events | 55,096 | 40,000 | 50,000 | 40,000 |
| 41563 (422) | Subscription Fees | 23 | 0 | 30 | 30 |
| 41564 (451) | Sheriff Security Services | 176,918 | 160,000 | 180,000 | 180,000 |
| 41565 (621) | Ticket Sales - Box Office | 3,053,822 | 3,675,000 | 2,934,600 | 4,375,000 |
| 41566 (621) | Ticket Sales - Donated | -11,246 | -12,000 | -9,500 | -15,000 |
| 41567 (661) | Ticket Sales - Rental | 0 | 0 | 0 | 0 |
| 41705 (000) | Assessment-Auto Storage Maintenance | 21,012 | 21,010 | 21,010 | 21,010 |
| 41707 (000) | Business License-Cert. Access Specialist | 128 | 0 | 0 | 0 |
| 41781 (531) | Sheriff Cost Recovery | 1,147 | 2,000 | 2,000 | 2,000 |
| | Subtotal | 5,566,560 | 6,265,410 | 5,386,990 | 6,811,990 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| 110 GENERAL FUND (Continued) | | | | | |
|-------------------------------------|-------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 110 General Fund (continued) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| | Miscellaneous Revenues | | | | |
| 41502 | Artist Merchandise/Taxable | 11,003 | 13,000 | 8,500 | 18,000 |
| 41506 | Boutique Sales | 15,576 | 13,500 | 15,500 | 15,500 |
| 41514 | Consignment Sales | -788 | -500 | -500 | -500 |
| 41515 | Cash Short/Over | 25 | 0 | 0 | 0 |
| 41517 | Debit Card Revenue | 46,718 | 45,000 | 45,000 | 45,000 |
| 41518 | Donation | 500 | 0 | 0 | 0 |
| 41537 | Safety Center Merchandise Sales | 18 | 0 | 0 | 0 |
| 41538 | Maps & Publications | 3,041 | 500 | 1,500 | 1,000 |
| 41555 | Returned Check Charge | 2,310 | 0 | 0 | 0 |
| 41581 | Vendor Registration Fees | 2,400 | 2,800 | 1,500 | 1,500 |
| 41631 | CDBG Fund Exchange | 0 | 0 | 0 | 0 |
| 41635 | Legal Settlements | 71,415 | 0 | 0 | 0 |
| 41660 | Sale Of Surplus Property | 288 | 5,000 | 7,000 | 5,500 |
| 41670 | Merchandise Sales | 17,354 | 20,000 | 16,500 | 19,000 |
| 41671 | Merchandise Sales/Non-Taxable | 17,736 | 15,600 | 16,080 | 16,080 |
| 41690 | Miscellaneous Revenue | 12,876 | 5,000 | 8,000 | 5,000 |
| 41720 | Damage To City Property | 52,584 | 80,000 | 60,000 | 60,000 |
| 41765 | Reimbursement-Other Expense | 12,196 | 3,000 | 5,650 | 7,200 |
| 41790 | Legal Cost Reimbursement | 0 | 0 | 0 | 0 |
| | Subtotal | 265,252 | 202,900 | 184,730 | 193,280 |
| 110 General Fund Total | | 64,683,431 | 68,288,610 | 64,991,840 | 66,341,180 |
| 110 GENERAL FUND TOTAL | | 64,683,431 | 68,288,610 | 64,991,840 | 66,341,180 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| General Fund - Misc. | | | | | |
|--------------------------------------|--------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 112 CCPA Endowment Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 41350 (000) | Interest Income | 81,512 | 108,100 | 85,200 | 85,200 |
| 41475 (000) | Grants - Others | 0 | 0 | 0 | 0 |
| 41518 (000) | Donation | 94,510 | 75,000 | 75,000 | 87,000 |
| 41631 (000) | CDBG Fund Exchange | 0 | 0 | 0 | 0 |
| Total 112 CCPA Endowment Fund | | 176,022 | 183,100 | 160,200 | 172,200 |

| ACCOUNT NO. | 113 Earthquake Preparedness Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--|---|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 18,138 | 24,980 | 23,700 | 23,700 |
| Total 113 Earthquake Preparedness | | 18,138 | 24,980 | 23,700 | 23,700 |

| ACCOUNT NO. | 115 Art in Public Places | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|---------------------------------------|---------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 247 | 1,050 | 600 | 600 |
| 41518 (000) | Donation | 107,557 | 80,000 | 190,000 | 85,000 |
| Total 115 Art in Public Places | | 107,804 | 81,050 | 190,600 | 85,600 |

| ACCOUNT NO. | 118 Cerritos/Astor Museum Endowment Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--|---|---------------------|---------------------|--------------------------|-----------------------|
| 41324 (000) | Bldg & Ground Lease - Others | 0 | 0 | 17,420 | 77,300 |
| 41350 (000) | Interest Income | 0 | 0 | 34,570 | 35,000 |
| 41475 (000) | Grants - Others | 0 | 0 | 0 | 2,000,000 |
| 41650 (000) | Sale Of Land | 0 | 0 | 3,400,000 | 0 |
| 41720 (000) | Damage To City Property | 0 | 0 | 0 | 4,200,000 |
| Total 118 Museum Endowment Fund | | 0 | 0 | 3,451,990 | 6,312,300 |

| | | | | | |
|-----------------------------------|--|----------------|----------------|------------------|------------------|
| General Fund - Misc. Total | | 301,964 | 289,130 | 3,826,490 | 6,593,800 |
|-----------------------------------|--|----------------|----------------|------------------|------------------|

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Special Revenue Funds | | | | | |
|--|--|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 211 Street Improvement Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 40174 (000) | Franchise-Trash Set Aside | 80,472 | 78,000 | 78,000 | 79,000 |
| 40175 (000) | LA CMTA STPL Exchange | 702,303 | 0 | 0 | 0 |
| 41350 (000) | Interest Income | -2,159 | 0 | 0 | 0 |
| 41441 (000) | Highway Users Tax - 2105 | 298,315 | 314,650 | 302,700 | 312,100 |
| 41442 (000) | Highway Users Tax - 2106 | 180,797 | 167,020 | 152,300 | 157,100 |
| 41443 (000) | Highway Users Tax - 2107 | 381,788 | 430,190 | 419,900 | 433,300 |
| 41444 (000) | Highway Users Tax - 2107.5 | 7,500 | 7,500 | 7,500 | 7,500 |
| 41446 (000) | Highway Users Tax - 2103 | 509,831 | 249,460 | 233,000 | 117,900 |
| 41460 (000) | American Recovery And Reinvestment Act | 0 | 0 | 0 | 0 |
| 41475 (000) | Grants - Others | 0 | 218,770 | 218,770 | 0 |
| 41495 (000) | Other Agency Contribution | 21,247 | 25,000 | 25,000 | 58,000 |
| Total 211 Street Improvement Fund | | 2,180,094 | 1,490,590 | 1,437,170 | 1,164,900 |

| ACCOUNT NO. | 213 Drainage Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--------------------------------|--------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 0 | 0 | 0 | 0 |
| 41519 (321) | Drainage Fee | 7,759 | 20,000 | 55,340 | 10,000 |
| Total 213 Drainage Fund | | 7,759 | 20,000 | 55,340 | 10,000 |

| ACCOUNT NO. | 215 SB821 | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|------------------------|------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 0 | 0 | 0 | 0 |
| 41451 (411) | Grants - SB 821 | 2,923 | 0 | 26,500 | 39,100 |
| Total 215 SB821 | | 2,923 | 0 | 26,500 | 39,100 |

| ACCOUNT NO. | 216 AQMD | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|-----------------------|-----------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 2,787 | 3,670 | 2,300 | 2,300 |
| 41420 (000) | AQMD Revenue | 61,488 | 55,000 | 55,000 | 55,000 |
| 41475 (000) | Grants - Others | 0 | 120,000 | 160,000 | 0 |
| Total 216 AQMD | | 64,275 | 178,670 | 217,300 | 57,300 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Special Revenue Funds (Continued) | | | | | |
|--|---------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 217 Measure R Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 40205 (000) | Measure "R" Tax | 544,398 | 545,000 | 545,000 | 569,510 |
| 41350 (000) | Interest Income | 318 | 0 | 0 | 0 |
| Total 217 Measure R Fund | | 544,716 | 545,000 | 545,000 | 569,510 |

| ACCOUNT NO. | 218 Proposition A Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|-------------------------------------|---|---------------------|---------------------|--------------------------|-----------------------|
| 40210 (000) | Proposition "A" Tax | 874,891 | 826,490 | 898,200 | 915,530 |
| 41350 (000) | Interest Income | 8,609 | 9,400 | 11,100 | 11,100 |
| 41459 (000) | Grant-National Transit Database Program | 137,486 | 125,000 | 136,450 | 125,000 |
| 41572 (221) | Transit Revenue - Dial-A-Ride | 0 | 0 | 0 | 0 |
| Total 218 Proposition A Fund | | 1,020,986 | 960,890 | 1,045,750 | 1,051,630 |

| ACCOUNT NO. | 219 Proposition C Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|-------------------------------------|-------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 40220 (000) | Proposition "C" Tax | 730,461 | 685,550 | 745,040 | 759,410 |
| 41350 (000) | Interest Income | -40 | 2,750 | 1,100 | 1,100 |
| 41571 (221) | Transit Revenue - C.O.W. | 13,890 | 13,000 | 13,500 | 13,000 |
| Total 219 Proposition C Fund | | 744,311 | 701,300 | 759,640 | 773,510 |

| ACCOUNT NO. | 241 AD #6 Maintenance District | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|---|---------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 1,016 | 0 | 1,100 | 1,100 |
| 41702 (000) | Assessment - ADP #6 | 42,179 | 0 | 80,000 | 55,000 |
| Total 241 AD #6 Maintenance District | | 43,195 | 0 | 81,100 | 56,100 |

| ACCOUNT NO. | 242 Los Coyotes Lighting District | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--|--|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 0 | 0 | 0 | 0 |
| 41703 (000) | Assessment - Landscape | 100,094 | 100,000 | 100,090 | 100,090 |
| Total 242 Los Coyotes Lighting District | | 100,094 | 100,000 | 100,090 | 100,090 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Special Revenue Funds (Continued) | | | | | |
|--|--|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 262 Local Law Enforcement Grant | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 41350 (000) | Interest Income | 59 | 0 | 0 | 0 |
| 41475 (000) | Grants - Others | 859 | 0 | 0 | 0 |
| Total 262 Local Law Enforcement | | 918 | 0 | 0 | 0 |

| ACCOUNT NO. | 264 COPS SB 3229 Grant Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--|------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 326 | 0 | 0 | 0 |
| 41475 (000) | Grants - Others | 106,230 | 100,000 | 100,000 | 100,000 |
| Total 264 COPS SB 3229 Grant Fund | | 106,556 | 100,000 | 100,000 | 100,000 |

| ACCOUNT NO. | 266 Other Grant | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|------------------------------|------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 231 | 170 | 200 | 200 |
| 41475 (000) | Grants - Others | 20,462 | 27,100 | 25,000 | 25,000 |
| Total 266 Other Grant | | 20,693 | 27,270 | 25,200 | 25,200 |

| ACCOUNT NO. | 280 Housing | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--------------------------|--------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 47,070 | 16,160 | 39,700 | 39,700 |
| 41745 (000) | Reimbursement-Residential Loan | 61,254 | 0 | 0 | 0 |
| Total 280 Housing | | 108,324 | 16,160 | 39,700 | 39,700 |

| ACCOUNT NO. | 290 Comm. Dev. Block Grant Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|---|--|---------------------|---------------------|--------------------------|-----------------------|
| 41465 (000) | CDBG-Comm. Dev. Block Grant | 163,464 | 180,000 | 180,000 | 180,000 |
| Total 290 Comm. Dev. Block Grant | | 163,464 | 180,000 | 180,000 | 180,000 |

| | | | | | |
|------------------------------------|--|------------------|------------------|------------------|------------------|
| Special Revenue Funds Total | | 5,108,308 | 4,319,880 | 4,612,790 | 4,167,040 |
|------------------------------------|--|------------------|------------------|------------------|------------------|

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Capital Projects Funds | | | | | |
|---|---------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 410 Municipal Improvement Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 41350 (000) | Interest Income | -2,490 | 0 | 0 | 0 |
| 41465 (000) | CDBG-Comm. Dev. Block Grant | 0 | 0 | 0 | 0 |
| 41475 (000) | Grants - Others | 13,660 | 0 | 0 | 300,000 |
| 41475 (441) | Grants - Others | 0 | 0 | 0 | 0 |
| 41545 (321) | Park Fees | 2,328 | 2,000 | 16,600 | 1,000 |
| 41546 (321) | Parkway Tree Fees | 60 | 125 | 45 | 45 |
| Total 410 Municipal Improvement Fund | | 13,558 | 2,125 | 16,645 | 301,045 |

| | | | | |
|-------------------------------------|---------------|--------------|---------------|----------------|
| Capital Projects Funds Total | 13,558 | 2,125 | 16,645 | 301,045 |
|-------------------------------------|---------------|--------------|---------------|----------------|

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Proprietary Funds | | | | | |
|-----------------------------|------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 214 Sewer Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 41350 (000) | Interest Income | -802 | 0 | 1,700 | 1,700 |
| 41557 (321) | Sewer Connection Fees | 5,882 | 11,000 | 15,500 | 6,000 |
| 41558 (532) | Sewer Maintenance Fees | 55,387 | 66,160 | 58,000 | 62,000 |
| 41570 (532) | Sewer-Uncollectible Accounts | -131 | 0 | 0 | 0 |
| Total 214 Sewer Fund | | 60,336 | 77,160 | 75,200 | 69,700 |

| ACCOUNT NO. | 510 Water Enterprise | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|-----------------------------------|--------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | -2,417 | 19,150 | 0 | 0 |
| 41475 (000) | Grants - Others | 0 | 0 | 0 | 740,720 |
| 41524 (532) | Fires Lines Service Fee | 266,455 | 291,660 | 309,000 | 331,000 |
| 41533 (532) | Late Charge | 6,070 | 6,170 | 7,500 | 7,500 |
| 41555 (532) | Returned Check Charge | 810 | 670 | 700 | 700 |
| 41590 (532) | Water-Uncollectible Accounts | -11,020 | -10,000 | -10,000 | -10,000 |
| 41591 (362) | Water Service Fees | 4,902 | 5,000 | 4,500 | 4,500 |
| 41592 (532) | Water Meter Sales | 674 | 1,000 | 7,500 | 1,000 |
| 41593 (532) | Water Sales - Regular | 5,891,147 | 6,972,700 | 6,345,000 | 6,789,000 |
| 41594 (362) | Water Sales - Construction | 4,776 | 4,200 | 15,000 | 4,500 |
| 41595 (532) | Water Sales - Wholesale | 874,417 | 950,000 | 875,000 | 900,000 |
| 41596 (362) | Water Rights | 0 | 0 | 0 | 0 |
| 41597 (532) | Water Sales - City Of Cerritos | 192,150 | 90,900 | 311,000 | 333,000 |
| 41635 (000) | Legal Settlement | 975,761 | 0 | 0 | 0 |
| 41675 (364) | Sale Of Water Emergency Kits | 660 | 1,000 | 0 | 0 |
| 41760 (000) | Reimbursement - Other Agency | 34,752 | 0 | 0 | 0 |
| 41790 (362) | Legal Cost Reimbursement | 736,674 | 0 | 0 | 0 |
| Total 510 Water Enterprise | | 8,975,811 | 8,332,450 | 7,865,200 | 9,101,920 |

| ACCOUNT NO. | 550 Reclaimed Water | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|----------------------------------|-------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 41350 (000) | Interest Income | 11,275 | 10,290 | 11,300 | 11,300 |
| 41475 (000) | Grants - Others | 0 | 934,740 | 934,740 | 0 |
| 41495 (000) | Other Agency Contribution | 225,722 | 1,253,950 | 1,253,950 | 0 |
| 41588 (366) | Water Sales-Reclaimed-Regular | 987,292 | 1,049,650 | 920,000 | 1,068,000 |
| Total 550 Reclaimed Water | | 1,224,289 | 3,248,630 | 3,119,990 | 1,079,300 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Proprietary Funds (Continued) | | | | | |
|--|----------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 570 Electric Utility Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 41350 (000) | Interest Income | 8,256 | 9,280 | 1,800 | 1,800 |
| 41425 (000) | CARB-GHG Emission Reduction | 0 | 0 | 0 | 0 |
| 41523 (368) | Electric Sales For Resale | 0 | 0 | 0 | 0 |
| 41525 (000) | Electric Revenue-Regular | 4,769,379 | 5,160,000 | 5,160,000 | 5,160,000 |
| 41526 (000) | Electric Revenue-City | 1,430,519 | 1,330,000 | 1,330,000 | 1,330,000 |
| 41531 (368) | Gas/Fuel Sales | 0 | 0 | 0 | 0 |
| 41645 (000) | Rebates | 74,138 | 50,900 | 50,900 | 50,900 |
| Total 570 Electric Utility Fund | | 6,282,292 | 6,550,180 | 6,542,700 | 6,542,700 |
| Proprietary Funds Total | | 16,542,728 | 18,208,420 | 17,603,090 | 16,793,620 |

RESOURCES BY REVENUES AND USES OF FUNDS

CITY OF CERRITOS

| Internal Service Funds | | | | | |
|---|---------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 620 Equipment Replacement Fund | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 41350 (000) | Interest Income | 111,018 | 141,400 | 120,100 | 120,100 |
| 41370 (551) | Rent - Property | 0 | 0 | 0 | 0 |
| 41660 (000) | Sale Of Surplus Property | 0 | 0 | 0 | 0 |
| 41690 (000) | Miscellaneous Revenue | 0 | 0 | 0 | 0 |
| Total 620 Equipment Replacement Fund | | 111,018 | 141,400 | 120,100 | 120,100 |

| | | | | |
|-------------------------------------|----------------|----------------|----------------|----------------|
| Internal Service Funds Total | 111,018 | 141,400 | 120,100 | 120,100 |
|-------------------------------------|----------------|----------------|----------------|----------------|

| | | | | |
|--|-------------------|-------------------|-------------------|-------------------|
| GRAND TOTAL (City of Cerritos) | 86,761,007 | 91,249,565 | 91,170,955 | 94,316,785 |
| <small>(General Fund + General Fund - Misc. + Special Revenue + Capital Projects + Proprietary + Internal Service Funds)</small> | | | | |

RESOURCES BY REVENUES AND USES OF FUNDS

CERRITOS SUCCESSOR AGENCY

| Successor Agency Funds | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 |
|---------------------------------------|----------------------------------|-------------------|-------------------|-------------------|-------------------|
| ACCOUNT NO. | 943/944 Successor Agency | ACTUAL | BUDGET | EST. ACTUAL | FORECAST |
| 40241 (000) | Property Tax Allocations (RPTTF) | 19,613,117 | 18,949,170 | 19,075,931 | 21,459,293 |
| 41350 (000) | Interest Income | 12,111 | 10,240 | 20,000 | 20,000 |
| Total 943/944 Successor Agency | | 19,625,228 | 18,959,410 | 19,095,931 | 21,479,293 |

| ACCOUNT NO. | 945/946 Successor Agency Fiscal Agent Bond Reserve Funds | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 |
|---|---|----------------|----------------|----------------|----------------|
| | | ACTUAL | BUDGET | EST. ACTUAL | FORECAST |
| 41350 (000) | Interest Income | 307,153 | 306,610 | 307,600 | 306,600 |
| Total 945/946 Bond Reserve Funds | | 307,153 | 306,610 | 307,600 | 306,600 |

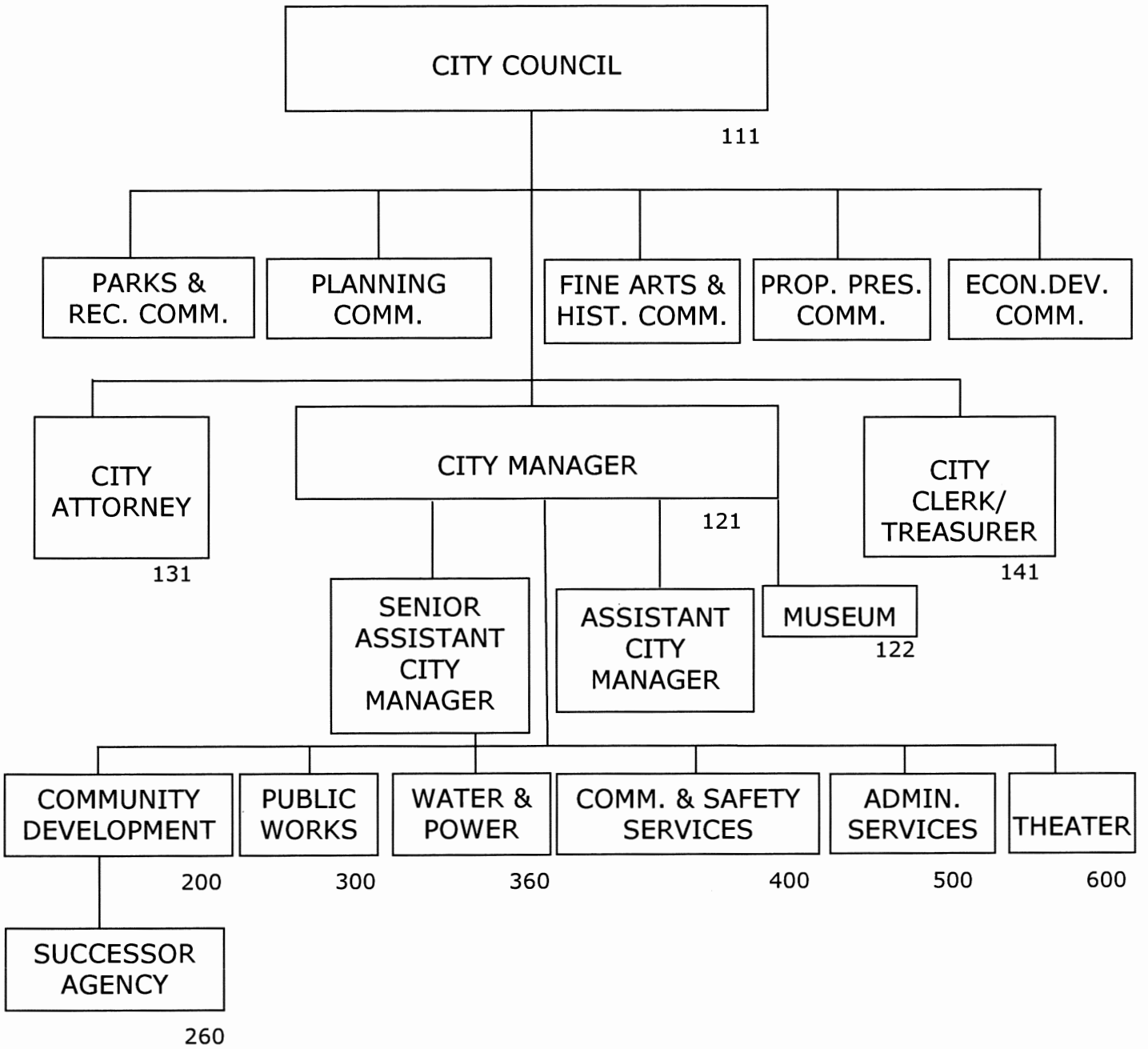
| | | | | | |
|-------------------------------------|--|-------------------|-------------------|-------------------|-------------------|
| Successor Agency Funds Total | | 19,932,381 | 19,266,020 | 19,403,531 | 21,785,893 |
|-------------------------------------|--|-------------------|-------------------|-------------------|-------------------|

CITY OF CERRITOS FINANCIAL PROGRAM: 2016-2017

DEPARTMENTAL OPERATING BUDGETS

**LEGISLATIVE
ADMINISTRATIVE
DEPARTMENT**

DEPARTMENTAL CHART OF ORGANIZATION



111
City Council

**CITY OF CERRITOS
DEPARTMENT ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | |
|-------------------------------|--|---------------------|------------------------|-----------------------|-----------------------|
| 111 | LEGISLATIVE AND ADMINISTRATIVE City Council | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | 5 | 5 | 5 | 5 | 5 |
| PERSONNEL EXPENSE | 167,854 | 167,790 | 167,790 | 167,790 | 167,790 |
| OPERATIONS AND MAINTENANCE | 112,692 | 134,300 | 129,300 | 186,800 | 134,300 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL BUDGET | 280,547 | 302,090 | 297,090 | 354,590 | 302,090 |

OVERVIEW COMMENTARY

As defined in Article IV of the City Charter, the City Council is composed of five members elected at large by the citizens of Cerritos to serve for four-year overlapping terms. As the City's policy making legislative body, the City Council is responsible to the residents of Cerritos for the implementation of all programs and services provided by the City. Annually, the City Council reorganizes, choosing one of its members to serve as Mayor and one of its members to serve as Mayor Pro Tem, both terms commencing in March and continuing for one year.

The City Council acts upon all legislative matters concerning the City by approving and adopting all ordinances, resolutions, contracts and other matters requiring overall policy decisions and leadership. The Council appoints the City Manager, the City Attorney and the City Clerk as well as the various commissions, boards and citizen advisory committees which ensure broad-based citizen input into the affairs of the City.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain demanded service levels, initiates new programs to upgrade existing services, determines the ability of the City to provide financing for the proposed budget as submitted by the City Manager and oversees the expenditure of all City funds throughout the fiscal year.

Regular City Council meetings are held in the Cerritos City Council Chambers on the second and fourth Thursday of each month. In addition, following public notice, the Council may hold special meetings as may from time to time be appropriate.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| LEGISLATIVE AND ADMINISTRATIVE | City Council | 111 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To provide overall legislative policy guidance and direction in the development of programs and services for the City.
2. To ensure that all municipal services are effectively delivered in the most efficient and economic manner possible.
3. To represent the needs, desires and demands of the citizens of Cerritos to the local, county, state and federal representatives.
4. To consider implementation of both short-term and long-range programs to guide the growth and development of the City physically, culturally, socially and economically.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

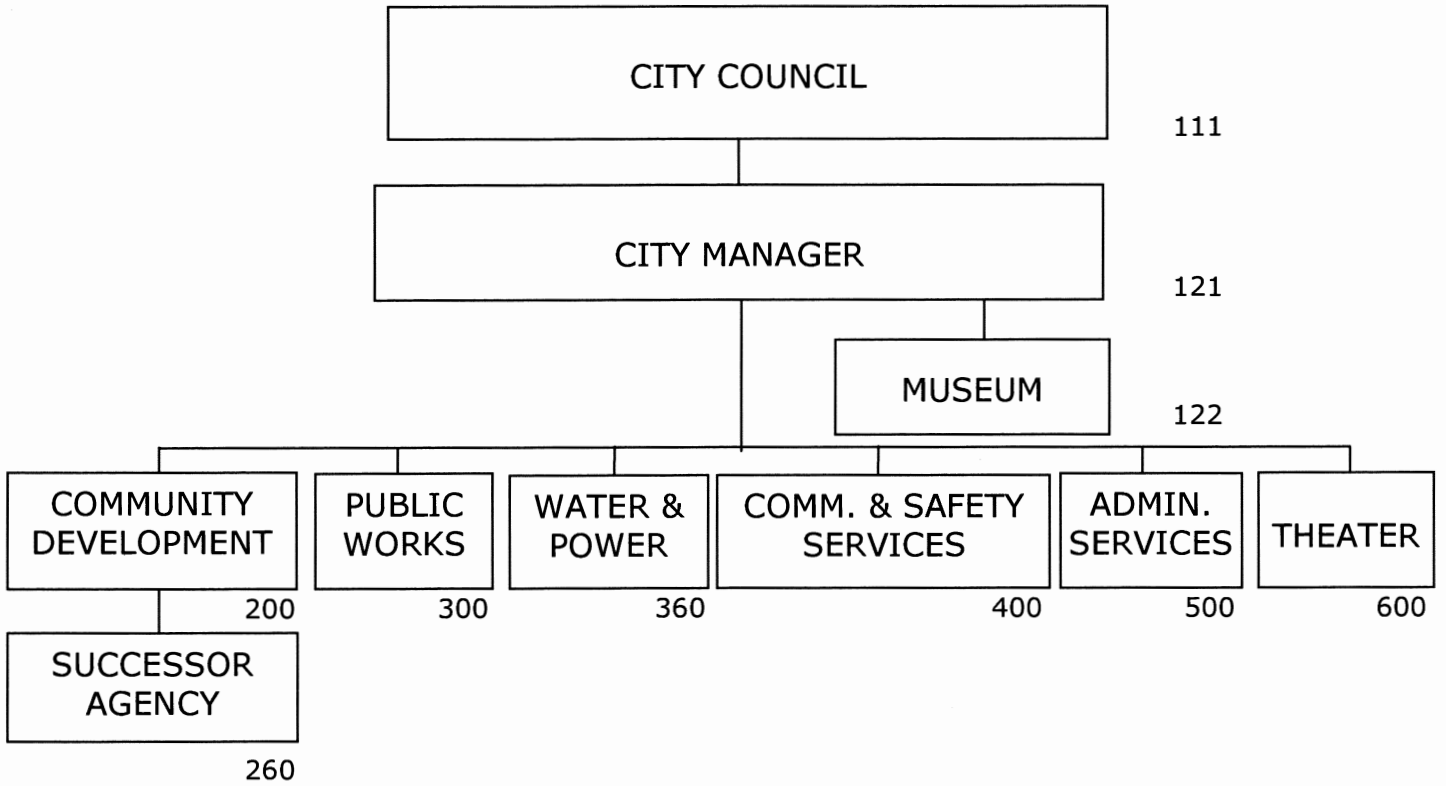
Reduction in Travel And Meeting allocation based on Council action (53080).

-\$52,500

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------------------------|--|----------------|----------------|----------------|----------------|----------------|
| Legislative and Administrative | | CITY COUNCIL | | | | CODE: 111 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | Councilmember (5) | 69,715 | 67,590 | 67,590 | 67,590 | 67,590 |
| | Regular Earnings | 69,715 | 67,590 | 67,590 | 67,590 | 67,590 |
| 52400 | Employee Benefits | 98,139 | 100,200 | 100,200 | 100,200 | 100,200 |
| | TOTAL PERSONNEL | 167,854 | 167,790 | 167,790 | 167,790 | 167,790 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 22,400 | 19,200 | 19,200 | 19,200 | 19,200 |
| 53020 | Dues And Publications | 47,251 | 53,100 | 53,100 | 53,100 | 53,100 |
| 53080 | Travel And Meeting | 34,450 | 50,000 | 45,000 | 102,500 | 50,000 |
| 63410 | Program Expenses And Supplies | 6,447 | 9,500 | 9,500 | 9,500 | 9,500 |
| 63520 | Special Supplies | 2,144 | 2,500 | 2,500 | 2,500 | 2,500 |
| | TOTAL OPERATIONS AND MAINTENANCE | 112,692 | 134,300 | 129,300 | 186,800 | 134,300 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 280,547 | 302,090 | 297,090 | 354,590 | 302,090 |

DEPARTMENTAL CHART OF ORGANIZATION



121
City Manager

**CITY OF CERRITOS
DEPARTMENT ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | | |
|-------------------------------|--|---------------------|------------------------|-----------------------|-----------------------|--|
| 121 | LEGISLATIVE AND ADMINISTRATIVE City Manager | | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 4 | 3 | 3 | 3 | 3 | |
| PERSONNEL EXPENSE | 741,517 | 743,860 | 727,860 | 811,970 | 811,970 | |
| OPERATIONS AND MAINTENANCE | 27,524 | 81,280 | 105,780 | 85,780 | 85,780 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| TOTAL BUDGET | 769,041 | 825,140 | 833,640 | 897,750 | 897,750 | |

OVERVIEW COMMENTARY

Pursuant to Article V of the City Charter, the City Manager serves as the City's chief administrative officer and is responsible for planning, organizing and directing the municipal activities with the exception of those activities specifically exempt by the Charter. This office prepares and submits the annual budget to the City Council and advises the Council on the financial conditions and needs of the City. The City Manager makes recommendations to the Council on the affairs of the City and ensures that all applicable ordinances and state laws are enforced. The City Manager attends all Council meetings and advises the Council on legislative and policy matters.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| LEGISLATIVE AND ADMINISTRATIVE | City Manager | 121 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To assist the City Council in its development of policy to address the needs and issues of the community by providing project costs and benefits for alternative policy decisions.
2. To encourage improvement and innovation in the quality, efficiency, delivery and effectiveness of municipal services.
3. To provide overall direction for the implementation of City Council policy through the centralization of authority and responsibility.
4. To keep the City Council apprised of pending state and federal legislation to enable effective input to elected representatives of Cerritos.
5. To keep the City Council fully informed of all aspects of municipal affairs and operations.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

| CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL | | | | | | | |
|--|-------|--|---------------------------|---------------------|------------------------|-----------------------|--------------------------|
| DEPARTMENT: Legislative and Administrative | | | ACTIVITY: CITY MANAGER | | | | ACTIVITY CODE: 121 |
| OBJECT CODE | | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | | PERSONNEL EXPENSE | | | | | |
| | RANGE | POSITION TITLE | | | | | |
| | | City Manager | 236,397 | 227,050 | 227,050 | 227,050 | 227,050 |
| | 68 | Assistant City Manager | 141,620 | 141,230 | 141,230 | 141,230 | 141,230 |
| | 32 | Division Secretary, Confidential | 60,958 | 58,180 | 58,180 | 58,180 | 58,180 |
| 51010 | | Regular Earnings | 438,974 | 426,460 | 426,460 | 426,460 | 426,460 |
| 51021 | | Overtime | 105 | 800 | 800 | 800 | 800 |
| | 32 | P/T Division Secretary | 0 | 0 | 0 | 20,000 | 20,000 |
| 52010 | | Regular Earnings - Part Time | 0 | 0 | 0 | 20,000 | 20,000 |
| 52015 | | Special Project Earnings - Part Time | 51,217 | 54,600 | 38,600 | 35,200 | 35,200 |
| 52400 | | Employee Benefits | 251,221 | 262,000 | 262,000 | 329,510 | 329,510 |
| | | TOTAL PERSONNEL | 741,517 | 743,860 | 727,860 | 811,970 | 811,970 |
| | | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | | Auto Allowance | 13,800 | 13,800 | 13,800 | 13,800 | 13,800 |
| 53020 | | Dues And Publications | 310 | 300 | 300 | 300 | 300 |
| 53070 | | Reimbursed Mileage | 0 | 150 | 150 | 150 | 150 |
| 53080 | | Travel And Meeting | 1,801 | 2,500 | 11,000 | 7,000 | 7,000 |
| 61130 | | Delivery Service | 15 | 100 | 100 | 100 | 100 |
| 61430 | | Professional Services | 1,243 | 50,130 | 50,130 | 50,130 | 50,130 |
| 61580 | | Temporary Help | 0 | 0 | 16,000 | 0 | 0 |
| 63410 | | Program Expenses And Supplies | 8,479 | 10,500 | 10,500 | 10,500 | 10,500 |
| 63520 | | Special Supplies | 321 | 2,000 | 2,000 | 2,000 | 2,000 |
| 67060 | | Cellular Phone | 1,555 | 1,800 | 1,800 | 1,800 | 1,800 |
| | | TOTAL OPERATIONS AND MAINTENANCE | 27,524 | 81,280 | 105,780 | 85,780 | 85,780 |
| | | CAPITAL OUTLAY | | | | | |
| 79050 | | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | | ACTIVITY TOTAL | 769,041 | 825,140 | 836,140 | 897,750 | 897,750 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|-------------------------------------|---------------------------------|
| DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE | ACTIVITY: Cerritos Museum | COST CENTER CODE: 122 |
|--|-------------------------------------|---------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. To establish the Cerritos Museum as a small world-class cultural icon.
2. To provide quality traveling exhibitions that will enhance the cultural and educational benefits to the community.
3. To provide a variety of activities to promote art and culture for the community.
4. To provide an educational component for art and culture.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

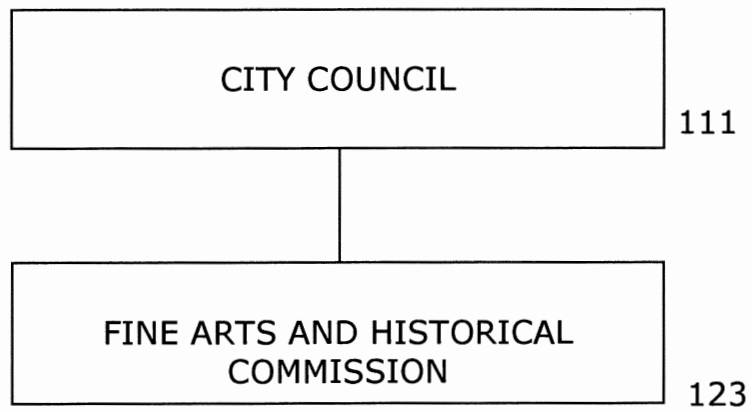
CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------------------|--|-----------|-----------|-----------|-----------|----------------|
| Legislative and Administrative | | MUSEUM | | | | 122 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | Regular Earnings | | | | | |
| 51021 | Overtime | | | | | |
| 52010 | Regular Earnings - Part Time | | | | | |
| 52015 | Special Project Earnings - Part Time | | | | | |
| 52021 | Overtime Earnings - Part Time | | | | | |
| 52400 | Employee Benefits | | | | | |
| | TOTAL PERSONNEL | | | | | |
| | OPERATIONS AND MAINTENANCE | | | | | |
| | | | | | | |
| | TOTAL OPERATIONS AND MAINTENANCE | 0 | 0 | 0 | 0 | 0 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 0 | | 0 | | |

DEPARTMENTAL CHART OF ORGANIZATION



**CITY OF CERRITOS
DEPARTMENT ACTIVITY OVERVIEW**

| DEPT.CODE: 123 | DEPARTMENT FINE ARTS AND HISTORICAL COMMISSION | | | | | |
|-------------------------------|--|---------------------|------------------------|-----------------------|-----------------------|--|
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 5 | 5 | 5 | 5 | 5 | |
| PERSONNEL EXPENSE | 2,029 | 7,880 | 7,880 | 7,880 | 7,880 | |
| OPERATIONS AND MAINTENANCE | 6,600 | 4,300 | 4,300 | 4,300 | 4,300 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| TOTAL BUDGET | 8,629 | 12,180 | 12,180 | 12,180 | 12,180 | |

OVERVIEW COMMENTARY

The City Council adopted Resolution 2001-44 which provided for the organization and duties of the Fine Arts and Historical Commission. It is a five member Commission appointed by the Mayor and City Council to serve two-year terms.

The Commission is advisory to the City Council on matters of:

1. Administration of the Public Art Program relative to the selection, acquisition and placement of public art.
2. Programming and activities to enhance the artistic, historic and cultural experiences for the community.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|--------------------------------|-------------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| LEGISLATIVE AND ADMINISTRATIVE | Fine Arts and Historical Commission | 123 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council in matters pertaining to the acquisition and placement of public artwork throughout the community.
2. To promote and stimulate public interest in art and cultural programs for the City.
3. To assist in the formulation of educational programs relating to art and culture.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

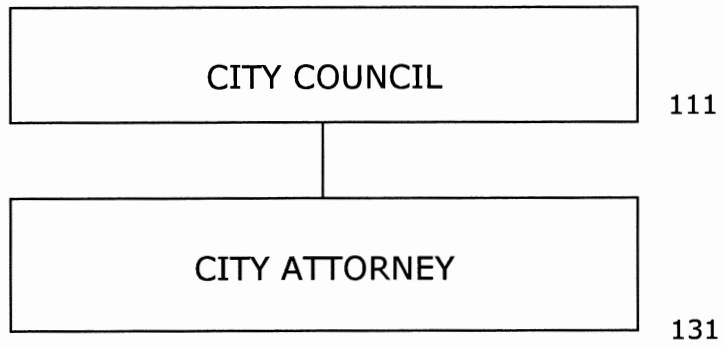
CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: | |
|--------------------------------|-------|---|--------------|---------------|---------------|----------------|---------------|
| Legislative and Administrative | | FINE ARTS & HISTORICAL COMMISSION | | | | 123 | |
| OBJECT CODE | | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | | PERSONNEL EXPENSE | | | | | |
| | RANGE | POSITION TITLE | | | | | |
| | | Commissioner (5) | 1,588 | 7,300 | 7,300 | 7,300 | 7,300 |
| 52010 | | Regular Earnings - Part Time | 1,588 | 7,300 | 7,300 | 7,300 | 7,300 |
| 52400 | | Employee Benefits | 441 | 580 | 580 | 580 | 580 |
| | | TOTAL PERSONNEL | 2,029 | 7,880 | 7,880 | 7,880 | 7,880 |
| | | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | | Dues And Publications | 250 | 800 | 800 | 800 | 800 |
| 53080 | | Travel And Meeting | 1,275 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61115 | | Commissioners Fees And Salaries | 4,175 | 0 | 0 | 0 | 0 |
| 61430 | | Professional Services | 900 | 1,200 | 1,200 | 1,200 | 1,200 |
| 63520 | | Special Supplies | 0 | 300 | 300 | 300 | 300 |
| | | TOTAL OPERATIONS AND MAINTENANCE | 6,600 | 4,300 | 4,300 | 4,300 | 4,300 |
| | | CAPITAL OUTLAY | | | | | |
| | | | | | | | |
| | | TOTAL CAPITAL OUTLAY | | | | | |
| | | | | | | | |
| | | ACTIVITY TOTAL | 8,629 | 12,180 | 12,180 | 12,180 | 12,180 |

DEPARTMENTAL CHART OF ORGANIZATION



131
City Attorney

**CITY OF CERRITOS
DEPARTMENT ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | | |
|-------------------------------|---|---------------------|------------------------|-----------------------|-----------------------|--|
| 131 | LEGISLATIVE AND ADMINISTRATIVE City Attorney | | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | N/A | N/A | N/A | N/A | N/A | |
| PERSONNEL EXPENSE | 41,831 | 30,240 | 30,240 | 38,000 | 38,000 | |
| OPERATIONS AND MAINTENANCE | 420,084 | 400,000 | 415,530 | 400,000 | 400,000 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| TOTAL BUDGET | 461,916 | 430,240 | 445,770 | 438,000 | 438,000 | |

OVERVIEW COMMENTARY

As set forth in Article VI of the City Charter, the City Attorney is appointed by the City Council to serve as legal advisor to the City on all matters of law as these relate to the conduct of municipal affairs. The City Attorney drafts ordinances and resolutions, prepares contracts, conducts legal negotiations, reviews legal documents for form and content and defends the City's position in all court cases.

The services of the City Attorney are provided to the City by the law firm of Aleshire & Wynder, LLP. This firm provides legal counsel, attends official meetings and appears at all legal proceedings and negotiations relating to land acquisition, and provides other specialized services.

In addition to providing services to the City Council, the City Attorney also serves as legal advisor to the Successor Agency, the Planning Commission and other Council-appointed boards and represents officials and employees of the City in matters relating to City business.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|-----------------------------------|---------------------------------|
| DEPARTMENT: LEGISLATIVE AND ADMINISTRATIVE | ACTIVITY: City Attorney | COST CENTER CODE: 131 |
|--|-----------------------------------|---------------------------------|

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To provide legal support to the City Council, Planning Commission, other Boards and City officials in the form of research and compilation of legal opinions as requested and required.
2. To defend the City's official actions.
3. To review all documents prior to submittal to the City Council or Planning Commission for legal completeness and content.
4. To ensure that compliance is obtained with the provisions of the municipal code.
5. To inform the City Council, Planning Commission and staff of the legislative and other legal developments which may have an effect on the administration and operations of the City.
6. To represent the City in courts of competent jurisdiction on all legal matters relating to the City.

| <u>ACTIVITY WORKLOAD STATISTICS*</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 ESTIMATED</u> |
|---|--------------------------------|--------------------------------|
| Review of claims, monitoring of litigation and representation of City and/or Successor Agency in litigation | 20 | 22 |
| Ordinances and Resolutions prepared and/or reviewed | 100 | 105 |
| Contracts, agreements, legal opinions and related documents and staff conferences | 280 | 300 |
| Regular and special meetings attended | 44 | 44 |

* Workload statistics include City Council, Planning Commission and Redevelopment/Successor Agency.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

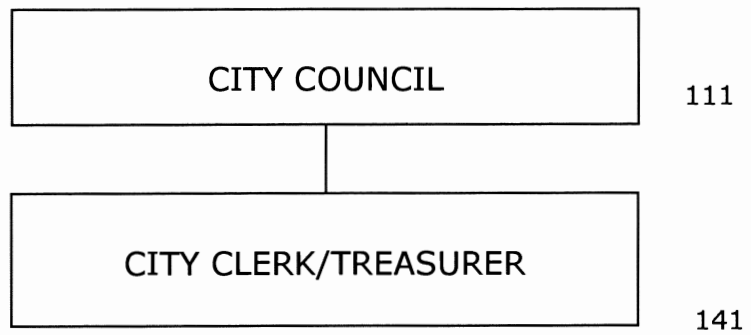
CHANGE

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------------------|--|---------------|-----------|-----------|-----------|----------------|
| Legislative and Administrative | | CITY ATTORNEY | | | | 131 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 52400 | Employee Benefits | 41,831 | 30,240 | 30,240 | 38,000 | 38,000 |
| | TOTAL PERSONNEL | 41,831 | 30,240 | 30,240 | 38,000 | 38,000 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53080 | Travel And Meeting | 0 | 0 | 530 | 0 | 0 |
| 61310 | Legal Services | 424,804 | 400,000 | 375,000 | 400,000 | 400,000 |
| 61315 | Legal Services-Special Counsel | 0 | 0 | 40,000 | 0 | 0 |
| 61430 | Professional Services | -5,503 | 0 | 0 | 0 | 0 |
| 69950 | Non-Cap Expenditures-FF&E | 783 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 420,084 | 400,000 | 415,530 | 400,000 | 400,000 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 461,916 | 430,240 | 445,770 | 438,000 | 438,000 |

DEPARTMENTAL CHART OF ORGANIZATION



141
City Clerk/Treasurer

**CITY OF CERRITOS
DEPARTMENT ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | | |
|-------------------------------|--|---------------------|------------------------|-----------------------|-----------------------|--|
| 141 | LEGISLATIVE AND ADMINISTRATIVE City Clerk/Treasurer | | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 3 | 3 | 3 | 3 | 3 | |
| PERSONNEL EXPENSE | 390,136 | 451,670 | 451,670 | 496,200 | 496,200 | |
| OPERATIONS AND MAINTENANCE | 344,077 | 121,600 | 187,600 | 361,600 | 361,600 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| TOTAL BUDGET | 734,214 | 573,270 | 639,270 | 857,800 | 857,800 | |

OVERVIEW COMMENTARY

Article VI of the City Charter and the statutes of the State of California prescribe the functions and duties of the Cerritos City Clerk.

The City Clerk is the local official for elections, local legislation, the California Public Records Act, the California Political Reform Act, and the Brown Act (open meeting laws). Before and after the City Council and other City legislative bodies take action, the City Clerk ensures that the matters under consideration are in compliance with all federal, state and local statutes and regulations, ensures full transparency to the public, and affirms that all transactions are properly executed, recorded, and archived.

The Office of the City Clerk is a service department upon which the City Council, all City departments, and the general public rely on for timely and accurate information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides various municipal services.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------------------|----------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| LEGISLATIVE AND ADMINISTRATIVE | City Clerk/Treasurer | 141 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

Legislative Administration/Clerk of the Council

The Office of the City Clerk prepares the Agenda for the City's various legislative bodies, verifies that required legal notices have been posted, distributed and published, and transacts and preserves the physical and electronic documentation required to enact Council policies, including official meeting minutes. The City Clerk administers official Oaths of Office and serves as the Secretary for the Cerritos City Council, Successor Agency to the Cerritos Redevelopment Agency, the Public Financing Authority, and the Cuesta Villas Housing Authority.

Municipal Secretary

The Office of the City Clerk serves as the focal point for official communication with the City as a legal entity. The City Clerk receives claims, summons, and subpoenas, officiates at public bid proceedings, processes official appeals, and receives/distributes other official correspondence directed at the municipal corporation. The Office of the City Clerk serves as a Notary Public for official City business.

Custodian of Official Records/Records Manager

The Office of the City Clerk oversees the preservation and protection of the public record, including all actions taken by the City Council and other City legislative bodies, and preserves documents in the required media formats for effective archiving and retrieval. The Office of the City Clerk receives and processes all requests for information under the California Public Records Act and the Federal Freedom of Information Act, assures the codification of the City's adopted Ordinances, and is the custodian of the official City Seal.

Elections Official

The Office of the City Clerk administers federal, state and local procedures through which local government representatives are selected and the public can exercise its initiative, referendum, and recall rights. The Office of the City Clerk manages the election process from pre-planning, candidate nominations, semi-official and official canvass, certification of election results and filing of final campaign disclosure documents.

Political Reform Act Filing Officer

The Office of the City Clerk is mandated by the California Political Reform Act to perform specified duties related to campaign disclosures and statements of economic interests. This includes facilitating, maintaining, and updating the City's Conflict of Interest Code, providing public access to statements, compliance with filing schedules, reviewing filed statements for errors and omissions, and coordinating with the State Fair Political Practices Commission. Additionally, the Office of the City Clerk facilitates and tracks compliance of required ethics training under California statute AB 1234.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|

| | | | |
|---|--------|--------|--------|
| Public records requests and responses (internal/external) | 2,500 | 2,500 | 2,500 |
| Records management | 15,000 | 20,000 | 20,000 |
| Voter information/transactions | 25,000 | 1,000 | 32,000 |

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|---|----------------|
|---|----------------|

| | |
|--|------------|
| Increase in Election Expense due to the March 7, 2017 General Municipal Election (61160). | +\$222,500 |
|--|------------|

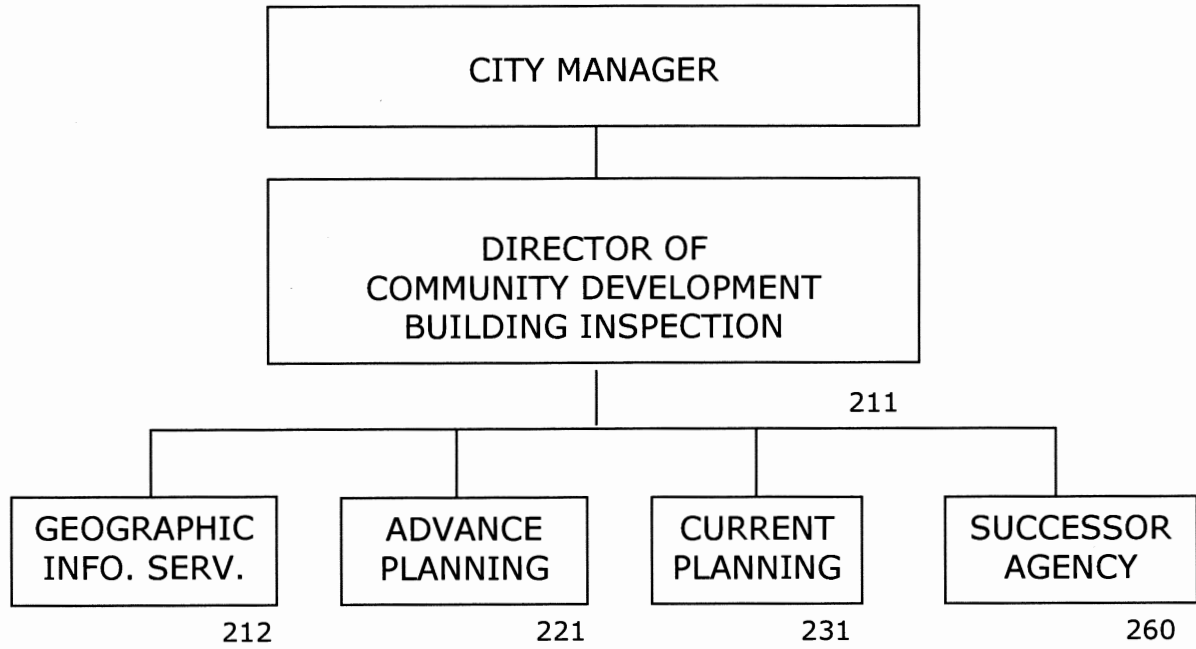
| | |
|--|-----------|
| Increase in Legal Advertising to reflect actual anticipated expenditures (61320). | +\$15,000 |
|--|-----------|

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------------------------|--|----------------|----------------|----------------|----------------|----------------|
| Legislative and Administrative | | CITY CLERK | | | | CODE: 141 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | 43 City Clerk/Treasurer | 130,350 | 130,000 | 130,000 | 130,000 | 130,000 |
| | Assistant City Clerk | 75,335 | 72,500 | 72,500 | 76,200 | 76,200 |
| | 37 Deputy City Clerk, Confidential | 39,754 | 55,740 | 55,740 | 59,400 | 59,400 |
| 51010 | Regular Earnings | 245,439 | 258,240 | 258,240 | 265,600 | 265,600 |
| 51021 | Overtime | 0 | 7,500 | 7,500 | 7,500 | 7,500 |
| 52010 | Regular Earnings - Part Time | 51 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 144,646 | 185,930 | 185,930 | 223,100 | 223,100 |
| | TOTAL PERSONNEL | 390,136 | 451,670 | 451,670 | 496,200 | 496,200 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 | Dues And Publications | 451 | 2,500 | 2,500 | 2,500 | 2,500 |
| 53070 | Reimbursed Mileage | 227 | 700 | 700 | 700 | 700 |
| 53080 | Travel And Meeting | 1,735 | 2,500 | 2,500 | 5,000 | 5,000 |
| 61080 | Codification | 2,499 | 4,000 | 6,000 | 4,000 | 4,000 |
| 61130 | Delivery Service | 281 | 500 | 500 | 500 | 500 |
| 61160 | Election Expense | 251,702 | 2,500 | 2,500 | 225,000 | 225,000 |
| 61320 | Legal Advertising | 27,039 | 10,000 | 55,000 | 25,000 | 25,000 |
| 61430 | Professional Services | 51,522 | 90,000 | 90,000 | 90,000 | 90,000 |
| 61460 | Recordation Expense | 1,098 | 1,000 | 1,000 | 1,000 | 1,000 |
| 61580 | Temporary Help | 0 | 0 | 19,000 | 0 | 0 |
| 63520 | Special Supplies | 2,123 | 2,500 | 2,500 | 2,500 | 2,500 |
| 67060 | Cellular Phone | 600 | 600 | 600 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 344,077 | 121,600 | 187,600 | 361,600 | 361,600 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 734,214 | 573,270 | 639,270 | 857,800 | 857,800 |

**COMMUNITY DEVELOPMENT
DEPARTMENT**

DEPARTMENTAL CHART OF ORGANIZATION



200
Community Development

CITY OF CERRITOS DEPARTMENTAL ACTIVITY OVERVIEW

| DEPT.CODE: | DEPARTMENT | | | | | |
|----------------------------|-----------------------|---------------------|------------------------|-----------------------|-----------------------|--|
| 200 | COMMUNITY DEVELOPMENT | | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 17 | 17 | 17 | 16 | 16 | |
| PERSONNEL EXPENSE | 2,191,790 | 2,301,678 | 2,301,678 | 2,361,544 | 2,361,544 | |
| OPERATIONS AND MAINTENANCE | 2,989,423 | 2,416,300 | 3,730,050 | 3,216,750 | 3,216,750 | |
| CAPITAL OUTLAY | 0 | 5,000 | 5,000 | 5,000 | 5,000 | |
| TOTAL BUDGET | 5,181,213 | 4,722,978 | 6,036,728 | 5,583,294 | 5,583,294 | |

OVERVIEW COMMENTARY

The Department of Community Development is responsible for overseeing, administering and implementing the City's planning, development, land use and building and safety programs. Organizationally, the Department incorporates the functions of several operating divisions which include the Office of the Director, the Advance Planning Team, the Current Planning Team, and Geographic Information System (GIS).

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Community Development ensures that a sound and workable environmental protection program is designed and maintained for the City consistent with the high standards of environmental quality desired by, and for, the residents of Cerritos. In concert with the City Council, Planning Commission and Economic Development Commission, the staff of this Department is responsible for conducting an annual review of the City's General Plan so that Development Code Standards and Land Use Policies are continually updated based upon current planning principles and practices. Through this review process, the General Plan and Development Code provide for an orderly program of planning development within the City.

Other major areas of program responsibility for the Department of Community Development include the supply of planning staff services to the Cerritos Oversight Board, Successor Agency and Successor Housing Agency, and preparation of special reports and studies relative to the future needs of the City in such areas as land use, transportation, and other public services.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------|--|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY DEVELOPMENT | Office of the Director/ Building Inspection | 211 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the overall supervision of the Department of Community Development, including the Advance Planning/Economic Development, Current Planning, GIS and Building and Safety Divisions. The Office of the Director provides the required leadership and administrative support necessary to ensure the effective operation of all Divisions within the Department using a coordinated, team-based approach to the implementation of public policy relative to municipal urban and regional planning. Working in concert with the City's elected and appointed officials and under the direction of the City Manager, the Office of the Director is responsible for directing and managing the City's municipal planning function and preparing detailed analysis and recommendations for consideration by the Economic Development Commission, Planning Commission and City Council/Successor Agency to ensure economic development through high-quality, environmentally responsible development throughout the City. The Office of the Director also supports the activities of the Oversight Board of the Successor Agency to the Cerritos Redevelopment Agency.

ACTIVITY OBJECTIVES

1. To provide administrative support, assistance and direction relative to Planning Commission and Economic Development Commission agenda and report preparation, public hearing posting and mailing, material acquisition, budget control and special research projects.
2. To develop and maintain mechanisms whereby citizen input influences and directs planning policies within the community.
3. To oversee and monitor the ongoing development and maintenance of the Auto Mall, administer related contracts, and provide staff support to the City Council.
4. To oversee and monitor the development and construction process for all areas in the City.
5. Streamline and facilitate all phases of the development process for applicants.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Building permits issued | 2,406 | 2,730 | 2,250 |
| Building permits valuation | \$107,215,492 | \$85,000,000 | \$80,000,000 |
| Planning Commission agenda items | 41 | 35 | 35 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|--|----------------|
| Reduction in County Building And Safety Services as a result of anticipated reduction in plan check and building permit services associated with a decrease in major projects. This is a pass-through expense that is wholly paid for by project developers through the permit issuance process (61120). | -\$275,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------|--|----------------------------|------------------|------------------|------------------|------------------|
| Community Development | | DIRECTOR'S OFFICE COMM DEV | | | | 211 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 72 Community Development Director | 190,425 | 155,940 | 155,940 | 155,940 | 155,940 |
| | 46 Mgmt. Analyst | 84,328 | 84,096 | 84,096 | 84,096 | 84,096 |
| | 31 Building & Safety Clerk (2) | 108,454 | 110,706 | 110,706 | 113,208 | 113,208 |
| | Regular Earnings | 383,207 | 350,742 | 350,742 | 353,244 | 353,244 |
| 52400 | Employee Benefits | 228,375 | 256,042 | 256,042 | 296,725 | 296,725 |
| | TOTAL PERSONNEL | 611,582 | 606,784 | 606,784 | 649,969 | 649,969 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 | Dues And Publications | 925 | 2,200 | 2,200 | 2,200 | 2,200 |
| 53070 | Reimbursed Mileage | 54 | 150 | 150 | 150 | 150 |
| 53080 | Travel And Meeting | 502 | 1,000 | 1,500 | 1,000 | 1,000 |
| 61120 | County Building And Safety Services | 1,072,571 | 1,225,000 | 1,225,000 | 950,000 | 950,000 |
| 61131 | Document Storage | 6,208 | 10,000 | 10,000 | 10,000 | 10,000 |
| 61430 | Professional Services | 15,960 | 5,000 | 25,000 | 5,000 | 5,000 |
| 63250 | Office Supplies | 1,495 | 1,500 | 1,500 | 1,500 | 1,500 |
| 63520 | Special Supplies | 3,229 | 0 | 0 | 0 | 0 |
| 67060 | Cellular Phone | 600 | 600 | 600 | 600 | 600 |
| 69950 | Non-Cap Expenditures-FF&E | 4,443 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,110,787 | 1,250,250 | 1,270,750 | 975,250 | 975,250 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 5,000 | 5,000 | 5,000 | 5,000 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 5,000 | 5,000 | 5,000 | 5,000 |
| | ACTIVITY TOTAL | 1,722,370 | 1,862,034 | 1,882,534 | 1,630,219 | 1,630,219 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------|--------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY DEVELOPMENT | Geographic Information Systems | 212 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. Provide a high level of comprehensive GIS services to all City departments, Councils and Commissions, and ultimately, the public.
2. Oversee the continued development and implementation of the Cerritos Enterprise GIS System through the conversion of new and existing data into electronic geo-coded format and the development of appropriate GIS application software.
3. Provide professional assistance and cartographic services to all Cerritos GIS users and maximize the benefits, cost savings, and increased operational efficiencies of GIS within the City's work environment.
4. Coordinate the use of outside GIS services including system design, maintenance and conversion consultants.
5. Provide technical knowledge, implementation support and project management services to all City departments utilizing the Cerritos GIS system, with special emphasis on Community Development, Public Works and Community & Safety Services.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

CHANGES

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY | |
|-----------------------|-------|--|----------------|----------------|----------------|----------------|----------------|
| Community Development | | GEOGRAPHIC INFORMATION SYSTEM | | | | CODE: 212 | |
| OBJECT CODE | | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | | PERSONNEL EXPENSE | | | | | |
| | RANGE | POSITION TITLE | | | | | |
| 51010 | 49 | GIS Administrator | 88,604 | 86,630 | 86,630 | 80,704 | 80,704 |
| | 42 | GIS Analyst | 74,522 | 72,860 | 72,860 | 0 | 0 |
| | | Regular Earnings | 163,126 | 159,490 | 159,490 | 80,704 | 80,704 |
| | 29 | P/T GIS Clerk | 0 | 0 | 0 | 17,940 | 17,940 |
| 52010 | | Regular Earnings - Part Time | 0 | 0 | 0 | 17,940 | 17,940 |
| 52400 | | Employee Benefits | 104,308 | 118,020 | 118,020 | 74,428 | 74,428 |
| | | TOTAL PERSONNEL | 267,435 | 277,510 | 277,510 | 173,072 | 173,072 |
| | | OPERATIONS AND MAINTENANCE | | | | | |
| 61170 | | Electronic Information | 36,700 | 24,600 | 25,600 | 25,000 | 25,000 |
| 61430 | | Professional Services | 1,660 | 2,000 | 1,000 | 2,000 | 2,000 |
| 63110 | | Computer Supplies | 1,146 | 2,000 | 2,000 | 2,000 | 2,000 |
| | | TOTAL OPERATIONS AND MAINTENANCE | 39,506 | 28,600 | 28,600 | 29,000 | 29,000 |
| | | CAPITAL OUTLAY | | | | | |
| 79050 | | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | | ACTIVITY TOTAL | 306,941 | 306,110 | 306,110 | 202,072 | 202,072 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
|-----------------------|--|-------------------|
| COMMUNITY DEVELOPMENT | Advance Planning/Economic Development Division | 221 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Advance Planning/Economic Development Division is responsible for maintaining the City's General Plan, Development Code and Economic Development Strategic Plan and for using these documents as a guideline for the development of programs which will meet the community's future needs. Preparation of environmental impact studies for proposed land use changes are conducted by the Advance Planning Team. The Advance Planning/Economic Development Division prepares special studies which address land use, economic, transportation and other community related issues and concerns. The development and implementation of housing programs is conducted by the Advance Planning Team. Advance Planning is responsible for maintaining and updating the demographic and statistical data base for the City. The Advance Planning/Economic Development Division is responsible for the administration of public transportation programs, such as Dial-A-Ride and fixed-route transit, and the implementation of those programs. Advance Planning makes recommendations and prepares legislation aimed at alleviating and/or preventing future land use problems. Advance Planning is also responsible for providing staff support to the Oversight Board and Economic Development Commission.

ACTIVITY OBJECTIVES

1. Review and update the City's General Plan, Development Code and Development Map.
2. Preparation and implementation of the City's Affordable Housing Program.
3. Facilitate the implementation of the Economic Development Strategic Plan.
4. Monitor legislation and programs at the local, regional, state and federal levels in order to determine their impact on the City's planning program and to make recommendations as to their adoption and implementation.
5. Prepare an analysis and inventory of residential, retail, commercial and industrial uses.
6. Identify and analyze community public transit needs and administrate Proposition "A" and Proposition "C" funded projects.
7. Manage the Cerritos Dial-A-Ride and Cerritos On Wheels (COW) fixed-route transit programs.
8. Prepare and maintain a computerized demographic data base and statistical profile.
9. Coordinate special projects between department divisions and other City department staff.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>FORECASTED</u> |
|-------------------------------------|----------------------------|-------------------------------|--------------------------------|
| Fixed-Route Transit Ridership (COW) | 147,037 | 150,000 | 155,000 |
| Dial-A-Ride Ridership | 18,359 | 16,000 | 16,500 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|--|----------------|
| Increase in Transit Programs / Prop. "A" expenditures to reflect actual expenditures on the City's demand response transit program, transportation agency membership dues, and other transit related expenses wholly funded by these funds, which are restricted for transit purposes (63409). | +\$95,950 |
| Increase in Transit Programs / Prop. "C" expenditures to reflect actual expenditures on the City's fixed-route transit program, marketing, new brochures, and other transit related expenses wholly funded by these funds, which are restricted for transit purposes (63412). | +\$79,600 |
| Reduction in Trip Reduction Program – AQMD funds, as a result of a transit amenity installation project that was completed in the previous year (63413). | -\$230,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: | |
|-----------------------|---|--|------------------|------------------|------------------|------------------|---------|
| Community Development | | ADVANCE PLANNING | | | | 221 | |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 | |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED | |
| | PERSONNEL EXPENSE | | | | | | |
| | RANGE | | | | | | |
| | POSITION TITLE | | | | | | |
| | 55 | Advance Planning Manager | 147,015 | 85,164 | 85,164 | 89,430 | 89,430 |
| | 42 | Associate Planner | 74,522 | 74,316 | 74,316 | 74,316 | 74,316 |
| | 35 | Planning Assistant | 5,303 | 51,945 | 51,945 | 54,164 | 54,164 |
| | 32 | Division Secretary | 56,662 | 58,176 | 58,176 | 58,176 | 58,176 |
| 51010 | | Regular Earnings | 248,693 | 269,601 | 269,601 | 276,086 | 276,086 |
| 51021 | | Overtime | 52 | 0 | 0 | 0 | 0 |
| 52400 | | Employee Benefits | 177,445 | 207,593 | 207,593 | 245,717 | 245,717 |
| | TOTAL PERSONNEL | 426,190 | 477,194 | 477,194 | 521,803 | 521,803 | |
| | OPERATIONS AND MAINTENANCE | | | | | | |
| 53010 | | Auto Allowance | 3,300 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53070 | | Reimbursed Mileage | 140 | 400 | 400 | 400 | 400 |
| 61325 | | Housing Services Program | 0 | 7,000 | 7,000 | 7,000 | 7,000 |
| 61430 | | Professional Services | 7,951 | 0 | 7,000 | 0 | 0 |
| 61490 | | Residential Assistance Program | 3,000 | 0 | 0 | 0 | 0 |
| 63409 | | Transit Programs / Prop. "A" | 0 | 826,500 | 826,500 | 922,450 | 922,450 |
| 63412 | | Transit Programs / Prop. "C" | 0 | 685,550 | 845,550 | 765,150 | 765,150 |
| 63413 | | Trip Reduction Program - AQMD | 0 | 290,000 | 296,500 | 60,000 | 60,000 |
| 65132 | | Rent Building And Grounds | 388,698 | 440,000 | 420,000 | 440,000 | 440,000 |
| 67060 | | Cellular Phone | 400 | 600 | 600 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 403,489 | 2,253,650 | 2,407,150 | 2,199,200 | 2,199,200 | |
| | CAPITAL OUTLAY | | | | | | |
| 79050 | | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| | ACTIVITY TOTAL | 829,678 | 2,730,844 | 2,884,344 | 2,721,003 | 2,721,003 | |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY DEVELOPMENT | Current Planning | 231 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

Current Planning is responsible for administration of the Cerritos Municipal Code as it relates to development plans, subdivisions, tract and parcel maps, zone changes, conditional use permits and variances. The Division confers with and provides advice to architects, builders, contractors, engineers and the general public concerning the City's development policies and standards. The Division functions as project managers for major modifications including conceptual design review, report writing, PowerPoint preparation and presentation to the Planning Commission and City Council. The Division analyzes proposed development and insures compliance with the City's zoning ordinance and General Plan. Responsibilities also include evaluating environmental impacts on proposed projects and preparation of CEQA (California Environmental Quality Act) documentation. Current Planning furnishes information regarding zoning and land use to public and private sectors as well as reviews and approves applications for all minor development modifications.

ACTIVITY OBJECTIVES

1. To ensure that development in the community produces the maximum benefit to the City of Cerritos and its citizens.
2. To ensure that industrial and commercial uses and related developments will enhance the environmental quality and provide a stable economic base for the community.
3. Provide informed and helpful service to the residential and business communities, developers, associated City departments and other public agencies.
4. Improve data availability, administrative processes and record keeping through increased use of computer based systems.
5. Maintain an effective reciprocal feedback system between Advance Planning/Economic Development, Building & Safety and Current Planning divisions as well as other City departments.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Precise Plans | 27 | 23 | 25 |
| Conditional Use Permits | 3 | 1 | 2 |
| Administrative Approvals | 3,185 | 3,408 | 3,400 |
| Business Licenses Issued | | | |
| Local | 262 | 255 | 270 |
| Out of town | 965 | 966 | 980 |
| Renewals | 2,165 | 2,884 | 3,020 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

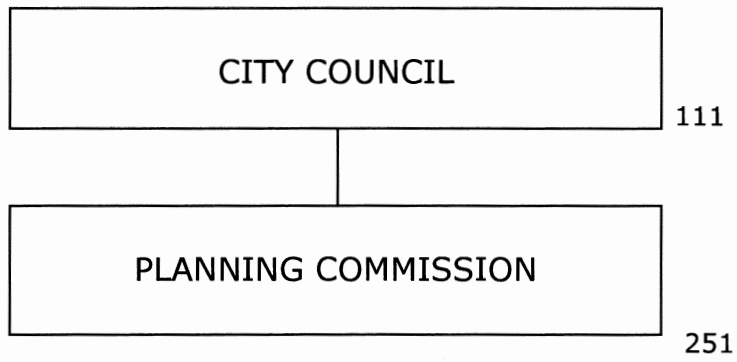
CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------|--|------------------|----------------|----------------|------------------|------------------|
| Community Development | | CURRENT PLANNING | | | | CODE: 231 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | 55 Current Planning Manager | 102,777 | 102,500 | 102,500 | 102,500 | 102,500 |
| | 48 Senior Planner | 86,477 | 86,230 | 86,230 | 86,230 | 86,230 |
| | 42 Associate Planner (3) | 238,554 | 230,590 | 230,590 | 230,590 | 230,590 |
| | 32 Division Secretary | 69,983 | 49,420 | 49,420 | 58,180 | 58,180 |
| | 31 Senior Business License Officer | 58,180 | 56,950 | 56,950 | 56,950 | 56,950 |
| 51010 | Regular Earnings | 535,715 | 525,690 | 525,690 | 534,450 | 534,450 |
| | 19 P/T Planning Intern | 6,124 | 16,590 | 16,590 | 13,500 | 13,500 |
| 52010 | Regular Earnings - Part Time | 6,212 | 16,590 | 16,590 | 13,500 | 13,500 |
| 52400 | Employee Benefits | 344,655 | 397,910 | 397,910 | 468,750 | 468,750 |
| | TOTAL PERSONNEL | 886,583 | 940,190 | 940,190 | 1,016,700 | 1,016,700 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53070 | Reimbursed Mileage | 330 | 500 | 500 | 500 | 500 |
| 61520 | Special Studies | 0 | 0 | 14,750 | 4,500 | 4,500 |
| 63410 | Program Expenses And Supplies | 0 | 3,000 | 3,000 | 3,000 | 3,000 |
| 63520 | Special Supplies | 0 | 500 | 500 | 500 | 500 |
| 67060 | Cellular Phone | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 5,130 | 8,800 | 23,550 | 13,300 | 13,300 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 891,712 | 948,990 | 963,740 | 1,030,000 | 1,030,000 |

DEPARTMENTAL CHART OF ORGANIZATION



251
Planning Commission

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | |
|-------------------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| 251 | PLANNING COMMISSION | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | 5 | 5 | 5 | 5 | 5 |
| PERSONNEL EXPENSE | 6,869 | 19,440 | 19,440 | 19,440 | 19,440 |
| OPERATIONS AND MAINTENANCE | 19,062 | 9,950 | 9,950 | 9,950 | 9,950 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL BUDGET | 25,931 | 29,390 | 29,390 | 29,390 | 29,390 |

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Planning Commission are set forth in Article VII of the City Charter, in Ordinance No. 175, and in the laws of the State of California. The Planning Commission consists of five members, appointed by the Mayor and City Council, to serve two-year, overlapping terms of office.

The Planning Commission sits as an advisory body to the City Council in establishing policies governing the growth and development of the City. The Commission is empowered to, and must, review all zoning applications and precise plans for development, conduct public hearings, and make final determinations on these in the form of recommendations to the City Council. The Planning Commission conducts public hearings and makes recommendations to the City Council on matters such as adoption of the City's General Plan, changes in the City's Development Code and Development Standards, Environmental Impact Reports, Subdivision and Parcel Map applications, Conditional Use Permits and various other types of development applications.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------|---------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY DEVELOPMENT | Planning Commission | 251 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. To provide advice and assistance to the City Council in the establishment of policies governing land use and physical development in the City.
2. To review and forward recommendations to the City Council on all applications for private and public developments within the City.
3. To assess the potential economic, demographic and aesthetic impact of proposed plans for physical development within the City.
4. To annually review the City's General Plan and Development Code and to make appropriate recommendations to the City Council concerning any required changes in these land use policy documents.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

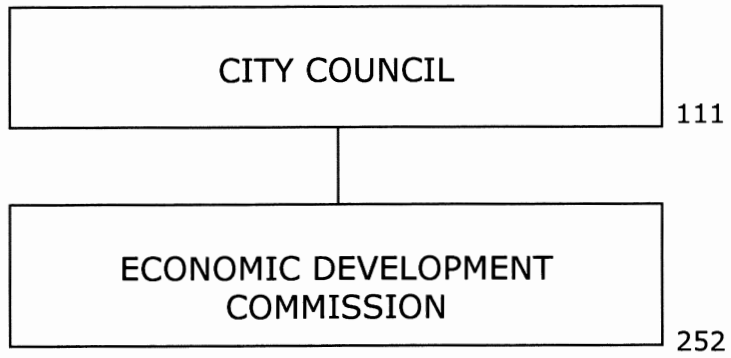
CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------|--|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| Community Development | | PLANNING COMMISSION | | | | 251 |
| OBJECT CODE | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | Commissioner (5) | 5,280 | 18,000 | 18,000 | 18,000 | 18,000 |
| 52010 | Regular Earnings - Part Time | 5,280 | 18,000 | 18,000 | 18,000 | 18,000 |
| 52400 | Employee Benefits | 1,589 | 1,440 | 1,440 | 1,440 | 1,440 |
| | TOTAL PERSONNEL | 6,869 | 19,440 | 19,440 | 19,440 | 19,440 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 2,968 | 3,000 | 3,000 | 3,000 | 3,000 |
| 53020 | Dues And Publications | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53080 | Travel And Meeting | 1,715 | 3,000 | 3,000 | 3,000 | 3,000 |
| 61115 | Commissioners Fees And Salaries | 12,525 | 0 | 0 | 0 | 0 |
| 61580 | Temporary Help | 1,688 | 2,200 | 2,200 | 2,200 | 2,200 |
| 63520 | Special Supplies | 166 | 750 | 750 | 750 | 750 |
| | TOTAL OPERATIONS AND MAINTENANCE | 19,062 | 9,950 | 9,950 | 9,950 | 9,950 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 25,931 | 29,390 | 29,390 | 29,390 | 29,390 |

DEPARTMENTAL CHART OF ORGANIZATION



252
Economic Development
Commission

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | | |
|-------------------------------|------------------------------------|---------------------|------------------------|-----------------------|-----------------------|--|
| 252 | ECONOMIC DEVELOPMENT COMMISSION | | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 5 | 5 | 5 | 5 | 5 | |
| PERSONNEL EXPENSE | 1,857 | 6,480 | 6,480 | 6,480 | 6,480 | |
| OPERATIONS AND MAINTENANCE | 8,724 | 2,350 | 2,350 | 14,250 | 14,250 | |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 | |
| TOTAL BUDGET | 10,581 | 8,830 | 8,830 | 20,730 | 20,730 | |

OVERVIEW COMMENTARY

The powers, duties and responsibilities of the Economic Development Commission are set forth in Article VII of the City Charter, in Ordinance No. 880, and in the laws of the State of California. The Economic Development Commission consists of five members, appointed by the Mayor and City Council.

The Economic Development Commission acts in an advisory capacity to the City Council on the needs of existing businesses and the availability of economic development opportunities and resources. The Commission is responsible for providing staff and the City Council with guidance on business retention, business expansion, business marketing and technology related issues. This Commission also provides for the operation of the Economic Development Strategic Plan and the Business Retention Program for the City of Cerritos.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------|---------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY DEVELOPMENT | Economic Development Commission | 252 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. Develop and monitor the implementation of a strategic plan for the City of Cerritos.
2. Evaluate City procedures and processes that either assist or hinder business opportunities, including streamlining the development review process.
3. Determine the effectiveness of influencing businesses to locate in the City of Cerritos based on current incentives and/or opportunities.
4. Provide recommendations of the City Council concerning the City's business community.
5. Develop and implement a business visitation program to demonstrate interest, gather information and develop plans to foster job retention and expansion.
6. Develop a program to establish and maintain employment figures for the City of Cerritos.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Community Programs to facilitate a workshop for all Cerritos businesses. Workshops are held every two years (63411).

+ \$7,000

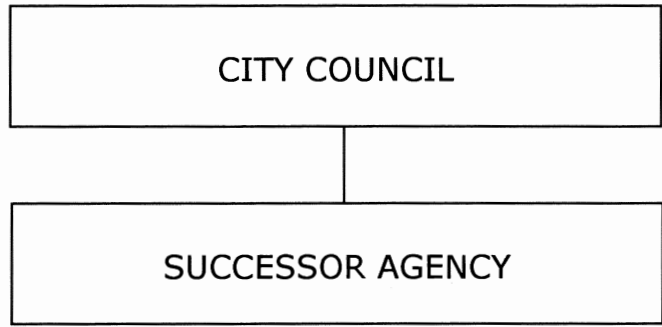
**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------|---|---------------------------------|--------------|--------------|---------------|---------------|
| Community Development | | ECONOMIC DEVELOPMENT COMMISSION | | | | CODE: 252 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | Commissioner (5) | 1,388 | 6,000 | 6,000 | 6,000 | 6,000 |
| 52010 | Regular Earnings - Part Time | 1,488 | 6,000 | 6,000 | 6,000 | 6,000 |
| 52400 | Employee Benefits | 369 | 480 | 480 | 480 | 480 |
| | TOTAL PERSONNEL | 1,857 | 6,480 | 6,480 | 6,480 | 6,480 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53070 | Reimbursed Mileage | 0 | 500 | 500 | 500 | 500 |
| 53080 | Travel And Meeting | 507 | 800 | 800 | 800 | 800 |
| 61115 | Commissioners Fees And Salaries | 3,340 | 0 | 0 | 0 | 0 |
| 61430 | Professional Services | 0 | 0 | 0 | 4,900 | 4,900 |
| 61580 | Temporary Help | 750 | 750 | 750 | 750 | 750 |
| 63411 | Community Programs | 3,894 | 0 | 0 | 7,000 | 7,000 |
| 63520 | Special Supplies | 233 | 300 | 300 | 300 | 300 |
| | TOTAL OPERATIONS AND MAINTENANCE | 8,724 | 2,350 | 2,350 | 14,250 | 14,250 |
| | CAPITAL OUTLAY | | | | | |
| | | | | | | |
| | TOTAL CAPITAL OUTLAY | | | | | |
| | ACTIVITY TOTAL | 10,581 | 8,830 | 8,830 | 20,730 | 20,730 |

CERRITOS SUCCESSOR AGENCY: 2016-2017

ADMINISTRATIVE OPERATING BUDGET

DEPARTMENTAL CHART OF ORGANIZATION



260

260
Successor Agency

CITY OF CERRITOS DEPARTMENTAL ACTIVITY OVERVIEW

| DEPT.CODE: | DEPARTMENT | FUND DISTRIBUTION: | | | |
|----------------------------|-------------------|--------------------|---------------------|--------------------|--------------------|
| 261/262 | SUCCESSOR AGENCY | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | N/A | N/A | N/A | N/A | N/A |
| PERSONNEL EXPENSE | 0 | 0 | 0 | 0 | 0 |
| OPERATIONS AND MAINTENANCE | 19,671,168 | 18,959,410 | 19,095,931 | 21,479,293 | 21,479,293 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL BUDGET | 19,671,168 | 18,959,410 | 19,095,931 | 21,479,293 | 21,479,293 |

OVERVIEW COMMENTARY

Pursuant to AB 1X 26, as upheld by the California Supreme Court in December, 2011, the Cerritos Redevelopment Agency was dissolved on February 1, 2012. Accordingly, the Successor Agency to the Cerritos Redevelopment Agency was established in compliance with AB 1X 26.

A Successor Agency is required to make payments and fulfill enforceable obligations of the former Redevelopment Agency. The budgets of the Successor Agency reflect anticipated and actual payments that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) documents.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
|-----------------------|------------------|--------------------------|
| COMMUNITY DEVELOPMENT | Successor Agency | 261/262 |

ACTIVITY COMMENTARY

The Successor Agency budget has been established in accordance with the provisions of AB 1X 26, and the resulting dissolution of the Cerritos Redevelopment Agency on February 1, 2012.

The budget reflects amounts that have been included on the applicable Recognized Obligation Payment Schedule (ROPS) document.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------|----------------------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| COMMUNITY DEVELOPMENT | | Successor Agency | | | | 261/262 |
| OBJECT CODE | EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | | | | | | |
| | TOTAL PERSONNEL | 0 | 0 | 0 | 0 | 0 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 80161 | Property Tax Allocations (RPTTF) | 19,068,543 | 18,407,190 | 18,538,104 | 20,825,285 | 20,825,285 |
| 80161 | Administrative Allowance | 602,625 | 552,220 | 557,827 | 654,008 | 654,008 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | TOTAL OPERATIONS AND MAINTENANCE | 19,671,168 | 18,959,410 | 19,095,931 | 21,479,293 | 21,479,293 |
| | CAPITAL OUTLAY | | | | | |
| | | | | | | |
| | | | | | | |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 19,671,168 | 18,959,410 | 19,095,931 | 21,479,293 | 21,479,293 |

BOND INTEREST, REDEMPTION AND LOANS

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

| Los Cerritos Bond Issue | | | | | |
|--------------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 2002 Series A | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 23114 | Principal | 2,660,000 | 2,795,000 | 2,795,000 | 2,930,000 |
| 80130 | Interest | 1,002,320 | 867,710 | 867,710 | 726,440 |
| Total 2002 Series A | | 3,662,320 | 3,662,710 | 3,662,710 | 3,656,440 |

| ACCOUNT NO. | 2002 Series B | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|----------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| 23116 | Principal | 445,000 | 465,000 | 465,000 | 490,000 |
| 80130 | Interest | 157,345 | 138,345 | 138,345 | 117,680 |
| Total 2002 Series B | | 602,345 | 603,345 | 603,345 | 607,680 |

| ACCOUNT NO. | 2003 Magnolia Revenue Bond (a) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|---|---------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 23151 | Principal | 0 | 0 | 0 | 0 |
| 80130 | Interest | 0 | 0 | 0 | 0 |
| Total 2003 Magnolia Revenue Bond | | 0 | 0 | 0 | 0 |

| | | | | | |
|--------------------------------------|--|------------------|------------------|------------------|------------------|
| Los Cerritos Bond Issue Total | | 4,264,665 | 4,266,055 | 4,266,055 | 4,264,120 |
|--------------------------------------|--|------------------|------------------|------------------|------------------|

(a) Debt Service is paid by the City of Cerritos, as of July 1, 2013. Please see Cost Center 368 for more information.

BOND INTEREST, REDEMPTION AND LOANS

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

| Los Coyotes Bond Issue | | | | | |
|-------------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| | 1993 Series A | | | | |
| 23121 | Principal | 0 | 0 | 0 | 0 |
| 80130 | Interest | 520,000 | 520,000 | 520,000 | 520,000 |
| Total 1993 Series A | | 520,000 | 520,000 | 520,000 | 520,000 |

| ACCOUNT NO. | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|----------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| | 1993 Series B | | | | |
| 23122 | Principal | 4,120,000 | 4,440,000 | 4,440,000 | 4,790,000 |
| 80130 | Interest | 1,814,670 | 1,460,830 | 1,480,830 | 1,100,860 |
| Total 1993 Series B | | 5,934,670 | 5,900,830 | 5,920,830 | 5,890,860 |

| ACCOUNT NO. | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|----------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| | 1998 Series A | | | | |
| 23124 | Principal | 375,000 | 0 | 0 | 0 |
| 80130 | Interest | 24,375 | 0 | 0 | 0 |
| Total 1998 Series A | | 399,375 | 0 | 0 | 0 |

| ACCOUNT NO. | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|----------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| | 2002 Series A | | | | |
| 23125 | Principal | 1,460,000 | 1,540,000 | 1,540,000 | 1,610,000 |
| 80130 | Interest | 2,559,020 | 2,486,450 | 2,486,450 | 2,410,250 |
| Total 2002 Series A | | 4,019,020 | 4,026,450 | 4,026,450 | 4,020,250 |

| ACCOUNT NO. | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|----------------------------|----------------------|---------------------|---------------------|--------------------------|-----------------------|
| | 2002 Series B | | | | |
| 23142 | Principal | 260,000 | 270,000 | 270,000 | 865,000 |
| 80130 | Interest | 491,155 | 480,090 | 480,090 | 455,320 |
| Total 2002 Series B | | 751,155 | 750,090 | 750,090 | 1,320,320 |

BOND INTEREST, REDEMPTION AND LOANS

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

| Los Coyotes Bond Issue (Continued) | | | | | |
|---|---------------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | 2003 Magnolia Revenue Bond (a) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 23151 | Principal | 0 | 0 | 0 | 0 |
| 80130 | Interest | 0 | 0 | 0 | 0 |
| Total 2003 Magnolia Revenue Bond | | 0 | 0 | 0 | 0 |

| | | | | |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Los Coyotes Bond Issue Total | 11,624,220 | 11,197,370 | 11,217,370 | 11,751,430 |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|

(a) Debt Service is paid by the City of Cerritos, as of July 1, 2013. Please see Cost Center 368 for more information.

BOND INTEREST, REDEMPTION AND LOANS

SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY

| Loan from City of Cerritos | | | | | |
|-----------------------------------|-------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | Los Cerritos (b) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 80130 | Interest | 0 | 0 | 0 | 0 |
| | Principal | 0 | 0 | 0 | 0 |
| Total Los Cerritos | | 0 | 0 | 0 | 0 |

| ACCOUNT NO. | Los Coyotes (b) | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--------------------------|------------------------|---------------------|---------------------|--------------------------|-----------------------|
| 80130 | Interest | 0 | 0 | 0 | 0 |
| | Principal | 0 | 0 | 0 | 0 |
| Total Los Coyotes | | 0 | 0 | 0 | 0 |

| | | | | |
|---|----------|----------|----------|----------|
| Loan from City of Cerritos Total | 0 | 0 | 0 | 0 |
|---|----------|----------|----------|----------|

| Loan from Low Mod Fund (c) | | | | | |
|---------------------------------------|---------------------------------|---------------------|---------------------|--------------------------|-----------------------|
| ACCOUNT NO. | Los Cerritos/Los Coyotes | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
| 20146 | Principal | 844,377 | 2,012,015 | 2,012,015 | 2,835,973 |
| Total Los Cerritos/Los Coyotes | | 844,377 | 2,012,015 | 2,012,015 | 2,835,973 |

| ACCOUNT NO. | Los Coyotes | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 EST. ACTUAL | 2016-2017 FORECAST |
|--------------------------|--------------------|---------------------|---------------------|--------------------------|-----------------------|
| 20146 | Principal | 1,970,212 | 0 | 0 | 0 |
| Total Los Coyotes | | 1,970,212 | 0 | 0 | 0 |

| | | | | |
|-------------------------------------|------------------|------------------|------------------|------------------|
| Loan from Low Mod Fund Total | 2,814,589 | 2,012,015 | 2,012,015 | 2,835,973 |
|-------------------------------------|------------------|------------------|------------------|------------------|

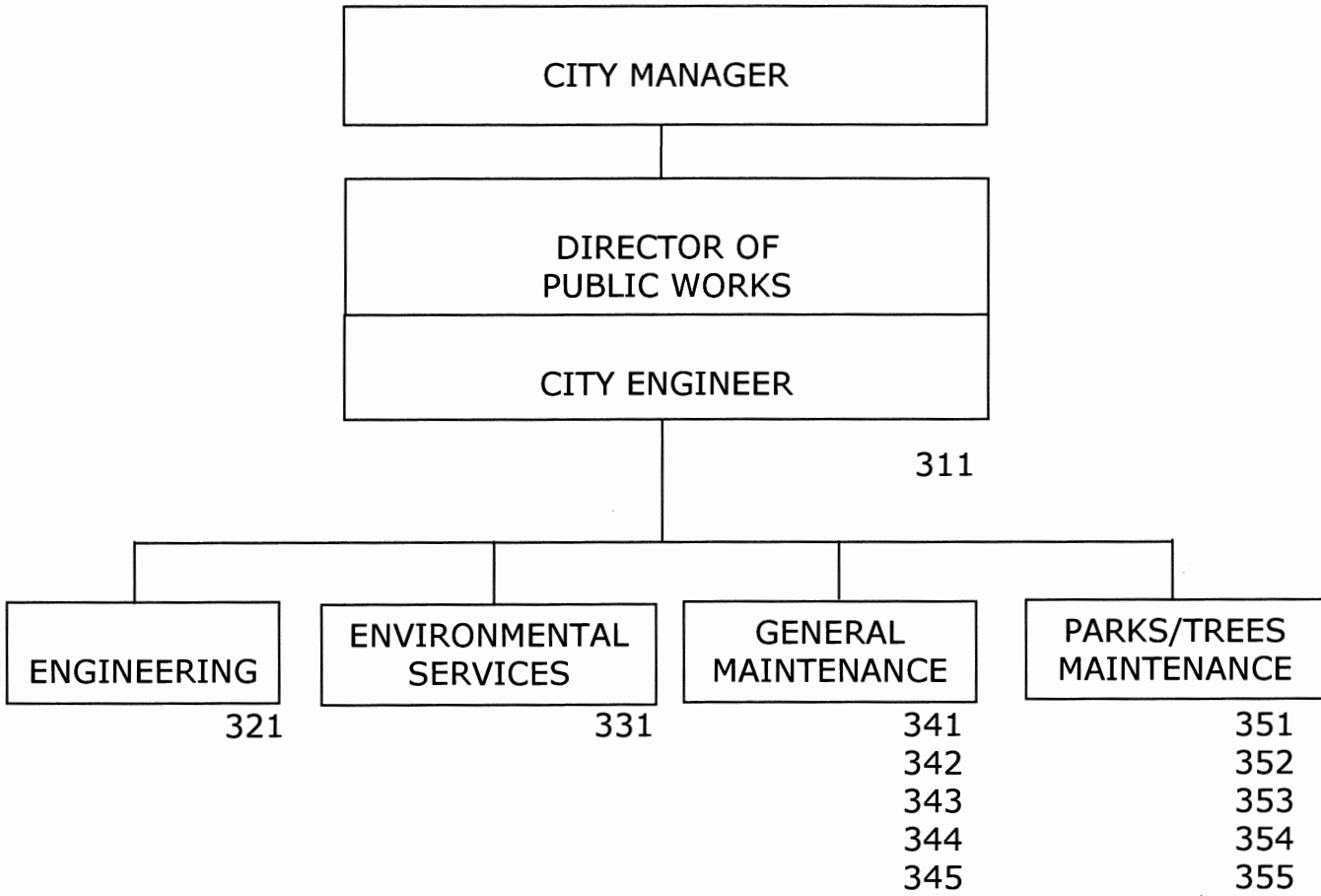
| | | | | |
|---|-------------------|-------------------|-------------------|-------------------|
| GRAND TOTAL (BIR and Loans) | 18,703,474 | 17,475,440 | 17,495,440 | 18,851,523 |
| Los Cerritos Bond Issue + Los Coyotes Bond Issue + Loan from City + Loan from Low Mod Fund | | | | |

(b) Payment(s) will be determined and paid once litigation with the California Department of Finance is settled.

(c) The loans from the Low and Moderate Income Housing Fund for Los Cerritos and Los Coyotes were merged in Fiscal Year 2015-2016.

PUBLIC WORKS
DEPARTMENT

DEPARTMENTAL CHART OF ORGANIZATION



300
Public Works

CITY OF CERRITOS DEPARTMENTAL ACTIVITY OVERVIEW

| DEPT.CODE: | DEPARTMENT | | | | |
|-------------------------------|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| 300 | PUBLIC WORKS | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | 67 | 66 | 66 | 61 | 61 |
| PERSONNEL EXPENSE | 7,211,447 | 7,546,502 | 7,543,452 | 7,790,135 | 7,790,135 |
| OPERATIONS AND MAINTENANCE | 9,137,313 | 8,867,140 | 9,189,930 | 9,074,855 | 9,074,855 |
| CAPITAL OUTLAY | 0 | 3,440 | 7,740 | 3,440 | 3,440 |
| TOTAL BUDGET | 16,348,760 | 16,417,082 | 16,741,122 | 16,868,430 | 16,868,430 |

OVERVIEW COMMENTARY

The Department of Public Works is responsible for the administration and implementation of the Capital Improvement Program and for providing maintenance services to City facilities. The Department consists of four major divisions which include the Engineering Division, the Environmental Services Division, the General Maintenance Division and the Parks and Trees Division.

The Department of Public Works coordinates the planning, budgeting, design, contract administration and inspection of all Capital Improvement Projects.

The Department of Public Works is vested with the responsibility of managing and maintaining a variety of municipal services and facilities including streets, safety lighting, traffic signals, street sweeping, refuse collection, storm drains, sewers, municipal buildings, vehicles and equipment, 21 neighborhood and community parks, public swim facility, municipal golf course, street trees, medians and parkways.

The Department of Public Works together with other City departments is responsible for reviewing proposed developments, reporting to the Planning Commission and City Council, implementing City standards, plan checking and inspection of private developments.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|---|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Office of the Director | COST CENTER CODE: 311 |
|--|---|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The responsibilities of the Office of the Director include direct supervision, coordination and control of all departmental activities for the Engineering, Environmental Services, Parks and Trees, and Maintenance Divisions. The Director of Public Works is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's public works needs and requirements. The Director of Public Works also serves as the City Engineer. Staff assigned to the Director's office ensure that the administrative programs of the Public Works Department are consistent with the City's policies and procedures.

This office is responsible for:

- (a) Administration of the City's Capital Improvement Program;
- (b) Administering contracts for both construction projects and maintenance programs;
- (c) Managing departmental programs and personnel;
- (d) Researching funding sources and securing grants;
- (e) Providing a variety of data and information vital for the City's decision-making process and policy formation to elected and appointed City officials;
- (f) Providing oversight for City engineering functions, including approval of engineering plans, survey documents and subdivision maps;
- (g) Coordinating departmental programs and activities with other departments, government agencies, businesses and the general public.

ACTIVITY OBJECTIVES

1. To achieve departmental goals through the establishment of effective and efficient systems, procedures and programs.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management, maintenance services and cost-benefit analysis.
4. Develop and implement new programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Professional Services due to completion of the City's Local Hazard Mitigation plan (61430).

-\$22,400

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|--|--------------------------------|----------------|----------------|----------------|----------------|
| Public Works | | DIRECTOR'S OFFICE-PUBLIC WORKS | | | | CODE: 311 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 72 Director of Public Works/ City Engineer | 156,363 | 155,940 | 155,940 | 129,605 | 129,605 |
| | 46 Mgmt. Analyst | 113,753 | 81,960 | 81,960 | 81,952 | 81,952 |
| 51010 | Regular Earnings | 240,834 | 237,900 | 237,900 | 211,557 | 211,557 |
| | 28 P/T Secretary/Receptionist | 4,533 | 17,540 | 17,540 | 21,163 | 21,163 |
| 52010 | Regular Earnings - Part Time | 0 | 0 | 0 | 21,163 | 21,163 |
| 52015 | Special Project Earnings - Part Time | 4,533 | 0 | 17,540 | 0 | 0 |
| 52400 | Employee Benefits | 143,273 | 165,632 | 165,632 | 172,844 | 172,844 |
| | TOTAL PERSONNEL | 388,641 | 421,072 | 421,072 | 405,564 | 405,564 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 | Dues And Publications | 280 | 580 | 580 | 580 | 580 |
| 53070 | Reimbursed Mileage | 35 | 100 | 50 | 500 | 500 |
| 61430 | Professional Services | 3,937 | 22,400 | 22,400 | 0 | 0 |
| 63250 | Office Supplies | 4 | 300 | 300 | 300 | 300 |
| 63520 | Special Supplies | 0 | 0 | 3,000 | 0 | 0 |
| 67060 | Cellular Phone | 600 | 1,200 | 1,200 | 1,200 | 1,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 9,656 | 29,380 | 32,330 | 7,380 | 7,380 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 398,295 | 450,452 | 453,402 | 412,944 | 412,944 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| PUBLIC WORKS | Engineering | 321 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Engineering Division functions in a staff capacity within the Department of Public Works to supply basic engineering support to the City for activities such as the administration of public works projects, design of capital improvement projects, traffic engineering services, subdivision map review and plan checking, survey and inspection services and the performance of related technical tasks. Personnel assigned to the Engineering Division coordinate and administer activities supplied to the City by private contractors for public works construction projects including street and bridge construction, traffic signal construction, sewer and storm drain installation and similar capital construction work. Engineering plan checking for both private and public construction is also a primary responsibility of the Engineering Division and NPDES.

ACTIVITY OBJECTIVES

1. Facilitate the safe movement of traffic through standardized design and construction of street improvements.
2. Reduce delay time and to increase traffic flow capacity of City arterial streets through continual upgrading and monitoring of traffic signal systems.
3. Provide for the safe movement of traffic on City streets by continual monitoring and upgrading of highway and street facilities.
4. Provide design and construction project management for capital improvements.
5. Provide plan checking and inspection for public improvements by private developers pursuant to current City standards.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Permits issued | 203 | 240 | 250 |
| Grading plan checks processed | 2 | 9 | 3 |
| Parcel/tract maps, lot line adjustments processed & easements | 5 | 3 | 2 |
| Traffic studies | 6 | 5 | 5 |
| Designed projects in-house | 5 | 5 | 5 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|--|------------------|------------------|------------------|----------------|----------------|
| Public Works | | ENGINEERING | | | | CODE: 321 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | 60 Assist. City Engineer | 116,176 | 115,860 | 115,860 | 0 | 0 |
| | 49 Assist. Civil Engineer | 88,604 | 88,360 | 88,360 | 88,360 | 88,360 |
| | 43 Public Works Inspector | 79,033 | 76,190 | 76,190 | 76,190 | 76,190 |
| | 34 Engineering Aide | 57,951 | 60,090 | 60,090 | 61,030 | 61,030 |
| | 32 Division Secretary | 58,336 | 57,040 | 57,040 | 58,180 | 58,180 |
| 51010 | Regular Earnings | 400,101 | 397,540 | 397,540 | 283,760 | 283,760 |
| 51021 | Overtime | 0 | 3,620 | 3,620 | 3,620 | 3,620 |
| 52400 | Employee Benefits | 258,255 | 298,160 | 298,160 | 244,030 | 244,030 |
| | TOTAL PERSONNEL | 658,355 | 699,320 | 699,320 | 531,410 | 531,410 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 1,348 | 1,500 | 1,500 | 1,500 | 1,500 |
| 53070 | Reimbursed Mileage | 249 | 1,200 | 1,200 | 1,200 | 1,200 |
| 53080 | Travel And Meeting | 311 | 1,700 | 1,700 | 1,700 | 1,700 |
| 53091 | Vehicle Operations | 1,457 | 2,700 | 2,700 | 2,700 | 2,700 |
| 61070 | Checking And Inspection | 69,241 | 15,000 | 75,000 | 15,000 | 15,000 |
| 61130 | Delivery Service | 154 | 500 | 500 | 500 | 500 |
| 61180 | Engineering Services | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| 61430 | Professional Services | 63,332 | 15,000 | 15,000 | 15,000 | 15,000 |
| 61520 | Special Studies | 115 | 7,250 | 7,250 | 7,250 | 7,250 |
| 63230 | Maps And Publications | 248 | 250 | 250 | 250 | 250 |
| 63250 | Office Supplies | 732 | 750 | 750 | 750 | 750 |
| 63520 | Special Supplies | 5,293 | 3,000 | 600 | 3,000 | 3,000 |
| 65176 | Traffic Signal Camera Enforcement | 383,304 | 400,000 | 400,000 | 400,000 | 400,000 |
| 67060 | Cellular Phone | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| | TOTAL OPERATIONS AND MAINTENANCE | 531,184 | 455,250 | 512,850 | 455,250 | 455,250 |
| | CAPITAL OUTLAY | | | | | |
| 79030 | Improvements | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 2,400 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 2,400 | 0 | 0 |
| | ACTIVITY TOTAL | 1,189,538 | 1,154,570 | 1,214,570 | 986,660 | 986,660 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|--|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Environmental Services | COST CENTER CODE: 331 |
|--|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Environmental Services Division is responsible for the City's refuse collection function, street sweeping contract and the custodial maintenance of all City facilities. The Division also administers the City's integrated waste management programs, which include source reduction, recycling, household hazardous waste and composting. The Division is also responsible for overseeing the City's compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City through the provision of regularly scheduled refuse collection, a service supplied to the City under private contract.
2. To administer the Citywide recycling program by meeting the mandated diversion goals.
3. To develop and distribute educational materials to City residents and businesses on waste management and other resource conservation programs. This includes recycling, household hazardous waste disposal, source reduction, used oil recycling and electricity conservation.
4. To coordinate compliance with local enforcement agency regulations.
5. To prepare reporting documents for environmental program requirements for submittal to regulatory agencies.
6. Identify and procure funding from outside sources for Public Works programs and services.
7. To maintain sanitary and safe conditions on all residential and commercial streets through the provision of regularly scheduled street sweeping, supplied to the City through private contract.
8. To ensure that facilities remain in a neat and sanitary condition on a day-to-day basis.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase in Custodial Services reflects contractually obligated increases (61110). | +\$36,940 |
| Increase in Storm Water Management will finance the cost of State mandated storm water pollution prevention inspections (61560). | +\$25,000 |
| Increase in Street Sweeping represents a contractually obligated rate increase that is due to the contractor (65154). | +\$19,820 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|--|------------------------|------------------|------------------|------------------|------------------|
| Public Works | | ENVIRONMENTAL SERVICES | | | | CODE: 331 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 55 Environmental Services Manager | 100,347 | 102,510 | 102,510 | 102,510 | 102,510 |
| | 41 Custodial Services Supervisor | 72,712 | 72,510 | 72,510 | 72,510 | 72,510 |
| | 32 Custodial Leadworker | 58,571 | 58,180 | 58,180 | 58,180 | 58,180 |
| | 28 Custodian II (2) | 108,231 | 106,200 | 106,200 | 106,200 | 106,200 |
| | 23 Custodian I (5) | 274,800 | 237,400 | 237,400 | 237,400 | 237,400 |
| 51010 | Regular Earnings | 614,661 | 576,800 | 576,800 | 576,800 | 576,800 |
| 51021 | Overtime | 6,953 | 5,000 | 6,970 | 5,000 | 5,000 |
| | 28 P/T Secretary/Receptionist | 24,392 | 24,050 | 24,050 | 24,050 | 24,050 |
| | 23 P/T Custodian I (3) | 85,364 | 100,090 | 95,070 | 89,950 | 89,950 |
| 52010 | Regular Earnings - Part Time | 109,756 | 124,140 | 119,120 | 114,000 | 114,000 |
| 52021 | Overtime Earnings - Part Time | 294 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 458,514 | 518,470 | 518,470 | 594,640 | 594,640 |
| | TOTAL PERSONNEL | 1,190,178 | 1,224,410 | 1,221,360 | 1,290,440 | 1,290,440 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 0 | 500 | 0 | 500 | 500 |
| 53070 | Reimbursed Mileage | 945 | 1,000 | 1,200 | 1,200 | 1,200 |
| 53090 | Uniform And Shoes | 2,331 | 4,500 | 3,660 | 4,500 | 4,500 |
| 61110 | Custodial Services | 571,649 | 577,430 | 577,430 | 614,370 | 614,370 |
| 61191 | Environmental Grant Expenditures | 14,370 | 27,100 | 27,100 | 27,100 | 27,100 |
| 61250 | Hazardous Waste Disposal | 0 | 5,000 | 5,000 | 5,000 | 5,000 |
| 61360 | Permit Fees | 1,480 | 7,500 | 7,500 | 7,500 | 7,500 |
| 61430 | Professional Services | 59,099 | 100,000 | 100,000 | 100,000 | 100,000 |
| 61550 | Special Waste | 0 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61560 | Storm Water Management | 87,267 | 75,000 | 75,000 | 100,000 | 100,000 |
| 63520 | Special Supplies | 118,717 | 120,000 | 120,000 | 120,000 | 120,000 |
| 63530 | Small Tools | 2,584 | 3,000 | 3,000 | 3,000 | 3,000 |
| 65131 | Rent Other Equipment | 0 | 1,200 | 1,200 | 1,200 | 1,200 |
| 65154 | Street Sweeping | 407,862 | 403,000 | 407,860 | 422,820 | 422,820 |
| 67040 | Electricity | 5,575 | 6,000 | 5,330 | 6,000 | 6,000 |
| 67060 | Cellular Phone | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,276,679 | 1,338,030 | 1,341,080 | 1,419,990 | 1,419,990 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 2,466,859 | 2,562,440 | 2,562,440 | 2,710,430 | 2,710,430 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|---|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: General Maintenance | COST CENTER CODE: 341 |
|--|---|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The purpose of this activity is to supervise and oversee all maintenance responsibilities within the City, except for those maintenance activities normally performed by the Parks, Environmental Services and Water Divisions. Included among the responsibilities of the General Maintenance activity are the administration of all maintenance service contracts (including the traffic signal maintenance contract, sewer and storm drain maintenance, graffiti removal and various contracts which the City has with the Los Angeles County Department of Public Works). Additional responsibilities assigned to General Maintenance include the overall maintenance of municipally owned structures and streets, sewers, storm drains and public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain clean and sanitary conditions through all residential, industrial and commercial areas of the City.
2. To maintain the public rights-of-way in a clean and sanitary manner through the provision of regularly scheduled clean up and weed abatement along unimproved rights-of-way.
3. To ensure the security of City streets after dark through the provision of street lighting.
4. Prevent flooding by insuring maintenance of storm/sewer system.
5. Provide routine maintenance of sewer lines and protect the health of Cerritos residents through immediate response to emergency calls.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Sewer lines maintained (miles) | 109.32 | 109.32 | 109.32 |
| Sewer lift stations | 6 | 6 | 6 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------|--|---------------------|------------------|------------------|------------------|------------------|
| Public Works | | GENERAL MAINTENANCE | | | | 341 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 58 Maintenance Superintendent | 110,603 | 110,310 | 110,310 | 110,310 | 110,310 |
| | 45 Maintenance Supervisor | 79,139 | 80,100 | 80,100 | 80,100 | 80,100 |
| | 28 Division Secretary | 53,247 | 53,100 | 53,100 | 53,100 | 53,100 |
| 51010 | Regular Earnings | 242,989 | 243,510 | 243,510 | 243,510 | 243,510 |
| 51021 | Overtime | 0 | 4,630 | 4,630 | 4,630 | 4,630 |
| | 23 P/T Custodian I | 3,224 | 19,450 | 19,450 | 19,450 | 19,450 |
| | 19 P/T Public Works Intern | 0 | 18,780 | 18,780 | 18,780 | 18,780 |
| 52010 | Regular Earnings - Part Time | 1,612 | 38,230 | 38,230 | 38,230 | 38,230 |
| 52400 | Employee Benefits | 168,582 | 189,000 | 189,000 | 220,130 | 220,130 |
| | TOTAL PERSONNEL | 413,184 | 475,370 | 475,370 | 506,500 | 506,500 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 214 | 360 | 360 | 360 | 360 |
| 53070 | Reimbursed Mileage | 0 | 320 | 320 | 320 | 320 |
| 53090 | Uniform And Shoes | 478 | 1,620 | 1,620 | 1,270 | 1,270 |
| 53091 | Vehicle Operations | 5,982 | 9,850 | 9,850 | 9,850 | 9,850 |
| 61380 | Printing | 0 | 300 | 300 | 300 | 300 |
| 61430 | Professional Services | 4,069 | 6,250 | 6,250 | 6,250 | 6,250 |
| 61530 | Soil Sterilization And Weed Abatement | 6,500 | 6,800 | 6,800 | 5,800 | 5,800 |
| 63250 | Office Supplies | 0 | 120 | 120 | 120 | 120 |
| 63270 | Photo Film And Processing | 0 | 360 | 360 | 360 | 360 |
| 63410 | Program Expenses And Supplies | 74,877 | 63,900 | 63,900 | 63,900 | 63,900 |
| 63520 | Special Supplies | 145 | 360 | 360 | 360 | 360 |
| 63530 | Small Tools | 0 | 730 | 730 | 730 | 730 |
| 65050 | Equipment And Machinery Maintenance | 108,187 | 123,600 | 119,850 | 119,000 | 119,000 |
| 65090 | Off Street Maintenance | 27,603 | 35,830 | 35,830 | 34,830 | 34,830 |
| 65134 | Sewer Maintenance | 242,268 | 195,090 | 230,060 | 192,090 | 192,090 |
| 65140 | Storm Drain Maintenance | 33,641 | 31,260 | 31,260 | 29,260 | 29,260 |
| 65151 | Street Lights - Maintenance | 898,786 | 874,200 | 874,200 | 874,200 | 874,200 |
| 67060 | Cellular Phone | 1,381 | 1,200 | 1,200 | 1,200 | 1,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,407,731 | 1,355,750 | 1,386,970 | 1,343,800 | 1,343,800 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79060 | Motor Vehicles | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 1,820,918 | 1,831,120 | 1,862,340 | 1,850,300 | 1,850,300 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|--|--|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Street Maintenance | COST CENTER CODE: 342 |
|--|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

Funds are provided within the General Maintenance Division's Street Maintenance activity to undertake a variety of maintenance functions which include the resurfacing and sealing of all public streets and highways; bridge maintenance; traffic signal maintenance; pavement marking and striping; traffic and street name sign maintenance and replacement; storm sewer maintenance; emergency sanitary sewer services; curb, gutter and sidewalk maintenance; and the repair of storm damage throughout the City. These functions are performed under contracts issued to the County of Los Angeles and to various private firms.

ACTIVITY OBJECTIVES

1. To ensure that a comprehensive maintenance program is developed and implemented for municipally-owned facilities in the public rights-of-way.
2. To provide for traffic safety through the maintenance of safety devices and signs.
3. To forestall future capital expenditures through ongoing preventive street maintenance.
4. To ensure pedestrian safety through the maintenance of curbs, gutters and sidewalks.

ACTIVITY WORKLOAD STATISTICS

| | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>FORECASTED</u> |
|--------------------------------------|----------------------------|-------------------------------|--------------------------------|
| Miles of sidewalk maintained | 242.16 | 242.16 | 242.16 |
| Miles of curb and gutters maintained | 255.75 | 255.75 | 255.75 |
| Total street mileage maintained | 136.33 | 136.33 | 136.33 |
| Traffic signals maintained | 90 | 90 | 91 |
| Bridges maintained | 16 | 16 | 16 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|------------------------------------|--------------------|-----------|-----------|-----------|-----------|
| Public Works | | STREET MAINTENANCE | | | | CODE: 342 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 35 Maintenance Mechanic II | 62,633 | 62,460 | 62,460 | 62,460 | 62,460 |
| | Regular Earnings | 62,633 | 62,460 | 62,460 | 62,460 | 62,460 |
| 51021 | Overtime | 68 | 1,030 | 1,030 | 1,030 | 1,030 |
| 52400 | Employee Benefits | 48,421 | 49,350 | 49,350 | 57,470 | 57,470 |
| | TOTAL PERSONNEL | 111,122 | 112,840 | 112,840 | 120,960 | 120,960 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 0 | 120 | 120 | 120 | 120 |
| 53030 | Education And Training | 40 | 2,400 | 2,400 | 2,400 | 2,400 |
| 53070 | Reimbursed Mileage | 0 | 380 | 380 | 380 | 380 |
| 53090 | Uniform And Shoes | 452 | 930 | 930 | 730 | 730 |
| 53091 | Vehicle Operations | 4,610 | 5,230 | 5,230 | 5,230 | 5,230 |
| 61430 | Professional Services | 3,500 | 3,520 | 3,520 | 3,520 | 3,520 |
| 63520 | Special Supplies | 1,875 | 1,880 | 1,880 | 1,880 | 1,880 |
| 63530 | Small Tools | 192 | 350 | 350 | 350 | 350 |
| 65030 | Bridge Maintenance | 0 | 13,980 | 13,980 | 13,980 | 13,980 |
| 65070 | Marking And Striping | 39,452 | 45,320 | 45,320 | 45,320 | 45,320 |
| 65133 | Roadside Maintenance | 45,844 | 30,000 | 30,000 | 30,000 | 30,000 |
| 65153 | Street Sign - Maintenance | 6,005 | 6,210 | 6,210 | 6,210 | 6,210 |
| 65155 | Street Maintenance - City | 183,527 | 150,000 | 150,000 | 150,000 | 150,000 |
| 65156 | Street Maintenance - County | 26,608 | 26,800 | 38,800 | 26,800 | 26,800 |
| 65171 | Traffic Signal Maintenance - State | 12,228 | 16,360 | 16,360 | 16,360 | 16,360 |
| 65172 | Traffic Signal Maintenance - City | 132,790 | 190,830 | 190,830 | 190,830 | 190,830 |
| 65174 | Traffic Signal - Power | 143,421 | 139,160 | 139,160 | 139,160 | 139,160 |
| 65175 | Traffic And Regulatory Signs | 1,744 | 17,220 | 17,220 | 17,220 | 17,220 |
| | TOTAL OPERATIONS AND MAINTENANCE | 602,288 | 650,690 | 662,690 | 650,490 | 650,490 |
| | CAPITAL OUTLAY | | | | | |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 713,410 | 763,530 | 775,530 | 771,450 | 771,450 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|---------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| PUBLIC WORKS | Vehicle Maintenance | 343 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Vehicle Maintenance Division provides internal vehicle, equipment and field maintenance support for the City. The activities of this Division relate to maintenance, repair, modification and fabrication of multiple types of City equipment. Activities range from minor repairs to major overhauls. This division is also responsible for the inspection and monitoring of service from vendors to assure receipt of quality and economical service.

ACTIVITY OBJECTIVES

1. To extend the anticipated service life of all City-owned vehicles and equipment through routine and preventative maintenance.
2. To inspect, maintain, repair and overhaul all City equipment.
3. To provide centralized in-house maintenance support functions for all City departments.
4. To evaluate service vehicles, determine their service life and advise of replacement needs.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--|-----------------------------|--------------------------------|---------------------------------|
| Passenger vehicles maintained | 3 | 3 | 3 |
| Light industrial vehicles maintained (1 ton or below) | 58 | 55 | 55 |
| Heavy industrial vehicles maintained (over 1 ton) | 9 | 9 | 9 |
| Tractors maintained | 10 | 10 | 10 |
| Miscellaneous small power equipment maintained | 311 | 316 | 317 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------|--|---------------------|----------------|----------------|----------------|----------------|
| Public Works | | VEHICLE MAINTENANCE | | | | 343 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 38 Maintenance Leadworker | 67,097 | 66,920 | 66,920 | 66,920 | 66,920 |
| | 35 Maintenance Mechanic II | 62,633 | 62,460 | 62,460 | 62,460 | 62,460 |
| | 31 Maintenance Mechanic I | 58,179 | 56,960 | 56,960 | 56,960 | 56,960 |
| 51010 | Regular Earnings | 187,909 | 186,340 | 186,340 | 186,340 | 186,340 |
| 51021 | Overtime | 182 | 520 | 520 | 520 | 520 |
| 52400 | Employee Benefits | 145,992 | 147,210 | 147,210 | 171,450 | 171,450 |
| | TOTAL PERSONNEL | 334,083 | 334,070 | 334,070 | 358,310 | 358,310 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 275 | 360 | 360 | 360 | 360 |
| 53070 | Reimbursed Mileage | 0 | 180 | 180 | 180 | 180 |
| 53090 | Uniform And Shoes | 3,978 | 4,000 | 4,000 | 3,750 | 3,750 |
| 53091 | Vehicle Operations | 1,326 | 3,700 | 3,700 | 3,700 | 3,700 |
| 61340 | Outside Services | 22,093 | 29,440 | 29,440 | 29,440 | 29,440 |
| 63520 | Special Supplies | 98,671 | 81,160 | 81,160 | 81,160 | 81,160 |
| 63530 | Small Tools | 1,511 | 1,540 | 1,540 | 1,540 | 1,540 |
| 65131 | Rent Other Equipment | 0 | 480 | 480 | 480 | 480 |
| | TOTAL OPERATIONS AND MAINTENANCE | 127,854 | 120,860 | 120,860 | 120,610 | 120,610 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 461,937 | 454,930 | 454,930 | 478,920 | 478,920 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|----------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| PUBLIC WORKS | Facility Maintenance | 344 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Facility Maintenance section is responsible for the maintenance of all municipal structures including the Cerritos City Hall, the Cerritos Public Library, Cerritos Park East, Liberty Park, Heritage Park, Corporate Yard, Sports Complex, Cerritos Center for the Performing Arts, Senior Citizen Center, Sheriff Station and all other municipal structures.

ACTIVITY OBJECTIVES

1. To ensure that all facilities remain in a safe and useful condition on a day-to-day basis.
2. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of municipal structures.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Building square footage maintained: | | | |
| City Hall | 55,000 | 55,000 | 55,000 |
| Cerritos Public Library | 82,500 | 82,500 | 82,500 |
| Cerritos Park East | 20,000 | 20,000 | 20,000 |
| Liberty Park | 15,300 | 15,300 | 15,300 |
| Heritage Park | 2,000 | 2,000 | 2,000 |
| Frontier Park | 700 | 700 | 700 |
| Westgate Park | 800 | 800 | 800 |
| Golf Course | 2,475 | 2,475 | 2,475 |
| Corporate Yard | 25,000 | 25,000 | 25,000 |
| Joe A. Gonsalves Park | 600 | 600 | 600 |
| Sports Complex | 3,700 | 3,700 | 3,700 |
| Cerritos Center for the Performing Arts | 158,000 | 158,000 | 158,000 |
| Senior Citizen Center | 27,500 | 27,500 | 27,500 |
| Cerritos/Astor Museum | -- | -- | 33,260 |
| Moore Street Building | -- | 38,630 | 38,630 |
| Cerritos Sheriff Station | <u>81,000</u> | <u>81,000</u> | <u>81,000</u> |
| Total Square Feet | 474,575 | 513,205 | 546,465 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water to reflect anticipated future usage (67010).

+ \$14,280

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|--|----------------------|------------------|------------------|------------------|------------------|
| Public Works | | FACILITY MAINTENANCE | | | | CODE: 344 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 45 Building Maintenance Engineer | 80,312 | 80,100 | 80,100 | 80,100 | 80,100 |
| | 38 Maintenance Leadworker | 67,121 | 66,920 | 66,920 | 66,920 | 66,920 |
| | 35 Maintenance Mechanic II | 62,402 | 62,460 | 62,460 | 62,460 | 62,460 |
| | 31 Maintenance Mechanic I | 47,721 | 56,960 | 56,960 | 56,960 | 56,960 |
| 51010 | Regular Earnings | 257,555 | 266,440 | 266,440 | 266,440 | 266,440 |
| 51021 | Overtime | 2,087 | 7,730 | 7,730 | 7,730 | 7,730 |
| 52400 | Employee Benefits | 170,067 | 207,830 | 207,830 | 242,460 | 242,460 |
| | TOTAL PERSONNEL | 429,709 | 482,000 | 482,000 | 516,630 | 516,630 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 50 | 240 | 240 | 240 | 240 |
| 53030 | Education And Training | 0 | 2,400 | 2,400 | 2,400 | 2,400 |
| 53070 | Reimbursed Mileage | 0 | 380 | 380 | 380 | 380 |
| 53090 | Uniform And Shoes | 1,747 | 3,280 | 3,280 | 2,580 | 2,580 |
| 53091 | Vehicle Operations | 3,144 | 5,300 | 5,300 | 5,300 | 5,300 |
| 61340 | Outside Services | 7,175 | 7,240 | 7,240 | 7,240 | 7,240 |
| 61360 | Permit Fees | 1,717 | 3,280 | 3,280 | 3,280 | 3,280 |
| 61430 | Professional Services | 59,179 | 62,440 | 58,690 | 62,440 | 62,440 |
| 63520 | Special Supplies | 54,700 | 76,350 | 76,350 | 72,000 | 72,000 |
| 63530 | Small Tools | 1,360 | 1,390 | 1,390 | 1,390 | 1,390 |
| 65010 | Air Conditioning Maintenance | 175,833 | 185,320 | 185,320 | 180,820 | 180,820 |
| 65020 | Building And Grounds | 359,174 | 303,430 | 503,430 | 303,430 | 303,430 |
| 65110 | Playground Equipment Maintenance | 44,379 | 44,740 | 44,457 | 41,240 | 41,240 |
| 65131 | Rent Other Equipment | 918 | 960 | 960 | 960 | 960 |
| 65132 | Rent Building And Grounds | 0 | 820 | 820 | 820 | 820 |
| 67010 | Water | 29,950 | 15,720 | 30,000 | 30,000 | 30,000 |
| 67030 | Natural Gas | 51,936 | 84,940 | 84,940 | 81,940 | 81,940 |
| 67040 | Electricity | 1,848,197 | 1,640,000 | 1,640,000 | 1,637,000 | 1,637,000 |
| 67050 | Telephone | 205,029 | 192,890 | 192,890 | 192,890 | 192,890 |
| 67060 | Cellular Phone | 636 | 600 | 600 | 600 | 600 |
| 69120 | Property Taxes | 4,094 | 3,740 | 4,023 | 3,740 | 3,740 |
| 69970 | Non-Cap Expenditures-Machinery & Equipme | 1,952 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 2,851,170 | 2,635,460 | 2,845,990 | 2,630,690 | 2,630,690 |
| | CAPITAL OUTLAY | | | | | |
| 79010 | Land | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 3,280,877 | 3,117,460 | 3,327,990 | 3,147,320 | 3,147,320 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|---|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Swim Center Maintenance | COST CENTER CODE: 345 |
|--|---|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Swim Center Maintenance Division is responsible for the maintenance operations associated with the Cerritos Olympic Swim Center facility.

ACTIVITY OBJECTIVES

1. To ensure that the facility of 39,044 square feet remains in a neat and sanitary condition on a daily basis.
2. To ensure the programming of maximum leisure activities (swimming) through proper maintenance.
3. To supply non-custodial maintenance and rehabilitation services to the City in an effort to ensure the extended life of the municipal structure.
4. Guarantee water quality to meet Health Department standards.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|------------------------------------|-------------------------|-----------|-----------|-----------|-----------|
| Public Works | | SWIM CENTER MAINTENANCE | | | | CODE: 345 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 33 Aquatics Maintenance Specialist | 59,771 | 59,620 | 59,620 | 59,620 | 59,620 |
| | Regular Earnings | 59,771 | 59,620 | 59,620 | 59,620 | 59,620 |
| 51021 | Overtime | 771 | 520 | 520 | 520 | 520 |
| 52400 | Employee Benefits | 46,851 | 47,700 | 47,700 | 54,850 | 54,850 |
| | TOTAL PERSONNEL | 107,393 | 107,840 | 107,840 | 114,990 | 114,990 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 0 | 120 | 120 | 120 | 120 |
| 53030 | Education And Training | 0 | 200 | 200 | 200 | 200 |
| 53070 | Reimbursed Mileage | 0 | 180 | 180 | 180 | 180 |
| 53090 | Uniform And Shoes | 619 | 880 | 880 | 630 | 630 |
| 53091 | Vehicle Operations | 1,831 | 1,880 | 1,880 | 1,880 | 1,880 |
| 61340 | Outside Services | 1,949 | 4,320 | 4,320 | 4,320 | 4,320 |
| 61360 | Permit Fees | 185 | 360 | 360 | 360 | 360 |
| 61430 | Professional Services | 16,892 | 18,440 | 18,440 | 14,940 | 14,940 |
| 63520 | Special Supplies | 32,115 | 30,900 | 30,900 | 26,400 | 26,400 |
| 63530 | Small Tools | 126 | 690 | 690 | 690 | 690 |
| 65010 | Air Conditioning Maintenance | 20,621 | 30,100 | 30,100 | 27,300 | 27,300 |
| 65020 | Building And Grounds | 81,222 | 53,800 | 53,800 | 51,800 | 51,800 |
| 65131 | Rent Other Equipment | 0 | 840 | 840 | 840 | 840 |
| 67010 | Water | 6,989 | 5,680 | 7,000 | 7,000 | 7,000 |
| 67030 | Natural Gas | 47,512 | 60,480 | 60,480 | 58,980 | 58,980 |
| 67040 | Electricity | 154,630 | 146,400 | 146,400 | 142,400 | 142,400 |
| 67050 | Telephone | 2,545 | 2,470 | 2,470 | 2,470 | 2,470 |
| | TOTAL OPERATIONS AND MAINTENANCE | 367,236 | 357,740 | 359,060 | 340,510 | 340,510 |
| | CAPITAL OUTLAY | | | | | |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 474,631 | 465,580 | 466,900 | 455,500 | 455,500 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|--|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Parks and Trees Management | COST CENTER CODE: 351 |
|--|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Parks and Trees Management Division is responsible for the overall supervision, coordination and administrative control of the Parks Maintenance, Street Tree Maintenance, Median Maintenance and Golf Course Maintenance Programs. Examples of the duties performed include review of landscape design and specifications for various types of landscape projects undertaken throughout the City, review and approval of landscape and irrigation plans for public landscape projects, the performance of field inspections to ensure conformance with the City's landscape requirements and weed abatement of public rights-of-way.

ACTIVITY OBJECTIVES

1. To maintain the City's image of a park-like community and support the City's designation as a Tree City USA through the development of landscaping standards and specifications.
2. To coordinate the functional areas of responsibility for the City's parks, trees, golf course and weed abatement programs to meet community needs.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Public landscape projects completed | 6 | 8 | 6 |
| Private landscape projects reviewed and checked | 20 | 20 | 20 |
| Field inspections performed (approximately) | 150 | 150 | 150 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------|--|--------------------------|----------------|----------------|----------------|----------------|
| Public Works | | PARKS & TREES MANAGEMENT | | | | 351 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 58 Parks Superintendent | 114,846 | 110,300 | 110,300 | 110,300 | 110,300 |
| | Regular Earnings | 114,846 | 110,300 | 110,300 | 110,300 | 110,300 |
| 52010 | 28 P/T Secretary/Receptionist | 22,092 | 21,900 | 21,900 | 21,900 | 21,900 |
| | Regular Earnings - Part Time | 22,092 | 21,900 | 21,900 | 21,900 | 21,900 |
| 52400 | Employee Benefits | 67,142 | 80,930 | 80,930 | 94,370 | 94,370 |
| | TOTAL PERSONNEL | 204,080 | 213,130 | 213,130 | 226,570 | 226,570 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 67060 | Cellular Phone | 600 | 600 | 600 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 4,200 | 4,200 | 4,200 | 4,200 | 4,200 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 208,280 | 217,330 | 217,330 | 230,770 | 230,770 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|---|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Median and Parkway Maintenance | COST CENTER CODE: 352 |
|--|---|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The purpose of the Median Maintenance Division is to provide the maintenance for all center street medians, sidewalk planters and curvilinear buffer planting areas throughout the City and certain areas of landscape along the 91 and 605 Freeways including weed abatement along improved arterial rights-of-way. A portion of funds for Assessment District #6 will be derived from a special maintenance district. One half the cost of maintaining Del Amo and Valley View center medians and part of the Pioneer center median landscaped areas will be paid for through joint agreements with the Cities of Lakewood, Buena Park and La Mirada. This Division also oversees the maintenance of the center medians, AD-6, ADP-2, arterial contracts and the Art Center landscape maintenance.

ACTIVITY OBJECTIVES

1. To ensure beautification and aesthetic standards are achieved through the maintenance of all City parkways, medians and other landscaped areas.
2. To provide a continuing program of landscape replacement and renovation to ensure the lasting appearance of the median landscaped area.
3. To control weeds along improved public rights-of-way as needed for safety and aesthetic value.
4. Oversee the contract maintenance of the center medians, AD-6, arterial planter areas, ADP-2 Landscape Area, the freeway landscape areas and the Art Center areas.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Total approximate square feet of center street medians | 1,000,000 | 1,000,000 | 1,000,000 |
| Total approximate square feet of ADP-2 & AD-6 buffer landscape area | 1,128,000 | 1,128,000 | 1,128,000 |
| Total approximate square footage of sidewalk planters | 972,163 | 972,163 | 972,163 |
| Total square footage of freeway landscape | 797,000 | 797,000 | 797,000 |

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|---|----------------|
| Decrease in Professional Services to reflect savings from new landscape maintenance contract (61430). | -\$100,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------|--|------------------------------|-----------|-----------|-----------|-----------|
| Public Works | | MEDIAN & PARKWAY MAINTENANCE | | | | CODE: 352 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 38 Parks Leadworker | 67,096 | 66,910 | 66,910 | 66,910 | 66,910 |
| | Regular Earnings | 67,096 | 66,910 | 66,910 | 66,910 | 66,910 |
| 51021 | Overtime | 0 | 400 | 400 | 400 | 400 |
| 52400 | Employee Benefits | 43,436 | 52,190 | 52,190 | 60,220 | 60,220 |
| | TOTAL PERSONNEL | 110,533 | 119,500 | 119,500 | 127,530 | 127,530 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53090 | Uniform And Shoes | 368 | 550 | 550 | 550 | 550 |
| 53091 | Vehicle Operations | 1,238 | 3,800 | 3,800 | 3,800 | 3,800 |
| 61340 | Outside Services | 7,454 | 6,870 | 6,870 | 6,870 | 6,870 |
| 61430 | Professional Services | 900,547 | 877,700 | 877,700 | 777,700 | 777,700 |
| 63520 | Special Supplies | 2,624 | 2,660 | 2,660 | 2,660 | 2,660 |
| 63530 | Small Tools | 132 | 150 | 150 | 150 | 150 |
| 67010 | Water | 238,782 | 154,260 | 158,500 | 336,960 | 336,960 |
| 67040 | Electricity | 55,492 | 39,600 | 39,600 | 39,600 | 39,600 |
| 67060 | Cellular Phone | 0 | 480 | 480 | 480 | 480 |
| 69970 | Non-Cap Expenditures-Machinery & Equipme | 2,001 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,208,638 | 1,086,070 | 1,090,310 | 1,168,770 | 1,168,770 |
| | CAPITAL OUTLAY | | | | | |
| 79030 | Improvements | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 2,040 | 2,040 | 2,040 | 2,040 |
| | TOTAL CAPITAL OUTLAY | 0 | 2,040 | 2,040 | 2,040 | 2,040 |
| | ACTIVITY TOTAL | 1,319,171 | 1,207,610 | 1,211,850 | 1,298,340 | 1,298,340 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| PUBLIC WORKS | Parkway Trees | 353 |

ACTIVITY COMMENTARY

In 1999, the City of Cerritos was designated as a Tree City USA by the National Arbor Foundation. This designation was granted for the City's commitment to the preservation and maintenance of the approximately 30,000 trees located in the parks, parkways and medians.

ACTIVITY DESCRIPTION

The Parkway Trees Division is responsible for planting, maintaining, repairing and replacing all trees located in City rights-of-way and in other public areas. Personnel assigned to this division help maintain tree wells and similar facilities.

ACTIVITY OBJECTIVES

1. To preserve municipal beautification efforts and support the City's designation as a Tree City USA through constant maintenance of tree wells and street trees in the City.
2. To constantly monitor the health of street trees and take steps necessary to prevent damaging diseases and retard other forms of insect and plant life harmful to street trees.
3. To grow at the City nursery a portion of the special trees for public and street tree programs.
4. Oversee the contract trimming of City street trees.
5. Provide assistance to the Cerritos Property Preservation Commission regarding implementation of the City's tree removal policy.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| New street trees planted by City | 100 | 150 | 300 |
| Street trees maintained | 28,350 | 28,700 | 29,050 |
| Street trees treated for disease prevention | 50 | 50 | 50 |
| Street trees replaced | 50 | 150 | 150 |
| Street trees trimmed | 5,000 | 4,500 | 5,500 |
| Service calls made | 1,900 | 1,900 | 2,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| | <u>CHANGES</u> |
|---|----------------|
| Increase in Professional Services in the amount of \$100,000 to facilitate an increase in contract tree maintenance expenditures (61430). | +\$100,000 |

| CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL | | | | | | | |
|--|-------|--|----------------------------|---------------------|------------------------|-----------------------|--------------------------|
| DEPARTMENT: Public Works | | | ACTIVITY: PARKWAY TREES | | | | ACTIVITY CODE: 353 |
| OBJECT CODE | | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | | PERSONNEL EXPENSE | | | | | |
| | RANGE | POSITION TITLE | | | | | |
| | 45 | Trees Supervisor | 83,332 | 80,100 | 80,100 | 80,100 | 80,100 |
| | 33 | Tree Trimmer II (2) | 119,561 | 119,240 | 119,240 | 119,240 | 119,240 |
| | 28 | Tree Trimmer I (3) | 183,765 | 159,300 | 159,300 | 159,300 | 159,300 |
| 51010 | | Regular Earnings | 386,658 | 358,640 | 358,640 | 358,640 | 358,640 |
| 51021 | | Overtime | 18,301 | 6,130 | 6,130 | 6,130 | 6,130 |
| 52400 | | Employee Benefits | 317,782 | 290,500 | 290,500 | 333,540 | 333,540 |
| | | TOTAL PERSONNEL | 722,741 | 655,270 | 655,270 | 698,310 | 698,310 |
| | | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | | Dues And Publications | 265 | 340 | 340 | 340 | 340 |
| 53070 | | Reimbursed Mileage | 2,094 | 0 | 1,780 | 0 | 0 |
| 53080 | | Travel And Meeting | 260 | 200 | 200 | 200 | 200 |
| 53090 | | Uniform And Shoes | 3,137 | 3,270 | 3,270 | 2,725 | 2,725 |
| 53091 | | Vehicle Operations | 18,733 | 21,500 | 21,500 | 21,500 | 21,500 |
| 61430 | | Professional Services | 282,638 | 350,000 | 350,000 | 450,000 | 450,000 |
| 63280 | | Plant And Trees | 10,680 | 10,900 | 10,900 | 10,900 | 10,900 |
| 63520 | | Special Supplies | 9,548 | 10,840 | 10,840 | 10,840 | 10,840 |
| 63530 | | Small Tools | 0 | 220 | 220 | 220 | 220 |
| 67010 | | Water | 3,056 | 2,920 | 2,920 | 2,920 | 2,920 |
| 67060 | | Cellular Phone | 600 | 960 | 960 | 960 | 960 |
| | | TOTAL OPERATIONS AND MAINTENANCE | 331,011 | 401,150 | 402,930 | 500,605 | 500,605 |
| | | CAPITAL OUTLAY | | | | | |
| 79050 | | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | | ACTIVITY TOTAL | 1,053,747 | 1,056,420 | 1,058,200 | 1,198,915 | 1,198,915 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--|---|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Parks Maintenance | COST CENTER CODE: 354 |
|--|---|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The responsibilities of the Park Maintenance Division include providing of parks and ground maintenance services for the City's park system, which consists of 18 neighborhood parks and three community parks. Park maintenance personnel also maintain the ground adjacent to public buildings and other open space areas.

ACTIVITY OBJECTIVES

1. To ensure the public grounds and landscaped areas are attractively maintained and suitable for public use at all times.
2. To maintain sports fields in good playable condition.
3. To repair damaged landscaped areas promptly and efficiently in order to encourage and provide for the constant use of public open-space lands.
4. To control weeds along improved rights-of-way as needed for safety and aesthetic value.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--|-----------------------------|--------------------------------|---------------------------------|
| Total park and public acreage maintained includes: | 205 | 205 | 205 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------|--|-------------------|------------------|------------------|------------------|------------------|
| Public Works | | PARKS MAINTENANCE | | | | 354 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 45 Parks Supervisor | 85,636 | 80,100 | 80,100 | 80,100 | 80,100 |
| | 38 Parks Leadworker (2) | 137,120 | 133,820 | 133,820 | 133,820 | 133,820 |
| | 32 Park Gardener II (10) | 526,963 | 581,800 | 581,800 | 581,800 | 581,800 |
| | 27 Park Gardener 1 (12) | 620,819 | 675,340 | 675,340 | 675,340 | 675,340 |
| 51010 | Regular Earnings | 1,370,538 | 1,471,060 | 1,471,060 | 1,471,060 | 1,471,060 |
| 51021 | Overtime | 29,077 | 13,160 | 13,160 | 13,160 | 13,160 |
| 52400 | Employee Benefits | 1,020,994 | 1,206,270 | 1,206,270 | 1,397,510 | 1,397,510 |
| | TOTAL PERSONNEL | 2,420,608 | 2,690,490 | 2,690,490 | 2,881,730 | 2,881,730 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 3,000 | 4,280 | 4,280 | 4,280 | 4,280 |
| 53080 | Travel And Meeting | 560 | 600 | 600 | 600 | 600 |
| 53090 | Uniform And Shoes | 14,320 | 14,630 | 14,630 | 14,630 | 14,630 |
| 53091 | Vehicle Operations | 41,814 | 46,800 | 46,800 | 46,800 | 46,800 |
| 61340 | Outside Services | 0 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61430 | Professional Services | 14,454 | 27,850 | 27,850 | 27,850 | 27,850 |
| 63520 | Special Supplies | 98,922 | 83,450 | 81,550 | 83,450 | 83,450 |
| 63530 | Small Tools | 1,533 | 1,600 | 1,600 | 1,600 | 1,600 |
| 65020 | Building And Grounds | 3,572 | 4,170 | 4,170 | 4,170 | 4,170 |
| 65131 | Rent Other Equipment | 0 | 950 | 950 | 950 | 950 |
| 67010 | Water | 131,973 | 120,270 | 120,270 | 120,270 | 120,270 |
| 67060 | Cellular Phone | 1,337 | 1,440 | 1,440 | 1,440 | 1,440 |
| 69970 | Non-Cap Expenditures-Machinery & Equipme | 1,225 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 312,710 | 307,540 | 305,640 | 307,540 | 307,540 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 1,400 | 3,300 | 1,400 | 1,400 |
| | TOTAL CAPITAL OUTLAY | 0 | 1,400 | 3,300 | 1,400 | 1,400 |
| | ACTIVITY TOTAL | 2,733,319 | 2,999,430 | 2,999,430 | 3,190,670 | 3,190,670 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|--|---|-------------------------------------|
| DEPARTMENT: PUBLIC WORKS | ACTIVITY: Golf Course Maintenance | COST CENTER CODE: 355 |
|--|---|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Golf Course Maintenance Division is assigned the responsibility of maintaining a nine-hole executive golf course consisting of approximately 29 acres, which includes 15 sand traps, a 1.5 acre lake, a practice driving range, an 18-hole practice putting green and an 8,000 square foot turf nursery.

ACTIVITY OBJECTIVES

1. To ensure aesthetic standards of the golf course are maintained through proper landscape maintenance.
2. To ensure maximum golf course play through proper maintenance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

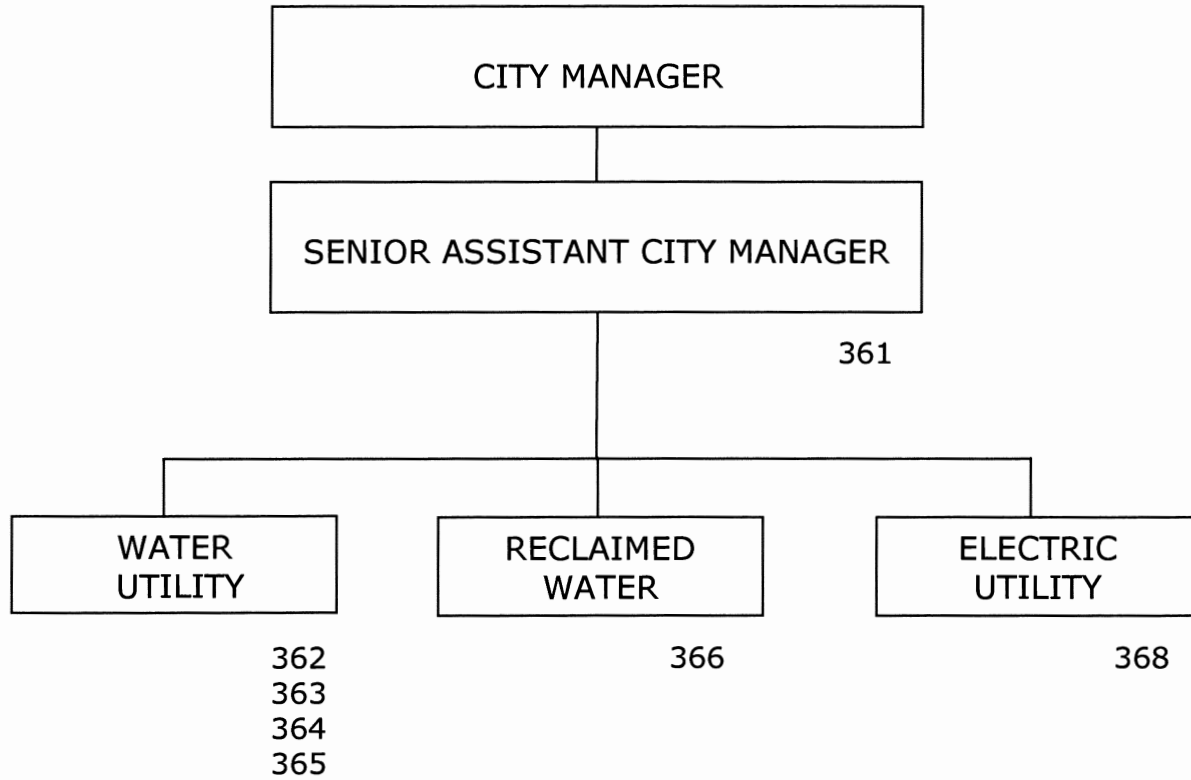
CHANGES

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------|---|-------------------------|----------------|----------------|----------------|----------------|
| Public Works | | GOLF COURSE MAINTENANCE | | | | 355 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | Park Gardener II | 60,604 | 0 | 0 | 0 | 0 |
| | Regular Earnings | 62,604 | 0 | 0 | 0 | 0 |
| 51021 | Overtime | 9,175 | 11,190 | 11,190 | 11,190 | 11,190 |
| 52400 | Employee Benefits | 49,041 | 0 | 0 | 0 | 0 |
| | TOTAL PERSONNEL | 120,820 | 11,190 | 11,190 | 11,190 | 11,190 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53091 | Vehicle Operations | 2,815 | 7,200 | 7,200 | 7,200 | 7,200 |
| 61340 | Outside Services | 927 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61430 | Professional Services | 3,513 | 3,870 | 3,870 | 3,870 | 3,870 |
| 63520 | Special Supplies | 19,672 | 29,790 | 29,790 | 29,790 | 29,790 |
| 63530 | Small Tools | 709 | 720 | 720 | 720 | 720 |
| 65010 | Air Conditioning Maintenance | 540 | 580 | 580 | 580 | 580 |
| 65020 | Building And Grounds | 10,108 | 10,160 | 10,160 | 10,160 | 10,160 |
| 67010 | Water | 26,291 | 35,780 | 35,780 | 35,780 | 35,780 |
| 67030 | Natural Gas | 1,100 | 1,800 | 1,800 | 1,800 | 1,800 |
| 67040 | Electricity | 41,281 | 33,120 | 33,120 | 33,120 | 33,120 |
| | TOTAL OPERATIONS AND MAINTENANCE | 106,956 | 125,020 | 125,020 | 125,020 | 125,020 |
| | CAPITAL OUTLAY | | | | | |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 227,775 | 136,210 | 136,210 | 136,210 | 136,210 |

WATER & POWER
DEPARTMENT

DEPARTMENTAL CHART OF ORGANIZATION



360
Water & Power

CITY OF CERRITOS DEPARTMENTAL ACTIVITY OVERVIEW

| 360 | DEPARTMENT WATER & POWER | | | | | |
|-------------------------------|-----------------------------|---------------------|------------------------|-----------------------|-----------------------|--|
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 16 | 14 | 14 | 14 | 14 | |
| PERSONNEL EXPENSE | 1,923,904 | 1,933,900 | 1,933,900 | 2,056,525 | 2,056,525 | |
| OPERATIONS AND MAINTENANCE | 14,042,255 | 13,980,449 | 14,481,059 | 13,487,207 | 13,487,207 | |
| CAPITAL OUTLAY | 0 | 3,900 | 3,900 | 2,900 | 2,900 | |
| TOTAL BUDGET | 15,966,159 | 15,918,249 | 16,418,859 | 15,546,632 | 15,546,632 | |

OVERVIEW COMMENTARY

The Department of Water & Power is responsible for the administration of the Cerritos Water Utility and the Cerritos Electric Utility. Organizationally, the Department incorporates the functions of several operating divisions, including Water Management, Water Production and Distribution, Water Operations (Potable), Water Operations (Reclaimed), Water Inspection, and the Operations Division of the Cerritos Electric Utility.

Through the Department's Director, who is appointed by the City Manager to administer departmental operations, the Department of Water & Power is vested with the responsibility of managing and maintaining two multi-faceted services. The Water Utility provides water to more than 15,500 services and over 49,000 residents; recycled water to a majority of the public parks and arterial landscaping throughout the City; and emergency water service to the Fire Department. The Cerritos Electric Utility was created to provide reliable electricity to end-use customers in the City of Cerritos. In his capacity as the Electric Utility Manager, the Director facilitates the City's participation in the Magnolia Power Project, the Southern California Public Power Authority, and acts as a liaison for Cerritos with state and federal regulatory agencies such as the California Public Utilities Commission, the California Energy Commission, the California Independent System Operators and the Federal Energy Regulatory Commission.

The Department of Water & Power is responsible for the administration of water related Capital Improvement Projects, the development of new water and energy projects and the procurement of additional assets through contracts administration. In addition, the Department works closely with other City departments and private developers in reviewing proposed developments regarding all water related issues.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|---|--|-------------------------------------|
| DEPARTMENT: WATER & POWER | ACTIVITY: Office of the Senior Assistant City Manager | COST CENTER CODE: 361 |
|---|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Office of the Senior Assistant City Manager is responsible for the overall supervision of the Department of Water and Power. The primary responsibility of this office is the management and coordination of the entire department including the various divisions within the Cerritos Water Utility and the Cerritos Electric Utility. The Senior Assistant City Manager, as the General Manager for Water and Power, is appointed by the City Manager and functions in a staff capacity to advise elected and appointed officers concerning the City's water and electric utility needs and requirements.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the water and power utilities, and enable the department to meet the current and future water and power needs and objectives.
2. To constantly evaluate departmental programs, projects and reports in an effort to maximize productivity.
3. To increase the efficiency of the department's efforts in the areas of contract management and fiscal policies.
4. To provide professional expertise in the financial management of the two Cerritos utilities maximizing the use of assets and return on investment.
5. To develop and implement utility growth and any necessary programs to meet community needs and legislative compliance.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|---------------|--|--------------------------|----------------|----------------|----------------|----------------|
| Water & Power | | WATER & POWER MANAGEMENT | | | | CODE: 361 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 77 Sr. Asst. City Manager | 176,827 | 176,340 | 176,340 | 176,340 | 176,340 |
| | Regular Earnings | 176,827 | 176,340 | 176,340 | 176,340 | 176,340 |
| 52400 | Employee Benefits | 94,134 | 112,860 | 112,860 | 132,255 | 132,255 |
| | TOTAL PERSONNEL | 270,962 | 289,200 | 289,200 | 308,595 | 308,595 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 |
| 53020 | Dues And Publications | 3,063 | 3,200 | 3,200 | 3,200 | 3,200 |
| 53080 | Travel And Meeting | 30 | 800 | 800 | 800 | 800 |
| 61430 | Professional Services | 0 | 4,500 | 4,500 | 4,500 | 4,500 |
| 67060 | Cellular Phone | 1,349 | 1,200 | 1,200 | 1,200 | 1,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 9,242 | 14,500 | 14,500 | 14,500 | 14,500 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 1,000 | 1,000 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 1,000 | 1,000 | 0 | 0 |
| | ACTIVITY TOTAL | 281,089 | 304,700 | 304,700 | 323,095 | 323,095 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|---|--|-------------------------------------|
| DEPARTMENT: WATER & POWER | ACTIVITY: Water Management | COST CENTER CODE: 362 |
|---|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Water Superintendent is responsible for overall management and administration of the Water Division. Through this office, various water operating services which include Water Production and Distribution, Water Operations, Water Inspection and Water Quality Control are managed to assure efficient and effective operations. Also included is the overall management and administration of the City's Reclaimed Water System. The primary function of this office is to ensure system capabilities which always exceed system demands, to evaluate and advise City officers of water requirements and projected future costs, and to ensure an uninterrupted source of water supply that meets or exceeds all water quality standards.

ACTIVITY OBJECTIVES

1. To supervise implementation of water related Capital Projects.
2. To plan and coordinate all Water Division activities.
3. To evaluate and use the most cost effective operation of water facilities.
4. Purchase and lease additional water rights as they become available.
5. To sign up additional reclaimed water users.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Decrease in Professional Services due to elimination of need for litigation services (61430). | -\$75,000 |
| Increase in Water Master Assessment due to fee increases (61612). | +\$11,070 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|---------------|--|------------------|----------------|----------------|----------------|----------------|
| Water & Power | | WATER MANAGEMENT | | | | CODE: 362 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 61 Water Superintendent | 119,155 | 118,840 | 118,840 | 118,840 | 118,840 |
| | 47 Water Supervisor | 0 | 0 | 0 | 71,730 | 71,730 |
| | 32 Division Secretary | 53,247 | 58,180 | 58,180 | 58,180 | 58,180 |
| | Regular Earnings | 172,403 | 177,020 | 177,020 | 248,750 | 248,750 |
| | 19 P/T Public Works Intern | 0 | 0 | 0 | 13,310 | 13,310 |
| 52010 | Regular Earnings - Part Time | 0 | 0 | 0 | 13,310 | 13,310 |
| 52400 | Employee Benefits | 122,820 | 127,090 | 127,090 | 212,680 | 212,680 |
| | TOTAL PERSONNEL | 295,223 | 304,110 | 304,110 | 474,740 | 474,740 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 29,971 | 37,910 | 37,910 | 37,910 | 37,910 |
| 53030 | Education And Training | 6,860 | 12,000 | 12,000 | 12,000 | 12,000 |
| 53070 | Reimbursed Mileage | 0 | 360 | 360 | 360 | 360 |
| 53080 | Travel And Meeting | 210 | 600 | 600 | 600 | 600 |
| 53091 | Vehicle Operations | 0 | 0 | 0 | 1,730 | 1,730 |
| 61180 | Engineering Services | 0 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61430 | Professional Services | 1,219,973 | 167,050 | 147,050 | 92,050 | 92,050 |
| 61612 | Water Master Assessment | 9,281 | 37,480 | 37,480 | 48,550 | 48,550 |
| 63230 | Maps And Publications | 0 | 500 | 500 | 500 | 500 |
| 63250 | Office Supplies | 436 | 500 | 500 | 500 | 500 |
| 63520 | Special Supplies | 376 | 1,000 | 1,000 | 1,000 | 1,000 |
| 67060 | Cellular Phone | 1,200 | 2,400 | 2,400 | 2,400 | 2,400 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,271,907 | 265,400 | 245,400 | 203,200 | 203,200 |
| | CAPITAL OUTLAY | | | | | |
| 79030 | Improvements | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 2,900 | 2,900 | 2,900 | 2,900 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 2,900 | 2,900 | 2,900 | 2,900 |
| | ACTIVITY TOTAL | 1,567,129 | 572,410 | 552,410 | 680,840 | 680,840 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|-----------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| WATER & POWER | Water Production and Distribution | 363 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

Within the Water Division, the Production and Distribution section is responsible for adequate delivery of purified potable water to water system consumers. Major functional areas of responsibility include: water reservoir and storage operations, pumping operations, water treatment to meet all health department standards, and operations of the related control system. Maintenance of all the major functional areas is also part of the activity. Production and Distribution is responsible for adequate water stored to supply normal and emergency operating conditions. The water operations telemetry system allows control of various water facilities from a central location. It also provides instantaneous data from all locations in the water system.

ACTIVITY OBJECTIVES

1. To accomplish repairs and maintenance whenever possible without outside assistance at lower cost to the City.
2. To ensure efficient operation of system pumps and motors.
3. To achieve maximum pumpage of wells insuring lower cost of water to consumers.
4. To ensure adequate reservoir levels so peak system demand and emergencies can be met.
5. To implement water treatment methods which meet all State and Federal Health Agency requirements.

| <u>ACTIVITY STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Acre feet of water purchased (from MWD) | 650 | 950 | 250 |
| Acre feet of water rights pumped (from wells) | 7,809 | 6,300 | 9,150 |
| MWD water costs (\$ per acre foot) | \$1,062 | \$1,013 | \$1,084 |
| Well pumping assessments (\$ per acre foot) | \$268 | \$283 | \$300 |

SIGNIFICANT ACTIVITY PROGRAM CHANGE

CHANGES

| | |
|---|------------|
| Decrease in Outside Services due to the completion of a number of maintenance/repair projects (61340). | -\$184,800 |
| Increase in Permit Fees (61360). | +\$7,500 |
| Increase in Special Services necessary for service on existing equipment (63520). | +\$12,000 |
| Water Well Pumping Assessment reflects projected increase by WRD on pumping assessment for Fiscal Year 2016-2017 (65213). | +\$224,400 |
| Decrease in MWD Purchase price per acre foot (67020). | -\$10,800 |
| Increase in Natural Gas consumption (67030). | +\$17,800 |
| Increase in Power consumption (67070). | +\$44,790 |
| Decrease in Leased Water Rights (69050). | -\$184,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|---------------|---|---------------------------------|------------------|------------------|------------------|------------------|
| Water & Power | | WATER PRODUCTION & DISTRIBUTION | | | | CODE: 363 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 38 Production Distribution Maintenance Operator (4) | 270,955 | 267,600 | 267,600 | 200,700 | 200,700 |
| 51021 | Regular Earnings | 270,955 | 267,600 | 267,600 | 255,900 | 255,900 |
| | Overtime | 89,319 | 73,200 | 73,200 | 73,200 | 73,200 |
| 52400 | Employee Benefits | 207,521 | 208,800 | 208,800 | 229,560 | 229,560 |
| | TOTAL PERSONNEL | 567,796 | 549,600 | 549,600 | 558,660 | 558,660 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53070 | Reimbursed Mileage | 2,217 | 2,300 | 2,300 | 2,300 | 2,300 |
| 53080 | Travel And Meeting | 0 | 0 | 0 | 2,000 | 2,000 |
| 53090 | Uniform And Shoes | 5,691 | 10,740 | 10,740 | 10,740 | 10,740 |
| 53091 | Vehicle Operations | 7,776 | 12,250 | 9,250 | 10,500 | 10,500 |
| 61340 | Outside Services | 279,736 | 238,100 | 685,600 | 53,300 | 53,300 |
| 61360 | Permit Fees | 33,305 | 25,000 | 25,000 | 32,500 | 32,500 |
| 61430 | Professional Services | 12,106 | 7,000 | 7,000 | 7,000 | 7,000 |
| 63520 | Special Supplies | 15,230 | 15,920 | 27,920 | 27,920 | 27,920 |
| 63530 | Small Tools | 1,447 | 830 | 830 | 830 | 830 |
| 65212 | Water Production Equipment | 78,974 | 79,810 | 79,810 | 79,810 | 79,810 |
| 65213 | Water Well Pumping Assessment | 2,092,871 | 2,636,700 | 2,026,400 | 2,861,100 | 2,861,100 |
| 67020 | Mwd Purchase | 743,068 | 710,940 | 1,170,940 | 700,140 | 700,140 |
| 67030 | Natural Gas | 188,524 | 173,600 | 173,600 | 191,400 | 191,400 |
| 67040 | Electricity | 24,922 | 28,000 | 28,000 | 28,000 | 28,000 |
| 67050 | Telephone | 18,253 | 19,940 | 19,940 | 19,940 | 19,940 |
| 67060 | Cellular Phone | 0 | 400 | 400 | 400 | 400 |
| 67070 | Power | 488,271 | 428,690 | 428,690 | 473,480 | 473,480 |
| 69050 | Leased Water Rights | 838,950 | 819,000 | 959,000 | 635,000 | 635,000 |
| | TOTAL OPERATIONS AND MAINTENANCE | 4,831,341 | 5,209,220 | 5,655,420 | 5,136,360 | 5,136,360 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 5,399,135 | 5,758,820 | 6,205,020 | 5,695,020 | 5,695,020 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|--------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| WATER & POWER | Water Operations | 364 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Water Operations function is to maintain the water transmission pipelines, water mains, water service lines, valves, pressure regulators, air and vacuum release devices, fire hydrants, and water service meters. Personnel assigned to Water Operations perform installations, repairs and preventative maintenance to the water system, which includes a valve maintenance program, a flushing program and a meter change out program. This area of the Water Division is also responsible for reading all water meters in the City on a bimonthly basis and responding to requests from water customers regarding water consumption and checking for possible leaks.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance insuring added years of operation to the City water system.
2. To guarantee the uninterrupted delivery of water to consumers through a constant preventative maintenance and repair program.
3. To carry out a meter change out program, where older system meters will be replaced with new meters. Also, to adapt existing meters with remote reading technology.
4. To carry out an on-going flushing program to reduce sediment that builds up in the City's piping system.

| <u>ACTIVITY STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Total number water services | 15,670 | 15,670 | 15,670 |
| Total number of fire services | 293 | 293 | 298 |
| Miles of water mains in service | 181 | 181 | 181 |
| Total fire hydrants in service | 1,672 | 1,679 | 1,679 |
| Water main, services & fire hydrant repairs | 40 | 40 | 40 |
| Water meters changed | 675 | 600 | 1,500 |
| High water bill complaints requiring field follow-up or meter testing | 110 | 105 | 105 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Water Meters due to commencement of participation in a smart water meter pilot project program (63710).

+ \$110,000

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|---------------|--|------------------|------------------|------------------|------------------|------------------|
| Water & Power | | WATER OPERATIONS | | | | 364 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 38 Water Maintenance Leadworker | 0 | 66,900 | 66,900 | 0 | 0 |
| | 34 Water Meter Repairer | 52,166 | 53,760 | 53,760 | 54,050 | 54,050 |
| | 33 Water Maintenance II (3) | 175,437 | 178,740 | 178,740 | 178,920 | 178,920 |
| | 30 Water Meter Reader | 55,709 | 55,560 | 55,560 | 55,560 | 55,560 |
| 51010 | Regular Earnings | 351,683 | 354,960 | 354,960 | 288,530 | 288,530 |
| 51021 | Overtime | 40,026 | 8,400 | 8,400 | 8,400 | 8,400 |
| 52400 | Employee Benefits | 272,490 | 287,520 | 287,520 | 268,340 | 268,340 |
| | TOTAL PERSONNEL | 664,199 | 650,880 | 650,880 | 565,270 | 565,270 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53070 | Reimbursed Mileage | 1,067 | 1,700 | 1,700 | 1,700 | 1,700 |
| 53080 | Travel And Meeting | 0 | 200 | 200 | 500 | 500 |
| 53090 | Uniform And Shoes | 5,883 | 7,960 | 7,960 | 7,960 | 7,960 |
| 53091 | Vehicle Operations | 15,758 | 21,000 | 14,000 | 18,000 | 18,000 |
| 61340 | Outside Services | 130,171 | 144,480 | 144,480 | 144,480 | 144,480 |
| 61430 | Professional Services | 120 | 19,000 | 9,000 | 19,000 | 19,000 |
| 63520 | Special Supplies | 5,146 | 7,460 | 7,460 | 7,460 | 7,460 |
| 63530 | Small Tools | 4,287 | 4,440 | 4,440 | 4,440 | 4,440 |
| 63675 | Emergency Water Storage Supplies | 275 | 2,000 | 2,000 | 2,000 | 2,000 |
| 63710 | Water Meters | 59,264 | 150,190 | 150,190 | 260,190 | 260,190 |
| 65020 | Building And Grounds | 32 | 700 | 700 | 700 | 700 |
| 65131 | Rent Other Equipment | 0 | 1,500 | 300 | 1,500 | 1,500 |
| 65210 | Distribution Systems | 71,275 | 59,500 | 59,500 | 59,500 | 59,500 |
| 65211 | Water - Special Maintenance | 27,339 | 14,050 | 24,350 | 14,050 | 14,050 |
| 67060 | Cellular Phone | 2,575 | 1,800 | 3,500 | 1,800 | 1,800 |
| | TOTAL OPERATIONS AND MAINTENANCE | 323,192 | 435,980 | 429,780 | 543,280 | 543,280 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 987,390 | 1,086,860 | 1,080,660 | 1,108,550 | 1,108,550 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|---|--|-------------------------------------|
| DEPARTMENT: WATER & POWER | ACTIVITY: Water Inspection | COST CENTER CODE: 365 |
|---|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Water Inspection activity has been established within the Water Division to ensure the continuing quality of water delivered to consumers through an on-going program of treatment and testing. Samples are taken at scheduled intervals throughout the year from specific locations within the water system on a selected basis to undergo professional laboratory testing including bacteriological content and chemical analysis. Personnel assigned to this section also provide cross-connection control through inspection of backflow prevention devices within the water system. Also included is the inspection of all newly constructed water lines, fire hydrants and water services and marking the location of water facilities as required by outside contractors.

ACTIVITY OBJECTIVES

1. To ensure that water quality within the distribution system is maintained in accordance with federal, state and county water quality standards and promptly respond to questions from the consumers regarding water quality.
2. To provide field inspection of all backflow prevention devices.
3. To conduct an on-going program of cross-connection control.
4. To inspect all newly constructed water facilities.
5. To respond to all water location requests from contractors.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Backflow devices testing notices sent to others | 395 | 405 | 425 |
| City-owned backflow devices tested | 170 | 174 | 174 |
| Cross-connection inspections performed | 45 | 45 | 45 |
| Bacteriological samples performed | 1,650 | 1,650 | 1,650 |
| Color, odor, turbidity tests performed | 300 | 300 | 300 |
| Chemical, radiological, gen. mineral samples | 1,250 | 1,250 | 1,250 |
| T.H.M. (Trihalomethane samples) | 64 | 64 | 64 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|---|----------------|
| Increase in Outside Processing due to water quality sampling fee (61350). | +\$8,700 |
| Increase in Water – Special Maintenance due in part for the backflow replacement program (65211). | +\$10,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|---------------|---|------------------|----------------|----------------|----------------|----------------|
| Water & Power | | WATER INSPECTION | | | | 365 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 43 Water Constr./Cross-Conn.Control Inspector | 77,545 | 76,200 | 76,200 | 76,200 | 76,200 |
| | Regular Earnings | 77,545 | 76,200 | 76,200 | 76,200 | 76,200 |
| 52400 | Employee Benefits | 48,179 | 57,910 | 57,910 | 67,060 | 67,060 |
| | TOTAL PERSONNEL | 125,724 | 134,110 | 134,110 | 143,260 | 143,260 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 0 | 1,150 | 150 | 1,150 | 1,150 |
| 53070 | Reimbursed Mileage | 0 | 240 | 240 | 240 | 240 |
| 53080 | Travel And Meeting | 0 | 200 | 200 | 200 | 200 |
| 53090 | Uniform And Shoes | 134 | 800 | 800 | 800 | 800 |
| 53091 | Vehicle Operations | 1,406 | 3,460 | 1,420 | 2,700 | 2,700 |
| 61350 | Outside Processing | 50,658 | 44,180 | 44,180 | 52,880 | 52,880 |
| 61611 | Water Treatment Services | 106,344 | 116,640 | 116,640 | 117,640 | 117,640 |
| 63520 | Special Supplies | 26 | 3,100 | 1,600 | 3,100 | 3,100 |
| 63530 | Small Tools | 153 | 200 | 200 | 200 | 200 |
| 65211 | Water - Special Maintenance | 14,251 | 15,000 | 15,000 | 25,000 | 25,000 |
| | TOTAL OPERATIONS AND MAINTENANCE | 172,972 | 184,970 | 180,430 | 203,910 | 203,910 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 298,696 | 319,080 | 314,540 | 347,170 | 347,170 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|----------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| WATER & POWER | Reclaimed Water Operations | 366 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Reclaimed Water Operations account is responsible for insuring adequate delivery of reclaimed water to reclaimed water system consumers.

ACTIVITY OBJECTIVES

1. To install, repair and perform good preventative maintenance insuring added years of operation to the reclaimed water system.
2. To guarantee the uninterrupted supply of reclaimed water to consumers through a constant preventative maintenance and repair program.
3. To work in conjunction with the Los Angeles County Sanitation District to ensure that the water quality within the distribution system is maintained in accordance with federal, state and county water quality standards.
4. To connect privately owned landscape areas in the AD-6 area to reclaimed water.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Total acre feet of water produced | 2,689 | 2,373 | 3,050 |
| Total number of water services | 255 | 256 | 256 |
| Total miles of water main in service | 28 | 28 | 28 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|---|----------------|
| Increase in Water Purchase reflects increase in cost for recycled water and 200 acre feet to Forest Lawn (63720). | +\$40,100 |
| Decrease in Water Production Equipment due to anticipated actual expenditures (65212). | -\$217,000 |
| Increase in Power due to cost per acre foot to pump the recycled water (67070). | +\$26,450 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|---------------|--|----------------------------|-----------|-----------|-----------|-----------|
| Water & Power | | RECLAIMED WATER OPERATIONS | | | | CODE: 366 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51021 | Overtime | 0 | 6,000 | 6,000 | 6,000 | 6,000 |
| | TOTAL PERSONNEL | 0 | 6,000 | 6,000 | 6,000 | 6,000 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53080 | Travel And Meeting | 86 | 100 | 100 | 100 | 100 |
| 53091 | Vehicle Operations | 2,173 | 3,500 | 2,500 | 3,000 | 3,000 |
| 61340 | Outside Services | 13,260 | 14,000 | 7,000 | 14,000 | 14,000 |
| 61430 | Professional Services | 0 | 6,500 | 4,500 | 6,500 | 6,500 |
| 63520 | Special Supplies | 0 | 500 | 500 | 500 | 500 |
| 63530 | Small Tools | 293 | 400 | 400 | 400 | 400 |
| 63710 | Water Meters | 0 | 3,000 | 3,000 | 3,000 | 3,000 |
| 63720 | Water Purchase | 546,865 | 310,650 | 310,650 | 350,750 | 350,750 |
| 65020 | Building And Grounds | 0 | 300 | 300 | 300 | 300 |
| 65131 | Rent Other Equipment | 0 | 500 | 500 | 500 | 500 |
| 65132 | Rent Building And Grounds | 60,962 | 68,250 | 68,250 | 71,660 | 71,660 |
| 65210 | Distribution Systems | 2,030 | 15,000 | 15,000 | 15,000 | 15,000 |
| 65212 | Water Production Equipment | 77,413 | 272,000 | 272,000 | 55,000 | 55,000 |
| 67070 | Power | 342,081 | 212,500 | 212,500 | 238,950 | 238,950 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,045,163 | 907,200 | 897,200 | 759,660 | 759,660 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 1,045,163 | 913,200 | 903,200 | 765,660 | 765,660 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| WATER & POWER | Electric Utility | 368 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Electric Utility Division was created to provide reliable electricity to select end-use customers in the City of Cerritos. The Electric Utility will provide an economically priced alternative to the prevailing electrical supplier. These goals are being accomplished through the implementation of a Community Aggregation program using the opportunities created by Assembly Bill 80 and other legislation.

ACTIVITY OBJECTIVES

By virtue of its ownership in the Magnolia Power Project, the City has become an active member in the Southern California Public Power Authority (SCPPA), a joint powers authority that acts as the financing agent for generation and transmission projects for the twelve municipally owned electric utilities in Southern California. The energy generated at the Magnolia plant, located in Burbank, is delivered to customers within the City of Cerritos. Southern California Edison, as the owner of the infrastructure, is obligated to provide delivery services to the customers contracting for electric service from the City. The Magnolia Power Plant is a long-term investment that will provide reliable and efficient power to the City for many years. The Electric Utility will pursue generation options that satisfy the City's established Renewable Portfolio Standards and reliability requirements.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>FORECASTED</u> |
|-------------------------------------|----------------------------|-------------------------------|--------------------------------|
| Owned and Contracted Capacity (mW) | 18.0 | 18.0 | 18.0 |
| System Annual Peak (mW) | 18.0 | 18.0 | 18.0 |
| Energy Sales (mWh) | 81,814 | 90,000 | 92,000 |
| Number of Service Accounts | 302 | 304 | 310 |
| City Generated Solar Energy (kWh) | 338,200 | 350,000 | 350,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|---|----------------|
| Increase in Professional Services is based on a cost increase for the utility's special counsel (61430). | +\$8,750 |
| Increase in Additional Energy Resources due to the significant increase in the City's customer demand; the City's power from Magnolia needs to be supplemented with energy purchases from the market (67085). | +\$25,000 |
| Increase in Magnolia Power Plant O & M is based on projected operations and maintenance costs (67095). | +\$18,793 |
| Decrease in Electric Energy Purchased Costs due to the consolidation of this account with account 67085 (67100). | -\$20,625 |
| Increase in Electric Special Assessment due to additional CAISO transactions (67110). | +\$23,750 |
| Increase in Reliability Service based on projected sales (67115). | +\$19,700 |
| Increase in Cap And Trade – Greenhouse Gas resulting from the Magnolia Power Plant's use of natural gas for power generation which requires the City to comply with the State mandated cap and trade program, resulting in the need to purchase 18,000 allowances at an estimated cost of \$15/allowance (67116). | +\$18,000 |
| Decrease in Renewable Portfolio to reflect actual anticipated obligation. City has determined through an analysis of expenses and revenues that there will be a deficit in the Utility's 2016-2017 net fund position (67117). | -\$50,000 |
| Decrease in Fuel Expense reflects drop in natural gas prices (67120). | -\$565,875 |
| Decrease in anticipated Fuel Transportation services (67121). | -\$8,425 |
| Increase in Grid Management Charges to reflect anticipated expenditures (67193). | +\$55,000 |
| Increase in Regulatory Compliance costs to address new mandatory reporting requirements (67198). | +\$100,000 |
| Increase in Administrative Fees – SCPPA to address anticipated administrative fees (69013). | +\$25,000 |

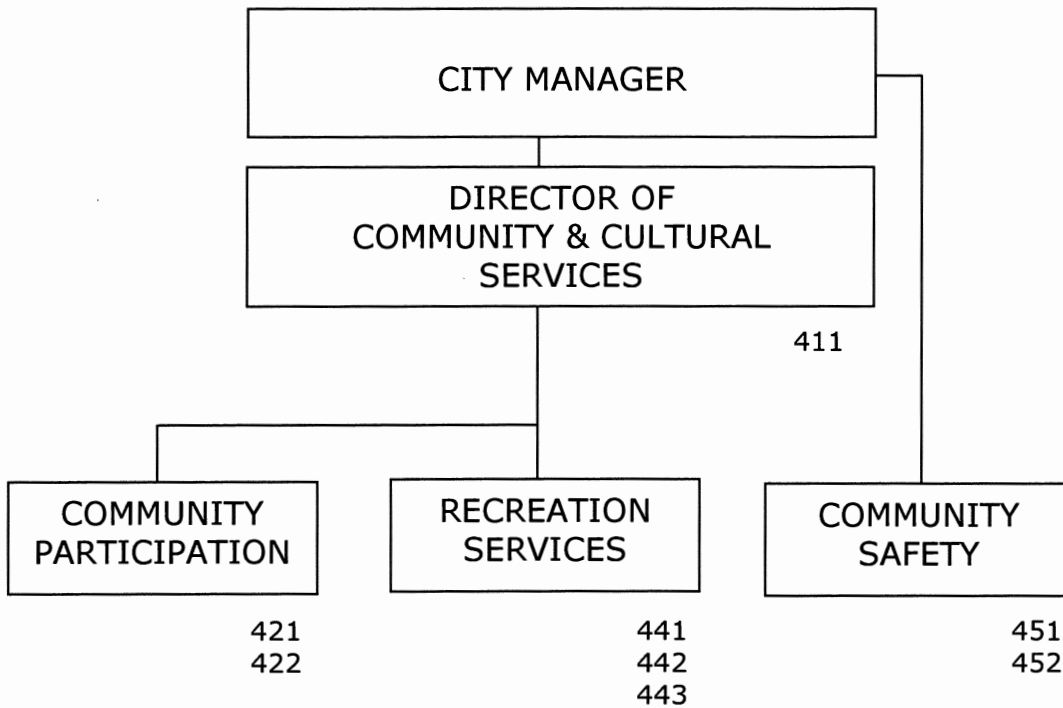
**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|---------------|--|-----------------------------|------------------|------------------|------------------|------------------|
| Water & Power | | ELECTRIC UTILITY OPERATIONS | | | | 368 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | TOTAL PERSONNEL | 0 | | 0 | 0 | 0 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 61050 | Bank Charges And Fees | 4,261 | 2,000 | 2,150 | 3,000 | 3,000 |
| 61430 | Professional Services | 132,040 | 175,000 | 175,000 | 183,750 | 183,750 |
| 67085 | Additional Energy Resources | 939,280 | 775,000 | 775,000 | 800,000 | 800,000 |
| 67095 | Magnolia Power Plant O & M | 639,072 | 751,725 | 751,725 | 770,518 | 770,518 |
| 67100 | Electric Energy Purchased Costs | 0 | 20,625 | 20,625 | 0 | 0 |
| 67101 | Electric Transmission Scheduling Fee | 350,400 | 350,400 | 350,400 | 350,400 | 350,400 |
| 67102 | Electric Energy Settlement | -120,022 | 0 | 0 | 0 | 0 |
| 67103 | Power Scheduling Fee | 108,000 | 108,000 | 108,000 | 108,000 | 108,000 |
| 67105 | Transmission Losses | 48 | 5,000 | 5,000 | 5,000 | 5,000 |
| 67110 | Electric Special Assessment | 0 | 41,250 | 41,250 | 65,000 | 65,000 |
| 67115 | Reliability Service | 0 | 55,300 | 55,300 | 75,000 | 75,000 |
| 67116 | Cap And Trade/Green House Gas | 387,200 | 234,000 | 234,000 | 252,000 | 252,000 |
| 67117 | Renewable Portfolio | 1,500 | 50,000 | 50,000 | 0 | 0 |
| 67118 | Load Growth | 48,107 | 60,000 | 60,000 | 62,000 | 62,000 |
| 67120 | Fuel Expense | 2,553,010 | 2,400,000 | 2,400,000 | 1,834,125 | 1,834,125 |
| 67121 | Fuel Transportation | 100,800 | 156,250 | 156,250 | 147,825 | 147,825 |
| 67146 | Major Maintenance-Cap Impr (Reserves) | 202,608 | 183,854 | 183,854 | 188,451 | 188,451 |
| 67147 | Spare Parts - Cap Impr (Reserves) | 21,000 | 51,691 | 71,691 | 52,983 | 52,983 |
| 67190 | Billing Management | 147,600 | 152,770 | 152,770 | 157,353 | 157,353 |
| 67191 | General And Administrative | 26,712 | 23,114 | 98,114 | 23,692 | 23,692 |
| 67193 | Grid Management Charges | 87,428 | 85,000 | 85,000 | 140,000 | 140,000 |
| 67194 | Debt Service - Project B | 0 | 857,200 | 857,200 | 857,200 | 857,200 |
| 67198 | Regulatory Compliance | 8,000 | 50,000 | 50,000 | 150,000 | 150,000 |
| 69013 | Administrative Fees - Scppa | -95,490 | 150,000 | 150,000 | 175,000 | 175,000 |
| 69045 | Interest Expense On Advances | 0 | 225,000 | 225,000 | 225,000 | 225,000 |
| | TOTAL OPERATIONS AND MAINTENANCE | 5,541,554 | 6,963,179 | 7,058,329 | 6,626,297 | 6,626,297 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 5,541,555 | 6,963,179 | 7,058,329 | 6,626,297 | 6,626,297 |

**COMMUNITY & SAFETY
SERVICES**

DEPARTMENT

DEPARTMENTAL CHART OF ORGANIZATION



400
Community & Safety Services

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | |
|----------------------------|-----------------------------|---------------------|------------------------|-----------------------|-----------------------|
| 400 | COMMUNITY & SAFETY SERVICES | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | 30 | 29 | 29 | 30 | 30 |
| PERSONNEL EXPENSE | 6,716,058 | 7,505,070 | 7,505,070 | 8,078,966 | 8,078,966 |
| OPERATIONS AND MAINTENANCE | 15,525,062 | 15,626,670 | 15,630,145 | 16,556,480 | 16,556,480 |
| CAPITAL OUTLAY | 0 | 700 | 7,000 | 1,000 | 1,000 |
| TOTAL BUDGET | 22,241,120 | 23,132,440 | 23,142,215 | 24,636,446 | 24,636,446 |

OVERVIEW COMMENTARY

The Department of Community & Safety Services is responsible for providing the social, recreational, and public safety services of the City. The Department is divided into four operating divisions, which include the Office of the Director, Community Participation, Recreation Services, and Community Safety. The divisions provide direct staff services in the development and implementation of programs designed to enhance recreational and social opportunities in Cerritos and to provide for the security of Cerritos residents.

Responsibilities of the Department include: (1) providing a balanced program of recreation and leisure services for the community; (2) administering the City's police, fire, and animal control contracts; (3) coordinating public and private agency programs made available to residents; (4) acting as a liaison between City officials and community groups; (5) researching, coordinating, and managing various types of grant programs to provide additional financial assistance to the City in meeting increased service demands; (6) ensuring the safety and security of Cerritos residents through a proactive "community policing" strategy; and (7) preserving the high quality of development in Cerritos through the efforts of the City's Code Enforcement Unit.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
|-----------------------------|------------------------|-------------------|
| COMMUNITY & SAFETY SERVICES | Office of the Director | 411 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Department of Community & Safety Services, as well as administration of the department's grant-funded programs.

The Office of the Director is also responsible for managing various capital projects and the parksite acquisition and park development program of the City. The Director's office seeks out alternative program funding sources by researching and preparing appropriate state and federal grant applications.

ACTIVITY OBJECTIVES

1. To act as a liaison between the City of Cerritos and the Sheriff's management staff assigned to the Cerritos Sheriff's Station.
2. To provide administrative guidance and support to the operational divisions of the department.
3. To administer the City's parking enforcement programs.
4. To administer the City's property maintenance code enforcement programs.
5. To serve as the Secretary to the Property Preservation Commission and to the Community Safety Committee.
6. To act as Emergency Service Coordinator for the City of Cerritos and represent the City at all Disaster Management Area E meetings and functions.
7. To administer and manage the City's Community Emergency Response Team (CERT) program.
8. To provide assistance with the Los Angeles County Sheriff's Department Volunteers on Patrol program.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------------|--|-------------------|----------------|----------------|----------------|----------------|
| Community & Safety Services | | DIRECTOR'S OFFICE | | | | CODE: 411 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 72 Director of Community & Cultural Services | 76,274 | 77,970 | 77,970 | 64,000 | 64,000 |
| | 61 Public Safety Manager | 30,463 | 97,590 | 97,590 | 101,290 | 101,290 |
| | 48 Community Services Supervisor | 86,477 | 86,270 | 86,270 | 86,230 | 86,230 |
| | 35 Department Secretary | 0 | 58,180 | 58,180 | 0 | 0 |
| 51010 | Regular Earnings | 251,550 | 320,010 | 320,010 | 301,300 | 301,300 |
| 52015 | Special Project Earnings - Part Time | 43,323 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 145,531 | 243,210 | 243,210 | 259,760 | 259,760 |
| | TOTAL PERSONNEL | 440,404 | 563,220 | 563,220 | 561,060 | 561,060 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 5,400 | 5,000 | 5,400 | 5,400 |
| 53020 | Dues And Publications | 421 | 500 | 500 | 500 | 500 |
| 53070 | Reimbursed Mileage | 384 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53080 | Travel And Meeting | 61 | 500 | 500 | 500 | 500 |
| 63520 | Special Supplies | 0 | 500 | 500 | 500 | 500 |
| 67060 | Cellular Phone | 900 | 1,500 | 1,275 | 1,500 | 1,500 |
| | TOTAL OPERATIONS AND MAINTENANCE | 5,366 | 9,400 | 8,775 | 9,400 | 9,400 |
| | CAPITAL OUTLAY | | | | | |
| 79010 | Land | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 445,770 | 572,620 | 571,995 | 570,460 | 570,460 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|-------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Community Participation | 421 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Community Participation Division of the Department of Community & Safety Services is a vital link between the City officials and the residents of Cerritos. Personnel assigned to this division advise Cerritos residents of the availability of services supplied by the City, other governmental agencies and various organizations. Technical staff assistance is provided to individuals and groups desiring to become involved in various types of City activities. This Division coordinates ceremonies and celebrations which recognize dignitaries and volunteers, commemorate ground breakings and dedicate new facilities. This Division also oversees the operation of the Senior Center.

ACTIVITY OBJECTIVES

1. To keep abreast of the changing programs and service needs and interests of the community.
2. To design and establish appropriate programs and services for residents of all ages.
3. To plan and execute awards and recognition programs and ceremonies for dignitaries, officials and volunteers.
4. To utilize all available resources to provide service, consumer information and referral to our community.
5. To develop, implement, supervise and evaluate programs and services to benefit the senior citizen population of our community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Program Expenses And Supplies reflects additional recognition and remembrance events (63410).

+\$5,750

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------------|--|-------------------------|----------------|----------------|----------------|----------------|
| Community & Safety Services | | COMMUNITY PARTICIPATION | | | | 421 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 53 Community Participation Manager | 101,570 | 97,550 | 97,550 | 97,550 | 97,550 |
| 51021 | 32 Division Secretary | 59,436 | 58,180 | 58,180 | 58,180 | 58,180 |
| | Regular Earnings | 161,006 | 155,730 | 155,730 | 155,730 | 155,730 |
| | Overtime | 475 | 1,000 | 1,000 | 1,000 | 1,000 |
| 52400 | Employee Benefits | 107,167 | 116,800 | 116,800 | 133,930 | 133,930 |
| | TOTAL PERSONNEL | 268,647 | 273,530 | 273,530 | 290,660 | 290,660 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 375 | 500 | 500 | 500 | 500 |
| 53070 | Reimbursed Mileage | 425 | 500 | 500 | 500 | 500 |
| 53080 | Travel And Meeting | 45 | 400 | 400 | 400 | 400 |
| 61340 | Outside Services | 0 | 600 | 600 | 600 | 600 |
| 61380 | Printing | 1,846 | 3,000 | 3,000 | 3,500 | 3,500 |
| 63130 | Community Awards | 1,547 | 3,200 | 3,200 | 3,200 | 3,200 |
| 63250 | Office Supplies | 264 | 1,500 | 1,500 | 1,500 | 1,500 |
| 63310 | Postage | 13 | 1,000 | 1,000 | 1,000 | 1,000 |
| 63410 | Program Expenses And Supplies | 55,089 | 62,530 | 79,830 | 68,280 | 68,280 |
| 63411 | Community Programs | 154,019 | 162,530 | 162,530 | 162,530 | 162,530 |
| 63520 | Special Supplies | 1,988 | 5,000 | 5,000 | 5,000 | 5,000 |
| 67060 | Cellular Phone | 600 | 600 | 600 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 219,811 | 244,960 | 262,260 | 251,210 | 251,210 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 488,458 | 518,490 | 535,790 | 541,870 | 541,870 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Senior Center | 422 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

This sub-division conducts all non-maintenance operations at the Cerritos Senior Center. Community Participation personnel are responsible for developing, implementing, supervising and evaluating programs and services for the area's aging population. Technical staff assistance is provided to individuals and groups desiring to become involved in center activities. Fostering wellness and independent living for seniors is accomplished through educational programs, fitness classes and utilization of the Center's fitness/wellness center.

ACTIVITY OBJECTIVES

1. To oversee and coordinate the development and operations of the Cerritos Senior Center.
2. To keep abreast of the changing needs and interests of the adult community.
3. To utilize all available resources to provide services, enrichment opportunities and referrals to the adult/senior population.
4. To develop, implement, supervise and evaluate all programs and services to benefit the aging population of our community.
5. To provide meeting/banquet facilities for residents and adult community groups.
6. To manage a senior center volunteer program and to manage a volunteer recognition program.
7. To foster positive intergenerational relationships and promote knowledge about people of all ages.
8. To maintain senior health and independence through fitness, wellness and educational programming.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Congregate meals provided (M-F) | 67 daily | 71 daily | 76 daily |
| Home-delivered meals (M-F) | 64 daily | 68 daily | 70 daily |
| Senior clubs attendance (10 clubs) | 21,900/yr. | 25,000/yr. | 25,000/yr. |
| Special events/Center classes | 44,762/yr. | 45,000/yr. | 45,000/yr. |
| Volunteer hours | 4,600/yr. | 5,000/yr. | 5,000/yr. |
| Health & fitness programs | 28,961/yr. | 30,000/yr. | 30,000/yr. |
| Facility (banquet/meetings) reservations & attendance | 75/14,755/yr. | 80/15,000/yr. | 80/15,000/yr. |
| Information & Referral | 3,000/yr. | 3,100/yr. | 3,150/yr. |
| Fitness Center drop-in | 44,153/yr. | 45,000/yr. | 45,000/yr. |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Increase in Professional Services reflects additional class offerings, summer series fitness/wellness programming and interior maintenance needs of facility based on past years' experience (61430).

+\$9,700

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------------|---|----------------|----------------|----------------|------------------|------------------|
| Community & Safety Services | | SENIOR CENTER | | | | 422 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 43 Senior Services Supervisor | 76,396 | 76,200 | 76,200 | 76,190 | 76,190 |
| | 32 Facility/Volunteer Coordinator | 59,439 | 57,040 | 57,040 | 58,180 | 58,180 |
| | 32 Human Services Coordinator | 6,224 | 48,100 | 48,100 | 47,480 | 47,480 |
| | 32 Senior Services Recreation Coordinator | 53,482 | 57,040 | 57,040 | 58,180 | 58,180 |
| 51010 | Regular Earnings | 195,541 | 238,380 | 238,380 | 240,030 | 240,030 |
| 51021 | Overtime | 775 | 2,000 | 2,000 | 2,000 | 2,000 |
| | 07 P/T Senior Specialist II (6) | 8,768 | 48,410 | 48,410 | 55,260 | 55,260 |
| | 02 P/T Senior Specialist I (2) | 36,818 | 52,020 | 52,020 | 22,190 | 22,190 |
| | 19 P/T Senior Specialist IV (2) | 61,047 | 69,340 | 69,340 | 70,120 | 70,120 |
| | 13 P/T Senior Specialist III (9) | 122,897 | 108,230 | 108,230 | 130,560 | 130,560 |
| 52010 | Regular Earnings - Part Time | 254,645 | 278,000 | 278,000 | 278,130 | 278,130 |
| 52021 | Overtime Earnings - Part Time | 167 | 1,560 | 1,560 | 1,560 | 1,560 |
| 52400 | Employee Benefits | 201,403 | 262,610 | 262,610 | 328,350 | 328,350 |
| | TOTAL PERSONNEL | 652,531 | 782,550 | 782,550 | 850,070 | 850,070 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 165 | 540 | 540 | 540 | 540 |
| 53070 | Reimbursed Mileage | 185 | 700 | 700 | 700 | 700 |
| 53080 | Travel And Meeting | 29 | 400 | 400 | 400 | 400 |
| 53090 | Uniform And Shoes | 309 | 2,200 | 2,200 | 2,200 | 2,200 |
| 61360 | Permit Fees | 0 | 500 | 500 | 500 | 500 |
| 61380 | Printing | 7,770 | 13,100 | 13,100 | 14,100 | 14,100 |
| 61430 | Professional Services | 68,184 | 62,200 | 63,650 | 71,900 | 71,900 |
| 63110 | Computer Supplies | 0 | 4,200 | 4,200 | 4,200 | 4,200 |
| 63130 | Community Awards | 183 | 500 | 500 | 500 | 500 |
| 63140 | Inventory For Resale | 2,935 | 3,500 | 3,500 | 3,500 | 3,500 |
| 63250 | Office Supplies | 1,813 | 6,560 | 6,560 | 6,560 | 6,560 |
| 63270 | Photo Film And Processing | 31 | 200 | 200 | 200 | 200 |
| 63310 | Postage | 108 | 2,050 | 2,050 | 2,050 | 2,050 |
| 63410 | Program Expenses And Supplies | 41,047 | 42,050 | 42,050 | 42,550 | 42,550 |
| 63411 | Community Programs | 51,651 | 60,260 | 60,260 | 61,630 | 61,630 |
| 63520 | Special Supplies | 2,170 | 4,560 | 4,560 | 4,560 | 4,560 |
| 67060 | Cellular Phone | 600 | 600 | 600 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 177,180 | 204,120 | 205,570 | 216,690 | 216,690 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 700 | 700 | 1,000 | 1,000 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 700 | 700 | 1,000 | 1,000 |
| | ACTIVITY TOTAL | 830,252 | 987,370 | 988,820 | 1,067,760 | 1,067,760 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|---------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Recreation Services | 441 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Recreation Services Division of the Department of Community & Safety Services organizes and provides a variety of leisure time activities for all citizens of Cerritos. Personnel assigned to this Division plan, develop, initiate and administer a safe and comprehensive leisure program at the City's community centers and parks. The adult, teen, youth and tiny tot programs offered through this Division include: sports, arts, crafts, dance, drama, outdoor recreation, special interest classes, excursions, clubs, adaptive programs and life-enrichment activities. We create community through people, parks and programs.

ACTIVITY OBJECTIVES

1. To ensure that activities are planned for residents of every age group and interest group in such a way that as many citizens as possible are involved in quality leisure activities.
2. To utilize all available resources by cooperating and interacting with other community organizations and agencies.
3. To strive for organizational efficiency and maximum cost effectiveness.
4. To keep current with the changing program needs and interests of the community by soliciting citizen input.
5. To monitor the changing developments within the recreation services field and apply where applicable.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Participants in Division Programs | 422,735 | 475,000 | 460,000 |
| Drop-in Facility Usage | 847,820 | 910,000 | 900,000 |
| Facility Reservation Usage | 281,035 | 315,000 | 300,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Increase in Professional Services to reflect actual anticipated expenditures (61430). | +\$5,280 |
| Increase in Program Expenses And Supplies to cover expenditures associated with production of an event to honor the 15th anniversary of the 9/11 attacks (Evening of Remembrance) and expenditures associated with production of the Cerritos on Two Wheels Community Bike Ride (63410). | +\$16,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------------|--|---------------------|------------------|------------------|------------------|------------------|
| Community & Safety Services | | RECREATION SERVICES | | | | 441 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | 61 Recreation Services Superintendent | 123,726 | 119,000 | 119,000 | 119,000 | 119,000 |
| | 49 Recreation Services Supervisor (3) | 274,288 | 267,000 | 267,000 | 267,000 | 267,000 |
| | 38 Recreation Services Coordinator (5) | 338,094 | 340,000 | 340,000 | 340,000 | 340,000 |
| | 32 Division Secretary | 59,433 | 59,000 | 59,000 | 59,000 | 59,000 |
| | 32 Human Services Coordinator | 58,344 | 59,000 | 59,000 | 59,000 | 59,000 |
| | 28 Secretary/Receptionist (2) | 99,756 | 100,000 | 100,000 | 100,000 | 100,000 |
| 51010 | Regular Earnings | 953,642 | 944,000 | 944,000 | 944,000 | 944,000 |
| 51021 | Overtime | 813 | 4,000 | 4,000 | 4,000 | 4,000 |
| | 29 P/T Graphic Design Artist | 45,433 | 46,000 | 46,000 | 46,000 | 46,000 |
| | P/T Recreation Leaders (103) | 918,379 | 1,005,000 | 1,005,000 | 1,127,404 | 1,127,404 |
| | - Recreation Leader IV (20) | | | | | |
| | - Recreation Leader III (10) | | | | | |
| | - Recreation Leader II (71) | | | | | |
| | - Recreation Leader I (2) | | | | | |
| 52010 | Regular Earnings - Part Time | 963,812 | 1,051,000 | 1,051,000 | 1,173,404 | 1,173,404 |
| 52021 | Overtime Earnings - Part Time | 1,217 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 823,473 | 993,000 | 993,000 | 1,208,591 | 1,208,591 |
| | TOTAL PERSONNEL | 2,742,956 | 2,992,000 | 2,992,000 | 3,329,995 | 3,329,995 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 5,568 | 6,200 | 6,250 | 6,200 | 6,200 |
| 53070 | Reimbursed Mileage | 4,689 | 5,800 | 3,800 | 5,800 | 5,800 |
| 53080 | Travel And Meeting | 1,014 | 1,700 | 1,700 | 1,700 | 1,700 |
| 53090 | Uniform And Shoes | 9,852 | 13,000 | 13,000 | 14,000 | 14,000 |
| 53091 | Vehicle Operations | 1,033 | 1,300 | 800 | 1,300 | 1,300 |
| 61115 | Commissioners Fees And Salaries | 418 | 0 | 0 | 0 | 0 |
| 61130 | Delivery Service | 0 | 100 | 100 | 100 | 100 |
| 61260 | Insurance - General | 1,494 | 3,800 | 3,800 | 3,800 | 3,800 |
| 61380 | Printing | 7,168 | 7,600 | 7,600 | 7,600 | 7,600 |
| 61430 | Professional Services | 259,684 | 269,400 | 269,400 | 274,680 | 274,680 |
| 61580 | Temporary Help | 41,293 | 46,400 | 46,400 | 46,400 | 46,400 |
| 63410 | Program Expenses And Supplies | 311,369 | 329,000 | 341,700 | 345,000 | 345,000 |
| 63411 | Community Programs | 4,110 | 5,820 | 4,120 | 5,820 | 5,820 |
| 63520 | Special Supplies | 3,745 | 9,800 | 9,800 | 9,800 | 9,800 |
| 65132 | Rent Building And Grounds | 120,206 | 150,000 | 144,000 | 150,000 | 150,000 |
| 67050 | Telephone | 805 | 2,020 | 1,020 | 2,020 | 2,020 |
| 67060 | Cellular Phone | 2,400 | 3,000 | 3,000 | 3,000 | 3,000 |
| | TOTAL OPERATIONS AND MAINTENANCE | 778,448 | 858,540 | 860,090 | 880,820 | 880,820 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 3,521,401 | 3,850,540 | 3,852,090 | 4,210,815 | 4,210,815 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Golf Course | 442 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Golf Course. Programs undertaken by this Division include the safe and efficient operation of the driving range, operation of the pro shop, and coordination of activities of the golfing public in Cerritos, including lessons, general play, adaptive programs and tournaments. This Division also oversees the operation of the Golf Course restaurant. We create community through people, parks and programs.

ACTIVITY OBJECTIVES

1. To provide a properly supervised leisure activity (golf) for the residents of Cerritos.
2. To ensure that golf activities, including lessons and special events, are planned for residents of every age and interest.
3. To increase the number and type of programs and to maintain the quality of operations.
4. To strive for organizational efficiency and cost effectiveness.
5. To successfully supervise operations of the restaurant and pro shop facility.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Classes/special events | 1,786 | 2,000 | 2,000 |
| Number of rounds of golf | 43,887 | 45,000 | 45,000 |
| Driving range participants | 66,464 | 70,000 | 70,000 |
| Total course revenue | \$736,140 | \$775,000 | \$775,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------------|--|----------------|----------------|----------------|----------------|----------------|
| Community & Safety Services | | GOLF COURSE | | | | CODE: 442 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 38 Recreation Services Coordinator | 67,096 | 68,000 | 68,000 | 68,000 | 68,000 |
| | Regular Earnings | 67,096 | 68,000 | 68,000 | 68,000 | 68,000 |
| 51021 | Overtime | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| | P/T Recreation Leaders (17) | | | | | |
| | - Recreation Leader IV (2) | | | | | |
| | - Recreation Leader III (4) | | | | | |
| | - Recreation Leader II (11) | | | | | |
| 52010 | Regular Earnings - Part Time | 194,702 | 169,000 | 169,000 | 180,566 | 180,566 |
| 52021 | Overtime Earnings - Part Time | 324 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 88,801 | 100,000 | 100,000 | 125,000 | 125,000 |
| | TOTAL PERSONNEL | 350,924 | 338,000 | 338,000 | 374,566 | 374,566 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 374 | 520 | 520 | 520 | 520 |
| 53070 | Reimbursed Mileage | 22 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53080 | Travel And Meeting | 0 | 400 | 400 | 400 | 400 |
| 53090 | Uniform And Shoes | 0 | 2,000 | 2,000 | 3,000 | 3,000 |
| 53091 | Vehicle Operations | 1,146 | 1,400 | 1,400 | 1,400 | 1,400 |
| 61340 | Outside Services | 0 | 3,200 | 2,300 | 3,200 | 3,200 |
| 61380 | Printing | 3,029 | 3,500 | 2,500 | 3,500 | 3,500 |
| 61430 | Professional Services | 20,150 | 27,500 | 21,500 | 27,500 | 27,500 |
| 63140 | Inventory For Resale | 5,611 | 13,000 | 13,000 | 13,000 | 13,000 |
| 63410 | Program Expenses And Supplies | 4,391 | 4,800 | 4,800 | 4,800 | 4,800 |
| 63520 | Special Supplies | 35,187 | 35,500 | 35,500 | 35,500 | 35,500 |
| 65020 | Building And Grounds | 21,962 | 10,000 | 10,000 | 10,000 | 10,000 |
| 65131 | Rent Other Equipment | 3,870 | 6,000 | 6,000 | 6,000 | 6,000 |
| | TOTAL OPERATIONS AND MAINTENANCE | 95,742 | 108,820 | 100,920 | 109,820 | 109,820 |
| | CAPITAL OUTLAY | | | | | |
| 79030 | Improvements | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 446,663 | 446,820 | 438,920 | 484,386 | 484,386 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|-----------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Swim & Fitness Center | 443 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

This Division conducts all non-maintenance operations at the Cerritos Olympic Swim and Fitness Center. Programs undertaken by this Division include the conducting of swim classes, recreational swim and competitive and adaptive swim activities. We create community through people, parks and programs.

ACTIVITY OBJECTIVES

1. To provide a specialized leisure activity swim and fitness facility for all patrons.
2. To provide a safe and properly supervised swim and fitness facility for all patrons.
3. To ensure that swim activities are planned for every age group and interest.
4. To strive for organizational efficiency and cost effectiveness.

ACTIVITY WORKLOAD STATISTICS

| | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>FORECASTED</u> |
|------------------------------|----------------------------|-------------------------------|--------------------------------|
| Swim lessons attendance | 211,671 | 245,000 | 230,000 |
| Recreational swim attendance | 47,996 | 55,000 | 50,000 |
| Other pool use attendance | 124,345 | 100,000 | 125,000 |
| Fitness center attendance | 45,230 | 52,000 | 50,000 |
| Total pool revenue | \$649,280 | \$700,000 | \$700,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------------|--|-----------------------|------------------|------------------|------------------|------------------|
| Community & Safety Services | | SWIM & FITNESS CENTER | | | | CODE: 443 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 38 Recreation Services Coordinator | 67,003 | 68,000 | 68,000 | 68,000 | 68,000 |
| | 30 Assistant Aquatics Coordinator | 56,760 | 57,000 | 57,000 | 57,000 | 57,000 |
| 51010 | Regular Earnings | 123,763 | 125,000 | 125,000 | 125,000 | 125,000 |
| 51021 | Overtime | 290 | 1,000 | 1,000 | 1,000 | 1,000 |
| | P/T Recreation Leaders (91) | 642,174 | 645,000 | 645,000 | 697,500 | 697,500 |
| | - Recreation Leader IV (24) | | | | | |
| | - Recreation Leader III (49) | | | | | |
| | - Recreation Leader II (11) | | | | | |
| | - Senior Life Guard (7) | | | | | |
| 52010 | Regular Earnings - Part Time | 642,174 | 645,000 | 645,000 | 697,500 | 697,500 |
| 52021 | Overtime Earnings - Part Time | 1,052 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 201,091 | 265,000 | 265,000 | 358,800 | 358,800 |
| | TOTAL PERSONNEL | 968,369 | 1,036,000 | 1,036,000 | 1,182,300 | 1,182,300 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 15,397 | 22,300 | 20,300 | 22,300 | 22,300 |
| 53070 | Reimbursed Mileage | 66 | 500 | 500 | 500 | 500 |
| 53090 | Uniform And Shoes | 8,523 | 10,000 | 10,000 | 11,000 | 11,000 |
| 61380 | Printing | 0 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61430 | Professional Services | 530 | 3,000 | 3,000 | 3,000 | 3,000 |
| 63140 | Inventory For Resale | 3,006 | 5,000 | 5,000 | 5,000 | 5,000 |
| 63410 | Program Expenses And Supplies | 4,161 | 7,500 | 7,500 | 7,500 | 7,500 |
| 63520 | Special Supplies | 3,265 | 3,130 | 3,130 | 3,130 | 3,130 |
| | TOTAL OPERATIONS AND MAINTENANCE | 34,948 | 52,930 | 50,930 | 53,930 | 53,930 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 1,003,318 | 1,088,930 | 1,086,930 | 1,236,230 | 1,236,230 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Community Safety | 451 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

This section coordinates and directs all Public Safety Services for the City of Cerritos. Services include Law Enforcement, Fire Protection, Disaster Preparedness, Animal Control, Health Services, Parking Enforcement and School Crossing Guards. Contract services are provided by the Los Angeles County Sheriff's Department, Los Angeles County Consolidated Fire Protection District, Los Angeles County Health Department and Long Beach Animal Control.

ACTIVITY OBJECTIVES

1. Enhance the policing effectiveness of the Sheriff's operation by increasing patrol activities at the Los Cerritos Center, Towne Center and Civic Center and actively tracking crime trends in the City.
2. Expand community involvement by improving the level of activity of the current Neighborhood Watch Program and Virtual Block Club.
3. Enhance the overall effectiveness of LASD personnel through added emphasis on training and crime analysis.
4. Promote emergency preparedness in homes and businesses.
5. Enhance local and regional crime analysis through the Fingerprint Identification Specialist Program.
6. To act as City liaison at Local Area Workforce Investment Board meetings and functions.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Temporary & Semi-annual Parking Permits | 51,955 | 51,934 | 51,647 |
| Animal Control Incidents | 2,742 | 1,672 | 2,326 |
| Fires | 90 | 105 | 114 |
| Law Enforcement Service Requests | 16,469 | 21,903 | 22,560 |
| Self-generated Observations | 19,861 | 23,106 | 23,799 |

SIGNIFICANT ACTIVITY PROGRAM CHANGE

| | <u>CHANGE</u> |
|--|---------------|
| Increase in Animal Control Services reflects increase in contract; increase is offset by license fees (61020). | +\$21,000 |
| Decrease in Finger Printing Expense reflects anticipated expenditures (61220). | -\$30,000 |
| Police And Safety Services includes Sky Knight service; increase includes 3% contract increase, liability increase at 9.5% and Cerritos' portion for new helicopter (61370). | +\$883,710 |
| Increase in Office Furniture And Fixtures Maintenance reflects increased monitoring expenditures due to additional facilities (65080). | +\$10,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-----------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Community & Safety Services | | COMMUNITY SAFETY | | | | 451 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 46 Management Analyst | 82,180 | 81,950 | 81,950 | 81,950 | 81,950 |
| | 28 Secretary/Receptionist | 53,247 | 53,100 | 53,100 | 106,200 | 106,200 |
| | Regular Earnings | 135,427 | 135,050 | 135,050 | 135,050 | 135,050 |
| | 32 P/T Community Services Officer (3) | 145,854 | 148,080 | 148,080 | 148,080 | 148,080 |
| | 28 P/T Secretary/Receptionist (4) | 112,819 | 109,750 | 109,750 | 90,140 | 90,140 |
| | 25 P/T Pedestrian Safety Coordinator | 20,750 | 24,420 | 24,420 | 24,420 | 24,420 |
| | 23 P/T Parking Enforcement Officer (5) | 63,259 | 100,570 | 100,570 | 102,850 | 102,850 |
| | 13 P/T Crossing Guard (28) | 275,216 | 340,000 | 340,000 | 338,820 | 338,820 |
| 52010 | Regular Earnings - Part Time | 626,394 | 722,820 | 725,820 | 704,310 | 704,310 |
| 52021 | Overtime Earnings - Part Time | 564 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 197,273 | 304,500 | 304,500 | 380,795 | 380,795 |
| | TOTAL PERSONNEL | 959,658 | 1,165,370 | 1,165,370 | 1,223,155 | 1,223,155 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 2,764 | 3,000 | 3,000 | 3,000 | 3,000 |
| 53070 | Reimbursed Mileage | 0 | 300 | 300 | 300 | 300 |
| 53080 | Travel And Meeting | 405 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53090 | Uniform And Shoes | 1,281 | 7,000 | 7,000 | 7,000 | 7,000 |
| 53091 | Vehicle Operations | 149,184 | 160,000 | 160,000 | 160,000 | 160,000 |
| 61020 | Animal Control Services | 275,363 | 296,000 | 296,000 | 317,000 | 317,000 |
| 61115 | Commissioners Fees And Salaries | 1,461 | 0 | 0 | 0 | 0 |
| 61220 | Finger Printing Expense | 127,909 | 160,000 | 140,200 | 130,000 | 130,000 |
| 61370 | Police And Safety Services | 13,395,886 | 13,190,900 | 13,190,900 | 14,074,610 | 14,074,610 |
| 61380 | Printing | 4,933 | 5,000 | 5,000 | 5,000 | 5,000 |
| 61430 | Professional Services | 142,827 | 180,000 | 180,000 | 180,000 | 180,000 |
| 63250 | Office Supplies | 208 | 3,000 | 3,000 | 3,000 | 3,000 |
| 63410 | Program Expenses And Supplies | 2,649 | 4,000 | 4,000 | 5,000 | 5,000 |
| 63520 | Special Supplies | 11,762 | 18,000 | 18,000 | 18,000 | 18,000 |
| 65080 | Office Furniture And Fixtures Maintenan | 52,722 | 45,000 | 58,500 | 55,000 | 55,000 |
| 67060 | Cellular Phone | 7,415 | 8,500 | 8,500 | 8,500 | 8,500 |
| 69950 | Non-Cap Expenditures-FF&E | 7,277 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 14,184,046 | 14,081,700 | 14,075,400 | 14,967,410 | 14,967,410 |
| | CAPITAL OUTLAY | | | | | |
| 79030 | Improvements | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79060 | Motor Vehicles | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 6,300 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 6,300 | 0 | 0 |
| | ACTIVITY TOTAL | 15,143,704 | 15,247,070 | 15,247,070 | 16,190,565 | 16,190,565 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Code Enforcement | 452 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Code Enforcement Unit plays a vital role in implementing the development standards of the City. This Unit investigates and acts upon all zoning and related violations, issues warnings and citations to individuals responsible for such violations, assists the City Attorney and District Attorney in the preparation of legal action against offenders and assists other department personnel to ensure compliance with the General Plan, the Development Code and the Municipal Code. The Code Enforcement Unit also acts as staff liaison to the Property Preservation Commission. The Code Enforcement Unit manages the City Beautification Program which includes the annual City Wide Pride Awards Program.

ACTIVITY OBJECTIVES

1. Respond to at least 95% of all code violation complaints received from the community within 24 hours.
2. Monitor non-conforming commercial industrial uses and structures that have been noticed for abatement and are required to be brought into compliance with existing code requirements.
3. Inspect all residential properties for adherence to property maintenance standards.
4. Direct and implement all phases of the City Beautification Program for the purpose of encouraging improved property maintenance and increasing property values.
5. Implement the property maintenance ordinance through the Property Preservation Commission and hold joint meetings with the Planning Commission as required.
6. Identify sections of the Municipal Code which need to be amended to attain City goals.
7. Ensure that all new construction and modifications to existing structures are in compliance with all applicable codes and process plans in a timely manner.
8. Develop, implement and administer programs to maintain and improve residential, commercial and industrial properties in the City through the use of proactive code enforcement and innovative assistance programs.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|---|-----------------------------|--------------------------------|---------------------------------|
| Code Enforcement cases processed | 2,593 | 1,752 | 2,510 |
| Cerritos Property Preservation Commission case hearings | 126 | 45 | 100 |
| Property Preservation tree appeals | 6 | 5 | 10 |
| City prosecutor cases | 1 | 0 | 1 |
| Administrative citations | 73 | 20 | 50 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

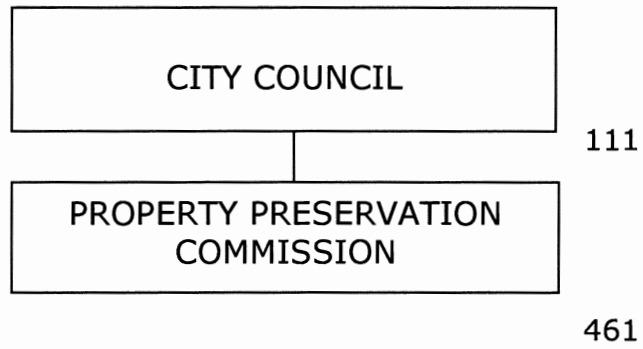
CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------------|--|------------------|----------------|----------------|----------------|----------------|
| Community & Safety Services | | CODE ENFORCEMENT | | | | CODE: 452 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 40 Code Enforcement Officer (2) | 142,112 | 141,720 | 141,720 | 110,820 | 110,820 |
| | Regular Earnings | 142,112 | 141,720 | 141,720 | 110,820 | 110,820 |
| | 32 P/T Zoning Enforcement Officer | 37,148 | 43,190 | 43,190 | 43,190 | 43,190 |
| | 28 P/T Secretary/Receptionist | 28,905 | 30,780 | 30,780 | 0 | 0 |
| 52010 | Regular Earnings - Part Time | 66,053 | 73,970 | 73,970 | 43,190 | 43,190 |
| 52400 | Employee Benefits | 124,404 | 138,710 | 138,710 | 116,150 | 116,150 |
| | TOTAL PERSONNEL | 332,569 | 354,400 | 354,400 | 270,160 | 270,160 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 225 | 300 | 300 | 500 | 500 |
| 53080 | Travel And Meeting | 0 | 1,100 | 1,100 | 1,400 | 1,400 |
| 53090 | Uniform And Shoes | 241 | 500 | 500 | 500 | 500 |
| 53091 | Vehicle Operations | 5,107 | 8,000 | 8,000 | 8,500 | 8,500 |
| 61430 | Professional Services | 9,274 | 35,000 | 35,000 | 35,000 | 35,000 |
| 63230 | Maps And Publications | 0 | 500 | 500 | 500 | 500 |
| 63411 | Community Programs | 6,415 | 12,000 | 12,000 | 10,000 | 10,000 |
| 63520 | Special Supplies | 2,932 | 2,000 | 2,000 | 4,000 | 4,000 |
| 67060 | Cellular Phone | 4,786 | 3,800 | 3,800 | 3,800 | 3,800 |
| | TOTAL OPERATIONS AND MAINTENANCE | 28,980 | 63,200 | 63,200 | 64,200 | 64,200 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 361,546 | 417,600 | 417,600 | 334,360 | 334,360 |

DEPARTMENTAL CHART OF ORGANIZATION



461
Property Preservation Commission

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | |
|-------------------------------|-------------------------------------|---------------------|------------------------|-----------------------|-----------------------|
| 461 | PROPERTY PRESERVATION COMMISSION | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | 5 | 5 | 5 | 5 | 5 |
| PERSONNEL EXPENSE | 2,553 | 7,880 | 7,880 | 7,880 | 7,880 |
| OPERATIONS AND MAINTENANCE | 9,087 | 6,200 | 6,200 | 6,200 | 6,200 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL BUDGET | 11,640 | 14,080 | 14,080 | 14,080 | 14,080 |

OVERVIEW COMMENTARY

The Property Preservation Commission consists of five members appointed by the Mayor and City Council. The Commission considers matters related to the maintenance and appearance of property. The Commission holds public hearings to determine if a property is in violation of the City's property maintenance code. The Commission also holds public hearings to consider residents' requests to remove parkway trees. The Commission serves as an advisory body to the City Council when establishing health and safety policies related to property maintenance.

The Commission oversees the annual beautification program known as City Wide Pride. The City Wide Pride program encourages property maintenance through positive reinforcement by giving awards to property owners who maintain their property exceptionally well.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
|-----------------------------|----------------------------------|-------------------|
| COMMUNITY & SAFETY SERVICES | Property Preservation Commission | 461 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. To review cases related to the Property Maintenance ordinance in order to maintain property values and to prevent any possible neighborhood deterioration.
2. To review and forward recommendations to the City Council as they pertain to the Property Maintenance ordinance and on any matters as directed by the City Council.
3. To take the lead in activities such as the City Wide Pride program which serves to promote community beautification and educate residents in proper maintenance techniques.
4. To serve as an appeals board for residents requesting the removal of parkway trees and make decisions approving or denying the tree removal.
5. To serve as an appeals board for residents requesting semi-annual parking permits and make decisions approving or denying issuance of parking permits.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

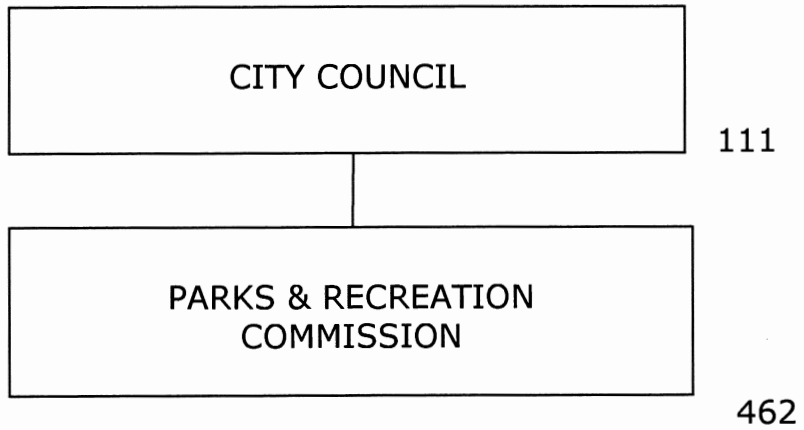
CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------------|---|----------------------------------|---------------|---------------|---------------|---------------|
| Community & Safety Services | | PROPERTY PRESERVATION COMMISSION | | | | CODE: 461 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 52010 | Commissioner (5) | 1,860 | 7,300 | 7,300 | 7,300 | 7,300 |
| | Regular Earnings - Part Time | 1,860 | 7,300 | 7,300 | 7,300 | 7,300 |
| 52400 | Employee Benefits | 693 | 580 | 580 | 580 | 580 |
| | TOTAL PERSONNEL | 2,553 | 7,880 | 7,880 | 7,880 | 7,880 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,018 | 3,000 | 3,000 | 3,000 | 3,000 |
| 53080 | Travel And Meeting | 1,894 | 3,100 | 3,100 | 3,100 | 3,100 |
| 61115 | Commissioners Fees And Salaries | 4,175 | 0 | 0 | 0 | 0 |
| 63520 | Special Supplies | 0 | 100 | 100 | 100 | 100 |
| | TOTAL OPERATIONS AND MAINTENANCE | 9,087 | 6,200 | 6,200 | 6,200 | 6,200 |
| | CAPITAL OUTLAY | | | | | |
| | | | | | | |
| | TOTAL CAPITAL OUTLAY | | | | | |
| | | | | | | |
| | ACTIVITY TOTAL | 11,640 | 14,080 | 14,080 | 14,080 | 14,080 |

DEPARTMENTAL CHART OF ORGANIZATION



462
Parks & Recreation Commission

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY OVERVIEW**

| DEPT.CODE: | DEPARTMENT | | | | |
|-------------------------------|-------------------------------|---------------------|------------------------|-----------------------|-----------------------|
| 462 | PARKS & RECREATION COMMISSION | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| TOTAL POSITIONS | 5 | 5 | 5 | 5 | 5 |
| PERSONNEL EXPENSE | 2,553 | 7,880 | 7,880 | 7,880 | 7,880 |
| OPERATIONS AND MAINTENANCE | 11,207 | 9,800 | 9,800 | 9,800 | 9,800 |
| CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| TOTAL BUDGET | 13,760 | 17,680 | 17,680 | 17,680 | 17,680 |

OVERVIEW COMMENTARY

This Commission provides for the operation of the Parks and Recreation functions. The Commission is a five-person body appointed by the members of the City Council which has the responsibility of advising the City Council and City staff in matters relating to parks and recreation facilities and programs.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-----------------------------|-------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| COMMUNITY & SAFETY SERVICES | Parks & Recreation Commission | 462 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

1. To act in an advisory capacity to the City Council and City staff in matters pertaining to acquisition, development and maintenance of public parks and recreational facilities and related projects at the specific request of the City Council.
2. To advise in the planning of the parks and recreational programs for the residents of the City.
3. To promote and stimulate public interest and, to that end, to solicit to the furthest extent possible the cooperation of school authorities and other private and public agencies interested therein.
4. To assist in the formulation of general policies on parks and recreational services for approval by the City Council.
5. To make periodic inventories of recreation services that exist or may be needed and to interpret the needs of the public to the City Council and City staff.
6. To review the parks and related aspects of the Capital Improvement Program of the City.

SIGNIFICANT ACTIVITY CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

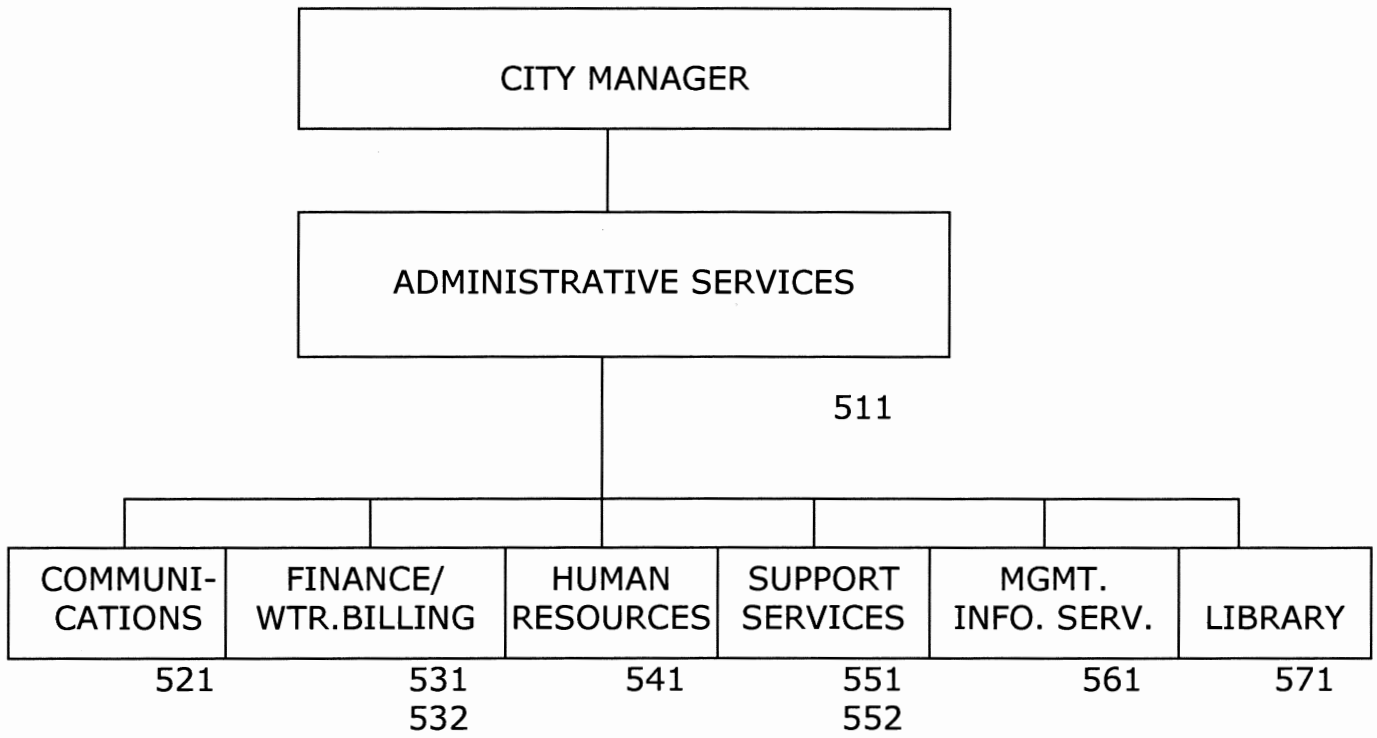
**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-----------------------------|--|-------------------------------|---------------|---------------|---------------|---------------|
| Community & Safety Services | | PARKS & RECREATION COMMISSION | | | | CODE: 462 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | Commissioner (5) | 1,560 | 7,300 | 7,300 | 7,300 | 7,300 |
| 52010 | Regular Earnings - Part Time | 1,860 | 7,300 | 7,300 | 7,300 | 7,300 |
| 52400 | Employee Benefits | 693 | 580 | 580 | 580 | 580 |
| | TOTAL PERSONNEL | 2,553 | 7,880 | 7,880 | 7,880 | 7,880 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,018 | 3,000 | 3,000 | 3,000 | 3,000 |
| 53020 | Dues And Publications | 450 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53080 | Travel And Meeting | 2,289 | 3,500 | 3,500 | 3,500 | 3,500 |
| 61115 | Commissioners Fees And Salaries | 4,175 | 0 | 0 | 0 | 0 |
| 61580 | Temporary Help | 1,275 | 1,930 | 1,930 | 1,930 | 1,930 |
| 63520 | Special Supplies | 0 | 370 | 370 | 370 | 370 |
| | TOTAL OPERATIONS AND MAINTENANCE | 11,207 | 9,800 | 9,800 | 9,800 | 9,800 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 13,760 | 17,680 | 17,680 | 17,680 | 17,680 |

ADMINISTRATIVE SERVICES

DEPARTMENT

DEPARTMENTAL CHART OF ORGANIZATION



500
Administrative Services

CITY OF CERRITOS DEPARTMENTAL ACTIVITY OVERVIEW

| DEPT.CODE: | DEPARTMENT | | | | | |
|-------------------------------|-------------------------|---------------------|------------------------|-----------------------|-----------------------|--|
| 500 | ADMINISTRATIVE SERVICES | | | | | |
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 53 | 51 | 51 | 48 | 48 | |
| PERSONNEL EXPENSE | 7,766,347 | 8,825,361 | 8,825,361 | 8,703,400 | 8,703,400 | |
| OPERATIONS AND MAINTENANCE | 3,437,363 | 5,613,112 | 5,890,262 | 5,668,600 | 5,630,970 | |
| CAPITAL OUTLAY | 327,380 | 649,160 | 767,420 | 863,590 | 863,590 | |
| TOTAL BUDGET | 11,531,090 | 15,087,633 | 15,483,043 | 15,235,590 | 15,197,960 | |

OVERVIEW COMMENTARY

The Department of Administrative Services is organized and responsible for coordinating the day-to-day activities of various internal operations and supplying specialized staff support services to all operating departments. The Department is divided into eight operational divisions including the Office of the Director of Administrative Services, Communications, Finance, Water Billing, Human Resources, Support Services, Management Information Services and the Cerritos Municipal Library.

The personnel of this Department also function in an advisory capacity to other City Departments in providing technical information for the accomplishment of tasks, printing and graphic design, employee consultation, vendor contracts and dissemination of specialized financial information required for effective budget implementation.

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Office of the Director | 511 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Office of the Director is responsible for special projects and coordinating, supervising and insuring the effective implementation of all departmental programs and activities consistent with City policies and sound management practices.

ACTIVITY OBJECTIVES

1. To develop overall departmental program objectives, which serve to guide the staff of the appropriate operating divisions and to ensure that the department's goals are consistent with the City's goals.
2. To provide professional expertise in the management of the City's personnel, purchasing, property control, financial, communications, telecommunications, risk management and library-related programs, and to apply all legislation relating to these areas as appropriate for Cerritos.
3. To provide for effective administration of the City's annual budget process in a manner which protects the City's fiscal position, and to implement related legislation in accordance with legal deadlines.
4. To oversee the risk management program and to stabilize general liability and workers' compensation claims by promoting such a program.
5. To provide a complete and current management information base to the line operating departments on a regular basis to enhance their day-to-day operations.
6. To optimize the City's data processing capabilities to more fully automate various adaptable systems in non-financial areas.
7. To coordinate the refinement of a comprehensive communications and advanced information system that will benefit the residents of the community and to operate a governmental access component within this system.
8. To provide administrative expertise in the ongoing development of the Cerritos Library, and to program the facility in a manner responsive to community needs.
9. To continually refine the City's comprehensive finance system to enhance the City's management capabilities, fulfill management reporting requirements, and ultimately enhance the City's responsiveness to the community.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-------------------------|--|-------------------|----------------|----------------|----------------|----------------|
| Administrative Services | | DIRECTOR'S OFFICE | | | | 511 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 58 Budget Manager | 129,802 | 92,035 | 92,035 | 93,900 | 93,900 |
| | 35 Department Secretary, Confidential | 65,298 | 62,460 | 62,460 | 62,460 | 62,460 |
| | Regular Earnings | 195,100 | 154,495 | 154,495 | 156,360 | 156,360 |
| 51021 | Overtime | 394 | 0 | 0 | 0 | 0 |
| 52015 | Special Project Earnings - Part Time | 69,301 | 76,440 | 76,440 | 76,440 | 76,440 |
| 52400 | Employee Benefits | 120,105 | 112,780 | 112,780 | 134,470 | 134,470 |
| | TOTAL PERSONNEL | 384,900 | 343,715 | 343,715 | 367,270 | 367,270 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,900 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 20 | 500 | 500 | 500 | 500 |
| 53070 | Reimbursed Mileage | 0 | 100 | 100 | 100 | 100 |
| 53080 | Travel And Meeting | 100 | 900 | 900 | 900 | 900 |
| 61130 | Delivery Service | 6 | 50 | 50 | 50 | 50 |
| 61380 | Printing | 5,491 | 6,500 | 6,500 | 6,500 | 6,500 |
| 61430 | Professional Services | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| 63520 | Special Supplies | 261 | 350 | 350 | 350 | 350 |
| 67060 | Cellular Phone | 650 | 600 | 600 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 19,428 | 21,600 | 21,600 | 21,600 | 21,600 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 404,328 | 365,315 | 365,315 | 388,870 | 388,870 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Communications | 521 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Communications Division is responsible for providing a variety of information to the public and news media. Information channels utilized include: interpersonal and telephone contact, correspondence, news releases, special brochures and pamphlets, handbooks and directories, employee publications, slide and video presentations, tours, newsletters, advertisements, magazines, the Internet, radio and television. The Division is also responsible for handling cable television customer service complaints and operating the City's cable television channel.

ACTIVITY OBJECTIVES

1. To promote knowledge and use of municipal services, events and programs with the creation of targeted communications programs.
2. To respond to news media inquiries about the City's policies, programs and projects by acting as the liaison between City staff and journalists.
3. To inform residents of new or existing City ordinances, upcoming City events or construction projects, City recreation and Library programs, and issues affecting the community through a monthly City newsletter.
4. To handle cable television customer service complaints and coordinate the broadcast of City Council, Planning Commission, Fine Arts and Historical Commission, Property Preservation Commission, Parks and Recreation Commission and Economic Development Commission meetings and the production and broadcast of public service programming on the City's cable television channel.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--|-----------------------------|--------------------------------|---------------------------------|
| Advertisements | 144 | 94 | 140 |
| Newsletters | 57 | 33 | 70 |
| Press Releases | 230 | 97 | 230 |
| Proclamations | 203 | 71 | 200 |
| Certificates of Recognition | 414 | 120 | 300 |
| Photo Assignments | 61 | 19 | 60 |
| Tours | 4 | 5 | 10 |
| Special Brochures and Publications | 7 | 7 | 5 |
| Video Productions | 13 | 9 | 15 |
| Live Cablecast of City Council and Commission meetings | 72 | 38 | 68 |
| Updates to City HomePage | 1,531 | 717 | 1,200 |
| Fliers | 5 | 2 | 7 |
| Updates to City Intranet | 274 | 151 | 200 |
| Veterans website updates | 0 | 14 | 5 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Decrease in Printing expenses related to reduction in anticipated needs and elimination of community calendar based on Council action (61380).

-\$28,010

Decrease in Professional Services as a result of reduced anticipated needs and elimination of community calendar based on Council action (61430).

-\$27,980

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-------------------------|--|-----------------------------|------------------|------------------|------------------|------------------|
| Administrative Services | | PUBLIC INFORMATION SERVICES | | | | CODE: 521 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 55 Public Information Manager | 84,328 | 102,500 | 102,500 | 91,640 | 91,640 |
| | 40 Video Production Specialist | 71,056 | 70,860 | 70,860 | 70,860 | 70,860 |
| | 37 Graphic Designer | 65,574 | 65,400 | 65,400 | 65,400 | 65,400 |
| | 37 Media Coordinator | 0 | 65,400 | 65,400 | 65,400 | 65,400 |
| | 32 Division Secretary | 58,336 | 58,180 | 58,180 | 58,180 | 58,180 |
| 51010 | Regular Earnings | 279,294 | 362,340 | 362,340 | 351,480 | 351,480 |
| 51021 | Overtime | 130 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 187,540 | 279,000 | 279,000 | 309,300 | 309,300 |
| | TOTAL PERSONNEL | 466,964 | 641,340 | 641,340 | 660,780 | 660,780 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 0 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 6,360 | 5,330 | 5,330 | 5,330 | 5,330 |
| 53070 | Reimbursed Mileage | 207 | 450 | 450 | 450 | 450 |
| 53080 | Travel And Meeting | 130 | 1,400 | 1,400 | 1,400 | 1,400 |
| 61130 | Delivery Service | 0 | 150 | 150 | 150 | 150 |
| 61340 | Outside Services | 4,190 | 10,000 | 10,000 | 10,000 | 10,000 |
| 61380 | Printing | 221,124 | 282,260 | 282,260 | 275,960 | 254,250 |
| 61430 | Professional Services | 36,912 | 88,060 | 93,060 | 76,000 | 60,080 |
| 63270 | Photo Film And Processing | 3,121 | 2,700 | 2,700 | 5,200 | 5,200 |
| 63310 | Postage | 378,319 | 427,020 | 427,020 | 427,020 | 427,020 |
| 63520 | Special Supplies | 4,664 | 8,500 | 8,500 | 5,000 | 5,000 |
| 67060 | Cellular Phone | 0 | 600 | 600 | 600 | 600 |
| 69950 | Non-Cap Expenditures-FF&E | 922 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 655,949 | 830,070 | 835,070 | 810,710 | 773,080 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 6,000 | 6,000 | 4,000 | 4,000 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 6,000 | 6,000 | 4,000 | 4,000 |
| | ACTIVITY TOTAL | 1,122,915 | 1,477,410 | 1,482,410 | 1,475,490 | 1,437,860 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Finance | 531 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Finance Division is responsible for the administration and management of all financial activities of the City and Successor Agency, including cash and treasury management, bond debt administration, water billing and collection, financial reporting, internal audit and control, and accounting for assets.

ACTIVITY OBJECTIVES

1. Validate the City's financial position and integrity by annually receiving an unqualified opinion from the City's independent auditor and receiving an award from GFOA for excellence in financial reporting.
2. Manage the water billing and other billing systems to ensure equitable compliance with legal limitations and make resources available for the continued operation of the City's services.
3. Manage the City's debt issuance program and pursue financing opportunities to make resources available for the City's capital improvement program.
4. Maintain accurate and complete financial records, pay all employees and vendors in a timely and accurate manner, and serve the public and the organization by supplying meaningful and timely reports and information. Comply with all mandated reporting requirements and inform City Management officials and the City Council regarding financial matters.
5. Process and deposit all receipts of funds from all sources in a timely manner and maintain an effective method of control in the collections and disbursements of City funds.
6. Actively manage the City's portfolio within the guidelines of the City's adopted investment policy and GASB 31.
7. Enhance cross-training responsibilities within the Division.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--|-----------------------------|--------------------------------|---------------------------------|
| Number of accounts payable checks issued | 6,172 | 5,300 | 5,700 |
| Number of accounts payable electronic funds transfers issued | 689 | 1,600 | 1,650 |
| Number of accounts payable wire transfer payments issued | <u>123</u> | <u>125</u> | <u>123</u> |
| Total accounts payable | 6,984 | 7,025 | 7,473 |
| Number of payroll checks issued | 452 | 460 | 470 |
| Number of payroll direct deposits | 18,489 | 18,490 | 18,500 |
| Number of deposits and investments | 6,098 | 6,100 | 6,150 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|---|-----------|
| Decrease in Auditing fees per cost proposals obtained in prior year (61040). | -\$7,000 |
| Decrease in Professional Services due to non-renewal of software license (61430). | -\$14,695 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-------------------------|--|------------------|------------------|------------------|------------------|------------------|
| Administrative Services | | FINANCE | | | | CODE: 531 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 68 Finance Manager | 48,298 | 0 | 0 | 0 | 0 |
| | 53 Accounting Supervisor | 89,505 | 92,760 | 92,760 | 92,760 | 92,760 |
| | 47 Accountant (3) | 168,656 | 242,520 | 242,520 | 168,240 | 168,240 |
| | 35 Accounting Technician (4) | 238,027 | 244,950 | 244,950 | 232,440 | 232,440 |
| | 29 Account Clerk | 0 | 0 | 0 | 0 | 0 |
| 51010 | Regular Earnings | 580,798 | 580,230 | 580,230 | 493,440 | 493,440 |
| 51021 | Overtime | 893 | 0 | 0 | 0 | 0 |
| | 29 P/T Account Clerk | 43,098 | 68,110 | 68,110 | 50,470 | 50,470 |
| | 13 Clerical Aide | 17,713 | 0 | 0 | 17,640 | 17,640 |
| 52010 | Regular Earnings - Part Time | 60,810 | 68,110 | 68,110 | 68,110 | 68,110 |
| 52400 | Employee Benefits | 408,642 | 549,990 | 549,990 | 463,520 | 463,520 |
| | TOTAL PERSONNEL | 1,051,144 | 1,198,330 | 1,198,330 | 1,025,070 | 1,025,070 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,300 | 7,200 | 3,600 | 7,200 | 7,200 |
| 53020 | Dues And Publications | 1,390 | 2,035 | 2,100 | 2,100 | 2,100 |
| 53070 | Reimbursed Mileage | 82 | 100 | 100 | 100 | 100 |
| 53080 | Travel And Meeting | 1,647 | 3,500 | 3,500 | 3,500 | 3,500 |
| 61040 | Auditing | 50,500 | 45,000 | 43,000 | 38,000 | 38,000 |
| 61050 | Bank Charges And Fees | 81,225 | 81,350 | 81,350 | 82,850 | 82,850 |
| 61380 | Printing | 207 | 800 | 800 | 800 | 800 |
| 61430 | Professional Services | 117,157 | 221,985 | 216,000 | 207,290 | 207,290 |
| 61580 | Temporary Help | 35,534 | 0 | 30,000 | 0 | 0 |
| 63520 | Special Supplies | 2,220 | 3,000 | 3,000 | 3,000 | 3,000 |
| 67060 | Cellular Phone | 250 | 600 | 0 | 600 | 600 |
| | TOTAL OPERATIONS AND MAINTENANCE | 293,512 | 365,570 | 383,450 | 345,440 | 345,440 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 1,344,656 | 1,563,900 | 1,581,780 | 1,370,510 | 1,370,510 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Water Billing | 532 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Water Billing section administers all water, reclaimed water and sewer accounts. Responsibilities include the processing of all applications for water and sewer services; maintenance of all customer records; processing of weekly service billings, daily receipts of payments, customer account adjustments and corrections; and maintenance of the daily service list for turn-ons, turn-offs and re-reads. This section responds to customer complaints and inquiries, conducts daily upload and download of customer data for the Water & Power Department and provides general assistance, information and support for the operation of the water system.

ACTIVITY GOALS AND OBJECTIVES

1. Provide best possible service to all customers. Effectively and efficiently manage the operations of the water billing system. Promptly respond to customer inquiries and concerns.
2. Provide information and support to the Water & Power Department for their analysis, compliance reporting and special project requirements.
3. Timely billing and collection of all water and sewer accounts; consistent follow-up of overdue accounts and maximize collection of delinquent accounts.
4. Continue to seek for operational and systems improvements in the water billing system.
5. Enhance cross-training responsibilities within the Division.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|-------------------------------------|-----------------------------|--------------------------------|---------------------------------|
| Domestic water | 15,130 | 15,140 | 15,140 |
| City services | 202 | 205 | 205 |
| Reclaimed water | 207 | 210 | 210 |
| Irrigation | 140 | 140 | 140 |
| State and wholesale | 43 | 43 | 43 |
| Number of bills processed | 90,873 | 91,000 | 91,000 |
| Water consumption billed (units) | 4,574,369 | 4,500,000 | 4,550,000 |
| Number of applications processed: | | | |
| Owner occupant | 367 | 370 | 415 |
| Renters | 384 | 390 | 440 |
| Commercial | 71 | 75 | 100 |
| Number of turn-offs | 1,026 | 950 | 925 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|--|----------------|
| Decrease in Bank Charges And Fees as a result of one time fee incurred and lower anticipated average cost of lockbox fee (61050). | -\$14,400 |
| Increase in Professional Services due to incorporation of web-based, self-service component of CIS along with the upgrade of CIS to version 4 (61430). | +\$67,790 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-------------------------|--|----------------|----------------|----------------|----------------|----------------|
| Administrative Services | | WATER BILLING | | | | CODE: 532 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 35 Accounting Technician | 63,811 | 62,460 | 62,460 | 62,460 | 62,460 |
| | Regular Earnings | 63,811 | 62,460 | 62,460 | 62,460 | 62,460 |
| 51021 | Overtime | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| 52400 | Employee Benefits | 45,376 | 49,340 | 49,340 | 56,840 | 56,840 |
| | TOTAL PERSONNEL | 109,186 | 112,800 | 112,800 | 120,300 | 120,300 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 61050 | Bank Charges And Fees | 47,056 | 73,800 | 73,800 | 59,400 | 59,400 |
| 61380 | Printing | 11,820 | 15,750 | 15,750 | 15,750 | 15,750 |
| 61430 | Professional Services | 53,566 | 35,130 | 35,130 | 102,920 | 102,920 |
| 63310 | Postage | 30,942 | 38,000 | 38,000 | 38,000 | 38,000 |
| 63520 | Special Supplies | 77 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 143,461 | 162,680 | 162,680 | 216,070 | 216,070 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 252,647 | 275,480 | 275,480 | 336,370 | 336,370 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|---------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Human Resources/Risk Management | 541 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Human Resources Division manages the administration of the City's personnel, payroll administration, employee relations, labor relations, and risk management functions. The development of sound personnel management practices and procedures is accomplished through advice to appropriate City officials regarding personnel needs and requirements and by serving as the City's employee relations representative in the conduct of employee relations and negotiations. The Division maintains the City's Classification/Compensation Plan by conducting classification and salary studies and by preparing job specifications which accurately reflect responsibilities assigned to each City position. Recruitment activities are coordinated to provide for the selection of qualified candidates to City service. The Division encourages safe working conditions, provides general liability and worker's compensation claims management and monitors risk identification through a Citywide Risk Management Program. The Division provides training programs and job counseling for employee development.

ACTIVITY GOALS AND OBJECTIVES

1. Provide centralized support to the City's management staff and employees in the areas of labor and employee relations, training and development, health and safety, recruitment and selection, classification/compensation, and employee benefits administration.
2. Administer recruitments in compliance with local, state and federal employment laws.
3. Reduce frequency and cost of accidents, lost work hours and exposure to financial loss through an active City-wide risk management program.
4. Educate and research the changes made to state and federal employment laws and address key areas of concern to the City's employment system.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--|-----------------------------|--------------------------------|---------------------------------|
| Positions filled through recruitment (Full-Time) | 16 | 20 | 15 |
| Positions filled through recruitment (Part-Time) | 68 | 50 | 30 |
| Processed applications for employment | 1,211 | 1,300 | 1,500 |
| General Liability claims investigated | 137 | 100 | 95 |
| Worker's Compensation claims processed | 28 | 20 | 20 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

Increase in Insurance-General reflects increases to the general liability deposit and property insurance due to rate adjustments (61260).

CHANGES

+ \$79,910

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-------------------------|--|------------------|------------------|------------------|------------------|------------------|
| Administrative Services | | HUMAN RESOURCES | | | | 541 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 64 Personnel/Risk Manager | 128,348 | 128,040 | 128,040 | 128,040 | 128,040 |
| | 48 Personnel Administrator | 88,103 | 86,280 | 86,280 | 86,280 | 86,280 |
| | 39 Human Resource Analyst | 71,744 | 68,880 | 68,880 | 68,880 | 68,880 |
| | 32 Division Secretary, Confidential | 58,724 | 58,200 | 58,200 | 58,200 | 58,200 |
| 51010 | Regular Earnings | 346,918 | 341,400 | 341,400 | 341,400 | 341,400 |
| 51021 | Overtime | 1,749 | 5,000 | 5,000 | 5,000 | 5,000 |
| | 32 P/T H.R. Benefits Coordinator, Confidential | 25,275 | 32,940 | 32,940 | 33,120 | 33,120 |
| | 28 P/T H.R. Assistant, Confidential | 0 | 5,040 | 5,040 | 5,040 | 5,040 |
| | 28 P/T Secretary/Receptionist, Confidential | 0 | 5,040 | 5,040 | 5,040 | 5,040 |
| | 13 P/T Clerical Aide, Confidential (3) | 42,077 | 62,960 | 62,960 | 63,120 | 63,120 |
| 52010 | Regular Earnings - Part Time | 67,352 | 105,980 | 105,980 | 106,320 | 106,320 |
| 52400 | Employee Benefits | 230,781 | 272,570 | 272,570 | 316,560 | 316,560 |
| | TOTAL PERSONNEL | 646,800 | 724,950 | 724,950 | 769,280 | 769,280 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 2,126 | 2,630 | 2,630 | 2,630 | 2,630 |
| 53030 | Education And Training | 30,639 | 45,000 | 45,000 | 45,000 | 45,000 |
| 53040 | Employee Awards | 11,235 | 20,300 | 20,300 | 20,300 | 20,300 |
| 53060 | Recruitment Expense | 13,881 | 35,000 | 35,000 | 35,000 | 35,000 |
| 53070 | Reimbursed Mileage | 89 | 160 | 160 | 160 | 160 |
| 53080 | Travel And Meeting | 24 | 1,400 | 1,400 | 1,400 | 1,400 |
| 61130 | Delivery Service | 0 | 600 | 600 | 600 | 600 |
| 61260 | Insurance - General | 413,346 | 1,865,530 | 2,119,670 | 1,945,440 | 1,945,440 |
| 61270 | Insurance - Earthquake Self Insurance | 0 | 115,920 | 115,920 | 115,920 | 115,920 |
| 61310 | Legal Services | 18,770 | 49,960 | 49,960 | 49,960 | 49,960 |
| 61380 | Printing | 358 | 7,930 | 7,930 | 7,930 | 7,930 |
| 61430 | Professional Services | 2,859 | 70,000 | 70,000 | 70,000 | 70,000 |
| 63250 | Office Supplies | 59 | 110 | 110 | 110 | 110 |
| 63270 | Photo Film And Processing | 0 | 760 | 760 | 760 | 760 |
| 63410 | Program Expenses And Supplies | 0 | 2,850 | 2,850 | 2,850 | 2,850 |
| 63520 | Special Supplies | 1,337 | 3,660 | 3,660 | 3,660 | 3,660 |
| 67060 | Cellular Phone | 600 | 1,200 | 1,200 | 1,200 | 1,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 498,923 | 2,226,610 | 2,480,750 | 2,306,520 | 2,306,520 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 1,145,724 | 2,951,560 | 3,205,700 | 3,075,800 | 3,075,800 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Support Services | 551 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

Support Services provides the line operating departments of the City with a number of technical and special services on a daily basis. Functions assigned to personnel within the Division include purchasing of supplies and equipment, contract cost and bid analysis, fiscal contract administration, inventory of maintenance and operation supplies, inventory of equipment and property control program.

ACTIVITY OBJECTIVES

1. Purchase equipment, supplies and services at the lowest cost by solicitation of responsible bids based on clear, competitive specifications and by maximizing use of available cooperative contracts.
2. Be responsive to all City departments by providing needed information and processing all purchase requests expeditiously.
3. Research new sources of supplies and equipment used by the City and evaluate suppliers based on their responsiveness and the quality of the supplies and equipment provided.
4. Provide delivery of supplies, equipment and furniture from the Corporate Yard to all City locations on a weekly or as needed basis.
5. Improve the quality of services provided by Support Services to all City departments by promoting better communication and understanding through an effective exchange of information concerning activities, procedures, and requirements.
6. Assign property control numbers to all equipment purchased costing \$1,000 or more and maintain a complete fixed assets file.
7. Oversee storage facility for use by all City departments.
8. Assist in City document administration (check printing).

| <u>ACTIVITY WORKLOAD STATISTICS</u> | <u>2014-2015 ACTUAL</u> | <u>2015-2016 ESTIMATED</u> | <u>2016-2017 FORECASTED</u> |
|--|-----------------------------|--------------------------------|---------------------------------|
| Purchase Requisitions/Invoices Processed | 4,000 | 4,300 | 4,500 |
| Documents Administered | 15,360 | 15,000 | 15,000 |
| Deliveries Processed | 2,700 | 4,100 | 4,000 |
| Equipment Repair Requests | 900 | 1,000 | 1,000 |
| Formal/Informal Bids and Agenda Reports | 90 | 100 | 150 |
| Warehouse Requests | 1,000 | 1,200 | 1,200 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGES</u> |
|--|----------------|
| Reduction in Postage expenses based on anticipated need (63310). | -\$5,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-------------------------|--|------------------|----------------|----------------|----------------|----------------|
| Administrative Services | | SUPPORT SERVICES | | | | CODE: 551 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 38 Buyer | 84,861 | 66,271 | 66,271 | 66,915 | 66,915 |
| | 29 Delivery/Warehouse Clerk | 54,576 | 54,413 | 54,413 | 54,415 | 54,415 |
| 51010 | Regular Earnings | 139,437 | 120,684 | 120,684 | 121,330 | 121,330 |
| 51021 | Overtime | 2,291 | 1,500 | 1,500 | 1,500 | 1,500 |
| | 29 P/T Purchasing Clerk | 4,038 | 23,824 | 23,824 | 24,300 | 24,300 |
| 52010 | Regular Earnings - Part Time | 10,939 | 23,824 | 23,824 | 24,300 | 24,300 |
| 52400 | Employee Benefits | 93,550 | 101,788 | 101,788 | 117,210 | 117,210 |
| | TOTAL PERSONNEL | 246,217 | 247,796 | 247,796 | 264,340 | 264,340 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 156 | 50 | 180 | 130 | 130 |
| 53070 | Reimbursed Mileage | 0 | 100 | 100 | 100 | 100 |
| 53080 | Travel And Meeting | 0 | 100 | 100 | 100 | 100 |
| 53090 | Uniform And Shoes | 394 | 450 | 450 | 400 | 400 |
| 53091 | Vehicle Operations | 2,016 | 2,500 | 2,500 | 2,000 | 2,000 |
| 61130 | Delivery Service | 3,210 | 3,300 | 3,300 | 2,880 | 2,880 |
| 63250 | Office Supplies | 86,118 | 71,000 | 73,600 | 74,600 | 74,600 |
| 63310 | Postage | 55,060 | 75,000 | 75,000 | 70,000 | 70,000 |
| 63520 | Special Supplies | 29,878 | 35,100 | 35,100 | 35,400 | 35,400 |
| 65080 | Office Furniture And Fixtures Maintenanc | 1,208 | 1,620 | 1,620 | 1,620 | 1,620 |
| 65130 | Rent Office Equipment | 3,751 | 4,100 | 4,100 | 4,100 | 4,100 |
| 67060 | Cellular Phone | 189 | 222 | 222 | 240 | 240 |
| 69950 | Non-Cap Expenditures-FF&E | 3,132 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 185,112 | 193,542 | 196,272 | 191,570 | 191,570 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 431,329 | 441,338 | 444,068 | 455,910 | 455,910 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|---|--------------------------------------|---------------------------------|
| DEPARTMENT: ADMINISTRATIVE SERVICES | ACTIVITY: Property Control | COST CENTER CODE: 552 |
|---|--------------------------------------|---------------------------------|

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

This function is responsible for maintaining accurate records concerning the status of all items classified as City property costing over \$1,000.00.

ACTIVITY OBJECTIVES

1. Provide City Departments annual reports indicating all equipment items assigned to each cost center and update these reports as required.
2. Maintain current log of all maintenance contracts as to amounts and expiration dates.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

Capital equipment acquisition/replacement (79050 / 79060 / 79070)

+\$216,430

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|-------------------------|---|---------------------|---------------------|------------------------|-----------------------|-----------------------|
| Administrative Services | | PROPERTY CONTROL | | | | 552 |
| OBJECT CODE | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | | | | | | |
| | TOTAL PERSONNEL | 0 | | 0 | | |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 61340 | Outside Services | 0 | 300 | 300 | 300 | 300 |
| 65080 | Office Furniture And Fixtures Maintenance | 242,029 | 304,520 | 304,520 | 300,010 | 300,010 |
| 65130 | Rent Office Equipment | 44,464 | 1,590 | 1,590 | 0 | 0 |
| 69950 | Non-Cap Expenditures-FF&E | 138,120 | 0 | 0 | 0 | 0 |
| 69970 | Non-Cap Expenditures-Machinery & Equip. | 112,761 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 537,374 | 306,410 | 306,410 | 300,310 | 300,310 |
| | CAPITAL OUTLAY | | | | | |
| 79010 | Land | 0 | 0 | 0 | 0 | 0 |
| 79020 | Building | 0 | 0 | 0 | 0 | 0 |
| 79050 | Furniture, Fixtures And Office Equipment | 50,273 | 230,800 | 236,800 | 352,990 | 352,990 |
| 79060 | Motor Vehicles | 76,268 | 209,860 | 322,120 | 274,180 | 274,180 |
| 79070 | Machinery And Equipment | 200,839 | 202,500 | 202,500 | 232,420 | 232,420 |
| | TOTAL CAPITAL OUTLAY | 327,380 | 643,160 | 761,420 | 859,590 | 859,590 |
| | ACTIVITY TOTAL | 864,754 | 949,570 | 1,067,830 | 1,159,900 | 1,159,900 |

(This page was intentionally left blank.)

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Property Control | 552 |

ACTIVITY COMMENTARY

| <u>NEW/REPLACEMENT ACQUISITIONS</u> | <u>Acct. 79050 Furn. & Office Equipment</u> | <u>Acct. 79060 Motor Vehicles</u> | <u>Acct. 79070 Equip. & Machinery</u> | <u>Total</u> |
|--|---|---|---|-----------------------|
| 141 Citywide electronic document management system | 80,000 | | | 80,000 |
| 342 Concrete scarifier | | | 4,000 | 4,000 |
| 342 Striping and curb painting equipment (new) | | | 6,300 | 6,300 |
| 343 48" band saw | | | 4,500 | 4,500 |
| 343 Vehicle maintenance shop scan tool software | | | 3,000 | 3,000 |
| 344 Dual axle trailer (new) | | | 18,000 | 18,000 |
| 353 Aerial truck | | 138,330 | | 138,330 |
| 353 Dump truck (new) | | 68,500 | | 68,500 |
| 354 72" mulching deck and riding mower | | 28,150 | | 28,150 |
| 354 Backpack leaf blowers(3) | | | 3,480 | 3,480 |
| 354 Long handle power hedge trimmer (3) | | | 4,080 | 4,080 |
| 354 Power line trimmer (3) | | | 3,090 | 3,090 |
| 354 Power trim commercial curb edger | | | 1,500 | 1,500 |
| 354 C 27 H5.5 HP walk behind mower | | | 1,930 | 1,930 |
| 354 4-in-1 bucket (tractor bucket) | | | 4,740 | 4,740 |
| 355 Dual capacity fuel tank | | | 20,000 | 20,000 |
| 363 Truck w/ service bed and overhead rack | | 35,000 | | 35,000 |
| 422 Fitness center equipment (weights/mats/exercise balls/etc.) | | | 5,300 | 5,300 |
| 422 Commercial grade cardiovascular exercise machine | | | 7,000 | 7,000 |
| 422 Treadmill for fitness center | | | 6,500 | 6,500 |
| 422 Six (6) transportation carts | | | 4,200 | 4,200 |
| 422 Window shades and black out curtains | 6,400 | | | 6,400 |
| 422 42" table and four (4) chairs | 1,200 | | | 1,200 |
| 422 100 plastic white outdoor chairs | | | 1,800 | 1,800 |
| 422 Five (5) staff computer workstations | 6,000 | | | 6,000 |
| 441 50 special event panels (new) | | | 9,000 | 9,000 |
| 441 Replacement of window shade coverings | 11,200 | | | 11,200 |
| 441 50 tables of various sizes (new/replacement) | | | 9,800 | 9,800 |
| 441 Replacement swing seats (36) | | | 4,000 | 4,000 |
| 441 Four (4) computers and software (Class registration system) | 4,000 | | | 4,000 |
| 442 Range ball picker | | 4,200 | | 4,200 |
| 442 24' trailer/storage container (new) | | | 4,500 | 4,500 |
| 443 Stair climber exercise machine | | | 4,200 | 4,200 |
| 443 Recumbent bicycle exercise machine | | | 3,500 | 3,500 |
| 443 Crowd control stanchions | | | 2,000 | 2,000 |
| 451 Alarm panels for security system (2) | | | 4,000 | 4,000 |
| 451 DVRs for security system (4) | | | 12,000 | 12,000 |
| 451 Radio equipment for LA-RICS operation (new) | | | 12,000 | 12,000 |
| 451 MDC computers/radio equipment/supplies | | | 5,000 | 5,000 |
| 451 Controller for security system | | | 5,000 | 5,000 |
| 531 New chairs for Finance staff (13) | 10,600 | | | 10,600 |
| 552 City Hall digital postage and mailing system | 16,860 | | | 16,860 |
| 552 City Hall folding machine | 3,600 | | | 3,600 |
| 552 CCPA postage machine | 1,850 | | | 1,850 |
| 552 Library postage machine | 1,280 | | | 1,280 |
| 561 Computer contingency | 100,000 | | | 100,000 |
| 571 Library contingency | 100,000 | | | 100,000 |
| 651 Replacement wireless intercom system | | | 31,000 | 31,000 |
| 651 20 cable protectors (new) | | | 4,500 | 4,500 |
| 651 Arena curtains | | | 8,500 | 8,500 |
| 651 Electric 26' scissor lift (new) | | | 14,000 | 14,000 |
| Various Replacement computers and supporting equipment for staff | 10,000 | | | 10,000 |
| TOTAL NEW ACQUISITIONS | 0 | 68,500 | 78,100 | 146,600 |
| TOTAL REPLACEMENT ACQUISITIONS | 352,990 | 205,680 | 154,320 | 712,990 |
| GRAND TOTAL ACQUISITIONS | <u>352,990</u> | <u>274,180</u> | <u>232,420</u> | <u>859,590</u> |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|---------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Management Information Services | 561 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Management Information Services Division is responsible for the administration of organizational data processing functions for the City of Cerritos. This division utilizes professional management of the City's computer hardware and support functions to provide optimum information flow and ensure that all computerized management reporting functions are effective and accurate. These activities are accomplished through ongoing system design efforts and additional consulting on a City-wide basis.

ACTIVITY GOALS AND OBJECTIVES

1. Provide a high level of professional services to the City and indirectly to the public.
2. Ensure the maximum effectiveness of the City's information management capability through the selection and development of appropriate software and continuous monitoring of the City's technology infrastructure.
3. Provide professional assistance to other City computer users and maximize the benefits of office automation within the City's work environment.
4. Coordinate the use of outside information technology resources including facility management consultants and hardware/software support personnel.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

| | |
|--|-----------|
| Decrease in Electronic Information due to anticipated need (61170). | -\$12,000 |
| Decrease in Computer Supplies due to anticipated reduction in equipment needs (63110). | -\$5,300 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|-------------------------|--|---------------------------------|------------------|------------------|------------------|------------------|
| Administrative Services | | MANAGEMENT INFORMATION SERVICES | | | | CODE: 561 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | 64 Info Tech. Mgr. | 164,183 | 107,200 | 107,200 | 112,000 | 112,000 |
| | 53 Network Admin. | 105,175 | 97,600 | 97,600 | 97,600 | 97,600 |
| | 51 Info. Tech. Supervisor | 0 | 75,300 | 75,300 | 83,100 | 83,100 |
| | 48 Info. Tech. Analyst | 91,643 | 86,300 | 86,300 | 86,300 | 86,300 |
| | 42 Info. Technician II (2) | 152,475 | 148,800 | 148,800 | 148,800 | 148,800 |
| | Regular Earnings | 513,476 | 515,200 | 515,200 | 527,800 | 527,800 |
| 52400 | Employee Benefits | 329,053 | 371,000 | 371,000 | 448,700 | 448,700 |
| | TOTAL PERSONNEL | 842,529 | 886,200 | 886,200 | 976,500 | 976,500 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 7,200 | 7,200 | 7,200 | 7,200 | 7,200 |
| 53020 | Dues And Publications | 364 | 1,000 | 1,000 | 1,000 | 1,000 |
| 53070 | Reimbursed Mileage | 0 | 500 | 500 | 500 | 500 |
| 53080 | Travel And Meeting | 77 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61130 | Delivery Service | 30 | 50 | 50 | 50 | 50 |
| 61170 | Electronic Information | 105,766 | 239,000 | 239,000 | 227,000 | 227,000 |
| 61430 | Professional Services | 25,892 | 90,000 | 90,000 | 90,000 | 90,000 |
| 63110 | Computer Supplies | 247,475 | 340,300 | 340,300 | 335,000 | 335,000 |
| 63250 | Office Supplies | 220 | 1,000 | 1,000 | 1,000 | 1,000 |
| 63520 | Special Supplies | 2,389 | 8,000 | 8,000 | 5,000 | 5,000 |
| 67060 | Cellular Phone | 3,250 | 4,200 | 4,200 | 4,200 | 4,200 |
| | TOTAL OPERATIONS AND MAINTENANCE | 392,663 | 693,250 | 693,250 | 672,950 | 672,950 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 1,235,190 | 1,579,450 | 1,579,450 | 1,649,450 | 1,649,450 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|-------------------------|-------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| ADMINISTRATIVE SERVICES | Municipal Library | 571 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The goal of the Cerritos Library is to be the most innovative, creative and forward-looking public library in the country.

The Library's commitment to providing convenient access to collections of skillfully selected library materials in all formats, people-oriented professional help with questions and a friendly, inviting and safe facility will continue. In addition, the community-focused Library provides enhanced "onground" and "online" services; promotes the enjoyment of reading, the book, and lifelong learning; community meeting space; museum exhibits; technology classes and online research databases accessible from the homes, offices or schools of Cerritos residents.

ACTIVITY OBJECTIVES

1. To plan, develop and implement educational programs for all ages.
2. To enhance collection development of all information formats, including print and electronic resource materials.
3. To offer Conference Center facilities for technology training, community meeting spaces and educational and cultural programming.
4. To plan, develop and implement museum-quality exhibits and permanent and traveling displays of cultural, historical and artistic significance.
5. To implement applications of a variety of technologies that will enhance understanding and learning.

| <u>ACTIVITY WORKLOAD STATISTICS</u> | 2014-2015 <u>ACTUAL</u> | 2015-2016 <u>ESTIMATED</u> | 2016-2017 <u>FORECASTED</u> |
|--------------------------------------|----------------------------|-------------------------------|--------------------------------|
| Informational questions | 83,952 | 85,000 | 87,000 |
| Library materials added | 12,969 | 12,000 | 14,000 |
| Circulation of Library materials | 561,591 | 555,000 | 555,000 |
| Patrons using the Library (estimate) | 1,594,096 | 1,600,000 | 1,600,000 |
| Registered borrowers | 20,721 | 22,000 | 22,000 |
| Attendance at programs | 20,900 | 21,000 | 21,000 |

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGES

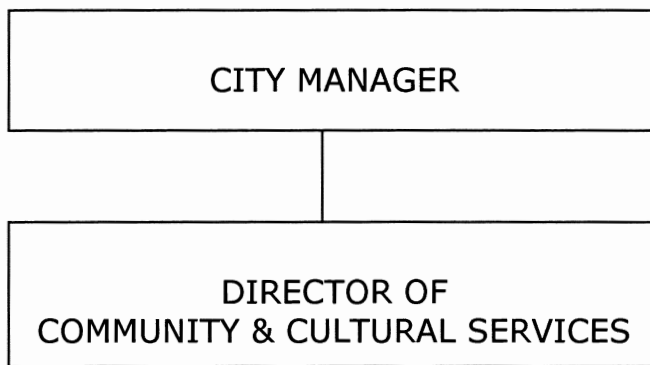
| | |
|---|-----------|
| Increase in Outside Processing reflects anticipated expenses for the cataloging of foreign language books (61350). | +\$24,000 |
| Decrease in Professional Services reflects anticipated expenditures and to offset an increase in the Outside Processing account for multimedia processing and the cataloging of foreign language books (61430). | -\$16,000 |
| Decrease in Books And Library Materials to offset increases in the Outside Processing account for anticipated expenses for the cataloging of foreign language books (63020). | -\$22,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY | |
|---|-------|--|------------------|------------------|------------------|------------------|------------------|
| Administrative Services | | MUNICIPAL LIBRARY | | | | CODE: 571 | |
| OBJECT CODE | RANGE | POSITION TITLE | 2013-2014 | 2014-2015 | 2014-2015 | 2015-2016 | 2015-2016 |
| | | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| PERSONNEL EXPENSE | | | | | | | |
| | | | | | | | |
| | 64 | City Librarian and Marketing Manager | 128,348 | 128,000 | 128,000 | 128,000 | 128,000 |
| | 49 | Librarian II | 177,208 | 176,720 | 176,720 | 88,360 | 88,360 |
| | 46 | Management Analyst | 82,180 | 81,950 | 81,950 | 81,950 | 81,950 |
| | 42 | Info. Technician II | 74,522 | 148,640 | 148,640 | 74,320 | 74,320 |
| | 42 | Librarian I (4) | 260,220 | 265,140 | 265,140 | 267,390 | 267,390 |
| | 41 | Library Supv. | 72,712 | 72,500 | 72,500 | 72,500 | 72,500 |
| | 37 | Sr. Lib. Assist. (2) | 131,148 | 130,800 | 130,800 | 130,800 | 130,800 |
| | 37 | Graphic Designer | 0 | 64,400 | 64,400 | 0 | 0 |
| | 32 | Library Assist. (3) | 176,103 | 174,540 | 174,540 | 174,540 | 174,540 |
| | 29 | Library Clerk (5) | 236,492 | 272,050 | 272,050 | 272,050 | 272,050 |
| 51010 | | Regular Earnings | 235,029 | 1,514,740 | 1,514,740 | 1,289,910 | 1,289,910 |
| 51021 | | Overtime | 360 | 10,600 | 10,600 | 2,600 | 2,600 |
| | 42 | P/T Librarian I (2) | 50,755 | 47,290 | 47,290 | 53,500 | 53,500 |
| | 32 | P/T Library Assistant (9) | 227,811 | 224,420 | 224,420 | 210,760 | 210,760 |
| | 32 | Division Secretary | 0 | 19,410 | 19,410 | 19,410 | 19,410 |
| | 29 | P/T Library Clerk (19) | 520,686 | 527,090 | 527,090 | 0 | 0 |
| | 02 | P/T Library Page (23) | 264,552 | 278,400 | 278,400 | 0 | 0 |
| | 19 | P/T Security/Parking Assistant II (11) | 182,840 | 210,750 | 210,750 | 0 | 0 |
| | 19 | Communications Intern | 15,316 | 15,650 | 15,650 | 15,650 | 15,650 |
| 52010 | | P/T Library Aide (10) | 143,494 | 153,510 | 153,510 | 159,460 | 159,460 |
| 52400 | | Regular Earnings - Part Time | 1,358,182 | 1,476,520 | 1,476,520 | 1,495,920 | 1,495,920 |
| | | Employee Benefits | 1,443,782 | 1,668,370 | 1,668,370 | 1,731,430 | 1,731,430 |
| TOTAL PERSONNEL | | | 4,018,607 | 4,670,230 | 4,670,230 | 4,519,860 | 4,519,860 |
| OPERATIONS AND MAINTENANCE | | | | | | | |
| 53010 | | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | | Dues And Publications | 3,052 | 3,800 | 4,300 | 3,800 | 3,800 |
| 53070 | | Reimbursed Mileage | 582 | 700 | 700 | 700 | 700 |
| 53080 | | Travel And Meeting | 462 | 1,500 | 1,500 | 1,500 | 1,500 |
| 53090 | | Uniform And Shoes | 702 | 4,000 | 4,000 | 4,000 | 4,000 |
| 61050 | | Bank Charges And Fees | 739 | 1,000 | 1,000 | 1,000 | 1,000 |
| 61170 | | Electronic Information | 100,560 | 108,000 | 107,500 | 104,650 | 104,650 |
| 61350 | | Outside Processing | 54,588 | 46,000 | 60,000 | 77,000 | 77,000 |
| 61380 | | Printing | 0 | 6,000 | 6,000 | 6,000 | 6,000 |
| 61430 | | Professional Services | 76,662 | 118,400 | 118,400 | 102,400 | 102,400 |
| 63010 | | Audio Visual Materials | 25,101 | 31,000 | 31,000 | 31,000 | 31,000 |
| 63020 | | Books And Library Materials | 284,316 | 313,500 | 299,500 | 291,500 | 291,500 |
| 63140 | | Inventory For Resale | 18,009 | 18,200 | 18,200 | 18,200 | 18,200 |
| 63310 | | Postage | 5,306 | 8,000 | 8,000 | 8,000 | 8,000 |
| 63410 | | Program Expenses And Supplies | 47,481 | 48,000 | 48,000 | 48,000 | 48,000 |
| 63520 | | Special Supplies | 60,982 | 67,530 | 64,930 | 67,930 | 67,930 |
| 63550 | | Subscription And Periodicals | 22,530 | 25,000 | 25,000 | 25,000 | 25,000 |
| 65050 | | Equipment And Machinery Maintenance | 0 | 800 | 800 | 800 | 800 |
| 65131 | | Rent Other Equipment | 1,107 | 4,000 | 4,000 | 3,150 | 3,150 |
| 65132 | | Rent Building And Grounds | 3,762 | 3,150 | 3,150 | 4,000 | 4,000 |
| 67060 | | Cellular Phone | 1,400 | 1,200 | 1,200 | 1,200 | 1,200 |
| TOTAL OPERATIONS AND MAINTENANCE | | | 710,941 | 813,380 | 810,780 | 803,430 | 803,430 |
| CAPITAL OUTLAY | | | | | | | |
| 79030 | | Improvements | 0 | 0 | 0 | 0 | 0 |
| 79050 | | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| TOTAL CAPITAL OUTLAY | | | 0 | 0 | 0 | 0 | 0 |
| ACTIVITY TOTAL | | | 4,729,546 | 5,483,610 | 5,481,010 | 5,323,290 | 5,323,290 |

THEATER
DEPARTMENT

DEPARTMENTAL CHART OF ORGANIZATION



611

600
Theater

CITY OF CERRITOS DEPARTMENTAL ACTIVITY OVERVIEW

| DEPT.CODE: 600 | DEPARTMENT THEATER DEPARTMENT | | | | | |
|-------------------------------|---|---------------------|------------------------|-----------------------|-----------------------|--|
| EXPENSE CLASSIFICATION | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED | |
| TOTAL POSITIONS | 13 | 12 | 12 | 12 | 12 | |
| PERSONNEL EXPENSE | 2,702,633 | 2,751,880 | 2,751,880 | 3,602,480 | 3,602,480 | |
| OPERATIONS AND MAINTENANCE | 2,420,977 | 3,168,280 | 2,886,580 | 3,649,980 | 3,649,980 | |
| CAPITAL OUTLAY | 0 | 6,000 | 5,000 | 4,500 | 4,500 | |
| TOTAL BUDGET | 5,123,610 | 5,926,160 | 5,643,460 | 7,256,960 | 7,256,960 | |

OVERVIEW COMMENTARY

The Cerritos Center for the Performing Arts is a City-owned facility developed to provide for the enjoyment and cultural enhancement of the community. In an effort to enhance the social, educational and cultural environment of the citizens of Cerritos, the Cerritos Center for the Performing Arts presents a diverse mix of professional performing arts events as well as providing a venue for many local and regional community groups and organizations wishing to use the facility.

The Cerritos Center for the Performing Arts facility can be configured into five performance venues: 1) lyric theatre, 2) drama/recital, 3) concert hall, 4) arena and 5) cabaret. This multi-purpose facility, with its adjoining meeting rooms, serves to meet the needs of the community.

THEATER SUBSIDIZED EVENTS

The Cerritos Center for the Performing Arts (CCPA) and the City of Cerritos subsidize a number of organizations that use the CCPA for their events.

The following page shows a summary of subsidized events for the 2015-2016 Fiscal Year.

For the 2016-2017 Fiscal Year, it is expected that the following requests will be received:

- ABC Unified School District – 2 events. The subsidy is expected to be approximately \$5,000.
- Cerritos Regional Chamber of Commerce – 3 events. The subsidy is expected to be approximately \$16,000.
- Cerritos Resident Clubs (A Groups) – 5 events. Resident Clubs (A Groups) are given 6 hours of room usage at no charge and pay 70% of all labor, equipment and additional hours for their events. The subsidy is expected to be approximately \$15,000.
- City Arts Education – to be determined.
- City Hosted Events – 6 events. The subsidy is expected to be approximately \$45,000.
- City Events (includes off-site events) – 11 events. The subsidy is expected to be approximately \$54,000.

In addition to these subsidies, the CCPA offers Cerritos residents a 15% discount off of the hourly event rate and Cerritos businesses a 10% discount off of the hourly event rate.

THEATER SUBSIDIZED EVENTS

| Fiscal Year 2015-2016 | | | | | | |
|--|--------------------------|--------------------|--------------------|---------------------|-------------------|------------------|
| (Booked through March 2, 2016 and estimated through June 30, 2016) | | | | | | |
| | Adjusted Facility | Equipment | Labor | CCPA | Revenue | Estimated |
| | Rental Rate | Fees | Costs | Subsidy | to CCPA | Community |
| | | | | | | Served |
| ABC Unified School District | | | | | | |
| Cerritos High School Band Banquet | \$1,599.00 | \$100.00 | \$1,551.00 | \$2,459.00 | \$791.00 | 200 |
| Model United Nations Club Banquet | \$1,599.00 | \$342.00 | \$1,761.00 | \$2,414.70 | \$1,287.30 | 250 |
| Cerritos Chamber of Commerce | | | | | | |
| Taste of the Region | \$4,042.00 | \$1,337.00 | \$3,446.00 | \$8,825.00 | \$0.00 | 1,000 |
| State of the County Luncheon | \$994.00 | \$485.00 | \$1,481.00 | \$2,960.00 | \$0.00 | 136 |
| State of the City Luncheon | \$985.00 | \$644.00 | \$1,601.00 | \$3,230.00 | \$0.00 | 200 |
| A-Groups (Resident Clubs) | | | | | | |
| PHILSELA Annual Banquet | \$1,593.00 | \$147.00 | \$1,743.00 | \$2,777.40 | \$705.60 | 120 |
| Pangasinan Brotherhood USA | \$1,407.00 | \$100.00 | \$1,743.00 | \$2,577.30 | \$672.70 | 184 |
| Tzu Chi Foundation Annual Event | \$1,902.00 | \$328.00 | \$2,709.00 | \$3,695.10 | \$1,243.90 | 300 |
| Lifestream Global Ministries Dinner | \$1,743.00 | \$232.00 | \$1,575.00 | \$2,667.30 | \$882.70 | 170 |
| SCAAE Banquet | \$1,455.00 | \$355.00 | \$1,695.00 | \$2,653.80 | \$851.20 | 175 |
| City Arts Education (Equipment & Labor Support) | | | | | | |
| Disneyland Band Concert (2 performances) | \$9,500.00 | \$3,500.00 | \$6,716.91 | \$19,716.91 | \$0.00 | 2,383 |
| City Hosted Events (Equipment & Labor Support) | | | | | | |
| Young Legislators Dinner (Office of Christina Garcia) | \$591.50 | \$382.00 | \$1,826.50 | \$2,800.00 | \$0.00 | 120 |
| League of California Cities Dinner | \$918.00 | \$734.00 | \$1,968.00 | \$3,620.00 | \$0.00 | 120 |
| 2016 Young Senators Graduation (Office of Tony Mendoza) | \$680.00 | \$952.00 | \$1,588.00 | \$3,220.00 | \$0.00 | 160 |
| SEMS Training | \$4,703.00 | \$380.00 | \$1,717.00 | \$6,800.00 | \$0.00 | 50 |
| SEMS/NIMS Training | \$4,133.00 | \$422.00 | \$1,645.00 | \$6,200.00 | \$0.00 | 50 |
| U.S. Army Field Band – Jazz Ambassadors Concert | \$9,500.00 | \$3,500.00 | \$6,000.00 | \$19,000.00 | \$0.00 | 1,200 |
| City Events (Equipment & Labor Support) | | | | | | |
| Senior Center Volunteer Recognition Dinner | \$1,155.00 | \$332.00 | \$1,413.00 | \$2,900.00 | \$0.00 | 176 |
| Los Angeles County Elections | \$6,101.00 | \$0.00 | \$899.00 | \$7,000.00 | \$0.00 | 600 |
| Veterans Day Ceremony | | \$3,000.00 | \$1,849.50 | \$4,849.50 | \$0.00 | 400 |
| Cerritos Celebrates the Arts Reception | \$1,228.00 | \$232.00 | \$1,040.00 | \$2,500.00 | \$0.00 | 150 |
| Tree Lighting Ceremony | | \$5,000.00 | \$4,154.02 | \$9,154.02 | \$0.00 | 1,200 |
| Law Enforcement Training Exercise | | | \$823.59 | \$823.59 | \$0.00 | 15 |
| Martin Luther King Day Ceremony | | \$3,000.00 | \$954.16 | \$3,954.16 | \$0.00 | 300 |
| Mayoral Transition | \$4,198.00 | \$647.00 | \$1,775.00 | \$6,620.00 | \$0.00 | 250 |
| Law Enforcement Training Exercise | | | \$500.00 | \$500.00 | \$0.00 | 15 |
| Cerritos 60 th Anniversary | | \$4,000.00 | \$3,750.00 | \$7,750.00 | \$0.00 | 400 |
| Memorial Day Ceremony | | \$3,000.00 | \$2,500.00 | \$5,500.00 | \$0.00 | 350 |
| Fiscal Year 2015-2016 Total | \$60,026.50 | \$33,151.00 | \$60,424.68 | \$147,167.78 | \$6,434.40 | 10,674 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
|--------------------|------------------------|-------------------|
| THEATER DEPARTMENT | Office of the Director | 611 |

ACTIVITY COMMENTARY

ACTIVITY DESCRIPTION

The Office of the Director is responsible for the administration and management of the Theater Department. The Director of Community and Cultural Services is responsible for planning, directing and coordinating the programs of the various cost centers within the department including Business Management, Special Events Services, Ticket Office, Performance Marketing and Sales, Performance Management and Front of House, and Operations and Security. The head of each cost center reports directly to the Director, who, in turn, is responsible to the City Manager for ensuring that all departmental programs are implemented efficiently, effectively and economically, in accordance with established City practices and procedures.

ACTIVITY OBJECTIVES

1. To maintain the establishment of the Cerritos Center for the Performing Arts as a world-class performing arts center and organization.
2. To streamline staffing, organizational policies and procedures.
3. To program a variety of performing arts events including music, dance and theater.
4. To expand fundraising efforts.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------|--|-------------------|----------------|----------------|----------------|----------------|
| Theater Department | | DIRECTOR'S OFFICE | | | | 611 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 72 Director of Community & Cultural Services | 76,274 | 77,970 | 77,970 | 64,010 | 64,010 |
| | Regular Earnings | 76,274 | 77,970 | 77,970 | 64,010 | 64,010 |
| 52400 | Employee Benefits | 40,570 | 60,040 | 60,040 | 55,690 | 55,690 |
| | TOTAL PERSONNEL | 116,844 | 138,010 | 138,010 | 119,700 | 119,700 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 53080 | Travel And Meeting | 0 | 0 | 0 | 2,000 | 2,000 |
| 61050 | Bank Charges And Fees | -25 | 0 | 0 | 0 | 0 |
| 61130 | Delivery Service | 0 | 0 | 0 | 400 | 400 |
| 61290 | Marketing Expense | 2,764 | 3,000 | 3,000 | 3,000 | 3,000 |
| 67060 | Cellular Phone | 300 | 300 | 300 | 300 | 300 |
| | TOTAL OPERATIONS AND MAINTENANCE | 5,439 | 5,700 | 5,700 | 8,100 | 8,100 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 79070 | Machinery And Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 122,284 | 143,710 | 143,710 | 127,800 | 127,800 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|---------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| THEATER DEPARTMENT | Business Management | 621 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To provide general administrative staff support to all Theater Department cost centers.
2. To assist in the preparation and monitoring of the Theater Department's annual operating budget.
3. To ensure that all Theater Department financial transactions are accomplished in accordance with City policies and procedures.
4. To ensure that all Theater Department financial matters are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

| <u>SIGNIFICANT ACTIVITY PROGRAM CHANGES</u> | <u>CHANGE</u> |
|--|---------------|
| Increase in Permit Fees based on 65-70 event performance season and projected attendance (61360). | +\$30,000 |
| Increase in Program Expense based on 65-70 event performance season and projected requirements (61440). | +\$120,000 |
| Increase in Computer Software based on vendor quote to purchase event management software (63121). | +\$35,000 |
| Increase in Postage based on 65-70 event performance season and projected requirements (63310). | +\$7,000 |
| Increase in Program Expenses And Supplies based on fees for a 65-70 event performance season and projected requirements (63410). | +\$150,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------|--|---------------------|------------------|------------------|------------------|------------------|
| Theater Department | | BUSINESS MANAGEMENT | | | | 621 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| 51010 | 46 Management Analyst | 63,802 | 73,120 | 73,120 | 74,950 | 74,950 |
| | Regular Earnings | 63,802 | 73,120 | 73,120 | 74,950 | 74,950 |
| 52400 | Employee Benefits | 47,272 | 56,300 | 56,300 | 65,960 | 65,960 |
| | TOTAL PERSONNEL | 111,074 | 129,420 | 129,420 | 140,910 | 140,910 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 1,644 | 2,500 | 3,500 | 4,000 | 4,000 |
| 53080 | Travel And Meeting | 150 | 0 | 0 | 0 | 0 |
| 61130 | Delivery Service | 85 | 200 | 200 | 500 | 500 |
| 61360 | Permit Fees | 36,726 | 60,000 | 60,000 | 90,000 | 90,000 |
| 61380 | Printing | 974 | 2,000 | 2,000 | 4,000 | 4,000 |
| 61430 | Professional Services | 57,267 | 100,000 | 100,000 | 100,000 | 100,000 |
| 61440 | Program Expense | 146,316 | 230,000 | 230,000 | 350,000 | 350,000 |
| 63121 | Computer Software | 0 | 0 | 0 | 35,000 | 35,000 |
| 63250 | Office Supplies | 298 | 600 | 600 | 600 | 600 |
| 63310 | Postage | 49 | 10,000 | 10,000 | 17,000 | 17,000 |
| 63410 | Program Expenses And Supplies | 1,625,000 | 2,060,000 | 1,777,500 | 2,210,000 | 2,210,000 |
| 63510 | Signage / Flags / Display Special | 2,465 | 3,000 | 3,000 | 5,000 | 5,000 |
| 63520 | Supplies | 2,950 | 5,000 | 5,000 | 7,000 | 7,000 |
| 67060 | Cellular Phone | 550 | 600 | 600 | 600 | 600 |
| 69090 | Miscellaneous Reimbursements | 4,514 | 4,000 | 4,000 | 4,000 | 4,000 |
| 69950 | Non-Cap Expenditures-FF&E | 67 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 1,879,055 | 2,477,900 | 2,196,400 | 2,827,700 | 2,827,700 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 1,000 | 0 | 2,500 | 2,500 |
| | TOTAL CAPITAL OUTLAY | 0 | 1,000 | 0 | 2,500 | 2,500 |
| | ACTIVITY TOTAL | 1,990,131 | 2,608,320 | 2,325,820 | 2,971,110 | 2,971,110 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|---------------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| THEATER DEPARTMENT | Performance Marketing and Sales | 631 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. Increase ticket sales for performances at the Cerritos Center for the Performing Arts through direct mail marketing pieces and mass media advertising.
2. Quantitatively measure effectiveness of marketing pieces and advertising and adjust plans for maximum effectiveness.
3. Conduct ongoing news media public relations outreach to promote publication and broadcast of listings, feature articles and performance reviews to promote ticket sales.
4. Research, develop and implement group ticket sales programs.
5. Produce program for patrons attending performances at the Cerritos Center for the Performing Arts.
6. Maximize advertising placed in performance programs to offset publication production costs.
7. Market and advertise the availability of spaces within the Cerritos Center for the Performing Arts to potential individual and organizational rental clients.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

Increase in Marketing Expense to cover increase in projected programming (61290).

+ \$11,500

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------------|--|-------------------------------|-----------|-----------|-----------|-----------|
| Theater Department | | PERFORMANCE MARKETING & SALES | | | | CODE: 631 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 51010 | Media Coordinator | 65,574 | 0 | 0 | 0 | 0 |
| | Regular Earnings | 65,574 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 48,100 | 0 | 0 | 0 | 0 |
| | TOTAL PERSONNEL | 113,674 | | 0 | 0 | 0 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53070 | Reimbursed Mileage | 0 | 500 | 500 | 500 | 500 |
| 53080 | Travel And Meeting | 0 | 400 | 400 | 400 | 400 |
| 61130 | Delivery Service | 0 | 500 | 500 | 500 | 500 |
| 61290 | Marketing Expense | 69,010 | 88,500 | 88,500 | 100,000 | 100,000 |
| 61340 | Outside Services | 120 | 0 | 0 | 0 | 0 |
| 61380 | Printing | 32,846 | 40,600 | 40,600 | 40,600 | 40,600 |
| 63250 | Office Supplies | 0 | 300 | 300 | 300 | 300 |
| 63270 | Photo Film And Processing | 60 | 1,000 | 1,000 | 1,000 | 1,000 |
| 63310 | Postage | 166,945 | 175,480 | 175,480 | 175,480 | 175,480 |
| 63510 | Signage / Flags / Display | 4,877 | 8,500 | 8,500 | 8,500 | 8,500 |
| 63520 | Special Supplies | 0 | 500 | 500 | 500 | 500 |
| | TOTAL OPERATIONS AND MAINTENANCE | 273,858 | 316,280 | 316,280 | 327,780 | 327,780 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 387,532 | 316,280 | 316,280 | 327,780 | 327,780 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|----------------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| THEATER DEPARTMENT | Performance Management FOH | 641 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To provide a welcoming and comfortable environment and experience for all Cerritos Center for the Performing Arts guest performers and audiences.
2. To ensure that every patron is treated with respect and attention, and is invited to return to the Cerritos Center for the Performing Arts in the future.
3. To ensure that all Cerritos Center for the Performing Arts performance management operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

| | |
|--|-----------|
| Increase in Front Of The House Expense based on 65-70 event performance season (61240). | +\$65,000 |
| Increase in Professional Services based on 65-70 event performance season and 40-45 rental event performances (61430). | +\$6,000 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------|--|-------------------------------|---------------------|------------------------|-----------------------|-----------------------|
| Theater Department | | FRONT OF THE HOUSE MANAGEMENT | | | | 641 |
| OBJECT CODE | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| | 60 Performance Manager | 24,269 | 0 | 0 | 0 | 0 |
| | 37 House Coordinator | 66,551 | 65,400 | 65,400 | 65,400 | 65,400 |
| | 30 Event Coordinator | 55,709 | 55,560 | 55,560 | 55,560 | 55,560 |
| 51010 | Regular Earnings | 146,530 | 120,960 | 120,960 | 120,960 | 120,960 |
| 51021 | Overtime | 1,922 | 3,000 | 3,000 | 6,000 | 6,000 |
| | 23 P/T Facility Assistants (24) | 201,678 | 195,000 | 195,000 | 280,000 | 280,000 |
| | - Facility Assistants I (11) | | | | | |
| | - Facility Assistants II (7) | | | | | |
| | - Facility Assistants III (6) | | | | | |
| 52010 | Regular Earnings - Part Time | 201,678 | 195,000 | 195,000 | 280,000 | 280,000 |
| 52021 | Overtime Earnings - Part Time | 0 | 0 | 0 | 1,000 | 1,000 |
| 52400 | Employee Benefits | 135,844 | 144,110 | 144,110 | 227,700 | 227,700 |
| | TOTAL PERSONNEL | 485,973 | 463,070 | 463,070 | 635,660 | 635,660 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 300 | 0 | 0 | 0 | 0 |
| 53070 | Reimbursed Mileage | 142 | 400 | 400 | 400 | 400 |
| 53090 | Uniform And Shoes | 1,866 | 2,500 | 2,500 | 5,000 | 5,000 |
| 61130 | Delivery Service | 0 | 100 | 100 | 100 | 100 |
| 61240 | Front Of The House Expense | 40,471 | 65,000 | 65,000 | 130,000 | 130,000 |
| 61340 | Outside Services | 300 | 500 | 500 | 500 | 500 |
| 61430 | Professional Services | 4,928 | 6,000 | 6,000 | 12,000 | 12,000 |
| 63250 | Office Supplies | 8 | 100 | 100 | 200 | 200 |
| 63510 | Signage / Flags / Display | 0 | 200 | 200 | 350 | 350 |
| 63520 | Special Supplies | 104 | 200 | 200 | 350 | 350 |
| 67060 | Cellular Phone | 50 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 48,169 | 75,000 | 75,000 | 148,900 | 148,900 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 534,141 | 538,070 | 538,070 | 784,560 | 784,560 |

CITY OF CERRITOS DEPARTMENTAL ACTIVITY DETAIL

| | | |
|--------------------|-----------------------|--------------------------|
| DEPARTMENT: | ACTIVITY: | COST CENTER CODE: |
| THEATER DEPARTMENT | Operations & Security | 651 |

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To produce all Cerritos Center for the Performing Arts events to the highest standards of technical and aesthetic excellence.
2. To provide a safe and secure environment for all Cerritos Center for the Performing Arts performers and audiences.
3. To ensure that all Cerritos Center for the Performing Arts event production and security operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

Increase in Production Expense based on 65-70 event performance season and 40-45 rental event performances (61410).

+\$30,000

Increase in Professional Services based on 65-70 event performance season and 40-45 rental event performances (61430).

+\$5,000

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY |
|--------------------|--|-----------------------|------------------|------------------|------------------|------------------|
| Theater Department | | OPERATIONS & SECURITY | | | | CODE: 651 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | 60 Technical Administrator | 119,740 | 115,860 | 115,860 | 115,860 | 115,860 |
| | 37 Stage Crew Supervisor | 46,106 | 55,620 | 55,620 | 56,910 | 56,910 |
| | 34 Audio Specialist | 61,219 | 61,030 | 61,030 | 61,030 | 61,030 |
| | 34 Lighting Specialist | 61,230 | 61,030 | 61,030 | 61,030 | 61,030 |
| | 34 Master Carpenter | 61,223 | 61,030 | 61,030 | 61,030 | 61,030 |
| | 33 Technical Services Assistant | 60,946 | 59,620 | 59,620 | 59,620 | 59,620 |
| 51010 | Regular Earnings | 410,464 | 414,190 | 414,190 | 415,480 | 415,480 |
| 51021 | Overtime | 16,421 | 22,000 | 22,000 | 30,000 | 30,000 |
| | P/T Stage Assistants (37) | 590,787 | 610,000 | 610,000 | 875,000 | 875,000 |
| | -Security Parking Assistant I(8) | | | | | |
| | -Security Parking Assistant II(5) | | | | | |
| | -Audio Specialist | | | | | |
| | -Rigger Specialist | | | | | |
| | -Stage Assistant III(7) | | | | | |
| | -Stage Assistant IV(11) | | | | | |
| | -Stage Assistant V(4) | | | | | |
| 52010 | Regular Earnings - Part Time | 590,787 | 610,000 | 610,000 | 875,000 | 875,000 |
| 52021 | Overtime Earnings - Part Time | 6,413 | 4,500 | 4,500 | 6,000 | 6,000 |
| 52400 | Employee Benefits | 494,755 | 526,330 | 526,330 | 828,950 | 828,950 |
| | TOTAL PERSONNEL | 1,518,840 | 1,577,020 | 1,577,020 | 2,155,430 | 2,155,430 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53010 | Auto Allowance | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 53020 | Dues And Publications | 280 | 300 | 300 | 300 | 300 |
| 53070 | Reimbursed Mileage | 16 | 300 | 300 | 300 | 300 |
| 53090 | Uniform And Shoes | 6,228 | 7,000 | 7,000 | 10,000 | 10,000 |
| 53091 | Vehicle Operations | 232 | 700 | 700 | 700 | 700 |
| 61130 | Delivery Service | 0 | 100 | 100 | 100 | 100 |
| 61340 | Outside Services | 44,757 | 70,000 | 70,000 | 70,000 | 70,000 |
| 61410 | Production Expense | 102,842 | 120,000 | 120,000 | 150,000 | 150,000 |
| 61430 | Professional Services | 6,052 | 11,000 | 11,000 | 16,000 | 16,000 |
| 63250 | Office Supplies | 0 | 100 | 100 | 100 | 100 |
| 63510 | Signage / Flags / Display | 0 | 2,000 | 2,000 | 2,000 | 2,000 |
| 63520 | Special Supplies | 439 | 2,000 | 2,000 | 2,000 | 2,000 |
| 67060 | Cellular Phone | 600 | 600 | 600 | 600 | 600 |
| 69950 | Non-Cap Expenditures-FF&E | 999 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 166,045 | 217,700 | 217,700 | 255,700 | 255,700 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| | TOTAL CAPITAL OUTLAY | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| | ACTIVITY TOTAL | 1,684,884 | 1,795,720 | 1,795,720 | 2,412,130 | 2,412,130 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|--|--|-------------------------------------|
| DEPARTMENT: THEATER DEPARTMENT | ACTIVITY: Special Event Services | COST CENTER CODE: 661 |
|--|--|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To provide conference, meeting and banquet facilities for individuals, community groups, businesses and other outside users.
2. To ensure that all Special Events Services operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------|--|------------------------|---------------------|------------------------|-----------------------|-----------------------|
| Theater Department | | SPECIAL EVENT SERVICES | | | | 661 |
| OBJECT CODE | | 2014-2015 ACTUAL | 2015-2016 BUDGET | 2015-2016 ESTIMATED | 2016-2017 PROPOSED | 2016-2017 APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE POSITION TITLE | | | | | |
| 52010 | Regular Earnings - Part Time | 180 | 0 | 0 | 0 | 0 |
| 52400 | Employee Benefits | 73 | 0 | 0 | 0 | 0 |
| | TOTAL PERSONNEL | 254 | | 0 | | |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 0 | 600 | 600 | 600 | 600 |
| 61290 | Marketing Expense | 239 | 1,000 | 1,000 | 1,000 | 1,000 |
| 61360 | Permit Fees | 3,114 | 3,500 | 3,500 | 3,500 | 3,500 |
| | TOTAL OPERATIONS AND MAINTENANCE | 3,353 | 5,100 | 5,100 | 5,100 | 5,100 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 0 | 0 | 0 | 0 |
| | TOTAL CAPITAL OUTLAY | 0 | 0 | 0 | 0 | 0 |
| | ACTIVITY TOTAL | 3,607 | 5,100 | 5,100 | 5,100 | 5,100 |

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| | | |
|--|---------------------------------------|-------------------------------------|
| DEPARTMENT: THEATER DEPARTMENT | ACTIVITY: Ticket Office | COST CENTER CODE: 671 |
|--|---------------------------------------|-------------------------------------|

ACTIVITY COMMENTARY

ACTIVITY OBJECTIVES

1. To provide prompt, accurate and courteous service to patrons regarding all ticket orders for, or inquires about, programs at the Cerritos Center for the Performing Arts.
2. To accurately account for all Cerritos Center for the Performing Arts ticket sales activity.
3. To ensure that all Ticket Office operations are accomplished in the most efficient and cost effective manner possible.

SIGNIFICANT ACTIVITY PROGRAM CHANGES

CHANGE

No significant activity program changes are anticipated for Fiscal Year 2016-2017.

**CITY OF CERRITOS
DEPARTMENTAL ACTIVITY DETAIL**

| DEPARTMENT: | | ACTIVITY: | | | | ACTIVITY CODE: |
|--------------------|--|----------------|----------------|----------------|----------------|----------------|
| Theater Department | | BOX OFFICE | | | | 671 |
| OBJECT CODE | | 2014-2015 | 2015-2016 | 2015-2016 | 2016-2017 | 2016-2017 |
| | | ACTUAL | BUDGET | ESTIMATED | PROPOSED | APPROVED |
| | PERSONNEL EXPENSE | | | | | |
| | RANGE | | | | | |
| | POSITION TITLE | | | | | |
| | 34 Senior Ticket Office Coordinator | 58,611 | 61,030 | 61,030 | 61,030 | 61,030 |
| | 31 Ticket Office Coordinator | 37,369 | 48,360 | 48,360 | 49,420 | 49,420 |
| 51010 | Regular Earnings | 95,980 | 109,390 | 109,390 | 110,450 | 110,450 |
| 51021 | Overtime | 1,740 | 500 | 500 | 1,500 | 1,500 |
| | P/T Box Office (13) | 151,097 | 196,000 | 196,000 | 250,000 | 250,000 |
| | - Box Office Teller (3) | | | | | |
| | - Box Office Aide II (7) | | | | | |
| | - Box Office Aide I (3) | | | | | |
| 52010 | Regular Earnings - Part Time | 151,097 | 196,000 | 196,000 | 250,000 | 250,000 |
| 52400 | Employee Benefits | 107,156 | 138,470 | 138,470 | 188,830 | 188,830 |
| | TOTAL PERSONNEL | 355,974 | 444,360 | 444,360 | 550,780 | 550,780 |
| | OPERATIONS AND MAINTENANCE | | | | | |
| 53020 | Dues And Publications | 258 | 300 | 300 | 300 | 300 |
| 53070 | Reimbursed Mileage | 0 | 100 | 100 | 100 | 100 |
| 61130 | Delivery Service | 64 | 200 | 200 | 400 | 400 |
| 61340 | Outside Services | 0 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61360 | Permit Fees | 32,210 | 38,000 | 38,000 | 40,000 | 40,000 |
| 61430 | Professional Services | 3,683 | 20,000 | 20,000 | 20,000 | 20,000 |
| 63110 | Computer Supplies | 0 | 150 | 150 | 150 | 150 |
| 63250 | Office Supplies | 355 | 400 | 400 | 500 | 500 |
| 63510 | Signage / Flags / Display | 0 | 250 | 250 | 250 | 250 |
| 63520 | Special Supplies | 8,471 | 9,000 | 9,000 | 13,000 | 13,000 |
| 69950 | Non-Cap Expenditures-FF&E | 17 | 0 | 0 | 0 | 0 |
| | TOTAL OPERATIONS AND MAINTENANCE | 45,058 | 70,400 | 70,400 | 76,700 | 76,700 |
| | CAPITAL OUTLAY | | | | | |
| 79050 | Furniture, Fixtures And Office Equipment | 0 | 4,000 | 4,000 | 1,000 | 1,000 |
| | TOTAL CAPITAL OUTLAY | 0 | 4,000 | 4,000 | 1,000 | 1,000 |
| | ACTIVITY TOTAL | 401,029 | 518,760 | 518,760 | 628,480 | 628,480 |

**CITY OF CERRITOS
FINANCIAL PROGRAM: 2016-2017
CAPITAL IMPROVEMENT PROGRAM**

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM OVERVIEW

REVENUE AND EXPENDITURE ANALYSIS

BUDGETED FUND AND FUNDING APPLICATIONS

FISCAL YEAR 2016-2017

| <u>BUDGETED FUND</u> | <u>CITY TOTAL</u> |
|--|-----------------------|
| Cerritos/Astor Museum Endowment Fund | 6,670,000 |
| Municipal Improvement (General Fund) | 2,109,000 |
| Water Fund | 1,287,320 |
| Sewer Fund | 790,000 |
| Reclaimed Water | 25,000 |
| Street Improvement Fund | 1,926,000 |
| SB 821 Fund | 25,000 |
| Art in Public Places Trust Fund | 15,000 |
| Community Development Block Grant Fund | <u>180,000</u> |
| TOTAL | <u>13,027,320</u> |

FUNDING APPLICATIONS

| | |
|-----------------------|-----------------------|
| Parks and Open Spaces | 1,255,000 |
| Government Buildings | 7,704,000 |
| Streets and Highways | 1,941,000 |
| Traffic Signals | 10,000 |
| Water Improvements | 1,312,320 |
| Sewer Improvements | 790,000 |
| Other Projects | <u>15,000</u> |
| TOTAL | <u>13,027,320</u> |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM OVERVIEW

| DEPT. CODE: | DEPARTMENT: | | | |
|------------------------------|-------------------------|------------------------------------|------------------------|-----------------------------|
| | CAPITAL IMPROVEMENT | | | |
| TOTAL ESTIMATED REQUIREMENTS | ACTIVITY CLASSIFICATION | TOTAL PRIOR YEAR EST. EXPENDITURES | 2016-2017 EXPENDITURES | TOTAL COMBINED EXPENDITURES |
| 8,194,950 | Parks and Open Space | 1,118,950 | 1,255,000 | 2,373,950 |
| 18,406,500 | Government Buildings | 946,500 | 7,704,000 | 8,650,500 |
| 16,256,770 | Streets and Highways | 2,263,770 | 1,941,000 | 4,204,770 |
| 760,000 | Traffic Signals | 0 | 10,000 | 10,000 |
| 18,715,020 | Water Improvements | 3,167,700 | 1,312,320 | 4,480,020 |
| 7,690,000 | Sewer Improvements | 0 | 790,000 | 790,000 |
| 251,000 | Other Projects | 12,000 | 15,000 | 27,000 |
| 70,274,240 | TOTAL BUDGET | 7,508,920 | 13,027,320 | 20,536,240 |

OVERVIEW COMMENTARY

In the 1973-74 Fiscal Year, the City embarked upon a new approach to Capital Improvement budgeting when the City Council adopted a five-year projected Capital Improvement Program. Although the actual projects and dollar amounts of each subsequent Capital Improvement Program have changed to reflect the needs of the community, the City has steadily progressed toward its long range Capital Improvement goals. As in past years, funds are budgeted for capital projects anticipated to be undertaken prior to June 30, 2017. Dollar amounts for other needed projects, including inflationary allowances, are incorporated for the four years subsequent to the current 2016-2017 fiscal year. The projects identified in the following Capital Improvement Program represent an assessment of the physical improvement needs and requirements of the City as they are currently perceived.

The physical improvement needs set forth in the Capital Improvement Program fall into several broad categories which include Parks and Open Space, Streets and Highways, Government Buildings, Water Improvements, Sewer Improvements and Storm Drain Improvements. Within each of these broad categories, an attempt has been made to prioritize items so that the most critically needed Capital Improvements are undertaken early in the overall program. Capital Improvement funds are allocated in a manner which will permit the City to attain its development potential in a reasonable and controlled period of time, with a schedule.

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

BETTENCOURT PARK PLAYGROUND EQUIPMENT

This project provided for the replacement of the existing Bettencourt Park playground equipment.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10114 | 0 | 0 | 0 | 0 | 0 | 65,350 | 65,350 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 65,350 | 65,350 |

BROOKHAVEN PARK PLAYGROUND EQUIPMENT

This project provides for the purchase of playground equipment at Brookhaven Park.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 50,000 | 0 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 50,000 | 0 | 0 | 0 | 0 | 0 | 50,000 |

BROOKHAVEN PARK PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of playground equipment at Brookhaven Park.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 60,000 | 0 | 0 | 0 | 0 | 0 | 60,000 |
| TOTAL | 60,000 | 0 | 0 | 0 | 0 | 0 | 60,000 |

CDBG-FUNDED PLAYGROUND RESURFACING IMPROVEMENTS

This project provides for playground resurfacing improvements funded by Community Development Block Grant funds.

Funding source: CDBG Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10074 | 180,000 | 0 | 0 | 0 | 0 | 180,000 | 360,000 |
| TOTAL | 180,000 | 0 | 0 | 0 | 0 | 180,000 | 360,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CERRITOS PARK EAST TRACK RESURFACING

This project provides for the resurfacing of the track at Cerritos Park East.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12797 | 0 | 0 | 0 | 0 | 0 | 138,000 | 138,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 138,000 | 138,000 |

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (DESIGN)

This project provides for the design of the refurbishment of the ball fields at Cerritos Park East.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12799 | 0 | 0 | 0 | 0 | 0 | 28,000 | 28,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 28,000 | 28,000 |

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) – PHASE I

This project provides for the refurbishment of ball field #2 and the replacement of shelter #2 at Cerritos Park East.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 500,000 | 375,000 | 0 | 0 | 0 | 0 | 875,000 |
| TOTAL | 500,000 | 375,000 | 0 | 0 | 0 | 0 | 875,000 |

CERRITOS PARK EAST BALL FIELD REFURBISHMENT (CONSTRUCTION) – PHASE II

This project provides for the refurbishment of ball fields #1 and #3 at Cerritos Park East.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 900,000 | 0 | 0 | 0 | 0 | 900,000 |
| TOTAL | 0 | 900,000 | 0 | 0 | 0 | 0 | 900,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

CERRITOS PARK EAST OUTDOOR RESTROOM REFURBISHMENT (DESIGN)

This project provides for the design of the interior of the outdoor restroom buildings at Cerritos Park East.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |

CITYWIDE PLAYGROUND EQUIPMENT AND IMPROVEMENTS

This project provides for various improvements to park facilities, including removal of playground sand, the installation of new playground equipment, and other enhancements to adhere to Americans with Disabilities Act (ADA) standards and Consumer Product Safety Commission (CPSC) guidelines. The allocation for Fiscal Year 2015-2016 provided for playground equipment installation and playground surfacing at Bettencourt Park; playground equipment installation at Jacob Park (West); playground surfacing at Liberty Park (South and Main); Liberty Park indoor racquetball court refurbishment and repainting of pre-cast concrete furnishings at the Liberty Park north shelter and Cerritos Park East shelter #1.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10073 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 372,000 | 497,000 |
| TOTAL | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 372,000 | 497,000 |

CITYWIDE BALL FIELD RENOVATION

This project provides ball field renovations at Cerritos Park East, Frontier Park, Gonsalves Park and the Sports Complex.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 0 | 0 | 0 | 0 | 15,600 | 15,600 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 15,600 | 15,600 |

FACILITY PARKING LOT REHABILITATION

This project provides for pavement rehabilitation of public facility parking lots at the Golf Course, Liberty Park (west), Heritage Park (northeast) and the Senior Center at Pat Nixon Park.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10199 | 0 | 675,000 | 0 | 0 | 0 | 0 | 675,000 |
| TOTAL | 0 | 675,000 | 0 | 0 | 0 | 0 | 675,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

FRIENDSHIP PARK SOUTH PLAYGROUND EQUIPMENT

This project provides for new playground equipment at Friendship Park.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10797 | 60,000 | 0 | 0 | 0 | 0 | 0 | 60,000 |
| TOTAL | 60,000 | 0 | 0 | 0 | 0 | 0 | 60,000 |

FRIENDSHIP PARK SOUTH PLAY AREA EQUIPMENT INSTALLATION

This project provides for the installation of new playground equipment at Friendship Park.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 80,000 | 0 | 0 | 0 | 0 | 0 | 80,000 |
| TOTAL | 80,000 | 0 | 0 | 0 | 0 | 0 | 80,000 |

REFURBISHMENT OF GOLF COURSE

Improvements at Iron-Wood Nine Golf Course may include the refurbishment of the greens, fairways and tees.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10051 | 0 | 80,000 | 82,000 | 84,000 | 0 | 0 | 246,000 |
| TOTAL | 0 | 80,000 | 82,000 | 84,000 | 0 | 0 | 246,000 |

REPLACEMENT OF PICNIC SHELTERS AT HERITAGE AND LIBERTY PARKS

This project provided for the replacement of picnic shelters at Heritage and Liberty Parks. The allocation for fiscal year 2017-2018 provides for the replacement of the Liberty Park south shelter (materials only).
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10804 | 0 | 100,000 | 0 | 0 | 0 | 150,000 | 250,000 |
| TOTAL | 0 | 100,000 | 0 | 0 | 0 | 150,000 | 250,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

HERITAGE PARK BUILDING RENOVATION/EXPANSION

This project provides for the demolition of the new property and installation of a new 8' to 10' retaining wall.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12796 | 0 | 2,000,000 | 0 | 0 | 0 | 0 | 2,000,000 |
| TOTAL | 0 | 2,000,000 | 0 | 0 | 0 | 0 | 2,000,000 |

HERITAGE PARK ISLAND AND LAKE IMPROVEMENTS

This project will mitigate erosion on the island by upgrading pathways with an aggregate material in addition to the placement of boulders and retaining concrete at the runoff points.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10774 | 0 | 110,000 | 0 | 0 | 0 | 0 | 110,000 |
| TOTAL | 0 | 110,000 | 0 | 0 | 0 | 0 | 110,000 |

HERITAGE PARK ISLAND REFURBISHMENT

This project provides for the refurbishment of the buildings and other structures on the island.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |

JACOB PARK (WEST) PLAYGROUND EQUIPMENT REPLACEMENT

This project provides for playground equipment replacement at Jacob Park (west).
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10801 | 0 | 0 | 0 | 0 | 0 | 75,000 | 75,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 75,000 | 75,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK (SOUTH) PLAYGROUND EQUIPMENT

This project provides for the replacement of the existing Liberty Park (south) playground equipment.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10798 | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 |

LIBERTY PARK (SOUTH) PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of Liberty Park (south) playground equipment.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10799 | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 30,000 | 30,000 |

LIBERTY PARK SOUTH PICNIC SHELTER INSTALLATION

This project provides for the installation of the Liberty Park south shelter.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |

LIBERTY PARK ANNEX EXTERIOR IMPROVEMENTS

This project provides for pavement rehabilitation at the Liberty Park II main parking lot, the installation of a fence and painting of the building's exterior.
Funding source: Municipal Improvement Fund (grant from Los Angeles County Board of Supervisors)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 300,000 | 0 | 0 | 0 | 0 | 0 | 300,000 |
| TOTAL | 300,000 | 0 | 0 | 0 | 0 | 0 | 300,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

LIBERTY PARK PLAZA LIGHT REPLACEMENT

This project provides for the replacement of the subterranean lights at the Liberty Park Plaza.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 120,000 | 0 | 0 | 0 | 0 | 120,000 |
| TOTAL | 0 | 120,000 | 0 | 0 | 0 | 0 | 120,000 |

LOMA PARK PLAYGROUND SURFACING

This project provides for playground surfacing at the Loma Park playground.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10101 | 0 | 75,000 | 0 | 0 | 0 | 0 | 75,000 |
| TOTAL | 0 | 75,000 | 0 | 0 | 0 | 0 | 75,000 |

LOMA PARK PLAYGROUND EQUIPMENT INSTALLATION

This project provides for the installation of playground equipment at the Loma Park playground.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |

LOMA PARK PLAYGROUND EQUIPMENT

This project provides for playground equipment at the Loma Park playground.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 60,000 | 0 | 0 | 0 | 0 | 60,000 |
| TOTAL | 0 | 60,000 | 0 | 0 | 0 | 0 | 60,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Parks and Open Space

NEIGHBORHOOD PARK PICNIC SHELTER INSTALLATION

This project provides for the installation of picnic shelters at various neighborhood parks.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |
| TOTAL | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |

NEIGHBORHOOD PARK PICNIC SHELTER REPLACEMENT

This project provides for the replacement of picnic shelters at various neighborhood parks (materials only).
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 250,000 | 0 | 0 | 0 | 0 | 250,000 |
| TOTAL | 0 | 250,000 | 0 | 0 | 0 | 0 | 250,000 |

PICNIC TABLE REPLACEMENT

This project provides for the replacement of 40 picnic tables in City parks.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12798 | 0 | 40,000 | 0 | 0 | 0 | 35,000 | 75,000 |
| TOTAL | 0 | 40,000 | 0 | 0 | 0 | 35,000 | 75,000 |

SPORTS COMPLEX REFURBISHMENT

This project provides for the complete renovation of six sports fields, replacement of the scoreboards and replacement of the irrigation systems, which will result in 30% water conservation.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 10024 | 0 | 420,000 | 0 | 0 | 0 | 0 | 420,000 |
| TOTAL | 0 | 420,000 | 0 | 0 | 0 | 0 | 420,000 |

| | | | | | | | |
|----------------|-----------|-----------|---------|---------|--------|-----------|-----------|
| ACTIVITY TOTAL | 1,255,000 | 5,580,000 | 107,000 | 109,000 | 25,000 | 1,118,950 | 8,194,950 |
|----------------|-----------|-----------|---------|---------|--------|-----------|-----------|

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance to the Cerritos Center for the Performing Arts.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12021 | 50,000 | 150,000 | 150,000 | 150,000 | 150,000 | 57,500 | 707,500 |
| TOTAL | 50,000 | 150,000 | 150,000 | 150,000 | 150,000 | 57,500 | 707,500 |

CERRITOS CENTER FOR THE PERFORMING ARTS CARPET REPLACEMENT

This project provides for the replacement of carpet in several areas of the theater.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12068 | 25,000 | 50,000 | 50,000 | 50,000 | 50,000 | 54,000 | 279,000 |
| TOTAL | 25,000 | 50,000 | 50,000 | 50,000 | 50,000 | 54,000 | 279,000 |

CERRITOS CENTER FOR THE PERFORMING ARTS ROOF REPLACEMENT

This project provides for the replacement of the roof on the Cerritos Center for the Performing Arts.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12706 | 500,000 | 2,500,000 | 0 | 0 | 0 | 45,000 | 3,045,000 |
| TOTAL | 500,000 | 2,500,000 | 0 | 0 | 0 | 45,000 | 3,045,000 |

CERRITOS CENTER FOR THE PERFORMING ARTS FIRE SYSTEM/PANEL REPLACEMENT

This project will replace the Cerritos Center for the Performing Arts fire panel with a new control panel, graphic annunciator, remote annunciator and field devices.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12716 | 0 | 975,000 | 0 | 0 | 0 | 0 | 975,000 |
| TOTAL | 0 | 975,000 | 0 | 0 | 0 | 0 | 975,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS STAGE FLOOR RESURFACING

This project provides for the resurfacing of the Cerritos Center for the Performing Arts main stage, main theater floor, and parterre seating storage areas.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12719 | 150,000 | 130,000 | 0 | 0 | 0 | 200,000 | 480,000 |
| TOTAL | 150,000 | 130,000 | 0 | 0 | 0 | 200,000 | 480,000 |

CERRITOS CENTER FOR THE PERFORMING ARTS ACOUSTIC BANNER REPLACEMENT

This project provides for the replacement of the acoustic banners at the CCPA, which are original to the building.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 26,000 | 26,000 | 0 | 0 | 0 | 0 | 52,000 |
| TOTAL | 26,000 | 26,000 | 0 | 0 | 0 | 0 | 52,000 |

CERRITOS CENTER FOR THE PERFORMING ARTS CATWALK UPGRADES

This project provides for upgrades for the Front of House catwalks.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 13,000 | 0 | 0 | 0 | 0 | 0 | 13,000 |
| TOTAL | 13,000 | 0 | 0 | 0 | 0 | 0 | 13,000 |

CERRITOS CENTER FOR THE PERFORMING ARTS PRO-TOWER UPGRADES

This project provides for upgrades to the two pro-towers, which will improve efficiency by reducing the time and personnel required for configuration changes.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 142,500 | 142,500 | 0 | 0 | 0 | 285,000 |
| TOTAL | 0 | 142,500 | 142,500 | 0 | 0 | 0 | 285,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CERRITOS CENTER FOR THE PERFORMING ARTS RED ACOUSTIC BOX CURTAIN REPLACEMENT

This project provides for the replacement of the red box curtains, which are original to the building.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 30,000 | 0 | 0 | 0 | 0 | 0 | 30,000 |
| TOTAL | 30,000 | 0 | 0 | 0 | 0 | 0 | 30,000 |

CERRITOS/ASTOR MUSEUM

This project will facilitate the development of a regional-class museum for the display of vintage automobiles, various items of technological and historical significance and items relating to Americana and memorabilia. The project will provide the community, including students, with educational opportunities to learn about our Nation's past and will serve to complement the arts and education theme of the existing Cerritos Civic Center campus.

Funding source: Redevelopment Property Tax Trust Fund (RPTTF) and Cerritos/Astor Museum Endowment Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12701 | 6,670,000 | 0 | 0 | 0 | 0 | 70,000 | 6,740,000 |
| TOTAL | 6,670,000 | 0 | 0 | 0 | 0 | 70,000 | 6,740,000 |

SOLAR PANELS FOR THE CERRITOS/ASTOR MUSEUM

This project provides for the installation of solar panels on top of the Cerritos/Astor Museum.
Funding source: Electric Utility Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12722 | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |

CIVIC CENTER HVAC REPLACEMENTS

This project will fund the installation of heating, ventilation and air conditioning equipment in City Hall and the Council Chambers.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12703 | 0 | 2,000,000 | 0 | 0 | 0 | 0 | 2,000,000 |
| TOTAL | 0 | 2,000,000 | 0 | 0 | 0 | 0 | 2,000,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

CITY HALL ROOF REPLACEMENT

This project provides for the replacement of the City Hall roof, which is over 25 years old.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12704 | 0 | 0 | 400,000 | 0 | 0 | 0 | 400,000 |
| TOTAL | 0 | 0 | 400,000 | 0 | 0 | 0 | 400,000 |

LIBERTY PARK ANNEX INTERIOR IMPROVEMENTS

This project provides for interior refurbishment at Liberty Park II.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 2,000,000 | 0 | 0 | 0 | 0 | 2,000,000 |
| TOTAL | 0 | 2,000,000 | 0 | 0 | 0 | 0 | 2,000,000 |

LIBRARY OPERATIONAL IMPROVEMENTS

This project provides for operational improvements and emergency maintenance for the Cerritos Library. Projects identified for the 2016-2017 fiscal year include the replacement of carpet in the multimedia area and behind the circulation desk.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12085 | 25,000 | 60,000 | 60,000 | 60,000 | 60,000 | 50,000 | 315,000 |
| TOTAL | 25,000 | 60,000 | 60,000 | 60,000 | 60,000 | 50,000 | 315,000 |

12880 MOORE STREET ROOF REPLACEMENT

This project provides for the replacement of the roof at the City facility at 12880 Moore Street.
Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12721 | 0 | 0 | 0 | 0 | 0 | 300,000 | 300,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 300,000 | 300,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

PARKING PERMIT AUTOMATION SYSTEM

This project provides for the purchase and installation of automated parking permit software and two self-serve kiosks. The system would allow residents to apply for overnight, quarterly, summer and annual parking permits.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 65,000 | 0 | 0 | 0 | 0 | 0 | 65,000 |
| TOTAL | 65,000 | 0 | 0 | 0 | 0 | 0 | 65,000 |

SENIOR CENTER REFURBISHMENT

This project provides for interior and exterior refurbishment of the Senior Center.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12720 | 0 | 0 | 0 | 0 | 0 | 100,000 | 100,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 100,000 | 100,000 |

SENIOR CENTER FLOORING REPLACEMENT

This project provides for the replacement of the linoleum and carpet in the Cerritos Senior Center at Pat Nixon Park.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 300,000 | 0 | 0 | 0 | 0 | 300,000 |
| TOTAL | 0 | 300,000 | 0 | 0 | 0 | 0 | 300,000 |

SENIOR CENTER AUDIO & VIDEO IMPROVEMENTS

This project will upgrade the Senior Center sound and video components and system in the Majestic Room, Public Reading Lounge, Public Access Room and Peppertree multi-purpose classrooms.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12114 | 0 | 0 | 0 | 0 | 0 | 70,000 | 70,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 70,000 | 70,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Government Buildings

SENIOR CENTER EXTERIOR IMPROVEMENTS

This project provides for exterior painting and refurbishment of the exterior trellis and woodwork at the Senior Center.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 150,000 | 0 | 0 | 0 | 0 | 0 | 150,000 |
| TOTAL | 150,000 | 0 | 0 | 0 | 0 | 0 | 150,000 |

SWIM/FITNESS CENTER REHABILITATION (DESIGN)

This project provides for design services for bulkhead refurbishment, re-plastering of the pool, replacement of the bleacher and boiler, upgrades to the automation system, replacement of the roof and refurbishment of the short dive stand.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 12712 | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |
| TOTAL | 0 | 50,000 | 0 | 0 | 0 | 0 | 50,000 |

| | | | | | | | |
|----------------|-----------|-----------|---------|---------|---------|---------|------------|
| ACTIVITY TOTAL | 7,704,000 | 8,433,500 | 802,500 | 260,000 | 260,000 | 946,500 | 18,406,500 |
|----------------|-----------|-----------|---------|---------|---------|---------|------------|

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

MARQUARDT AVENUE IMPROVEMENTS

This proposed project provides for the reconstruction of Marquardt Avenue between Artesia Boulevard and Alondra Boulevard.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13012 | 0 | 700,000 | 0 | 0 | 0 | 0 | 700,000 |
| TOTAL | 0 | 700,000 | 0 | 0 | 0 | 0 | 700,000 |

STUDEBAKER ROAD REHABILITATION -- ARTESIA BOULEVARD TO ALONDRA BOULEVARD

This project provides for the reconstruction of Studebaker Road from Artesia Boulevard to Alondra Boulevard.

Funding source: Street Improvement Fund (STPL Funds)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13033 | 0 | 0 | 0 | 0 | 0 | 700,000 | 700,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 700,000 | 700,000 |

MARQUARDT AVENUE BRIDGE OVER COYOTE CREEK

This item provides for the design of the widening and improvements to the Marquardt Avenue bridge over Coyote Creek. This project qualifies for funding under the Caltrans Highway Bridge Replacement and Rehabilitation (HBRR) program. The City of La Palma is the lead agency for this project.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13052 | 0 | 600,000 | 0 | 0 | 0 | 0 | 600,000 |
| TOTAL | 0 | 600,000 | 0 | 0 | 0 | 0 | 600,000 |

STREET RESURFACING – PALM STREET/PARK STREET/PARKSIDE AVENUE

This project provided for pavement reconstruction of three industrial streets: Palm Street, Park Street and Parkside Avenue.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13053 | 0 | 0 | 0 | 0 | 0 | 408,000 | 408,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 408,000 | 408,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

IMPLEMENTATION OF BIKEWAY MASTER PLAN

This project provides for the installation of dedicated Class II and Class III bike lanes throughout the City of Cerritos in accordance with the City's adopted Bikeway Master Plan.

Funding source: Street Improvement Fund (grant from Los Angeles County Board of Supervisors)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13088 | 0 | 0 | 0 | 0 | 0 | 218,770 | 218,770 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 218,770 | 218,770 |

BERWYN ROAD RECONSTRUCTION

This project provides for pavement rehabilitation for Berwyn Road, north of Arbor Place.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13105 | 0 | 100,000 | 0 | 0 | 0 | 0 | 100,000 |
| TOTAL | 0 | 100,000 | 0 | 0 | 0 | 0 | 100,000 |

BRIDGE PREVENTATIVE MAINTENANCE PROGRAM

This project provides for matching funds to perform important bridge maintenance as recommended by the Los Angeles County Department of Public Works. The City's share of recommended repairs is 11.47% of the total estimated cost for these repairs. The remaining 88.53% match is Federally funded. The City is the lead agency on the project with La Palma also participating. A total of \$33,000 will be reimbursed by the City of La Palma for property within their jurisdiction.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13145 | 173,000 | 0 | 0 | 0 | 0 | 0 | 173,000 |
| TOTAL | 173,000 | 0 | 0 | 0 | 0 | 0 | 173,000 |

DEL AMO BOULEVARD BRIDGE REPLACEMENT (DESIGN AND ENVIRONMENTAL STUDIES)

This project provides for design and environmental studies for the widening of the Del Amo Boulevard bridge at Coyote Creek. Cerritos is the lead agency with Lakewood, La Palma and Cypress also participating under the Highway Bridge Replacement Program.

Funding source: Cerritos and Lakewood will be pursuing Measure R funds through the Gateway Cities Council of Governments; La Palma and Cypress will seek the balance of the required funds from Orange County Transportation Authority Measure M funds.

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13715 | 0 | 1,200,000 | 0 | 0 | 0 | 0 | 1,200,000 |
| TOTAL | 0 | 1,200,000 | 0 | 0 | 0 | 0 | 1,200,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

ARTERIAL LANDSCAPING AT VARIOUS LOCATIONS

This project provides for the addition of landscaping along arterial streets at various locations.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13746 | 0 | 300,000 | 300,000 | 0 | 0 | 0 | 600,000 |
| TOTAL | 0 | 300,000 | 300,000 | 0 | 0 | 0 | 600,000 |

TOWNE CENTER LIGHT STANDARD/SIGNAL POLE REFURBISHMENT

This project will refurbish the metal light standards and traffic signal poles in and around the Towne Center.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13755 | 0 | 0 | 0 | 0 | 0 | 15,000 | 15,000 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 15,000 | 15,000 |

BLOOMFIELD AVENUE MEDIAN LANDSCAPE IMPROVEMENTS

This project calls for the planting of palm trees to replace eucalyptus trees in several center medians.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 13761 | 0 | 50,000 | 50,000 | 0 | 0 | 0 | 100,000 |
| TOTAL | 0 | 50,000 | 50,000 | 0 | 0 | 0 | 100,000 |

ARTERIAL STREET SLURRY SEAL

This project will facilitate the application of slurry seal to maintain arterial streets City-wide.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 14077 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | 100,000 | 800,000 |
| TOTAL | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | 100,000 | 800,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

RESIDENTIAL STREET REHABILITATION PROGRAM

This item constitutes an ongoing program to improve residential streets in the City. Priorities will be established by the City's pavement management system. Rehabilitation options include pavement overlay or slurry seal applications.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 14088 | 400,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 547,000 | 4,947,000 |
| TOTAL | 400,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 547,000 | 4,947,000 |

ARTERIAL STREET DECORATIVE PEDESTRIAN FENCE MAINTENANCE

This project provides for the ongoing maintenance of decorative wrought-iron fencing located in the pedestrian right-of-way at various arterial street locations throughout the City.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 14097 | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| TOTAL | 0 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |

PROGRAM/PARKWAY PLANTER BLOCK WALL IMPROVEMENTS

This item is an ongoing program for improvements to damaged block walls adjacent to arterial parkway planters and to provide funding to assist property owners with the reconstruction or replacement of their arterial block walls through the replacement loan program.

Funding source: Street Improvement Fund (funded by commercial solid waste franchise fees)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 14099 | 78,000 | 78,000 | 78,000 | 78,000 | 78,000 | 0 | 390,000 |
| TOTAL | 78,000 | 78,000 | 78,000 | 78,000 | 78,000 | 0 | 390,000 |

MISCELLANEOUS MEDIANS

Landscaped medians will be constructed on Studebaker Road from South Street to Bigelow Street.

Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 14711 | 0 | 90,000 | 0 | 0 | 0 | 0 | 90,000 |
| TOTAL | 0 | 90,000 | 0 | 0 | 0 | 0 | 90,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Streets and Highways

ARTERIAL PARKWAY LANDSCAPING – CARMENITA ROAD, NORTH OF 166TH STREET

This project will update the parkway landscaping on the east side of Carmenita Road, north of 166th Street.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 14712 | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |
| TOTAL | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |

DEL AMO BOULEVARD REHABILITATION – BLOOMFIELD AVENUE TO STUDEBAKER ROAD

This project provides for pavement rehabilitation of Del Amo Boulevard from Bloomfield Avenue to Studebaker Road, broken up into three segments over the next three years. The project also includes tree removal and replacement, and sidewalk, curb and gutter work. The segment proposed for the 2016-2017 fiscal year is Bloomfield Avenue to Norwalk Boulevard.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 730,000 | 680,000 | 575,000 | 0 | 0 | 0 | 1,985,000 |
| TOTAL | 730,000 | 680,000 | 575,000 | 0 | 0 | 0 | 1,985,000 |

BENTLEY PLACE AND CARMENITA VILLAGE ALLEY REHABILITATION

This project provides for the repaving of Bentley Place and the public alley ways within the Carmenita Village condominium complex.
Funding source: Street Improvement Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 370,000 | 0 | 0 | 0 | 0 | 370,000 |
| TOTAL | 0 | 370,000 | 0 | 0 | 0 | 0 | 370,000 |

| <u>ACTIVITY</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| TOTAL | 1,941,000 | 6,168,000 | 2,878,000 | 1,503,000 | 1,503,000 | 2,263,770 | 16,256,770 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Traffic Signals

ILLUMINATED PEDESTRIAN CROSSING RETROFIT/UPGRADE

This project will provide funding to replace existing in-pavement flashing LED equipment at 10 locations with upgraded equipment to provide better visibility to motorists.

Funding source: Street Improvement Fund (potential Safe Routes to Schools grant)

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| 15011 | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |
| TOTAL | 0 | 150,000 | 0 | 0 | 0 | 0 | 150,000 |

TRAFFIC SIGNAL AT EDWARDS ROAD AND ARTESIA BOULEVARD

This project will provide funding for the installation of a traffic signal at Edwards Road and Artesia Boulevard.

Funding source: Street Improvement Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 0 | 0 | 350,000 | 0 | 0 | 0 | 350,000 |
| TOTAL | 0 | 0 | 350,000 | 0 | 0 | 0 | 350,000 |

TRAFFIC SIGNAL MODIFICATIONS AT BLOOMFIELD AVENUE AND 166TH STREET

This project provides for the modification of the existing traffic signal at Bloomfield Avenue and 166th Street from a protective-permissive signal to a fully protected signal for drivers making left turns from all four directions.

Funding source: Street Improvement Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 0 | 250,000 | 0 | 0 | 0 | 0 | 250,000 |
| TOTAL | 0 | 250,000 | 0 | 0 | 0 | 0 | 250,000 |

TRAFFIC SIGNAL MODIFICATIONS AT MOODY STREET AND HOUSTON AVENUE/JEWEL DRIVE

This project provides for the modification of the existing traffic signal at Moody Street and Houston Avenue/Jewel Drive in the north/south direction from a protective-permissive signal to a fully protected signal for drivers making left turns.

Funding source: Street Improvement Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 10,000 | 0 | 0 | 0 | 0 | 0 | 10,000 |
| TOTAL | 10,000 | 0 | 0 | 0 | 0 | 0 | 10,000 |

| | | | | | | | |
|----------------|--------|---------|---------|---|---|---|---------|
| ACTIVITY TOTAL | 10,000 | 400,000 | 350,000 | 0 | 0 | 0 | 760,000 |
|----------------|--------|---------|---------|---|---|---|---------|

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

CITY RESERVOIRS

This project will provide structural upgrades to the City's three reservoirs.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17001 | 0 | 625,000 | 625,000 | 0 | 0 | 0 | 1,250,000 |
| TOTAL | 0 | 625,000 | 625,000 | 0 | 0 | 0 | 1,250,000 |

NPDES IMPLEMENTATION PROGRAM

This item provides for various construction projects necessary for implementation of the National Pollutant Discharge Elimination System (NPDES) Municipal Storm Water Permit.
Funding source: Water Fund (assumes other agencies participate)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17007 | 100,000 | 125,000 | 125,000 | 125,000 | 125,000 | 127,000 | 727,000 |
| TOTAL | 100,000 | 125,000 | 125,000 | 125,000 | 125,000 | 127,000 | 727,000 |

BETTENCOURT RECLAIMED WATER LINE REPLACEMENT

The project provides for the replacement of the reclaimed water line along Coyote Creek from Rainbow Park to Bettencourt Park.
Funding source: Reclaimed Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17028 | 0 | 275,000 | 0 | 0 | 0 | 0 | 275,000 |
| TOTAL | 0 | 275,000 | 0 | 0 | 0 | 0 | 275,000 |

VALVE REPLACEMENT PROJECT

This is an ongoing project to replace mainline butterfly valves in the City's water system.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17100 | 200,000 | 280,000 | 280,000 | 0 | 0 | 170,000 | 930,000 |
| TOTAL | 200,000 | 280,000 | 280,000 | 0 | 0 | 170,000 | 930,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

VALLEY VIEW UTILITY RELOCATION

This project provides for the relocation of a water utility line along Valley View Avenue and the bridge over the I-5 Freeway. As part of the I-5 widening project, CalTrans will be replacing the bridge and the City is designing the relocation of the utility.

Funding source: Water Fund (CalTrans to reimburse the City all related expenses)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17105 | 673,720 | 0 | 0 | 0 | 0 | 0 | 673,720 |
| TOTAL | 673,720 | 0 | 0 | 0 | 0 | 0 | 673,720 |

SCADA SYSTEM UPGRADE

This project provides for the update and maintenance of the Water Division's Supervisory Control and Data Acquisition (SCADA) system.

Funding source: Reclaimed Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17107 | 0 | 1,300,000 | 0 | 0 | 0 | 150,000 | 1,450,000 |
| TOTAL | 0 | 1,300,000 | 0 | 0 | 0 | 150,000 | 1,450,000 |

C-1 WATER WELL ENGINE OVERHAUL

This project provides for the overhaul of the engine at the C-1 water well.

Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 62,500 | 0 | 0 | 0 | 0 | 0 | 62,500 |
| TOTAL | 62,500 | 0 | 0 | 0 | 0 | 0 | 62,500 |

C-2 WATER WELL BOOSTER PUMP 3 DISCHARGE HEAD REPLACEMENT

This project provides for the replacement of the booster pump 3 discharge head at the C-2 water well.

Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 83,500 | 0 | 0 | 0 | 0 | 0 | 83,500 |
| TOTAL | 83,500 | 0 | 0 | 0 | 0 | 0 | 83,500 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-2 WATER WELL BOOSTER ENGINE CATALYTIC CONVERTER REPLACEMENT

This project provides for the replacement of the booster engine catalytic converter at the C-2 water well.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 35,600 | 0 | 0 | 0 | 0 | 0 | 35,600 |
| TOTAL | 35,600 | 0 | 0 | 0 | 0 | 0 | 35,600 |

C-4 WATER WELL BOOSTER STATION PUMP REPLACEMENT

This project provides for the replacement of the booster station pump at the C-4 water well.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 34,500 | 0 | 0 | 0 | 0 | 0 | 34,500 |
| TOTAL | 34,500 | 0 | 0 | 0 | 0 | 0 | 34,500 |

C-4 WATER WELL P TRAP INSTALLATION

This project provides for the installation of a P trap at the C-4 water well.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 37,500 | 0 | 0 | 0 | 0 | 0 | 37,500 |
| TOTAL | 37,500 | 0 | 0 | 0 | 0 | 0 | 37,500 |

C-4 WATER WELL REHABILITATION AND REPAIR

This project provides for rehabilitation and repair of the C-4 water well.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 450,000 | 0 | 0 | 0 | 0 | 450,000 |
| TOTAL | 0 | 450,000 | 0 | 0 | 0 | 0 | 450,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

C-5 WATER WELL

This project provides for the construction of a pump house and all associated water lines and will bring the C-5 water well into production. The addition of the water well will help reduce the need for imported MWD water.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17197 | 0 | 1,400,000 | 1,600,000 | 0 | 0 | 0 | 3,000,000 |
| TOTAL | 0 | 1,400,000 | 1,600,000 | 0 | 0 | 0 | 3,000,000 |

RECYCLED WATER LINE TO FOREST LAWN

This project provides for the construction of a recycled water pipeline starting from the City of Cerritos and continuing through a portion of the cities of Lakewood and Cypress to Forest Lawn Memorial Park.
Funding source: Reclaimed Water Fund (Forest Lawn, Department of Water Resources grant)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17198 | 0 | 0 | 0 | 0 | 0 | 2,438,700 | 2,438,700 |
| TOTAL | 0 | 0 | 0 | 0 | 0 | 2,438,700 | 2,438,700 |

GROUNDWATER REMEDIATION - CIVIC CENTER

This project provides for the installation of a filtration system to remove trace levels of naturally occurring arsenic from the groundwater pumped from the Civic Center parking structure.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17199 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 260,000 | 560,000 |
| TOTAL | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 260,000 | 560,000 |

MISCELLANEOUS RECLAIMED WATER CONVERSIONS

This item provides for the conversion of potable water services to reclaimed water services throughout the City.
Funding source: Reclaimed Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 17709 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 22,000 | 147,000 |
| TOTAL | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 22,000 | 147,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Water Improvements

WATER MAIN AND APPURTENANCES REPLACEMENT

This project provides for the annual replacement of approximately one mile of water mains and related appurtenances. The project will be completed through annual allocations over the course of seven years.
Funding source: Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 0 | 6,000,000 |
| TOTAL | 0 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 0 | 6,000,000 |

ELECTRICAL PANEL AND DRIVE REPLACEMENT

This project provides for the replacement of four electrical panels and drivers at the Los Coyotes Reclaimed Water Treatment Plant. The project will be completed through annual allocations for the replacement of one panel and drive over the course of four years.
Funding source: Reclaimed Water Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 0 | 140,000 | 140,000 | 140,000 | 140,000 | 0 | 560,000 |
| TOTAL | 0 | 140,000 | 140,000 | 140,000 | 140,000 | 0 | 560,000 |

| | | | | | | | |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| ACTIVITY TOTAL | 1,312,320 | 6,180,000 | 4,355,000 | 1,850,000 | 1,850,000 | 3,167,700 | 18,715,020 |
|----------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

SOUTH STREET SEWER REPAIRS

This project provides for the replacement of sections of the South Street sewer and lining the entire length of the sewer.

Funding source: Sewer Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 350,000 | 0 | 0 | 0 | 0 | 0 | 350,000 |
| TOTAL | 350,000 | 0 | 0 | 0 | 0 | 0 | 350,000 |

PARK PLAZA/SHOEMAKER AVENUE SEWER LINE REPAIR

This project provides for the repair of the City sewer main at Park Plaza and Shoemaker Avenue.

Funding source: Sewer Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 0 | 0 | 500,000 | 0 | 0 | 0 | 500,000 |
| TOTAL | 0 | 0 | 500,000 | 0 | 0 | 0 | 500,000 |

ANNUAL PIPELINE CONDITION AND INSPECTION SURVEY

This project provides for the annual and ongoing inspection of the condition of the City's existing sewer pipelines.

Funding source: Sewer Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 0 | 100,000 | 100,000 | 100,000 | 100,000 | 0 | 400,000 |
| TOTAL | 0 | 100,000 | 100,000 | 100,000 | 100,000 | 0 | 400,000 |

SEWER MAIN REPLACEMENT/UPGRADES

This project provides for the upgrade of the City's existing sewer mains at a total estimated project cost of \$8.4 million. The project will be completed through annual allocations over the course of seven years.

Funding source: Sewer Fund

| PROJECT NUMBER | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | EST. EXPEND. <u>2015-2016</u> | TOTAL COST |
|----------------|------------------|------------------|------------------|------------------|------------------|----------------------------------|------------|
| NEW | 0 | 1,200,000 | 1,200,000 | 1,200,000 | 1,200,000 | 0 | 4,800,000 |
| TOTAL | 0 | 1,200,000 | 1,200,000 | 1,200,000 | 1,200,000 | 0 | 4,800,000 |

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Sewer Improvements

REPLACEMENT/REHABILITATION OF SEWER LIFT AND DEWATERING STATIONS

This project provides for the replacement or rehabilitation of the City’s existing sewer lift and dewatering stations at a total estimated project cost of \$1.8 million. This project will be completed through annual allocations over the course of the next nine years.

Funding source: Sewer Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 40,000 | 200,000 | 200,000 | 200,000 | 200,000 | 0 | 840,000 |
| TOTAL | 40,000 | 200,000 | 200,000 | 200,000 | 200,000 | 0 | 840,000 |

GROUNDWATER REMEDIATION – LINCOLN STATION

This project provides for the City’s required contribution toward the operation of a groundwater contamination remediation system at Lincoln Station.

Funding source: Sewer Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 400,000 | 100,000 | 100,000 | 100,000 | 100,000 | 0 | 800,000 |
| TOTAL | 400,000 | 100,000 | 100,000 | 100,000 | 100,000 | 0 | 800,000 |

| | | | | | | | |
|----------------|---------|-----------|-----------|-----------|-----------|---|-----------|
| ACTIVITY TOTAL | 790,000 | 1,600,000 | 2,100,000 | 1,600,000 | 1,600,000 | 0 | 7,690,000 |
|----------------|---------|-----------|-----------|-----------|-----------|---|-----------|

CITY OF CERRITOS CAPITAL IMPROVEMENT PROGRAM DETAIL

ACTIVITY: Other Projects

SCULPTURE GARDEN IMPROVEMENTS

This project provides for the construction of improvements in the Cerritos Sculpture Garden including art pieces, lighting fixtures, landscaping and sprinkler improvements.

Funding source: Art in Public Places Trust Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 19125 | 0 | 12,000 | 0 | 12,000 | 0 | 12,000 | 36,000 |
| TOTAL | 0 | 12,000 | 0 | 12,000 | 0 | 12,000 | 36,000 |

AUTO SQUARE STORAGE IMPROVEMENTS

This project provides for the resurfacing and re-striping of the automobile storage facility adjacent to the San Gabriel River channel.

Funding source: Municipal Improvement Fund (General Fund)

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| 19441 | 0 | 200,000 | 0 | 0 | 0 | 0 | 200,000 |
| TOTAL | 0 | 200,000 | 0 | 0 | 0 | 0 | 200,000 |

SCULPTURE GARDEN SECURITY ENHANCEMENTS

This project provides for the installation of security cameras and informational signage in the Cerritos Sculpture Garden.

Funding source: Art in Public Places Trust Fund

| <u>PROJECT NUMBER</u> | <u>2016-2017</u> | <u>2017-2018</u> | <u>2018-2019</u> | <u>2019-2020</u> | <u>2020-2021</u> | <u>EST. EXPEND. 2015-2016</u> | <u>TOTAL COST</u> |
|-----------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------|-------------------|
| NEW | 15,000 | 0 | 0 | 0 | 0 | 0 | 15,000 |
| TOTAL | 15,000 | 0 | 0 | 0 | 0 | 0 | 15,000 |

| | | | | | | | |
|----------------|--------|---------|---|--------|---|--------|---------|
| ACTIVITY TOTAL | 15,000 | 212,000 | 0 | 12,000 | 0 | 12,000 | 251,000 |
|----------------|--------|---------|---|--------|---|--------|---------|

Appendix A

Resolutions No. 2016-13 and CSA 2016-1

FY 2016-2017 Combined Financial Program

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY**

**RESOLUTION NO. 2016-13
RESOLUTION NO. CSA 2016-1**

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY, APPROVING AND ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2016-2017, APPROPRIATING THE FUNDS NECESSARY TO MEET THE EXPENDITURES SET FORTH THEREIN, AND APPROVING THE INVESTMENT POLICY FOR THE FISCAL YEAR 2016-2017 FOR THE CITY OF CERRITOS AND THE SUCCESSOR AGENCY TO THE CERRITOS REDEVELOPMENT AGENCY (COUNCIL/SUCCESSOR AGENCY)

WHEREAS, the City Manager of the City of Cerritos, in accordance with Article IX of the Municipal Charter, has submitted to the City Council of the City of Cerritos a 2016-2017 Fiscal Year combined Operating and Capital Improvement Budget in the amount of \$100,796,871 in proposed expenditures for general and special City purposes and reflecting funds available in the total amount of \$94,316,785; and

WHEREAS, the City Council of the City of Cerritos has fixed the date of June 20, 2016 as the date for holding of a public hearing relative to the adoption of said budget; and

WHEREAS, following duly given notice, the City Council of the City of Cerritos did hold such public hearing, receiving, considering and evaluating all public comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed 2016-2017 Fiscal Year Budget for general and special City purposes is hereby amended as follows:

A. EXPENDITURES AMENDMENTS

| <u>Account Number</u> | <u>Expenditure Fund Description</u> | <u>Explanation of Amendment</u> | <u>Amount of Adjustment</u> |
|--|--|--|-----------------------------|
| 111-53080 | City Council/ Travel and Meetings | Reduction to annual allocation of \$50,000 | -\$52,500 |
| 521-61380 | Communications/ Printing Expense | Elimination of Community Calendar - printing | -\$21,710 |
| 521-61430 | Communications/ Professional Services | Elimination of Community Calendar - production | -\$28,290 |
| City Wide General Fund Operating Expenditure | Regular/Part-Time Earnings and Employee Benefits | Salary/Fringe Benefit Contingency | +\$1,020,000 |
| NET TOTAL EXPENDITURE AMENDMENTS | | | +\$917,500 |

SECTION 2. The City Manager's proposed 2016-2017 Fiscal Year Budget for general and special City purposes, as amended in Section 1, subsection A thereof, is approved and adopted in the amount of \$101,714,371 in expenditures and the previously referenced amount of \$94,316,785 in revenues.

SECTION 3. The monies necessary to offset the operating expenses, including personnel expenses as detailed in Appendix G – Employee Classification Tables, incurred as set forth in the 2016-2017 budget document, as adopted by the City Council for the City of Cerritos pursuant to Section 1 hereof, are authorized by this section to be appropriated out of the funds available to the City during the 2016-2017 Fiscal Year.

SECTION 4. As part of the proposed 2016-2017 Combined Financial Program, the City Manager of the City of Cerritos has submitted a budget for the Successor Agency to the Cerritos Redevelopment Agency in the amount of \$21,479,293.

SECTION 5. The proposed Fiscal Year 2016-2017 Successor Agency Budget is hereby approved and adopted in the amount of \$21,479,293.

SECTION 6. The City Manager is authorized to make such changes in department operating budget totals during the 2016-2017 Fiscal Year as he may, from time to time, deem desirable and necessary in order to meet the City's needs.

SECTION 7. The City Council delegates the authority to assign fund balance amounts in the annual financial statements to the City Manager. The assigned portions of fund balance are constrained by the City of Cerritos' intent to be used for specific purposes and such purposes shall be described in the notes to the financial statements.

SECTION 8. The City Council hereby directs that any unappropriated or appropriated balance in the General Fund as of June 30, 2017 shall be automatically appropriated into the Contingency Fund.

SECTION 9. The City Council hereby directs that any unappropriated or appropriated balance in the Water Fund on June 30, 2017 shall be automatically appropriated into the Contingency Fund.

SECTION 10. The City Council hereby directs that any monies advanced to the Water Fund by the General Fund during the 2016-2017 Fiscal Year, and which remain unreimbursed as of June 30, 2017, shall constitute a loan from the General Fund to the Water Fund, to be repaid at an interest rate of 2.5%.

SECTION 11. The City Council hereby directs that any monies advanced to the Sewer Fund by the General Fund during the 2016-2017 Fiscal Year, and which remain unreimbursed as of June 30, 2017, shall constitute a loan from the General Fund to the Sewer Fund, to be repaid at an interest rate of 2.5%.

SECTION 12. The City Council hereby directs that any monies advanced to the Electric Utility Fund by the General Fund during the 2016-2017 Fiscal Year, and which remain unreimbursed as of June 30, 2017, shall constitute a loan from the General Fund to the Electric Utility Fund, to be repaid at an interest rate of 2.5%.

SECTION 13. As authorized by Section 909 of the City Charter, the City Council hereby orders the completion of the final audit and report for the 2015-2016 Fiscal Year, to be submitted to the City Council within six months from the completion of the 2015-2016 Fiscal Year.

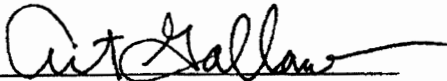
SECTION 14. In conjunction with the budget adoption process for Fiscal Year 2016-2017 the Cerritos City Council/Successor Agency approves the attached Investment Policy (Attachment A) and finds it to comply with all current public finance regulations.

PASSED, APPROVED and ADOPTED this 20th day of June, 2016.


George Ray, Mayor/Chair

ATTEST:


Vida Barone, City Clerk
City of Cerritos


Art Gallucci, Successor Agency
Executive Director

**CITY OF CERRITOS
SUCCESSOR AGENCY TO THE
CERRITOS REDEVELOPMENT AGENCY
INVESTMENT POLICY**

I. SCOPE

This policy is intended to provide investment guidelines for prudent investment of the funds of the City of Cerritos and the Successor Agency to the Cerritos Redevelopment Agency ("Successor Agency"), and outline the policies to maximize the efficiency of the Cash Management System.

Pooling of Funds. Except for cash in certain restricted and special funds, the City and Successor Agency may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

II. OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity and yield;

- A. Safety.** Safety of principal is the foremost objective of the investment program. Investment shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate the credit risk and interest rate risk.
 - 1. Credit Risk.** The City/Successor Agency will minimize credit risk, the risk of loss due to the failure of the security issuer or backer, by:
 - a.** Limiting investments to the safest types of securities.
 - b.** Pre-qualifying the financial institutions, brokers/dealers, intermediaries, and advisers with which the City/Successor Agency will do business.
 - c.** Diversifying the investment portfolio so that the potential losses on individual securities will be minimized.
 - 2. Interest Rate Risk.** The City/Successor Agency will minimize the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates by:
 - a.** Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - b.** Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools.

- B. Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in money market mutual funds or local government investment pools, which offer same-day liquidity for short-term funds.
- C. Yield.** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraint and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of the investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk assumed. Securities shall not be sold prior to maturity with the following exceptions:
1. A security with declining credit may be sold early to minimize loss of principal.
 2. A security swap would improve the quality, yield or target duration in the portfolio.
 3. Liquidity needs of the portfolio require that a security be sold.

III. STANDARDS OF CARE

- A. Prudence.** The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. The Investment Officer, acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculations, but for investment, considering the probable safety of their capital, as well as, the probable income to be derived.

- B. Ethics and Conflicts of Interest.** Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Cerritos and Cerritos Successor Agency.

- C. Delegation of Authority.** Authority to manage the investment program is granted to the Investment Officer. The responsibility for the operation of the investment program is hereby delegated to the Investment Officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, custodial services and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this policy. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

IV. SAFEKEEPING AND CUSTODY

- A. Authorized Financial Dealers and Institutions.** A list will be maintained of financial institutions authorized to provide investment services. In addition, a list also will be maintained of approved security broker/dealers selected by creditworthiness (e.g., a minimum capital requirement of \$5,000,000.00 and at least five years of operations). These may include primary dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following as appropriate:

1. Most recent audited financial statements.
2. Proof of FINRA certification.
3. Proof of State registration.
4. Certification of having received, read and understood and agreeing to comply with the City of Cerritos/Successor Agency investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the Investment Officer.

From time to time, the Investment Officer may choose to invest in certificates of deposit offered by community financial institutions. All terms and relationships will be fully disclosed and will be reported to the appropriate entity on a consistent basis and should be consistent with state or local law.

- B. Internal Controls.** The Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City of Cerritos/Cerritos Successor Agency are protected from loss, theft and misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Investment Officer shall establish a process for an annual

independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points:

1. Control of Collusion.
2. Separation of transaction authority from accounting and bookkeeping.
3. Custodial safekeeping.
4. Avoidance of physical delivery securities.
5. Clear delegation of authority to subordinate staff members.
6. Written confirmation of transactions of investments and wire transfers.
7. Development of a wire transfer agreement with lead bank and third party custodian.

- C. Delivery vs. Payments.** All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third-party custodian as evidence by safekeeping receipts.

V. SUITABLE AND AUTHORIZED INVESTMENTS

- A. Investment Types.** Consistent with the California Government Code, Sections 53600 et Seq., and the City of Cerritos/Cerritos Successor Agency Investment Policy, the following investments will be permitted:

1. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
2. Certificate of deposits and other evidences of deposit at financial institutions, banker's acceptances, corporate medium term notes and commercial paper, rated in the highest tier (e.g. A-1, P-1, or higher) by a nationally-recognized rating agency;
3. Investment-grade obligations of state, local governments and public authorities;
4. Repurchase agreements whose underlying purchased securities consist of the foregoing;
5. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist of dollar-denominated securities; and
6. Local Agency Investment Fund (LAIF), administered by the State of California.

Investment in derivatives of the above instruments shall require authorization by the appropriate governing authority.

- B. Collateralization.** Where allowed by state law and in accordance with the GFOA Recommended Practices on the Collateralization of Public Deposits, full collateralization will be required on non-negotiable certificates of deposit.
- C. Repurchase Agreements.** Repurchase agreements shall be consistent with GFOA Recommended Practices on Repurchase Agreements.

VI. INVESTMENT PARAMETERS

A. **Diversification.** The investments shall be diversified by:

1. Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and Agency issues);
2. Limiting investments in commercial papers and corporate medium term notes and bonds to 40% of the total portfolio and no more than 10% of the total portfolio value may be invested in commercial paper and corporate medium term notes and bonds issued by any one issuer;
3. Limiting investments in securities that have higher credit risks;
4. Investing in securities with varying maturities; and
5. Continuously investing a portion of the portfolio in readily available funds such as local agency investment funds (LAIF), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

B. **Maximum Securities.** To the extent possible, the City/Agency shall attempt to match its investments with anticipated cash flow requirements. Unless matched to specific cash flow, the City/Agency will not directly invest in securities maturing more than five (5) years from the date of purchase, or in conflict with state and local statutes and ordinances. The City/Agency shall adopt a weighted average maturity limitation (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as early as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed in writing to the legislative body.

Because of the inherent difficulties in accurately forecasting cash flow requirements, a portion of the portfolio should be continuously invested in readily available funds such as LAIF, money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained to meet ongoing obligations.

VII. REPORTING

A. **Methods.** The Investment Officer shall prepare a monthly investment report, including a management summary that provides an analysis of the status of the current investment portfolio and transactions made over the last month. This management summary will be prepared in a manner which will allow the City/Agency to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the legislative body. The report will include the following:

1. Listing of individual securities held at the end of the reporting period.
2. Realized and unrealized gains or losses resulting from appreciation

or depreciation by listing the cost and market value of securities (in accordance with Government Accounting Standards Board (GASB) requirements).

3. Average weighted yield to maturity of portfolio on investments as compared to applicable benchmarks.
4. Listing of investments by maturity date.
5. Percentage of the total portfolio which each type of investment represents.

- B. Performance Standards.** The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis.
- C. Marking to Market.** The market value of the portfolio shall be calculated at least monthly and a statement of the market value of the portfolio shall be issued at least monthly. This will ensure that review of the investment portfolio, in terms of value and price volatility, has been performed consistent with the GFOA Recommended Practice on "Mark-to-Market Practices for State and Local Government Investment Portfolios and Investment Pools." In defining market value, considerations should be given to the GASB 31 Statement 31 pronouncements.

VIII. POLICY CONSIDERATION AND REVIEW

- A. Exemption.** Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.
- B. Decisions and Strategies.** Investment decisions and strategies shall be subject to review and approval procedure. The Finance Manager and/or Director of Administrative Services can enter into contracts with each financial institution, depository, third party custodian and broker/dealer as described under Section IV.
- C. Amendments.** This policy shall be reviewed on an annual basis. Any changes must be approved by the City Council.

Appendix B

Resolution No. 2016-15

FY 2016-2017 Annual Appropriation Limit

CITY OF CERRITOS

RESOLUTION NO. 2016-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CERRITOS
APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR
FISCAL YEAR 2016-2017.**

WHEREAS, the voters of California on November 6, 1979 added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B provides that the appropriation limit for the Fiscal Year 2016-2017 is based on actual appropriation during the 1978-1979 fiscal year, and is adjusted each year using the growth of population and inflation; and

WHEREAS, Proposition 111, passed by the voters of California on June 5, 1990 requires the City Council to select the adjustment factors each year. The inflation factor may be the growth in California per capita personal income or the increase in non-residential assessed valuation due to new construction within the City, and the population factor may reflect the population growth within either the City of Cerritos or the entire County of Los Angeles; and

WHEREAS, the information necessary for making these adjustments is available in the City Finance Division and the City Clerk's Office; and

WHEREAS, the City of Cerritos has complied with all the provisions of Article XIII B in determining the limit for fiscal year 2016-2017.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CERRITOS DOES HEREBY RESOLVE AS FOLLOWS;

SECTION 1. The appropriation limit in the fiscal year 2016-2017 shall be \$175,302,138 for the City of Cerritos and that the inflation factor used was the increase in growth of per capita income in California and the population factor was Los Angeles County's population growth. The total appropriation subject to limitation is \$48,690,450.

PASSED, APPROVED and ADOPTED this 20th day of June, 2016


George Ray, Mayor

ATTEST:



Vida Barone, City Clerk

Appendix C

Chart of Expense Accounts and Definitions

EXPENSE ACCOUNT DEFINITIONS

The following Chart of Accounts provides a detailed definition of each expense account used to classify all operating expenses incurred by the City.

51010 REGULAR EARNINGS. Normal payroll expenditures carried continuously, assigned payroll number and subject to all usual deductions.

51021 OVERTIME. Portion of salary subject to time and a half. Any time approved by Department Director over 40-hour week subject to additional premium pay.

52010 REGULAR EARNINGS - PART-TIME. Wages paid to employees who are classified as part-time employees.

52015 SPECIAL PROJECT EARNINGS - PART-TIME.

52021 OVERTIME EARNINGS - PART-TIME.

52400 EMPLOYEE BENEFITS. Social Security, PERS, Medicare, Comp. Insurance, Health Insurance and other benefits that the City pays for employees.

53010 AUTO ALLOWANCE. Monthly car allowance for designated employees in lieu of assigned City vehicle. No other charges to this account.

53020 DUES AND PUBLICATIONS. Books, publications and membership dues in job-related organizations.

53030 EDUCATION AND TRAINING. Job-oriented education or training sponsored by the City.

53040 EMPLOYEE AWARDS. Service awards presented to employees for continuous service and any special award that may arise.

53060 RECRUITMENT EXPENSE. Expenses incurred in the hiring of employees such as newspaper advertisements, pre-employment physicals, fingerprinting and other recruitment related expenses.

53070 REIMBURSED MILEAGE. Mileage reimbursement for use of employees' automobile. This account is limited to local travel within a fifty-mile radius of City Hall.

53080 TRAVEL AND MEETING. All expenses incurred in local meetings or outside seminars, conferences or workshops. Examples are meals, air fare, hotels and registration fees. Includes mileage reimbursement for trips in excess of 50 miles from City Hall.

53090 UNIFORMS AND SHOES. Purchase and cleaning of uniforms, shop towels and rain gear.

53091 VEHICLE OPERATIONS. Gasoline and oil expenses for City-owned trucks and automobiles.

61010 AMBULANCE SERVICE. Charges by Los Angeles County for ambulance services within the City limits which cannot be paid by the patron.

61020 ANIMAL CONTROL SERVICES. Contracting agreement with City of Long Beach for animal control services. Also includes City's share of costs for euthanasia program.

61030 ARCHITECTURAL SERVICES. Contracted services for architectural design.

61040 AUDIT SERVICES. Auditing service performed by outside auditing firms.

61050 BANK CHARGES/FEES. Costs related to bank processing.

61060 BOND PROCESSING FEES. Bank service charge for handling of bonds.

- 61070 CHECKING AND INSPECTION. Outside engineering charges for checking and inspection. Also covers construction engineering for capital projects.
- 61080 CODIFICATION. Expense associated with updating and codifying of municipal code and handled only through the City Clerk's office.
- 61090 COMPOSTING. Costs associated with programs to cause organic material to biologically decompose under controlled conditions.
- 61100 CONSULTING FEES.
- 61110 CUSTODIAL SERVICES. Janitorial services as provided by contract agreement.
- 61115 COMMISSIONER'S FEES AND SALARIES. Compensation paid to members of City commissions.
- 61120 COUNTY BUILDING AND SAFETY EXPENSE. Charges made by County Building Department for building and safety inspections.
- 61130 DELIVERY SERVICES. Special messenger delivery service.
- 61131 DOCUMENT STORAGE.
- 61140 DUMP CHARGES. Charges made by the Los Angeles County Sanitation District for dumping of disposable materials.
- 61150 EDUCATIONAL INFORMATION. Includes expenditures for publicity, informational publications and educational activities specific to recycling and waste management. These expenditures may be offset by federal or state grant funds.
- 61160 ELECTION EXPENSE. Costs associated with municipal elections.
- 61170 ELECTRONIC INFORMATION. Public microcomputers, supplies and software.
- 61180 ENGINEERING SERVICES. Engineering charges for any work except checking or inspection.
- 61190 ENVIRONMENTAL REMEDIATION.
- 61220 FINGER PRINTING EXPENSE. Expenses associated with finger printing in the Community Safety Division.
- 61230 FREIGHT CHARGES. Delivery charges on Central Stores purchases.
- 61240 FRONT-OF-HOUSE EXPENSE. Hospitality expenditures such as ground transportation and meals provided to performing artists at CCPA.
- 61250 HAZARDOUS WASTE DISPOSAL. The disposal of hazardous materials from City operated facilities.
- 61260 INSURANCE - GENERAL. Premiums paid for fire, liability, employees' bonds and other insurance coverage. Does not include premiums for Worker's Compensation and personal health and life insurance, which are fringe benefits.
- 61270 INSURANCE - EARTHQUAKE SELF-INSURANCE.
- 61281 PUBLIC LIBRARY FUND.
- 61282 LIBRARY GRANT. Libris Design
- 61283 LIBRARY GRANT. CLIO

61290 MARKETING EXPENSE. Promotions in news media, radio, etc. for performances and events at CCPA.

61310 LEGAL SERVICES. Legal services provided by the City Attorney.

61315 LEGAL SERVICES – SPECIAL COUNSEL. Legal services provided by outside counsel for special purposes including redevelopment dissolution issues.

61320 LEGAL ADVERTISING. Advertising expense handled only through City Clerk's office for public hearing notices and other advertising as required by law.

61325 LOW & MODERATE INCOME HOUSING SERVICES. Ongoing professional services related to the compliance review of prospective residents for the Cerritos Redevelopment Agency's affordable housing developments.

61340 OUTSIDE SERVICES. Any repair or maintenance function on vehicles and other machinery and equipment performed by outside vendors.

61350 OUTSIDE PROCESSING. Processing and special handling of various materials by outside vendors.

61360 PERMIT FEES. Costs incurred for permits and licenses required by other agencies to allow the operation of City programs and functions.

61370 POLICE AND SAFETY SERVICES. Contracted agreement with Los Angeles County Sheriff's Department for police services and other related community safety expenditures. Also includes Sky Knight Program contracted with the City of Lakewood.

61380 PRINTING. All outside printing costs not included in office supplies or special supplies accounts. Does not include envelopes, letterheads, business cards.

61410 PRODUCTION EXPENSE. Purchases, supplies and professional services directly related to performances at the CCPA.

61430 PROFESSIONAL SERVICES. Outside professional services contracted by the City.

61432 PROFESSIONAL SERVICES - EPA. Outside professional services contracted by the City regarding issues involving the Environmental Protection Agency.

61440 PROGRAM EXPENSE. Expenses incurred for opening acts, musicians, percentages and other required items specified in contracts with performing artists at CCPA.

61460 RECORDATION. Charges made for recording of documents by the County Recorder.

61470 RECREATION EXPENSE.

61480 RECYCLING. Related costs of programs to convert wastes and by-products into new materials and products to meet AB 939 goals.

61490 RESIDENTIAL ASSISTANCE PROGRAM. Expenditures to fund residential rehabilitation grants, incurred for the demolition of substandard structures and/or clearing of unsightly property. Includes legal and inspection costs.

61495 RESIDENTIAL LOAN PROGRAM. Expenditures to fund residential rehabilitation loans.

61520 SPECIAL STUDIES. Special information-gathering studies performed by an outside consultant or agency.

61530 SOIL STERILIZATION AND WEED CONTROL. The sterilization and/or weed abatement of areas off streets which are deemed to be a public nuisance and require City action.

61540 SOURCE REDUCTION. Design, manufacture, acquisition and reuse of materials to minimize the quantity of waste produced. The related cost of programs to help achieve AB 939 goals.

61550 SPECIAL WASTE. Costs for disposal of bulky items such as tires and white goods.

61560 STORM WATER MANAGEMENT.

61580 TEMPORARY HELP.

61590 TRASH COLLECTION. Includes costs associated with the contract for collection of refuse in residential portions of the City.

61610 WATER RELATED EXPENSES.

61611 WATER TREATMENT. Chemicals used in water treatment.

61612 WATER MASTER ASSESSMENT. Annual payment to the Department of Water Resources and Central Basin Water Association for bookkeeping and water deeds.

61613 WATER SERVICE CONNECTION. Materials and contracts for connections from transmission main to service residential and commercial sites.

63010 AUDIO VISUAL MATERIAL. Compact discs, audio cassettes, video cassettes, CD-ROMs and DVDs associated with audio visual section of the Library.

63020 BOOKS AND LIBRARY MATERIALS. An account associated only with the City Library. All books and publications purchased for public use. Does not include periodicals.

63021 BOOKS - STATE GRANT. State library grant funds for library services, materials and equipment.

63030 BOUTIQUE MERCHANDISE. Purchase of boutique merchandise.

63110 COMPUTER SUPPLIES. Computer programs for use with data processing equipment.

63120 COMPUTER ACCESSORIES AND PERIPHERALS.

63121 COMPUTER SOFTWARE. Expenditures for software programs and upgrades.

63130 COMMUNITY AWARDS. Plaques, proclamations, flowers and other presentation-type materials.

63140 INVENTORY FOR RESALE. Cost of goods purchased for resale.

63150 CENTRAL STORES - INVENTORY. Purchase of items for Central Stores inventory.

63200 MICROFILM - LIBRARY. Purchase of microfilm materials for the Library.

63230 MAPS AND PUBLICATIONS. Maps, plans specifications, publications and other printed material provided to contractors, other technical or professional groups and citizens. This is partially offset by the revenue account "Sales of Maps and Publications."

63250 OFFICE SUPPLIES. All general office supplies that can be utilized by all departmental personnel. Paper, pens, pencils, note pads, stationery, etc.

63270 PHOTOGRAPHIC FILM AND PROCESSING. The purchase of film and/or cost of processing of film.

63280 PLANTS AND TREES. New or replacement trees purchased for parks and parkways.

63310 POSTAGE. Mailing expense.

63409 TRANSIT PROGRAMS/PROP A. Expenditures for transit programs funded by Proposition A revenues.

63410 PROGRAM EXPENSES AND SUPPLIES. Supplies and expenses associated with the various programs of the City/Agency.

63411 COMMUNITY PROGRAMS. Council directed support of various civic organizations.

63412 TRANSIT PROGRAMS/PROP. C. Expenditures for transit programs funded by Proposition C revenues.

63413 TRIP REDUCTION/AQMD. Rideshare and trip reduction programs encouraged by AQMD.

63510 SIGNAGE/FLAGS/DISPLAYS. Expenditures and supplies related to promotions and activities at the CCPA.

63520 SPECIAL SUPPLIES. Special purpose supplies usually unique to the program wherein budgeted.

63530 SMALL TOOLS. Tools valued under \$200 and often portable.

63540 SMALL EQUIPMENT.

63550 SUBSCRIPTIONS AND PERIODICALS. An account associated only with the City Library. All periodicals purchased for public use.

63675 EMERGENCY WATER STORAGE SUPPLIES. Supplies for emergency water kits offered for sale to Cerritos residents and businesses.

63710 WATER METERS. Purchase of water meters. This account is capitalized to fixed assets at the end of the year.

63720 WATER PURCHASE. Cost of water purchased for water system.

65010 AIR CONDITIONING MAINTENANCE. Expenses relating to maintenance and repair of permanent air conditioning installations in various City facilities.

65015 ARTWORK MAINTENANCE. Allocations for the maintenance of art pieces located in the City.

65020 BUILDINGS AND GROUNDS MAINTENANCE. Supplies and other expenses incurred for the maintenance of various City buildings and facilities. Does not include park grounds, streets, and medians.

65030 BRIDGE MAINTENANCE. Maintenance of all bridges and appurtenant structures as performed by the County.

65040 EQUIPMENT MAINTENANCE AND REPLACEMENT. Rent for equipment owned and maintained by the equipment replacement fund.

65050 EQUIPMENT AND MACHINERY MAINTENANCE. Maintenance of equipment other than office equipment or air conditioning equipment.

65060 LEASED EQUIPMENT MAINTENANCE. Maintenance of equipment leased from external sources.

65070 MARKING AND STRIPING. The painting of traffic control markings on street pavement surfaces.

65080 OFFICE FURNITURE/FIXTURES MAINTENANCE. Maintenance agreements and service costs for office equipment.

65090 OFF-STREET MAINTENANCE. This includes all City maintenance activities on private or public property performed for the benefit of the general public.

65110 PLAYGROUND EQUIPMENT MAINTENANCE. Supplies and other expenses incurred for the maintenance of playground equipment.

65120 PRODUCTION EQUIPMENT.

65121 PRODUCTION MAINTENANCE. Maintenance expenses associated with production equipment for the reclaimed water system.

65130 RENT - OFFICE EQUIPMENT. Rental costs of office equipment not owned by the City.

65131 RENT - OTHER EQUIPMENT. Rental costs for other equipment needed on a temporary basis.

65132 RENT - BUILDINGS AND GROUNDS. Rental costs of trailers and/or buildings and land.

65133 ROADSIDE MAINTENANCE. This includes all maintenance activities for improvements normally located within the parkway; i.e., inside public rights-of-way but outside the normal riding surface. This would include maintenance of such things as grading of shoulders, drainage ditches, AC sidewalks and installation of traffic barricades.

65134 SEWER MAINTENANCE. The maintenance of all City sewer lines excluding County sanitation facilities.

65140 STORM DRAIN MAINTENANCE. The cleaning, reconstruction, and maintenance of all storm drains and catch basins under the jurisdiction of the City. However, maintenance of drains and appurtenant structures that have been transferred to the County Flood Control District is performed by the County.

65150 STREET MAINTENANCE.

65151 STREET LIGHTS MAINTENANCE. The maintenance and power necessary to operate all street lights within the Los Coyotes Lighting and Landscaping District.

65152 STREET NAME SIGN MAINTENANCE. The maintenance of all street name signs.

65153 STREET SIGN MAINTENANCE. The installation of all informational and directional street signs.

65154 STREET SWEEPING. Includes all operations associated with street sweeping contract.

65155 STREET MAINTENANCE - CITY. Miscellaneous street maintenance activities such as patching, slurry sealing, curb grinding and street reconstruction that is done by City contract or City personnel.

65156 STREET MAINTENANCE - COUNTY. Includes activities performed by the Los Angeles County Road Department or outside contractors such as patching, slurry and chip sealing, grinding, curb and gutter reconstruction and other related road repairs.

65157 STREET MAINTENANCE - MEASURE R. Improvements funded through Measure R, a half-cent sales tax for Los Angeles County to finance transportation projects and programs.

65170 TRAFFIC SIGNAL MAINTENANCE.

65171 TRAFFIC SIGNAL - STATE. Cerritos' share of the maintenance of traffic signals under the jurisdiction of the State of California and performed by the State.

65172 TRAFFIC SIGNAL - CITY. The maintenance of traffic signals within the City limits performed by the City or by contract.

65173 TRAFFIC SIGNAL - COUNTY. Cerritos' share of the maintenance by the County of Los Angeles of traffic signals that are under joint jurisdiction with bordering cities.

65174 TRAFFIC SIGNAL - CITY - POWER. Energy charges related to operation of signals within the City.

65175 TRAFFIC AND REGULATORY SIGNS. The installation and maintenance of all regulatory, informative and directional signs.

65176 TRAFFIC SIGNAL CAMERA ENFORCEMENT. Maintenance and operation of photo enforcement equipment installed at selected traffic signals.

65180 TREE MAINTENANCE.

65190 VEHICLE MAINTENANCE.

65210 WATER DISTRIBUTION SYSTEMS MAINTENANCE. Includes maintenance and repair of meter boxes and fittings and general distribution lines.

65211 WATER – SPECIAL MAINTENANCE. Includes maintenance of fire hydrants and special backflow devices.

65212 WATER PRODUCTION EQUIPMENT MAINTENANCE. Includes maintenance and repair of pump motors, engines, chlorinators, general production equipment.

65213 WATER WELL PUMPING ASSESSMENT. Central and West Basin Water Replenishment District assessment based on quantity of water pumped from Basin.

67010 WATER. Water used by all City facilities.

67020 WATER PURCHASE - MWD. Cost of water purchased from Central Basin Municipal Water District.

67030 NATURAL GAS. Natural gas used by all City facilities.

67040 ELECTRICITY. Electricity used by all City facilities.

67050 TELEPHONE. Telephone expenses, office phones, park phones, phones associated with computers, etc.

67060 CELLULAR PHONE. Operating expenses associated with the use of cellular telephones for City business.

67070 WATER POWER. The cost of power used to operate various water pump stations, etc., and separate from all other utilities.

67080 ELECTRIC UTILITY FUEL EXPENSE. The cost of fuel used to operate the Magnolia Power Plant and generate electrical power.

67085 ADDITIONAL ENERGY RESOURCES. The purchase of wholesale energy on the open market.

67090 MAGNOLIA POWER EXPENSES. Prior year power expenditures related to the Magnolia Power Project, including expenses for schedule coordinating services, gas and power marketing services, and transmission fees.

67095 MAGNOLIA POWER PLANT O & M. The variable costs (non-fuel) associated with the operation of the Magnolia Power Plant.

67100 ELECTRIC ENERGY PURCHASED COSTS. Energy purchased to meet retail electric requirements.

67101 ELECTRIC TRANSMISSION SCHEDULING FEE. Transmission services provided for the delivery of power output.

67102 ELECTRIC ENERGY SETTLEMENT. Settlement amount from the ISO for imbalance energy (revenue or expense).

67103 POWER SCHEDULING FEE. Electricity scheduling and coordination services.

67104 ENERGY PURCHASED-OPTION PREMIUM. Negotiated contract payment to PPM for structured energy purchases that enables a graduated pricing design.

67105 TRANSMISSION LOSSES. Purchased energy to make up for line losses to the point of delivery.

- 67106 ENERGY PURCHASED-SUPPLIER BUY BACK. Purchase of excess wholesale energy acquired by Cerritos but not necessary to meet retail electric sales.
- 67107 ENERGY PURCHASED-SUPPLIER BUY BACK-O&M. Reimbursement from energy contract for the variable operation and maintenance (VOM) charges in connection with the ownership interest in the Magnolia Power Plant.
- 67108 ENERGY PURCH-SUPP BUY BACK-CAPACITY PYMT. The contract (tolling) payment from contractor to use the Cerritos entitlement in the Magnolia Power Plant.
- 67110 ELECTRIC SPECIAL ASSESSMENT. Payments made to SCPPA for extraordinary Magnolia Power Plant expenses.
- 67112 FUEL CONTINGENCY ACCOUNT (FLOAT). Payments made to SCPPA for fuel related charges not associated with monthly fuel requirements.
- 67115 RELIABILITY SERVICE. Charges for distribution and reliability service costs incurred by the Cerritos Electric Utility.
- 67116 CAP AND TRADE/GREENHOUSE GAS. Costs incurred by Cerritos Electric Utility to comply with California State mandates pertaining to air pollution reduction. This requirement is a central element of California's Global Warming Solutions Act (AB 32) and covers major sources of greenhouse gas emissions in the State such as refineries, power plants, industrial facilities, and transportation fuels.
- 67117 RENEWABLE PORTFOLIO. California State regulations currently require that electricity providers obtain 20% of their annual energy portfolio from renewable sources. Cerritos Electric Utility will procure its share of renewable energy from the market.
- 67118 LOAD GROWTH. Expenditures related to load growth services provided to the Cerritos Electric Utility, including development of customer acquisitions and switchovers, marketing support, and other activities designed to maintain and enhance the Utility's customer demand.
- 67120 FUEL EXPENSE. Gas acquired by the City of Cerritos and delivered to Magnolia for power generation.
- 67121 FUEL TRANSPORTATION. Charges for the delivery of fuel to the Magnolia Power Plant.
- 67143 MAINTENANCE-STRUCTURES. Charges for maintenance of equipment not directly related to the Magnolia generation plant.
- 67145 MAINTENANCE-ELECTRIC PLANT. Charges for maintenance at the Magnolia Power Plant assessed to the participants not included in the SCPPA budget O & M (67095).
- 67146 MAJOR MAINTENANCE-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for major Magnolia Power Plant repairs.
- 67147 SPARE PARTS-CAP IMPR (RESERVES). Payments made to SCPPA to maintain a reserve fund for replacement parts necessary to operate Magnolia Power Plant.
- 67190 BILLING MANAGEMENT. Expenditures for services provided to the Cerritos Electric Utility related to billing and data management, including data exchanges, enrollment status reports, notifications of meter attributes, and associated support.
- 67191 GENERAL AND ADMINISTRATIVE. Administrative fees associated with the SCPPA.
- 67192 CUSTOMER EXPENSE. All expenses in connection with providing electric service to the end-user including metering, billing and customer service.
- 67193 GRID MANAGEMENT CHARGES. Payments made to the CAL-ISO for pro-rata charges of participating in the State operating transmission service.

67194 DEBT SERVICE – PROJECT B. Principal and interest payments to SCPA to amortize the City of Cerritos' share of the acquisition costs for the Magnolia Power Plant.

67197 RATE STABILIZATION FUND WITH SCPA. This account reflects payments made by the Cerritos Electric Utility into the Rate Stabilization Fund administered by the Southern California Public Power Authority (SCPA).

67198 REGULATORY COMPLIANCE. California State Legislature is currently considering several new regulations regarding electric utility operations. This line item accommodates costs to bring the Cerritos Electric Utility into compliance.

69010 ADMINISTRATIVE FEES -- COUNTY. Charges imposed by Los Angeles County for billing and other administrative functions.

69013 ADMINISTRATIVE FEES -- SCPA. Administrative fees for the City's participation in the Southern California Public Power Authority.

69045 INTEREST EXPENSE ON ADVANCES. Interest expenses for advances from the City associated with the Cerritos Electric Utility's initial start-up costs.

69050 LEASED WATER RIGHTS. Cost of leasing additional water rights to meet pumping capacity.

69080 MISCELLANEOUS EXPENSES.

69090 MISCELLANEOUS REIMBURSEMENTS. Reimbursable expenses incurred by the Cerritos Center for the Performing Arts.

69120 PROPERTY TAXES. Property taxes paid to Orange County Tax Collector for City property within Orange County.

69130 UNCOLLECTIBLE ACCOUNTS.

69200 CDBG-STAFF TIME EXPENSE REIMBURSEMENT. Accounts for staff time expenses that are charged against the Community Development Block Grant Fund and reimbursed to the General Fund.

79010 LAND. The purchase of land and related expenses.

79020 BUILDINGS. All expenses incurred in the acquisition and construction of buildings. Includes major additions or improvements to existing structures.

79030 OTHER STRUCTURES AND IMPROVEMENTS. Includes land improvements, underground utility systems and other infrastructure such as curbs, gutters, streets and street lighting.

79050 FURNITURE, FIXTURES AND OFFICE EQUIPMENT. Office furniture and equipment which includes desks, chairs, calculators, typewriters, computer equipment and other business machines associated with office work.

79060 VEHICLES. Trucks, autos and other motor vehicles that are licensed to operate on City streets.

79070 MACHINERY AND EQUIPMENT. Various engineering, maintenance and grounds equipment as well as specialized items such as physical fitness and audio-visual equipment.

79080 WORKS OF ART. Art work located in City facilities and outdoor sculptures and statues at various sites throughout the City.

Appendix D

Acronyms

ACRONYM LIST

The following list provides a summary of acronyms and abbreviations commonly encountered in the operations of the City of Cerritos, and in the municipal management profession in general.

AD-6. Assessment District Six; the industrial area bounded by Bloomfield Avenue, 166th Street, Carmenita Road and the northern City limits.

ADA. The Americans with Disabilities Act.

ADP-2. Area Development Plan Two; the commercial area bounded by Bloomfield Avenue, the 91 Freeway, Shoemaker Avenue and 183rd Street.

AQMD. Southern California Air Quality Management District.

ARRA. The American Recovery and Reinvestment Act of 2009.

A/V. Assessed Valuation; the dollar value assigned to a property for purposes of calculating applicable property taxes.

CDBG. Community Development Block Grant.

CCPA. The Cerritos Center for the Performing Arts.

CEQA. The California Environmental Quality Act of 1970.

CJPIA. California Joint Powers Insurance Authority; a consortium providing property insurance, liability protection and related services to approximately 120 public agencies throughout California.

COW. Cerritos on Wheels; a City-sponsored fixed-route transit system funded by Proposition C allocations.

CPE. Cerritos Park East; a City park/community center located at 13234 166th Street in Cerritos.

CPSC. Consumer Product Safety Commission.

CPUC. California Public Utilities Commission.

CRA. Community Redevelopment Agency. (Due to the passage of Assembly Bill 1X 26 and subsequent affirmation by the California Supreme Court, all redevelopment agencies in California were dissolved on February 1, 2012.)

CSMFO. California Society of Municipal Finance Officers.

CUP. Conditional Use Permit; required for certain land uses which may need special conditions to ensure compatibility with surrounding land uses.

CWP. City Wide Pride; an annual awards program managed by the Code Enforcement Division.

EOPS. Enforceable Obligation Payment Schedule; documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

EPA. Environmental Protection Agency.

FCC. Federal Communications Commission.

FERC. Federal Energy Regulatory Commission.

FPPC. The State of California Fair Political Practices Commission.

FTE. Full-time Equivalent; a measure of workload equivalency to a full-time position.

GAAP. Generally Accepted Accounting Principles; the common set of accounting principles, standards and procedures that organizations use to compile their financial statements.

GFOA. Government Finance Officers Association.

GIS. The Geographic Information Systems function (City cost center 212).

ISO The California Independent System Operator.

JAG. Justice Assistance Grant.

LAEDC. Los Angeles County Economic Development Corporation.

LAIF. The Local Agency Investment Fund; a voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

LASD. The Los Angeles County Sheriff's Department.

LMIH. The Low- and Moderate-Income Housing Fund; formerly within the Cerritos Redevelopment Agency. .

MFOA. Municipal Finance Officers Association.

MIS. The Management Information Systems division of the City of Cerritos (cost center 561).

MTA. The Los Angeles County Metropolitan Transportation Authority.

MWD. The Metropolitan Water District.

NPDES. National Pollutant Discharge Elimination System; a permit program authorized by the Clean Water Act to control water pollution by regulating point sources that discharge pollutants into waters of the United States.

PDROPS. Preliminary Enforceable Obligation Payment Schedule; preliminary documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

PLF. The State of California Public Library Fund.

RFP. Request for Proposal; a document that a government organization sends to prospective vendors inviting the submittal of a bid for a product or service.

RHNA. Regional Housing Needs Assessment.

ROPS. Recognized Obligation Payment Schedule; ongoing documentation required of Successor Agencies by AB 1X 26 to identify and establish enforceable obligations of a former redevelopment agency.

RPTTF. Redevelopment Property Tax Trust Fund; the Fund administered by the County of Los Angeles for distribution of property tax allocations to successor agencies. Formerly categorized as tax increment, allocations are used to fulfill bond payments which remain payable after the dissolution of redevelopment agencies in California on February 1, 2012.

SCADA. Supervisory Control and Data Acquisition; generally refers to computer systems that monitor and control infrastructure-related processes, such as water systems,

SCAG. Southern California Association of Governments.

SCE. Southern California Edison.

SCPPA. Southern California Public Power Authority

SERAF. Supplemental Educational Revenue Augmentation Fund;

STP-L. Surface Transportation Program-Local; program administered by the Federal Highway Administration to provide funds to states and localities for projects on roads not classified as minor local or rural collectors.

TIP. Federal Transportation Improvement Program.

TMDL. Total Maximum Daily Load; a regulation that imposes a limit regarding the maximum amount of a pollutant that a body of water can receive and still safely meet water quality standards, in accordance with the Clean Water Act.

Appendix E

General Plan and Project Area Maps

CITY OF CERRITOS GENERAL PLAN LEGEND



RESIDENTIAL

- Low Density - 2 to 5.5 Units/Acre
- Medium Density - 6 to 20 Units/Acre

COMMERCIAL

- Office Professional Commercial
- Neighborhood
- Community
- Regional

AREA DEVELOPMENT PLANS

- ADP-1 - Industrial Park
- ADP-2 - Towne Center/Commercial
- ADP-3 - Residential Development (low-medium density)
- ADP-4 - Residential Development (low density)
- ADP-5 - Auto Mall/Restricted Commercial
- ADP-6 - Residential Development (medium density)
- ADP-7 - Residential Development (medium density)
- ADP-8 - Residential Development (low-medium density)
- ADP-9 - Residential Development (low density)
- ADP-10 - Residential Development (senior housing)
- ADP-11 - Residential Development (senior housing)
- ADP-12 - Residential Development (low density)
- ADP-13 - Residential Development (senior housing)
- ADP-15 - Specialized/Commercial
- ADP-16 - Residential Development (high density)
- ADP-17 - Residential Development (medium density)

INDUSTRIAL

- Light Industrial
- Industrial/Commercial

OPEN SPACE

SCHOOLS:

- Elementary
- Junior High
- Senior High
- Community College
- ABC School District & High School
- Private School

PARKS:

- Neighborhood Park
- Community Park
- Regional Park
- Special Park

OTHER OPEN SPACE

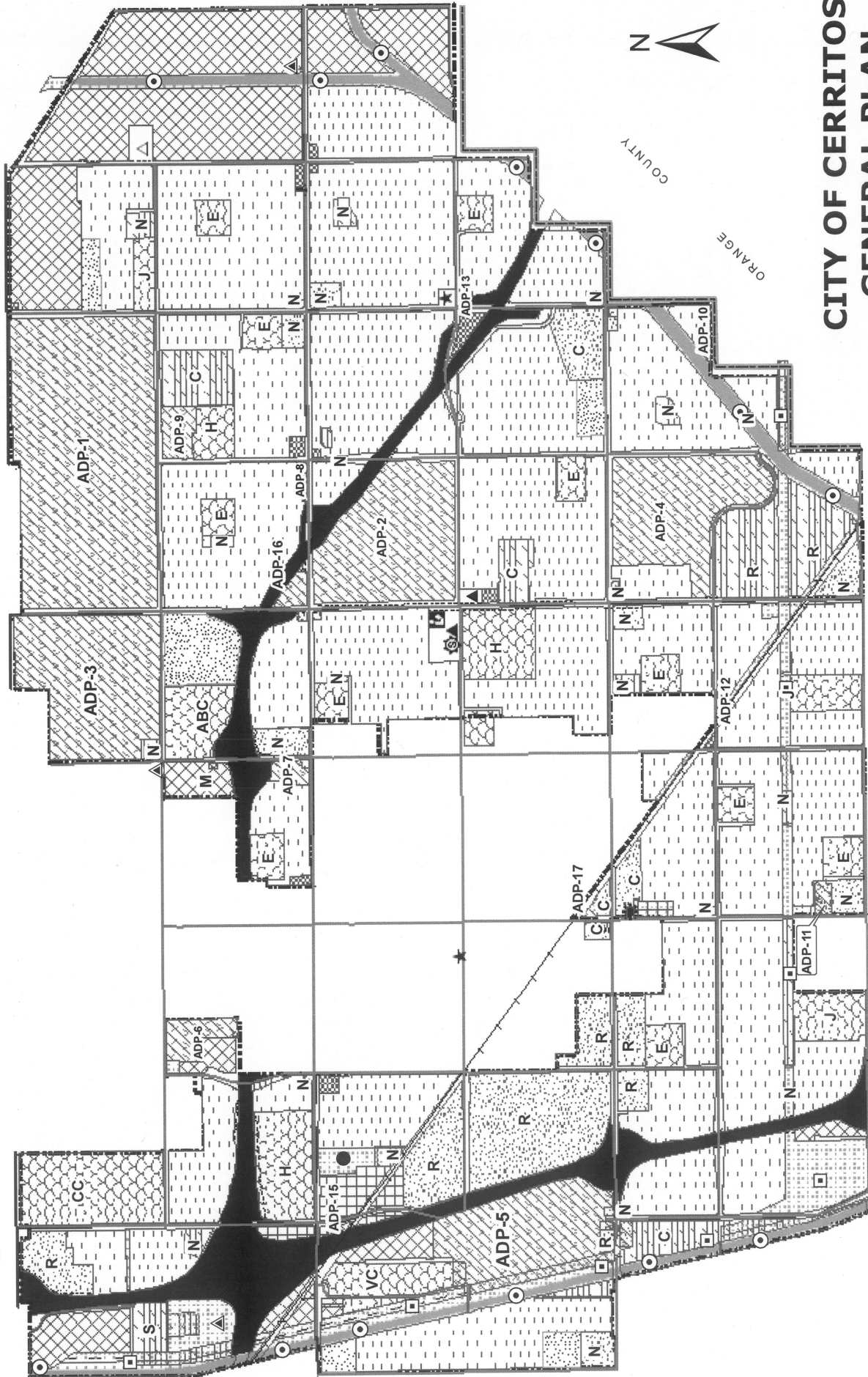
- Greenbelt with Trails
- Landscaped Buffer
- Equestrian Trails

COMMUNITY FACILITIES:

- Edison Utility
- Cemetery
- Sanitation Utility
- Flood Control Utility
- Post Office
- Fire Station
- City Civic Center
- Sheriff Station
- Library
- City Corporate Yard

CIRCULATION

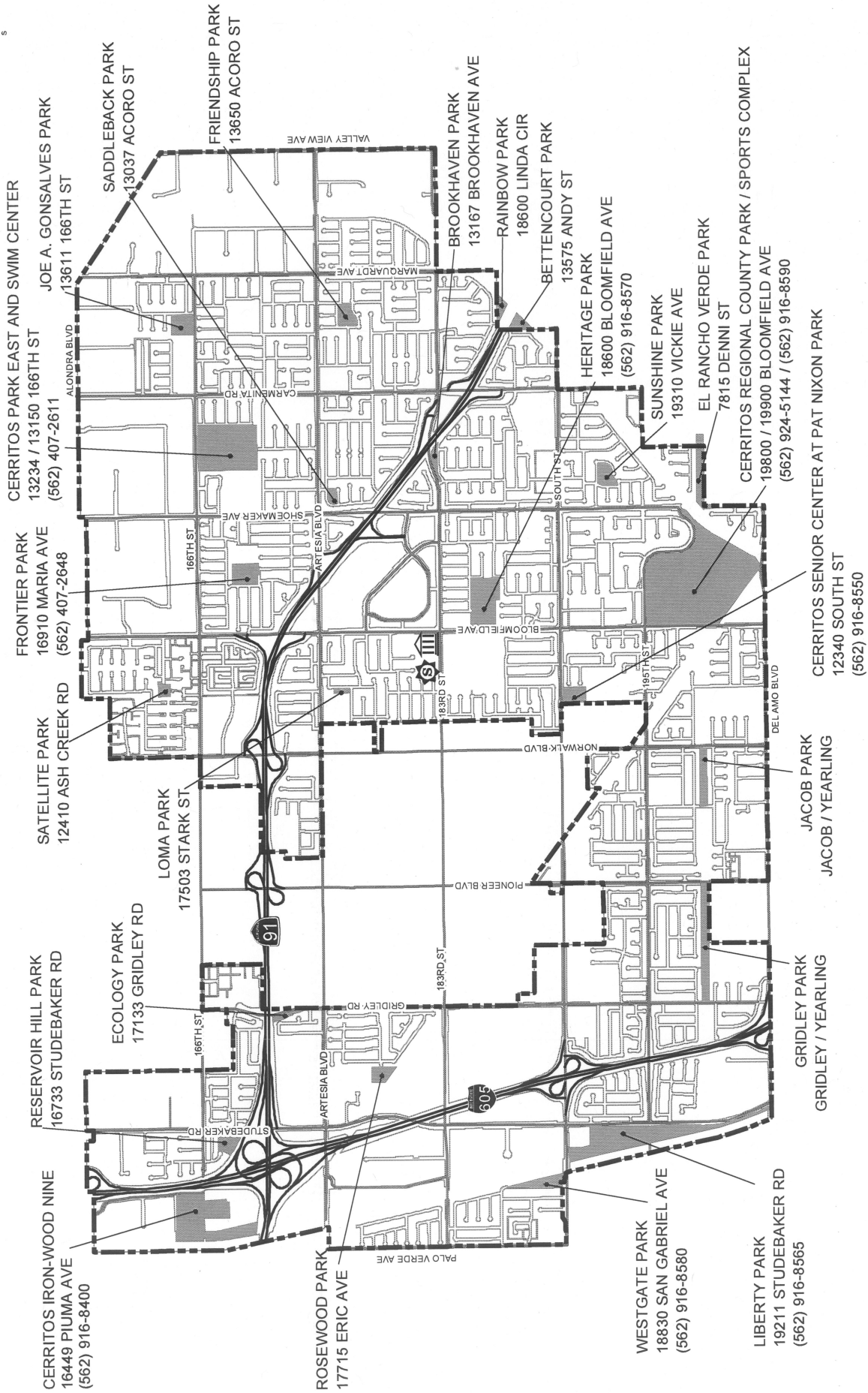
- Major Arterial
- Secondary Arterial
- Railroad
- Freeway
- Cerritos City Limits
- Orange County Limits



CITY OF CERRITOS GENERAL PLAN



CERRITOS RECREATION FACILITIES



City Hall/Library

Bloomfield Ave / 183rd St
(562) 860-0311 / (562) 916-1350

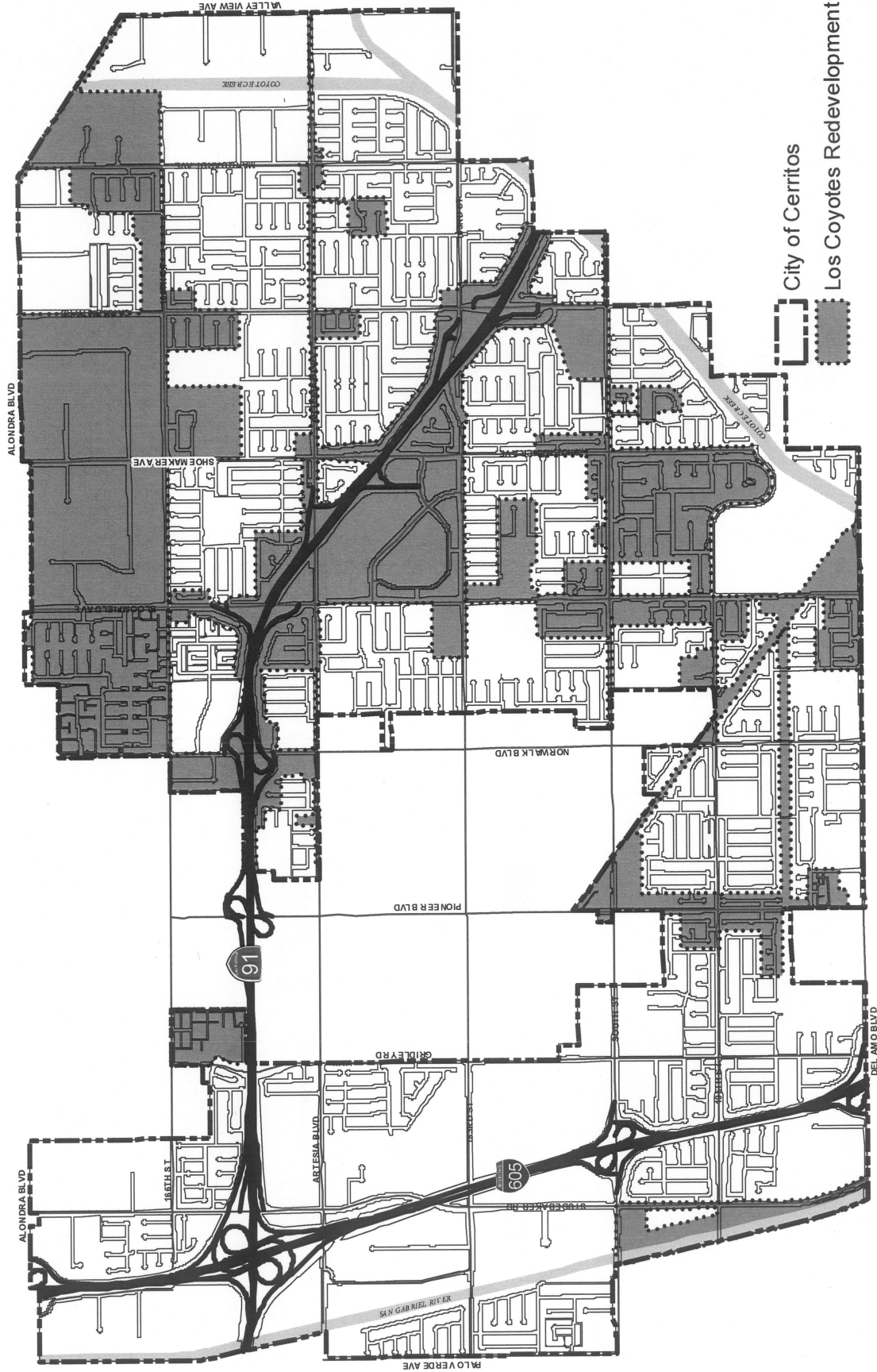


Sheriff Station

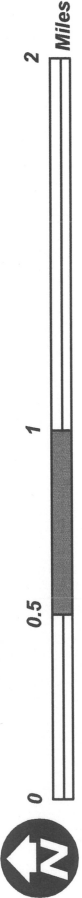
18135 Bloomfield Ave
(562) 860-0044

LOS COYOTES REDEVELOPMENT AREA

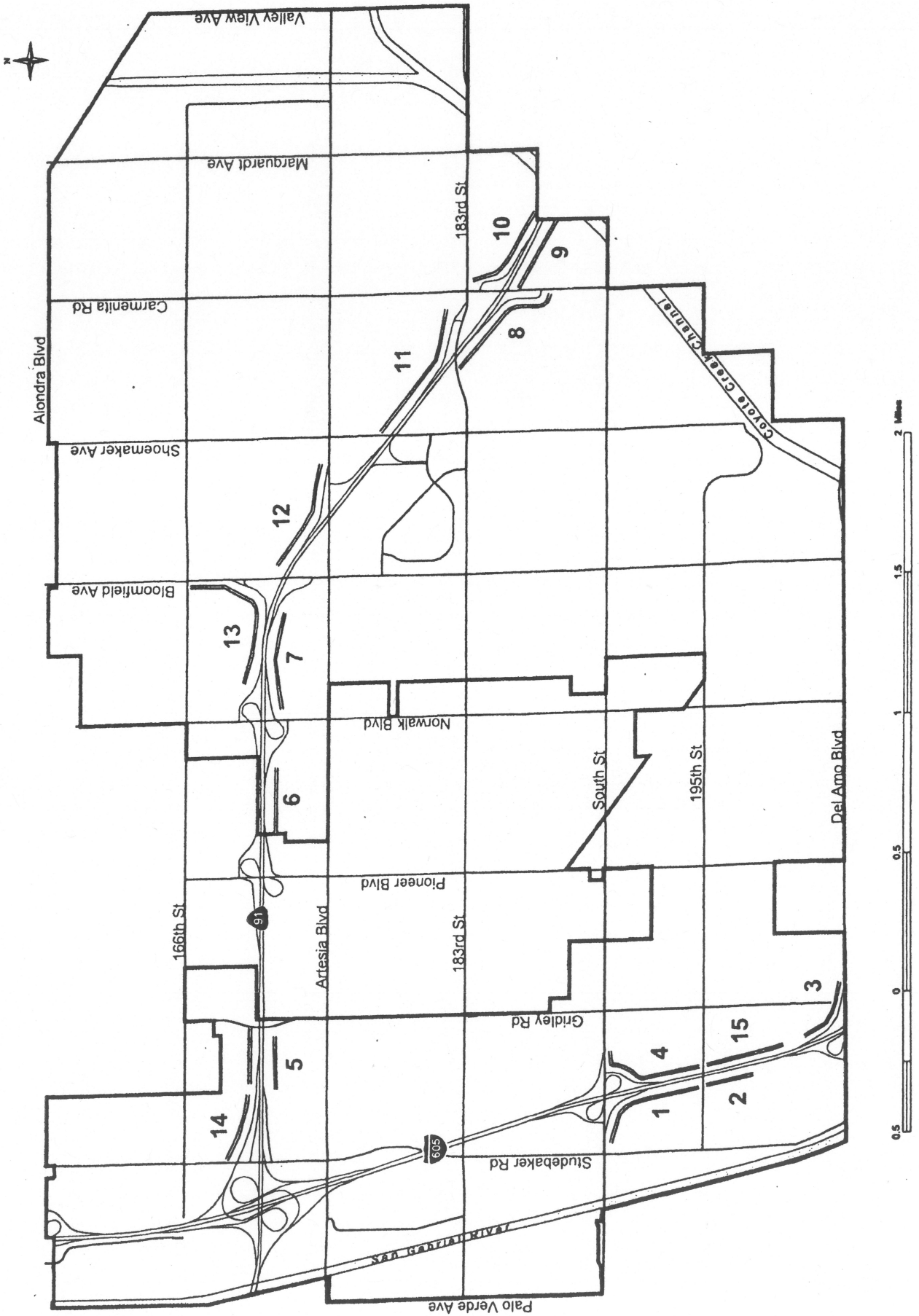
Dissolved February 1, 2012



City of Cerritos
Los Coyotes Redevelopment Area

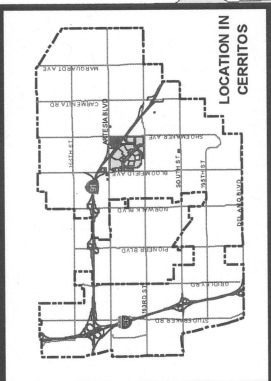
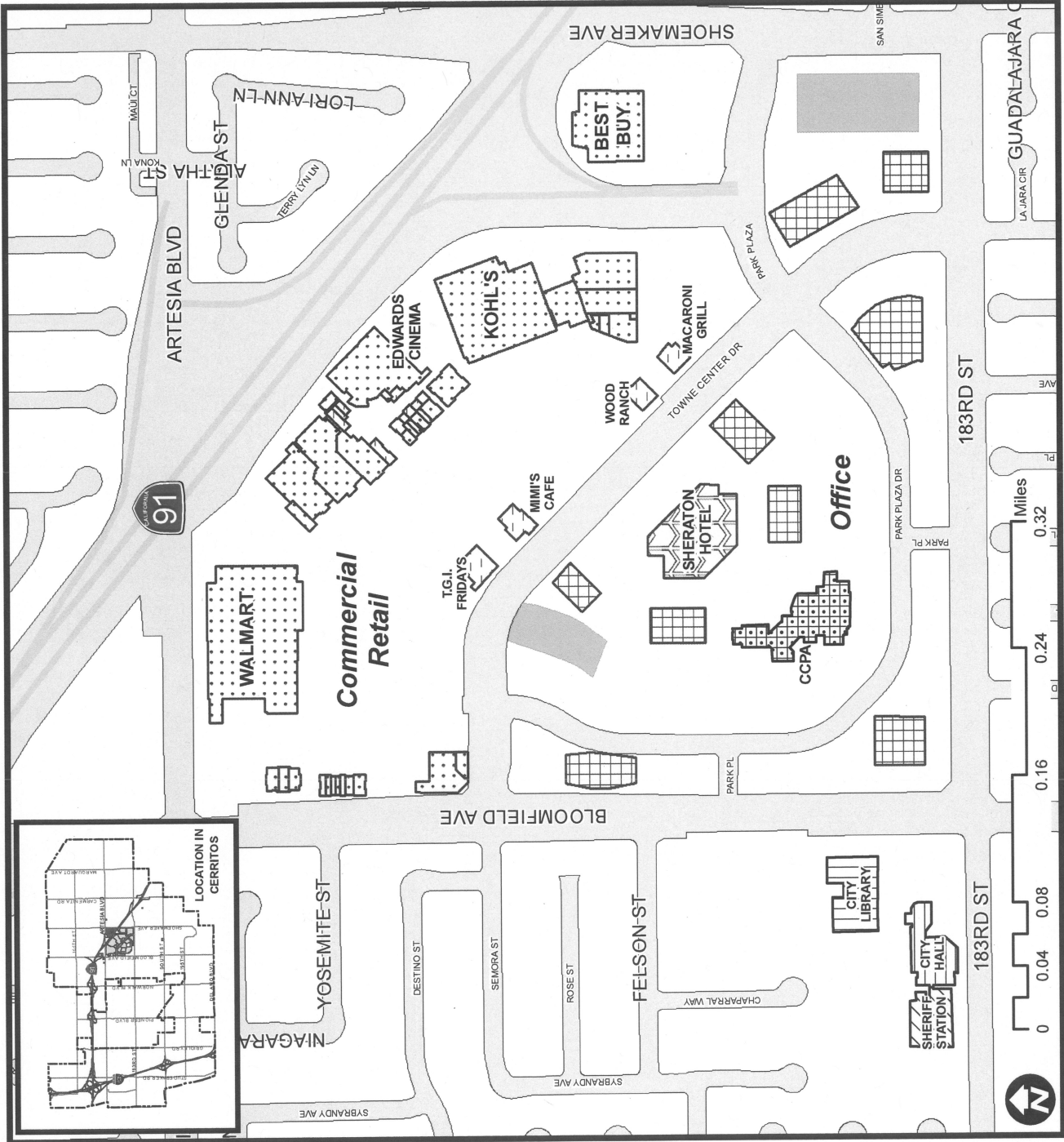


LOCATIONS OF FREEWAY BUFFER WALLS



CERRITOS TOWNE CENTER AREA

| | |
|--|-------------------------------|
| | CIVIC CENTER |
| | CITY HALL |
| | CITY LIBRARY |
| | SHERIFF STATION |
| | TOWNE CENTER BUILDINGS |
| | CCPA |
| | HOTEL |
| | OFFICE |
| | RETAIL |
| | RESTAURANT |
| | PARKING |



Appendix F

City of Cerritos Demographics

City of Cerritos Demographics

Sources: United States Census Bureau, Zillow.com and Southern California Association of Governments

| | | |
|---|-----------|-------|
| Total Cerritos Population* | 50,004 | |
| Male | 23,577 | 48.1% |
| Female | 25,464 | 51.9% |
| Median Age | 44 | |
| <u>Race</u> | | |
| Asian | 30,363 | 61.9% |
| American Indian & Alaska Native | 131 | 0.3% |
| Black or African American | 3,388 | 6.9% |
| White | 11,341 | 23.1% |
| Native Hawaiian and Other Pacific Islander | 138 | .3% |
| Some other race | 1,822 | 3.7% |
| Two or more races | 1,858 | 3.8% |
| <u>Housing</u> | | |
| Total housing units | 15,859 | |
| Occupied housing units | 15,526 | 97.9% |
| Vacant housing units | 333 | 2.1% |
| Owner-occupied housing units | 12,711 | 81.9% |
| Population in owner-occupied housing units | 39,392 | |
| Average household size of owner-occupied units | 3.1 | |
| Renter-occupied housing units | 2,815 | 18.1% |
| Population in renter-occupied housing units | 9,545 | |
| Average household size of renter-occupied units | 3.39 | |
| 2015 median existing single-family home sales price | \$661,083 | |
| 2015 median existing condominium home sales price | \$468,800 | |
| <u>Income</u> | | |
| 2014 median household income | \$91,487 | |

*Cerritos population totals were provided via the mid-term United States Census. At the time of publication of this document, additional demographic data was not yet available. Summarily, the demographic data provided herein is reflective of the most recent available information.

Appendix G

Employee Classification Tables

CITY OF CERRITOS CLASSIFICATION TABLE
2016/2017

| CLASSIFICATIONS-FULL-TIME-NON EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Custodian I | 23 | 3234/3957 |
| Park Gardener I | 27 | 3529/4333 |
| Custodian II Secretary/Receptionist Tree Trimmer I Water Maintenance I | 28 | 3607/4425 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 3690/4534 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Water Meter Reader | 30 | 3775/4630 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 3867/4746 |
| Custodial Leadworker Division Secretary Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 3957/4848 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 4044/4968 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4132/5086 |
| Accounting Technician Department Secretary Maintenance Mechanic II Planning Assistant | 35 | 4224/5205 |
| Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 4425/5450 |
| Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 4534/5576 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2016/2017

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/16) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 4738/5916 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 4850/6082 |
| Custodial Services Supervisor Library Supervisor | 41 | 4980/6224 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 5113/6379 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 5239/6538 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 5495/6874 |
| Management Analyst | 46 | 5632/7034 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 5777/7218 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 5916/7402 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 6082/7584 |
| IT Supervisor | 51 | 6379/7965 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Theater Administrator Manager | 53 | 6703/8373 |
| Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager | 55 | 7034/8797 |
| Budget Manager Maintenance Superintendent Parks Superintendent Manager | 58 | 7584/9467 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2016/2017**

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/16) | GRADE | SALARY/MONTHLY |
|---|--------------|-----------------------|
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator | 60 | 7965/9945 |
| Community Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent Manager | 61 | 8171/10199 |
| City Librarian City Librarian and Marketing Manager Deputy City Manager Finance Manager Information Technology Manager Personnel/Risk Manager | 64 | 8797/10986 |
| Assistant City Manager | 68 | 9711/12122 |
| Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director | 72 | 10714/13384 |
| Senior Assistant City Manager | 77 | 12120/15136 |

Note: Classifications listed include active and inactive classifications.

| CLASSIFICATIONS APPOINTED BY CITY COUNCIL | | SALARY |
|--|------|--------------------------------------|
| City Manager | ---- | \$227,060/yr Effective 7/1/08 |
| City Clerk/City Treasurer | ---- | \$130,000/yr Effective 2/19/12 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

| CITY COUNCIL (Salary last modified 6/8/09) | | |
|---|------|---------------|
| City Council | ---- | \$1,137.39/mo |

| CLASSIFICATIONS-FULL-TIME CONFIDENTIAL (Salary last modified 7/1/16) | GRADE | SALARY/MONTHLY |
|---|--------------|-----------------------|
| Secretary/Receptionist, Confidential | 28 | 3714/4558 |
| Secretary to the City Clerk, Confidential | 30 | 3887/4769 |
| Division Secretary, Confidential | 32 | 4075/4992 |
| Accounting Technician, Confidential Department Secretary, Confidential Human Resources Technician, Confidential | 35 | 4350/5360 |
| Deputy City Clerk/Records Coordinator, Confidential | 37 | 4558/5611 |
| Administrative Secretary, Confidential | 38 | 4670/5743 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2016/2017

| CLASSIFICATIONS-PART-TIME CONFIDENTIAL <small>(Salary last modified 7/1/16)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Clerical Aide, Confidential | 13 | 15.18/18.92 |
| | 13B | 14.12/17.59 |
| | 13C | 13.07/16.54 |
| | 13D | 12.15/15.38 |
| Human Resources Assistant, Confidential Secretary/Receptionist, Confidential | 28 | 22.64/27.71 |
| | 28B | 21.05/25.76 |
| | 28C | 20.00/24.71 |
| | 28D | 18.60/22.98 |
| Division Secretary, Confidential Human Resources Benefits Coordinator, Confidential | 32 | 24.87/30.55 |
| | 32B | 23.13/28.41 |
| | 32C | 22.08/27.36 |
| | 32D | 20.54/25.44 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2016/2017

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/14) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Box Office Aide I | 2 | 11.23/14.03 |
| Facility Assistant I | 2B | 10.44/13.04 |
| Library Page | 2C | 9.42/12.02 |
| Recreation Leader | 2D | 8.76/11.18 |
| Recreation Leader I | | |
| Security/Parking Assistant I | | |
| Senior Center Specialist I | | |
| Stage Assistant I | 3 | 11.45/14.35 |
| | 3B | 10.65/13.34 |
| | 3C | 9.63/12.32 |
| | 3D | 8.96/11.45 |
| Recreation Leader II | 7 | 12.73/15.84 |
| Senior Center Specialist II | 7B | 11.84/14.73 |
| | 7C | 10.82/13.71 |
| | 7D | 10.07/12.75 |
| Box Office Aide II | 13 | 14.74/18.37 |
| Clerical Aide | 13B | 13.71/17.07 |
| Crossing Guard | 13C | 12.69/16.05 |
| Facility Assistant II | 13D | 11.80/14.93 |
| Library Aide | | |
| Parks Maintenance Assistant (Unskilled) | | |
| Recreation Leader III | | |
| Senior Center Specialist III | | |
| Stage Assistant II | | |
| Administrative Intern | 19 | 17.07/21.30 |
| Communications Intern | 19B | 15.89/19.82 |
| Emergency Preparedness Intern | 19C | 14.87/18.80 |
| Engineering Intern | 19D | 13.83/17.48 |
| Planning Intern | | |
| Public Works Intern | | |
| Recreation Leader IV | | |
| Security/Parking Assistant II | | |
| Senior Center Specialist IV | | |
| Stage Assistant III | | |
| Box Office Teller | 23 | 19.68/24.03 |
| Custodian I | 23B | 18.30/22.35 |
| Facility Assistant III | 23C | 17.28/21.33 |
| Parking Enforcement Officer | 23D | 16.07/19.84 |
| Security/Parking Assistant III | | |
| Senior Lifeguard | | |
| Stage Assistant IV | | |
| Pedestrian Safety Coordinator | 25 | 20.52/25.25 |
| | 25B | 19.09/23.48 |
| | 25C | 18.07/22.46 |
| | 25D | 16.81/20.89 |
| Secretary/Receptionist | 28 | 21.98/26.90 |
| | 28B | 20.44/25.01 |
| | 28C | 19.42/23.99 |
| | 28D | 18.06/22.31 |
| Account Clerk | 29 | 22.58/27.73 |
| Building & Safety Clerk | 29B | 21.00/25.78 |
| Geographic Information Systems Clerk | 29C | 19.98/24.76 |
| Graphic Design Artist | 29D | 18.58/23.02 |
| IT Clerk | | |
| Library Clerk | | |
| Purchasing Clerk | | |

CITY OF CERRITOS CLASSIFICATION TABLE
2016/2017

| CLASSIFICATIONS-TEMPORARY-PART-TIME <small>(Salary last modified 7/1/14)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Stage Assistant V | 31 | 23.65/29.00 |
| | 31B | 22.00/26.98 |
| | 31C | 20.98/25.96 |
| | 31D | 19.51/24.14 |
| Assistant Lighting Specialist Audio Specialist Code Enforcement Officer Community Services Officer Division Secretary Library Assistant Rigger Specialist Wardrobe/Backstage Prod. Asst. Zoning Enforcement Officer | 32 | 24.15/29.66 |
| | 32B | 22.46/27.58 |
| | 32C | 21.44/26.56 |
| | 32D | 19.94/24.70 |
| | | |

Note: Classifications listed include active and inactive classifications.

| CLASSIFICATIONS-TEMPORARY-PART-TIME EXEMPT <small>(Salary last modified 7/1/14)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|--|----------------|----------------|
| Crime Analyst | 40 | 28.90/36.09 |
| | 40B | 26.87/33.57 |
| | 40C | 25.85/32.55 |
| | 40D | 24.04/30.27 |
| Librarian I | 42 | 30.35/37.84 |
| | 42B | 28.21/35.20 |
| | 42C | 27.19/34.18 |
| | 42D | 25.29/31.78 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION STEPS
2016/2017

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT EMPLOYEES (Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 18.66 | 19.04 | 19.45 | 19.91 | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 |
| 23 Monthly | 3234 | 3300 | 3371 | 3451 | 3529 | 3607 | 3690 | 3775 | 3867 | 3957 |
| 25 Hourly | 19.45 | 19.91 | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 |
| 25 Monthly | 3371 | 3451 | 3529 | 3607 | 3690 | 3775 | 3867 | 3957 | 4044 | 4132 |
| 27 Hourly | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 |
| 27 Monthly | 3529 | 3607 | 3690 | 3775 | 3867 | 3957 | 4044 | 4132 | 4224 | 4333 |
| 28 Hourly | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 |
| 28 Monthly | 3607 | 3690 | 3775 | 3867 | 3957 | 4044 | 4132 | 4224 | 4333 | 4425 |
| 29 Hourly | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 |
| 29 Monthly | 3690 | 3775 | 3867 | 3957 | 4044 | 4132 | 4224 | 4333 | 4425 | 4534 |
| 30 Hourly | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 |
| 30 Monthly | 3775 | 3867 | 3957 | 4044 | 4132 | 4224 | 4333 | 4425 | 4534 | 4630 |
| 31 Hourly | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 |
| 31 Monthly | 3867 | 3957 | 4044 | 4132 | 4224 | 4333 | 4425 | 4534 | 4630 | 4746 |
| 32 Hourly | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 |
| 32 Monthly | 3957 | 4044 | 4132 | 4224 | 4333 | 4425 | 4534 | 4630 | 4746 | 4848 |
| 33 Hourly | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 |
| 33 Monthly | 4044 | 4132 | 4224 | 4333 | 4425 | 4534 | 4630 | 4746 | 4848 | 4968 |
| 34 Hourly | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 |
| 34 Monthly | 4132 | 4224 | 4333 | 4425 | 4534 | 4630 | 4746 | 4848 | 4968 | 5086 |
| 35 Hourly | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 |
| 35 Monthly | 4224 | 4333 | 4425 | 4534 | 4630 | 4746 | 4848 | 4968 | 5086 | 5205 |
| 37 Hourly | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 | 30.71 | 31.44 |
| 37 Monthly | 4425 | 4534 | 4630 | 4746 | 4848 | 4968 | 5086 | 5205 | 5323 | 5450 |
| 38 Hourly | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 | 30.71 | 31.44 | 32.17 |
| 38 Monthly | 4534 | 4630 | 4746 | 4848 | 4968 | 5086 | 5205 | 5323 | 5450 | 5576 |

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES-(Salary last modified 7/1/16)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 39 Hourly | 27.34 | 27.99 | 28.74 | 29.50 | 30.23 | 30.96 | 31.70 | 32.50 | 33.34 | 34.13 |
| 39 Monthly | 4738 | 4850 | 4980 | 5113 | 5239 | 5366 | 5495 | 5632 | 5777 | 5916 |
| 40 Hourly | 27.99 | 28.74 | 29.50 | 30.23 | 30.96 | 31.70 | 32.50 | 33.34 | 34.13 | 35.09 |
| 40 Monthly | 4850 | 4980 | 5113 | 5239 | 5366 | 5495 | 5632 | 5777 | 5916 | 6082 |
| 41 Hourly | 28.74 | 29.50 | 30.23 | 30.96 | 31.70 | 32.50 | 33.34 | 34.13 | 35.09 | 35.91 |
| 41 Monthly | 4980 | 5113 | 5239 | 5366 | 5495 | 5632 | 5777 | 5916 | 6082 | 6224 |
| 42 Hourly | 29.50 | 30.23 | 30.96 | 31.70 | 32.50 | 33.34 | 34.13 | 35.09 | 35.91 | 36.80 |
| 42 Monthly | 5113 | 5239 | 5366 | 5495 | 5632 | 5777 | 5916 | 6082 | 6224 | 6379 |
| 43 Hourly | 30.23 | 30.96 | 31.70 | 32.50 | 33.34 | 34.13 | 35.09 | 35.91 | 36.80 | 37.73 |
| 43 Monthly | 5239 | 5366 | 5495 | 5632 | 5777 | 5916 | 6082 | 6224 | 6379 | 6538 |
| 45 Hourly | 31.70 | 32.50 | 33.34 | 34.13 | 35.09 | 35.91 | 36.80 | 37.73 | 38.68 | 39.67 |
| 45 Monthly | 5495 | 5632 | 5777 | 5916 | 6082 | 6224 | 6379 | 6538 | 6703 | 6874 |
| 46 Hourly | 32.50 | 33.34 | 34.13 | 35.09 | 35.91 | 36.80 | 37.73 | 38.68 | 39.67 | 40.58 |
| 46 Monthly | 5632 | 5777 | 5916 | 6082 | 6224 | 6379 | 6538 | 6703 | 6874 | 7034 |
| 47 Hourly | 33.34 | 34.13 | 35.09 | 35.91 | 36.80 | 37.73 | 38.68 | 39.67 | 40.58 | 41.64 |
| 47 Monthly | 5777 | 5916 | 6082 | 6224 | 6379 | 6538 | 6703 | 6874 | 7034 | 7218 |
| 48 Hourly | 34.13 | 35.09 | 35.91 | 36.80 | 37.73 | 38.68 | 39.67 | 40.58 | 41.64 | 42.70 |
| 48 Monthly | 5916 | 6082 | 6224 | 6379 | 6538 | 6703 | 6874 | 7034 | 7218 | 7402 |
| 49 Hourly | 35.09 | 35.91 | 36.80 | 37.73 | 38.68 | 39.67 | 40.58 | 41.64 | 42.70 | 43.75 |
| 49 Monthly | 6082 | 6224 | 6379 | 6538 | 6703 | 6874 | 7034 | 7218 | 7402 | 7584 |
| 50 Hourly | 35.91 | 36.80 | 37.74 | 38.68 | 39.67 | 40.58 | 41.64 | 42.70 | 43.75 | 44.82 |
| 50 Monthly | 6224 | 6379 | 6541 | 6703 | 6874 | 7034 | 7218 | 7402 | 7584 | 7768 |
| 51 Hourly | 36.80 | 37.73 | 38.68 | 39.67 | 40.58 | 41.64 | 42.70 | 43.75 | 44.82 | 45.96 |
| 51 Monthly | 6379 | 6538 | 6703 | 6874 | 7034 | 7218 | 7402 | 7584 | 7768 | 7965 |
| 53 Hourly | 38.68 | 39.67 | 40.58 | 41.64 | 42.70 | 43.75 | 44.82 | 45.96 | 47.14 | 48.31 |
| 53 Monthly | 6703 | 6874 | 7034 | 7218 | 7402 | 7584 | 7768 | 7965 | 8171 | 8373 |
| 55 Hourly | 40.58 | 41.64 | 42.70 | 43.75 | 44.82 | 45.96 | 47.14 | 48.31 | 49.55 | 50.76 |
| 55 Monthly | 7034 | 7218 | 7402 | 7584 | 7768 | 7965 | 8171 | 8373 | 8589 | 8797 |
| 58 Hourly | 43.75 | 44.82 | 45.96 | 47.14 | 48.31 | 49.55 | 50.76 | 52.00 | 53.28 | 54.62 |
| 58 Monthly | 7584 | 7768 | 7965 | 8171 | 8373 | 8589 | 8797 | 9014 | 9236 | 9467 |

CITY OF CERRITOS CLASSIFICATION STEPS
2016/2017

CLASSIFICATION STEPS-FULL TIME EXEMPT EMPLOYEES--(Salary last modified 7/1/16)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 60 Hourly | 45.96 | 47.14 | 48.31 | 49.55 | 50.76 | 52.00 | 53.28 | 54.62 | 56.03 | 57.37 |
| 60 Monthly | 7965 | 8171 | 8373 | 8589 | 8797 | 9014 | 9236 | 9467 | 9711 | 9945 |
| 61 Hourly | 47.14 | 48.31 | 49.55 | 50.76 | 52.00 | 53.28 | 54.62 | 56.03 | 57.37 | 58.84 |
| 61 Monthly | 8171 | 8373 | 8589 | 8797 | 9014 | 9236 | 9467 | 9711 | 9945 | 10199 |
| 63 Hourly | 49.51 | 50.77 | 52.07 | 53.31 | 54.64 | 55.99 | 57.39 | 58.87 | 60.29 | 61.83 |
| 63 Monthly | 8582 | 8798 | 9025 | 9239 | 9471 | 9704 | 9948 | 10204 | 10448 | 10716 |
| 64 Hourly | 50.76 | 52.00 | 53.28 | 54.62 | 56.03 | 57.37 | 58.84 | 60.32 | 61.82 | 63.39 |
| 64 Monthly | 8797 | 9014 | 9236 | 9467 | 9711 | 9945 | 10199 | 10455 | 10714 | 10986 |
| 68 Hourly | 56.03 | 57.37 | 58.84 | 60.32 | 61.82 | 63.39 | 64.97 | 66.57 | 68.25 | 69.94 |
| 68 Monthly | 9711 | 9945 | 10199 | 10455 | 10714 | 10986 | 11261 | 11538 | 11829 | 12122 |
| 69 Hourly | 57.37 | 58.84 | 60.32 | 61.82 | 63.39 | 64.97 | 66.57 | 68.25 | 69.94 | 71.66 |
| 69 Monthly | 9945 | 10199 | 10455 | 10714 | 10986 | 11261 | 11538 | 11829 | 12122 | 12421 |
| 72 Hourly | 61.82 | 63.39 | 64.97 | 66.57 | 68.25 | 69.94 | 71.66 | 73.50 | 75.31 | 77.22 |
| 72 Monthly | 10714 | 10986 | 11261 | 11538 | 11829 | 12122 | 12421 | 12739 | 13054 | 13384 |
| 75 Hourly | 66.56 | 68.23 | 69.91 | 71.66 | 73.48 | 75.29 | 77.18 | 79.13 | 81.06 | 83.10 |
| 75 Monthly | 11536 | 11825 | 12117 | 12421 | 12736 | 13051 | 13377 | 13715 | 14050 | 14404 |
| 76 Hourly | 68.23 | 69.91 | 71.65 | 73.48 | 75.29 | 77.18 | 79.13 | 81.06 | 83.11 | 85.19 |
| 76 Monthly | 11825 | 12117 | 12419 | 12736 | 13051 | 13377 | 13715 | 14050 | 14406 | 14766 |
| 77 Hourly | 69.93 | 71.64 | 73.46 | 75.31 | 77.18 | 79.11 | 81.09 | 83.08 | 85.19 | 87.32 |
| 77 Monthly | 12120 | 12417 | 12732 | 13054 | 13377 | 13712 | 14056 | 14400 | 14766 | 15136 |

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-FULL-TIME NON-EXEMPT CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/16)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 28 Hourly | 21.43 | 21.93 | 22.43 | 22.98 | 23.51 | 24.03 | 24.56 | 25.10 | 25.75 | 26.30 |
| 28 Monthly | 3714 | 3800 | 3887 | 3982 | 4075 | 4164 | 4255 | 4350 | 4463 | 4558 |
| 30 Hourly | 22.43 | 22.98 | 23.51 | 24.03 | 24.56 | 25.10 | 25.75 | 26.30 | 26.94 | 27.51 |
| 30 Monthly | 3887 | 3982 | 4075 | 4164 | 4255 | 4350 | 4463 | 4558 | 4670 | 4769 |
| 32 Hourly | 23.51 | 24.03 | 24.56 | 25.10 | 25.75 | 26.30 | 26.94 | 27.51 | 28.20 | 28.81 |
| 32 Monthly | 4075 | 4164 | 4255 | 4350 | 4463 | 4558 | 4670 | 4769 | 4887 | 4992 |
| 35 Hourly | 25.10 | 25.75 | 26.30 | 26.94 | 27.51 | 28.20 | 28.81 | 29.52 | 30.22 | 30.93 |
| 35 Monthly | 4350 | 4463 | 4558 | 4670 | 4769 | 4887 | 4992 | 5117 | 5237 | 5360 |
| 37 Hourly | 26.30 | 26.94 | 27.51 | 28.20 | 28.81 | 29.52 | 30.22 | 30.93 | 31.63 | 32.38 |
| 37 Monthly | 4558 | 4670 | 4769 | 4887 | 4992 | 5117 | 5237 | 5360 | 5483 | 5611 |
| 38 Hourly | 26.94 | 27.51 | 28.20 | 28.81 | 29.52 | 30.22 | 30.93 | 31.63 | 32.38 | 33.14 |
| 38 Monthly | 4670 | 4769 | 4887 | 4992 | 5117 | 5237 | 5360 | 5483 | 5611 | 5743 |

Note: In certain cases rounding adjustments may apply.

CLASSIFICATION STEPS-TEMPORARY PART-TIME CONFIDENTIAL EMPLOYEES (Salary last modified 7/1/16)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 13 Hourly | 15.18 | 15.60 | 15.94 | 16.32 | 16.72 | 17.16 | 17.59 | 18.01 | 18.49 | 18.92 |
| 13B Hourly | 14.12 | 14.51 | 14.83 | 15.17 | 15.55 | 15.94 | 16.37 | 16.76 | 17.20 | 17.59 |
| 13C Hourly | 13.07 | 13.46 | 13.78 | 14.12 | 14.50 | 14.89 | 15.32 | 15.71 | 16.15 | 16.54 |
| 13D Hourly | 12.15 | 12.51 | 12.81 | 13.13 | 13.48 | 13.85 | 14.24 | 14.61 | 15.02 | 15.38 |
| | | | | | | | | | | |
| 28 Hourly | 22.64 | 23.12 | 23.67 | 24.26 | 24.77 | 25.37 | 25.91 | 26.49 | 27.16 | 27.71 |
| 28B Hourly | 21.05 | 21.52 | 22.01 | 22.57 | 23.03 | 23.60 | 24.10 | 24.65 | 25.26 | 25.76 |
| 28C Hourly | 20.00 | 20.47 | 20.96 | 21.52 | 21.98 | 22.55 | 23.05 | 23.60 | 24.21 | 24.71 |
| 28D Hourly | 18.60 | 19.03 | 19.49 | 20.01 | 20.45 | 20.97 | 21.43 | 21.95 | 22.52 | 22.98 |
| | | | | | | | | | | |
| 32 Hourly | 24.87 | 25.44 | 26.04 | 26.62 | 27.26 | 27.87 | 28.56 | 29.20 | 29.87 | 30.55 |
| 32B Hourly | 23.13 | 23.66 | 24.22 | 24.75 | 25.35 | 25.91 | 26.55 | 27.15 | 27.79 | 28.41 |
| 32C Hourly | 22.08 | 22.61 | 23.16 | 23.70 | 24.30 | 24.86 | 25.50 | 26.10 | 26.74 | 27.36 |
| 32D Hourly | 20.54 | 21.02 | 21.55 | 22.04 | 22.60 | 23.12 | 23.71 | 24.27 | 24.86 | 25.44 |

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION STEPS
2016/2017

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 11.23 | 11.45 | 11.79 | 12.10 | 12.41 | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 |
| 2B Hourly | 10.44 | 10.65 | 10.97 | 11.24 | 11.55 | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 |
| 2C Hourly | 9.42 | 9.63 | 9.95 | 10.22 | 10.53 | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 |
| 2D Hourly | 8.76 | 8.96 | 9.25 | 9.51 | 9.79 | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 |
| 3 Hourly | 11.45 | 11.79 | 12.10 | 12.41 | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 | 14.35 |
| 3B Hourly | 10.65 | 10.97 | 11.24 | 11.55 | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 | 13.34 |
| 3C Hourly | 9.63 | 9.95 | 10.22 | 10.53 | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 | 12.32 |
| 3D Hourly | 8.96 | 9.25 | 9.51 | 9.79 | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 | 11.45 |
| 7 Hourly | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 | 14.35 | 14.74 | 15.15 | 15.48 | 15.84 |
| 7B Hourly | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 | 13.34 | 13.71 | 14.09 | 14.40 | 14.73 |
| 7C Hourly | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 | 12.32 | 12.69 | 13.07 | 13.38 | 13.71 |
| 7D Hourly | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 | 11.45 | 11.80 | 12.15 | 12.44 | 12.75 |
| 13 Hourly | 14.74 | 15.15 | 15.48 | 15.84 | 16.23 | 16.66 | 17.07 | 17.49 | 17.95 | 18.37 |
| 13B Hourly | 13.71 | 14.09 | 14.40 | 14.73 | 15.10 | 15.48 | 15.89 | 16.27 | 16.70 | 17.07 |
| 13C Hourly | 12.69 | 13.07 | 13.38 | 13.71 | 14.08 | 14.46 | 14.87 | 15.25 | 15.68 | 16.05 |
| 13D Hourly | 11.80 | 12.15 | 12.44 | 12.75 | 13.09 | 13.45 | 13.83 | 14.18 | 14.58 | 14.93 |
| 19 Hourly | 17.07 | 17.49 | 17.95 | 18.37 | 18.87 | 19.35 | 19.81 | 20.28 | 20.85 | 21.30 |
| 19B Hourly | 15.89 | 16.27 | 16.70 | 17.07 | 17.55 | 17.99 | 18.41 | 18.85 | 19.38 | 19.82 |
| 19C Hourly | 14.87 | 15.25 | 15.68 | 16.05 | 16.53 | 16.97 | 17.39 | 17.83 | 18.36 | 18.80 |
| 19D Hourly | 13.83 | 14.18 | 14.58 | 14.93 | 15.38 | 15.79 | 16.18 | 16.59 | 17.07 | 17.48 |
| 23 Hourly | 19.68 | 20.10 | 20.52 | 20.98 | 21.49 | 21.97 | 22.45 | 22.98 | 23.50 | 24.03 |
| 23B Hourly | 18.30 | 18.69 | 19.09 | 19.52 | 19.98 | 20.43 | 20.89 | 21.37 | 21.85 | 22.35 |
| 23C Hourly | 17.28 | 17.67 | 18.07 | 18.50 | 18.96 | 19.41 | 19.87 | 20.35 | 20.83 | 21.33 |
| 23D Hourly | 16.07 | 16.43 | 16.81 | 17.21 | 17.64 | 18.05 | 18.48 | 18.92 | 19.37 | 19.84 |
| 25 Hourly | 20.52 | 20.98 | 21.49 | 21.97 | 22.45 | 22.98 | 23.50 | 24.03 | 24.63 | 25.25 |
| 25B Hourly | 19.09 | 19.52 | 19.98 | 20.43 | 20.89 | 21.37 | 21.85 | 22.35 | 22.91 | 23.48 |
| 25C Hourly | 18.07 | 18.50 | 18.96 | 19.41 | 19.87 | 20.35 | 20.83 | 21.33 | 21.89 | 22.46 |
| 25D Hourly | 16.81 | 17.21 | 17.64 | 18.05 | 18.48 | 18.92 | 19.37 | 19.84 | 20.36 | 20.89 |
| 28 Hourly | 21.98 | 22.45 | 22.98 | 23.55 | 24.05 | 24.63 | 25.16 | 25.72 | 26.37 | 26.90 |
| 28B Hourly | 20.44 | 20.89 | 21.37 | 21.91 | 22.36 | 22.91 | 23.40 | 23.93 | 24.52 | 25.01 |
| 28C Hourly | 19.42 | 19.87 | 20.35 | 20.89 | 21.34 | 21.89 | 22.38 | 22.91 | 23.50 | 23.99 |
| 28D Hourly | 18.06 | 18.48 | 18.92 | 19.43 | 19.85 | 20.36 | 20.81 | 21.31 | 21.86 | 22.31 |
| 29 Hourly | 22.58 | 23.07 | 23.65 | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 |
| 29B Hourly | 21.00 | 21.46 | 22.00 | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 |
| 29C Hourly | 19.98 | 20.44 | 20.98 | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 |
| 29D Hourly | 18.58 | 19.01 | 19.51 | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 |
| 31 Hourly | 23.65 | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 | 28.35 | 29.00 |
| 31B Hourly | 22.00 | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 | 26.36 | 26.98 |
| 31C Hourly | 20.98 | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 | 25.34 | 25.96 |
| 31D Hourly | 19.51 | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 | 23.56 | 24.14 |
| 32 Hourly | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 | 28.35 | 29.00 | 29.66 |
| 32B Hourly | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 | 26.36 | 26.98 | 27.58 |
| 32C Hourly | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 | 25.34 | 25.96 | 26.56 |
| 32D Hourly | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 | 23.56 | 24.14 | 24.70 |
| 35 Hourly | 25.84 | 26.48 | 27.06 | 27.73 | 28.33 | 29.01 | 29.63 | 30.36 | 31.10 | 31.82 |
| 35B Hourly | 24.03 | 24.62 | 25.16 | 25.78 | 26.33 | 26.99 | 27.56 | 28.22 | 28.93 | 29.60 |
| 35C Hourly | 23.01 | 23.60 | 24.14 | 24.76 | 25.31 | 25.97 | 26.54 | 27.20 | 27.91 | 28.58 |
| 35D Hourly | 21.40 | 21.95 | 22.45 | 23.02 | 23.53 | 24.15 | 24.68 | 25.30 | 25.95 | 26.58 |

CITY OF CERRITOS CLASSIFICATION STEPS
2016/2017

CLASSIFICATION STEPS-TEMPORARY PART-TIME EXEMPT EMPLOYEES-(Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 40 Hourly | 28.90 | 29.63 | 30.36 | 31.13 | 31.9 | 32.71 | 33.5 | 34.36 | 35.21 | 36.09 |
| 40B Hourly | 26.87 | 27.56 | 28.22 | 28.95 | 29.67 | 30.42 | 31.15 | 31.95 | 32.74 | 33.57 |
| 40C Hourly | 25.85 | 26.54 | 27.20 | 27.93 | 28.65 | 29.40 | 30.13 | 30.93 | 31.72 | 32.55 |
| 40D Hourly | 24.04 | 24.68 | 25.30 | 25.97 | 26.64 | 27.34 | 28.02 | 28.76 | 29.50 | 30.27 |
| | | | | | | | | | | |
| 42 Hourly | 30.35 | 31.10 | 31.88 | 32.61 | 33.45 | 34.29 | 35.12 | 36.09 | 36.94 | 37.84 |
| 42B Hourly | 28.21 | 28.93 | 29.64 | 30.32 | 31.11 | 31.90 | 32.66 | 33.57 | 34.37 | 35.20 |
| 42C Hourly | 27.19 | 27.91 | 28.62 | 29.30 | 30.09 | 30.88 | 31.64 | 32.55 | 33.35 | 34.18 |
| 42D Hourly | 25.29 | 25.95 | 26.62 | 27.25 | 27.99 | 28.71 | 29.43 | 30.27 | 31.02 | 31.78 |

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION TABLE
2015/2016

| CLASSIFICATIONS-FULL-TIME-NON EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Custodian I | 23 | 3234/3957 |
| Park Gardener I | 27 | 3529/4333 |
| Custodian II Secretary/Receptionist Secretary/Receptionist, Confidential Tree Trimmer I Water Maintenance I | 28 | 3607/4425 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 3690/4534 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Secretary to the City Clerk, Confidential Water Meter Reader | 30 | 3775/4630 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 3867/4746 |
| Custodial Leadworker Division Secretary Division Secretary, Confidential Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 3957/4848 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 4044/4968 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4132/5086 |
| Accounting Technician Accounting Technician, Confidential Department Secretary Department Secretary, Confidential Maintenance Mechanic II Planning Assistant | 35 | 4224/5205 |
| Community Safety Officer Deputy City Clerk/Records Coordinator, Confidential Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 4425/5450 |
| Administrative Secretary, Confidential Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 4534/5576 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2015/2016

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 4600/5744 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 4709/5905 |
| Custodial Services Supervisor Library Supervisor | 41 | 4836/6042 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 4964/6193 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 5087/6349 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 5335/6675 |
| Management Analyst | 46 | 5469/6829 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 5609/7008 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 5744/7186 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 5905/7363 |
| IT Supervisor | 51 | 6193/7732 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Theater Administrator Manager | 53 | 6509/8129 |
| Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager | 55 | 6829/8542 |
| Budget Manager Maintenance Superintendent Parks Superintendent Manager | 58 | 7363/9192 |
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator | 60 | 7732/9655 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2015/2016**

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|---|--------------|-----------------------|
| Community Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent Manager | 61 | 7933/9903 |
| City Librarian City Librarian and Marketing Manager Deputy City Manager Finance Manager Information Technology Manager Personnel/Risk Manager | 64 | 8542/10667 |
| Assistant City Manager | 68 | 9429/11769 |
| Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director | 72 | 10403/12995 |
| Senior Assistant City Manager | 77 | 11768/14695 |

Note: Classifications listed include active and inactive classifications.

| CLASSIFICATIONS APPOINTED BY CITY COUNCIL | | SALARY |
|--|------|--------------------------------------|
| City Manager | ---- | \$227,060/yr Effective 7/1/08 |
| City Clerk/City Treasurer | ---- | \$130,000/yr Effective 2/19/12 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

| CITY COUNCIL (Salary last modified 6/8/09) | | |
|---|------|---------------|
| City Council | ---- | \$1,137.39/mo |

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/14) | GRADE/ TIER | PAYRATE/HOURLY |
|--|------------------------|-----------------------|
| Box Office Aide I | 2 | 11.23/14.03 |
| Facility Assistant I | 2B | 10.44/13.04 |
| Library Page | 2C | 9.42/12.02 |
| Recreation Leader | 2D | 8.76/11.18 |
| Recreation Leader I | | |
| Security/Parking Assistant I | | |
| Senior Center Specialist I | | |
| Stage Assistant I | 3 | 11.45/14.35 |
| | 3B | 10.65/13.34 |
| | 3C | 9.63/12.32 |
| | 3D | 8.96/11.45 |
| Recreation Leader II | 7 | 12.73/15.84 |
| Senior Center Specialist II | 7B | 11.84/14.73 |
| | 7C | 10.82/13.71 |
| | 7D | 10.07/12.75 |

CITY OF CERRITOS CLASSIFICATION TABLE
2015/2016

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/14) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Box Office Aide II | 13 | 14.74/18.37 |
| Clerical Aide | 13B | 13.71/17.07 |
| Clerical Aide Confidential | 13C | 12.69/16.05 |
| Crossing Guard | 13D | 11.80/14.93 |
| Facility Assistant II | | |
| Library Aide | | |
| Parks Maintenance Assistant (Unskilled) | | |
| Recreation Leader III | | |
| Senior Center Specialist III | | |
| Stage Assistant II | | |
| Administrative Intern | 19 | 17.07/21.30 |
| Communications Intern | 19B | 15.89/19.82 |
| Emergency Preparedness Intern | 19C | 14.87/18.80 |
| Engineering Intern | 19D | 13.83/17.48 |
| Planning Intern | | |
| Public Works Intern | | |
| Recreation Leader IV | | |
| Security/Parking Assistant II | | |
| Senior Center Specialist IV | | |
| Stage Assistant III | | |
| Box Office Teller | 23 | 19.68/24.03 |
| Custodian I | 23B | 18.30/22.35 |
| Facility Assistant III | 23C | 17.28/21.33 |
| Parking Enforcement Officer | 23D | 16.07/19.84 |
| Security/Parking Assistant III | | |
| Senior Lifeguard | | |
| Stage Assistant IV | | |
| Pedestrian Safety Coordinator | 25 | 20.52/25.25 |
| | 25B | 19.09/23.48 |
| | 25C | 18.07/22.46 |
| | 25D | 16.81/20.89 |
| Human Resources Assistant, Confidential | 28 | 21.98/26.90 |
| Secretary/Receptionist | 28B | 20.44/25.01 |
| Secretary/Receptionist, Confidential | 28C | 19.42/23.99 |
| | 28D | 18.06/22.31 |
| Account Clerk | 29 | 22.58/27.73 |
| Building & Safety Clerk | 29B | 21.00/25.78 |
| Geographic Information Systems Clerk | 29C | 19.98/24.76 |
| Graphic Design Artist | 29D | 18.58/23.02 |
| IT Clerk | | |
| Library Clerk | | |
| Purchasing Clerk | | |
| Stage Assistant V | 31 | 23.65/29.00 |
| | 31B | 22.00/26.98 |
| | 31C | 20.98/25.96 |
| | 31D | 19.51/24.14 |

CITY OF CERRITOS CLASSIFICATION TABLE
2015/2016

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/14) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Assistant Lighting Specialist | 32 | 24.15/29.66 |
| Audio Specialist | 32B | 22.46/27.58 |
| Code Enforcement Officer | 32C | 21.44/26.56 |
| Community Services Officer | 32D | 19.94/24.70 |
| Division Secretary | | |
| Division Secretary, Confidential | | |
| Human Resources Benefits Coordinator, Confidential | | |
| Library Assistant | | |
| Rigger Specialist | | |
| Wardrobe/Backstage Prod. Asst. | | |
| Zoning Enforcement Officer | | |
| Crime Analyst | 40 | 28.90/36.09 |
| | 40B | 26.87/33.57 |
| | 40C | 25.85/32.55 |
| | 40D | 24.04/30.27 |
| Librarian I | 42 | 30.35/37.84 |
| | 42B | 28.21/35.20 |
| | 42C | 27.19/34.18 |
| | 42D | 25.29/31.78 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION STEPS
2015/2016

CLASSIFICATION STEPS-FULL TIME EMPLOYEES-(Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 18.66 | 19.04 | 19.45 | 19.91 | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 |
| 23 Monthly | 3,234 | 3,300 | 3,371 | 3,451 | 3,529 | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 |
| 25 Hourly | 19.45 | 19.91 | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 |
| 25 Monthly | 3,371 | 3,451 | 3,529 | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 |
| 27 Hourly | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 |
| 27 Monthly | 3,529 | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 |
| 28 Hourly | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 |
| 28 Monthly | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 |
| 29 Hourly | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 |
| 29 Monthly | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 |
| 30 Hourly | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 |
| 30 Monthly | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 |
| 31 Hourly | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 |
| 31 Monthly | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 |
| 32 Hourly | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 |
| 32 Monthly | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 |
| 33 Hourly | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 |
| 33 Monthly | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 |
| 34 Hourly | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 |
| 34 Monthly | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 |
| 35 Hourly | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 |
| 35 Monthly | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 | 5,205 |
| 37 Hourly | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 | 30.71 | 31.44 |
| 37 Monthly | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 | 5,205 | 5,323 | 5,450 |
| 38 Hourly | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 | 30.71 | 31.44 | 32.17 |
| 38 Monthly | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 | 5,205 | 5,323 | 5,450 | 5,576 |
| 39 Hourly | 26.02 | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 |
| 39 Monthly | 4,510 | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 |
| 40 Hourly | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 |
| 40 Monthly | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 |
| 41 Hourly | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 |
| 41 Monthly | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 |
| 42 Hourly | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 |
| 42 Monthly | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 |
| 43 Hourly | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 |
| 43 Monthly | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 |
| 45 Hourly | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 |
| 45 Monthly | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 |
| 46 Hourly | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 |
| 46 Monthly | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 |
| 47 Hourly | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 |
| 47 Monthly | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 |
| 48 Hourly | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 |
| 48 Monthly | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 |
| 49 Hourly | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 |
| 49 Monthly | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 |
| 50 Hourly | 34.18 | 35.03 | 35.92 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 |
| 50 Monthly | 5,925 | 6,072 | 6,226 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 |
| 51 Hourly | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 |
| 51 Monthly | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 |
| 53 Hourly | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 |
| 53 Monthly | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 |
| 55 Hourly | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 |
| 55 Monthly | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 |
| 58 Hourly | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.50 | 50.72 | 51.99 |
| 58 Monthly | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 |
| 60 Hourly | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.50 | 50.72 | 51.99 | 53.33 | 54.61 |
| 60 Monthly | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 |
| 61 Hourly | 44.87 | 45.98 | 47.17 | 48.31 | 49.50 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 |
| 61 Monthly | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 |
| 63 Hourly | 47.13 | 48.32 | 49.56 | 50.74 | 52.01 | 53.29 | 54.63 | 56.04 | 57.38 | 58.85 |
| 63 Monthly | 8,169 | 8,375 | 8,590 | 8,795 | 9,015 | 9,237 | 9,469 | 9,714 | 9,946 | 10,201 |

CITY OF CERRITOS CLASSIFICATION STEPS
2015/2016

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 64 Hourly | 48.31 | 49.50 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 |
| 64 Monthly | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 |
| 68 Hourly | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 |
| 68 Monthly | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 |
| 69 Hourly | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 |
| 69 Monthly | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 |
| 72 Hourly | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 | 69.96 | 71.69 | 73.50 |
| 72 Monthly | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 | 12,126 | 12,426 | 12,740 |
| 75 Hourly | 63.35 | 64.94 | 66.54 | 68.21 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.10 |
| 75 Monthly | 10,981 | 11,256 | 11,534 | 11,823 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,711 |
| 76 Hourly | 64.94 | 66.54 | 68.20 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.11 | 81.09 |
| 76 Monthly | 11,256 | 11,534 | 11,821 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,712 | 14,056 |
| 77 Hourly | 66.56 | 68.19 | 69.92 | 71.69 | 73.46 | 75.30 | 77.19 | 79.08 | 81.09 | 83.12 |
| 77 Monthly | 11,537 | 11,820 | 12,119 | 12,426 | 12,733 | 13,052 | 13,380 | 13,707 | 14,056 | 14,407 |

Note: In certain cases rounding adjustments may apply

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 11.23 | 11.45 | 11.79 | 12.10 | 12.41 | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 |
| 2B Hourly | 10.44 | 10.65 | 10.97 | 11.24 | 11.55 | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 |
| 2C Hourly | 9.42 | 9.63 | 9.95 | 10.22 | 10.53 | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 |
| 2D Hourly | 8.76 | 8.96 | 9.25 | 9.51 | 9.79 | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 |
| 3 Hourly | 11.45 | 11.79 | 12.10 | 12.41 | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 | 14.35 |
| 3B Hourly | 10.65 | 10.97 | 11.24 | 11.55 | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 | 13.34 |
| 3C Hourly | 9.63 | 9.95 | 10.22 | 10.53 | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 | 12.32 |
| 3D Hourly | 8.96 | 9.25 | 9.51 | 9.79 | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 | 11.45 |
| 7 Hourly | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 | 14.35 | 14.74 | 15.15 | 15.48 | 15.84 |
| 7B Hourly | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 | 13.34 | 13.71 | 14.09 | 14.40 | 14.73 |
| 7C Hourly | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 | 12.32 | 12.69 | 13.07 | 13.38 | 13.71 |
| 7D Hourly | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 | 11.45 | 11.80 | 12.15 | 12.44 | 12.75 |
| 13 Hourly | 14.74 | 15.15 | 15.48 | 15.84 | 16.23 | 16.66 | 17.07 | 17.49 | 17.95 | 18.37 |
| 13B Hourly | 13.71 | 14.09 | 14.40 | 14.73 | 15.10 | 15.48 | 15.89 | 16.27 | 16.70 | 17.07 |
| 13C Hourly | 12.69 | 13.07 | 13.38 | 13.71 | 14.08 | 14.46 | 14.87 | 15.25 | 15.68 | 16.05 |
| 13D Hourly | 11.80 | 12.15 | 12.44 | 12.75 | 13.09 | 13.45 | 13.83 | 14.18 | 14.58 | 14.93 |
| 19 Hourly | 17.07 | 17.49 | 17.95 | 18.37 | 18.87 | 19.35 | 19.81 | 20.28 | 20.85 | 21.30 |
| 19B Hourly | 15.89 | 16.27 | 16.70 | 17.07 | 17.55 | 17.99 | 18.41 | 18.85 | 19.38 | 19.82 |
| 19C Hourly | 15.89 | 15.25 | 15.68 | 16.05 | 16.53 | 16.97 | 17.39 | 17.83 | 18.36 | 18.80 |
| 19D Hourly | 13.83 | 14.18 | 14.58 | 14.93 | 15.38 | 15.79 | 16.18 | 16.59 | 17.07 | 17.48 |
| 23 Hourly | 19.68 | 20.10 | 20.52 | 20.98 | 21.49 | 21.97 | 22.45 | 22.98 | 23.50 | 24.03 |
| 23B Hourly | 18.30 | 18.69 | 19.09 | 19.52 | 19.98 | 20.43 | 20.89 | 21.37 | 21.85 | 22.35 |
| 23C Hourly | 17.28 | 17.67 | 18.07 | 18.50 | 18.96 | 19.41 | 19.87 | 20.35 | 20.83 | 21.33 |
| 23D Hourly | 16.07 | 16.43 | 16.81 | 17.21 | 17.64 | 18.05 | 18.48 | 18.92 | 19.37 | 19.84 |
| 25 Hourly | 20.52 | 20.98 | 21.49 | 21.97 | 22.45 | 22.98 | 23.50 | 24.03 | 24.63 | 25.25 |
| 25B Hourly | 19.09 | 19.52 | 19.98 | 20.43 | 20.89 | 21.37 | 21.85 | 22.35 | 22.91 | 23.48 |
| 25C Hourly | 18.07 | 18.50 | 18.96 | 19.41 | 19.87 | 20.35 | 20.83 | 21.33 | 21.89 | 22.46 |
| 25D Hourly | 16.81 | 17.21 | 17.64 | 18.05 | 18.48 | 18.92 | 19.37 | 19.84 | 20.36 | 20.89 |
| 28 Hourly | 21.98 | 22.45 | 22.98 | 23.55 | 24.05 | 24.63 | 25.16 | 25.72 | 26.37 | 26.90 |
| 28B Hourly | 20.44 | 20.89 | 21.37 | 21.91 | 22.36 | 22.91 | 23.40 | 23.93 | 24.52 | 25.01 |
| 28C Hourly | 19.42 | 19.87 | 20.35 | 20.89 | 21.34 | 21.89 | 22.38 | 22.91 | 23.50 | 23.99 |
| 28D Hourly | 18.06 | 18.48 | 18.92 | 19.43 | 19.85 | 20.36 | 20.81 | 21.31 | 21.86 | 22.31 |
| 29 Hourly | 22.58 | 23.07 | 23.65 | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 |
| 29B Hourly | 21.00 | 21.46 | 22.00 | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 |
| 29C Hourly | 19.98 | 20.44 | 20.98 | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 |
| 29D Hourly | 18.58 | 19.01 | 19.51 | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 |

CITY OF CERRITOS CLASSIFICATION STEPS
2015/2016

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 31 Hourly | 23.65 | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 | 28.35 | 29.00 |
| 31B Hourly | 22.00 | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 | 26.36 | 26.98 |
| 31C Hourly | 20.98 | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 | 25.34 | 25.96 |
| 31D Hourly | 19.51 | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 | 23.56 | 24.14 |
| | | | | | | | | | | |
| 32 Hourly | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 | 28.35 | 29.00 | 29.66 |
| 32B Hourly | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 | 26.36 | 26.98 | 27.58 |
| 32C Hourly | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 | 25.34 | 25.96 | 26.56 |
| 32D Hourly | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 | 23.56 | 24.14 | 24.70 |
| | | | | | | | | | | |
| 35 Hourly | 25.84 | 26.48 | 27.06 | 27.73 | 28.33 | 29.01 | 29.63 | 30.36 | 31.10 | 31.82 |
| 35B Hourly | 24.03 | 24.62 | 25.16 | 25.78 | 26.33 | 26.99 | 27.56 | 28.22 | 28.93 | 29.60 |
| 35C Hourly | 23.01 | 23.60 | 24.14 | 24.76 | 25.31 | 25.97 | 26.54 | 27.20 | 27.91 | 28.58 |
| 35D Hourly | 21.40 | 21.95 | 22.45 | 23.02 | 23.53 | 24.15 | 24.68 | 25.30 | 25.95 | 26.58 |
| | | | | | | | | | | |
| 40 Hourly | 28.90 | 29.63 | 30.36 | 31.13 | 31.90 | 32.71 | 33.50 | 34.36 | 35.21 | 36.09 |
| 40B Hourly | 26.87 | 27.56 | 28.22 | 28.95 | 29.67 | 30.42 | 31.15 | 31.95 | 32.74 | 33.57 |
| 40C Hourly | 25.85 | 26.54 | 27.20 | 27.93 | 28.65 | 29.40 | 30.13 | 30.93 | 31.72 | 32.55 |
| 40D Hourly | 24.04 | 24.68 | 25.30 | 25.97 | 26.64 | 27.34 | 28.02 | 28.76 | 29.50 | 30.27 |
| | | | | | | | | | | |
| 42 Hourly | 30.35 | 31.10 | 31.88 | 32.61 | 33.45 | 34.29 | 35.12 | 36.09 | 36.94 | 37.84 |
| 42B Hourly | 28.21 | 28.93 | 29.64 | 30.32 | 31.11 | 31.90 | 32.66 | 33.57 | 34.37 | 35.20 |
| 42C Hourly | 27.19 | 27.91 | 28.62 | 29.30 | 30.09 | 30.88 | 31.64 | 32.55 | 33.35 | 34.18 |
| 42D Hourly | 25.29 | 25.95 | 26.62 | 27.25 | 27.99 | 28.71 | 29.43 | 30.27 | 31.02 | 31.78 |

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION TABLE
2014/2015

| CLASSIFICATIONS-FULL-TIME-NON EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Custodian I | 23 | 3234/3957 |
| Park Gardener I | 27 | 3529/4333 |
| Custodian II Secretary/Receptionist Secretary/Receptionist, Confidential Tree Trimmer I Water Maintenance I | 28 | 3607/4425 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 3690/4534 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Secretary to the City Clerk, Confidential Water Meter Reader | 30 | 3775/4630 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 3867/4746 |
| Custodial Leadworker Division Secretary Division Secretary, Confidential Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 3957/4848 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 4044/4968 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4132/5086 |
| Accounting Technician Accounting Technician, Confidential Department Secretary Department Secretary, Confidential Maintenance Mechanic II Planning Assistant | 35 | 4224/5205 |
| Community Safety Officer Deputy City Clerk/Records Coordinator, Confidential Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 4425/5450 |
| Administrative Secretary, Confidential Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 4534/5576 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2014/2015

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 4600/5744 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 4709/5905 |
| Custodial Services Supervisor Library Supervisor | 41 | 4836/6042 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 4964/6193 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 5087/6349 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 5335/6675 |
| Management Analyst | 46 | 5469/6829 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 5609/7008 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 5744/7186 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 5905/7363 |
| IT Supervisor | 51 | 6193/7732 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Theater Administrator Manager | 53 | 6509/8129 |
| Advanced Planning Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager Manager | 55 | 6829/8542 |
| Budget Manager Maintenance Superintendent Parks Superintendent Manager | 58 | 7363/9192 |
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator | 60 | 7732/9655 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2014/2015**

| CLASSIFICATIONS-FULL-TIME EXEMPT (Salary last modified 7/1/14) | GRADE | SALARY/MONTHLY |
|---|--------------|-----------------------|
| Community Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent Manager | 61 | 7933/9903 |
| City Librarian City Librarian and Marketing Manager Deputy City Manager Finance Manager Information Technology Manager Personnel/Risk Manager | 64 | 8542/10667 |
| Assistant City Manager | 68 | 9429/11769 |
| Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director Director | 72 | 10403/12995 |
| Senior Assistant City Manager | 77 | 11768/14695 |

Note: Classifications listed include active and inactive classifications.

| CLASSIFICATIONS APPOINTED BY CITY COUNCIL | | SALARY |
|--|------|--------------------------------------|
| City Manager | ---- | \$227,060/yr Effective 7/1/08 |
| City Clerk/City Treasurer | ---- | \$130,000/yr Effective 2/19/12 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

| CITY COUNCIL (Salary last modified 6/8/09) | | |
|---|------|---------------|
| City Council | ---- | \$1,137.39/mo |

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/14) | GRADE/ TIER | PAYRATE/HOURLY |
|---|------------------------|-----------------------|
| Box Office Aide I | 2 | 11.23/14.03 |
| Facility Assistant I | 2B | 10.44/13.04 |
| Library Page | 2C | 9.42/12.02 |
| Recreation Leader | 2D | 8.76/11.18 |
| Recreation Leader I Security/Parking Assistant I Senior Center Specialist I | | |
| Stage Assistant I | 3 | 11.45/14.35 |
| | 3B | 10.65/13.34 |
| | 3C | 9.63/12.32 |
| | 3D | 8.96/11.45 |
| Recreation Leader II Senior Center Specialist II | | |
| | 7 | 12.73/15.84 |
| | 7B | 11.84/14.73 |
| | 7C | 10.82/13.71 |
| | 7D | 10.07/12.75 |

CITY OF CERRITOS CLASSIFICATION TABLE
2014/2015

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/14) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Box Office Aide II | 13 | 14.74/18.37 |
| Clerical Aide | 13B | 13.71/17.07 |
| Clerical Aide Confidential | 13C | 12.69/16.05 |
| Crossing Guard | 13D | 11.80/14.93 |
| Facility Assistant II | | |
| Library Aide | | |
| Parks Maintenance Assistant (Unskilled) | | |
| Recreation Leader III | | |
| Senior Center Specialist III | | |
| Stage Assistant II | | |
| Administrative Intern | 19 | 17.07/21.30 |
| Communications Intern | 19B | 15.89/19.82 |
| Emergency Preparedness Intern | 19C | 14.87/18.80 |
| Engineering Intern | 19D | 13.83/17.48 |
| Planning Intern | | |
| Public Works Intern | | |
| Recreation Leader IV | | |
| Security/Parking Assistant II | | |
| Senior Center Specialist IV | | |
| Stage Assistant III | | |
| Box Office Teller | 23 | 19.68/24.03 |
| Custodian I | 23B | 18.30/22.35 |
| Facility Assistant III | 23C | 17.28/21.33 |
| Parking Enforcement Officer | 23D | 16.07/19.84 |
| Security/Parking Assistant III | | |
| Senior Lifeguard | | |
| Stage Assistant IV | | |
| Pedestrian Safety Coordinator | 25 | 20.52/25.25 |
| | 25B | 19.09/23.48 |
| | 25C | 18.07/22.46 |
| | 25D | 16.81/20.89 |
| Human Resources Assistant, Confidential | 28 | 21.98/26.90 |
| Secretary/Receptionist | 28B | 20.44/25.01 |
| Secretary/Receptionist, Confidential | 28C | 19.42/23.99 |
| | 28D | 18.06/22.31 |
| Account Clerk | 29 | 22.58/27.73 |
| Building & Safety Clerk | 29B | 21.00/25.78 |
| Geographic Information Systems Clerk | 29C | 19.98/24.76 |
| Graphic Design Artist | 29D | 18.58/23.02 |
| IT Clerk | | |
| Library Clerk | | |
| Purchasing Clerk | | |
| Stage Assistant V | 31 | 23.65/29.00 |
| | 31B | 22.00/26.98 |
| | 31C | 20.98/25.96 |
| | 31D | 19.51/24.14 |

CITY OF CERRITOS CLASSIFICATION TABLE
2014/2015

| CLASSIFICATIONS-TEMPORARY-PART-TIME <small>(Salary last modified 7/1/14)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|--|----------------|----------------|
| Assistant Lighting Specialist | 32 | 24.15/29.66 |
| Audio Specialist | 32B | 22.46/27.58 |
| Code Enforcement Officer | 32C | 21.44/26.56 |
| Community Services Officer | 32D | 19.94/24.70 |
| Division Secretary | | |
| Division Secretary, Confidential | | |
| Human Resources Benefits Coordinator, Confidential | | |
| Library Assistant | | |
| Rigger Specialist | | |
| Wardrobe/Backstage Prod. Asst. | | |
| Zoning Enforcement Officer | | |
| Crime Analyst | 40 | 28.90/36.09 |
| | 40B | 26.87/33.57 |
| | 40C | 25.85/32.55 |
| | 40D | 24.04/30.27 |
| Librarian I | 42 | 30.35/37.84 |
| | 42B | 28.21/35.20 |
| | 42C | 27.19/34.18 |
| | 42D | 25.29/31.78 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION STEPS
2014/2015

CLASSIFICATION STEPS-FULL TIME EMPLOYEES-(Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 18.66 | 19.04 | 19.45 | 19.91 | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 |
| 23 Monthly | 3,234 | 3,300 | 3,371 | 3,451 | 3,529 | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 |
| 25 Hourly | 19.45 | 19.91 | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 |
| 25 Monthly | 3,371 | 3,451 | 3,529 | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 |
| 27 Hourly | 20.36 | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 |
| 27 Monthly | 3,529 | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 |
| 28 Hourly | 20.81 | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 |
| 28 Monthly | 3,607 | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 |
| 29 Hourly | 21.29 | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 |
| 29 Monthly | 3,690 | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 |
| 30 Hourly | 21.78 | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 |
| 30 Monthly | 3,775 | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 |
| 31 Hourly | 22.31 | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 |
| 31 Monthly | 3,867 | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 |
| 32 Hourly | 22.83 | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 |
| 32 Monthly | 3,957 | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 |
| 33 Hourly | 23.33 | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 |
| 33 Monthly | 4,044 | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 |
| 34 Hourly | 23.84 | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 |
| 34 Monthly | 4,132 | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 |
| 35 Hourly | 24.37 | 25.00 | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 |
| 35 Monthly | 4,224 | 4,333 | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 | 5,205 |
| 37 Hourly | 25.53 | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 | 30.71 | 31.44 |
| 37 Monthly | 4,425 | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 | 5,205 | 5,323 | 5,450 |
| 38 Hourly | 26.16 | 26.71 | 27.38 | 27.97 | 28.66 | 29.34 | 30.03 | 30.71 | 31.44 | 32.17 |
| 38 Monthly | 4,534 | 4,630 | 4,746 | 4,848 | 4,968 | 5,086 | 5,205 | 5,323 | 5,450 | 5,576 |
| 39 Hourly | 26.02 | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 |
| 39 Monthly | 4,510 | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 |
| 40 Hourly | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 |
| 40 Monthly | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 |
| 41 Hourly | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 |
| 41 Monthly | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 |
| 42 Hourly | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 |
| 42 Monthly | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 |
| 43 Hourly | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 |
| 43 Monthly | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 |
| 45 Hourly | 30.18 | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 |
| 45 Monthly | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 |
| 46 Hourly | 30.93 | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 |
| 46 Monthly | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 |
| 47 Hourly | 31.73 | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 |
| 47 Monthly | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 |
| 48 Hourly | 32.49 | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 |
| 48 Monthly | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 |
| 49 Hourly | 33.40 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 |
| 49 Monthly | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 |
| 50 Hourly | 34.18 | 35.03 | 35.92 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 |
| 50 Monthly | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 |
| 51 Hourly | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 |
| 51 Monthly | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 |
| 53 Hourly | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 |
| 53 Monthly | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 |
| 55 Hourly | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 |
| 55 Monthly | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 |
| 58 Hourly | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.50 | 50.72 | 51.99 |
| 58 Monthly | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 |
| 60 Hourly | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.50 | 50.72 | 51.99 | 53.33 | 54.61 |
| 60 Monthly | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 |
| 61 Hourly | 44.87 | 45.98 | 47.17 | 48.31 | 49.50 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 |
| 61 Monthly | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 |
| 63 Hourly | 47.13 | 48.32 | 49.56 | 50.74 | 52.01 | 53.29 | 54.63 | 56.04 | 57.38 | 58.85 |
| 63 Monthly | 8,169 | 8,375 | 8,590 | 8,795 | 9,015 | 9,237 | 9,469 | 9,714 | 9,946 | 10,201 |

CITY OF CERRITOS CLASSIFICATION STEPS
2014/2015

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 64 Hourly | 48.31 | 49.50 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 |
| 64 Monthly | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 |
| 68 Hourly | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 |
| 68 Monthly | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 |
| 69 Hourly | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 |
| 69 Monthly | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 |
| 72 Hourly | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 | 69.96 | 71.69 | 73.50 |
| 72 Monthly | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 | 12,126 | 12,426 | 12,740 |
| 75 Hourly | 63.35 | 64.94 | 66.54 | 68.21 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.10 |
| 75 Monthly | 10,981 | 11,256 | 11,534 | 11,823 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,711 |
| 76 Hourly | 64.94 | 66.54 | 68.20 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.11 | 81.09 |
| 76 Monthly | 11,256 | 11,534 | 11,821 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,712 | 14,056 |
| 77 Hourly | 66.56 | 68.19 | 69.92 | 71.69 | 73.46 | 75.30 | 77.19 | 79.08 | 81.09 | 83.12 |
| 77 Monthly | 11,537 | 11,820 | 12,119 | 12,426 | 12,733 | 13,052 | 13,380 | 13,707 | 14,056 | 14,407 |

Note: In certain cases rounding adjustments may apply

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/14)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 11.23 | 11.45 | 11.79 | 12.10 | 12.41 | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 |
| 2B Hourly | 10.44 | 10.65 | 10.97 | 11.24 | 11.55 | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 |
| 2C Hourly | 9.42 | 9.63 | 9.95 | 10.22 | 10.53 | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 |
| 2D Hourly | 8.76 | 8.96 | 9.25 | 9.51 | 9.79 | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 |
| 3 Hourly | 11.45 | 11.79 | 12.10 | 12.41 | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 | 14.35 |
| 3B Hourly | 10.65 | 10.97 | 11.24 | 11.55 | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 | 13.34 |
| 3C Hourly | 9.63 | 9.95 | 10.22 | 10.53 | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 | 12.32 |
| 3D Hourly | 8.96 | 9.25 | 9.51 | 9.79 | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 | 11.45 |
| 7 Hourly | 12.73 | 13.07 | 13.30 | 13.64 | 14.03 | 14.35 | 14.74 | 15.15 | 15.48 | 15.84 |
| 7B Hourly | 11.84 | 12.16 | 12.38 | 12.69 | 13.04 | 13.34 | 13.71 | 14.09 | 14.40 | 14.73 |
| 7C Hourly | 10.82 | 11.14 | 11.36 | 11.67 | 12.02 | 12.32 | 12.69 | 13.07 | 13.38 | 13.71 |
| 7D Hourly | 10.07 | 10.36 | 10.57 | 10.85 | 11.18 | 11.45 | 11.80 | 12.15 | 12.44 | 12.75 |
| 13 Hourly | 14.74 | 15.15 | 15.48 | 15.84 | 16.23 | 16.66 | 17.07 | 17.49 | 17.95 | 18.37 |
| 13B Hourly | 13.71 | 14.09 | 14.40 | 14.73 | 15.10 | 15.48 | 15.89 | 16.27 | 16.70 | 17.07 |
| 13C Hourly | 12.69 | 13.07 | 13.38 | 13.71 | 14.08 | 14.46 | 14.87 | 15.25 | 15.68 | 16.05 |
| 13D Hourly | 11.80 | 12.15 | 12.44 | 12.75 | 13.09 | 13.45 | 13.83 | 14.18 | 14.58 | 14.93 |
| 19 Hourly | 17.07 | 17.49 | 17.95 | 18.37 | 18.87 | 19.35 | 19.81 | 20.28 | 20.85 | 21.30 |
| 19B Hourly | 15.89 | 16.27 | 16.70 | 17.07 | 17.55 | 17.99 | 18.41 | 18.85 | 19.38 | 19.82 |
| 19C Hourly | 15.89 | 15.25 | 15.68 | 16.05 | 16.53 | 16.97 | 17.39 | 17.83 | 18.36 | 18.80 |
| 19D Hourly | 13.83 | 14.18 | 14.58 | 14.93 | 15.38 | 15.79 | 16.18 | 16.59 | 17.07 | 17.48 |
| 23 Hourly | 19.68 | 20.10 | 20.52 | 20.98 | 21.49 | 21.97 | 22.45 | 22.98 | 23.50 | 24.03 |
| 23B Hourly | 18.30 | 18.69 | 19.09 | 19.52 | 19.98 | 20.43 | 20.89 | 21.37 | 21.85 | 22.35 |
| 23C Hourly | 17.28 | 17.67 | 18.07 | 18.50 | 18.96 | 19.41 | 19.87 | 20.35 | 20.83 | 21.33 |
| 23D Hourly | 16.07 | 16.43 | 16.81 | 17.21 | 17.64 | 18.05 | 18.48 | 18.92 | 19.37 | 19.84 |
| 25 Hourly | 20.52 | 20.98 | 21.49 | 21.97 | 22.45 | 22.98 | 23.50 | 24.03 | 24.63 | 25.25 |
| 25B Hourly | 19.09 | 19.52 | 19.98 | 20.43 | 20.89 | 21.37 | 21.85 | 22.35 | 22.91 | 23.48 |
| 25C Hourly | 18.07 | 18.50 | 18.96 | 19.41 | 19.87 | 20.35 | 20.83 | 21.33 | 21.89 | 22.46 |
| 25D Hourly | 16.81 | 17.21 | 17.64 | 18.05 | 18.48 | 18.92 | 19.37 | 19.84 | 20.36 | 20.89 |
| 28 Hourly | 21.98 | 22.45 | 22.98 | 23.55 | 24.05 | 24.63 | 25.16 | 25.72 | 26.37 | 26.90 |
| 28B Hourly | 20.44 | 20.89 | 21.37 | 21.91 | 22.36 | 22.91 | 23.40 | 23.93 | 24.52 | 25.01 |
| 28C Hourly | 19.42 | 19.87 | 20.35 | 20.89 | 21.34 | 21.89 | 22.38 | 22.91 | 23.50 | 23.99 |
| 28D Hourly | 18.06 | 18.48 | 18.92 | 19.43 | 19.85 | 20.36 | 20.81 | 21.31 | 21.86 | 22.31 |
| 29 Hourly | 22.58 | 23.07 | 23.65 | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 |
| 29B Hourly | 21.00 | 21.46 | 22.00 | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 |
| 29C Hourly | 19.98 | 20.44 | 20.98 | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 |
| 29D Hourly | 18.58 | 19.01 | 19.51 | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 |

CITY OF CERRITOS CLASSIFICATION STEPS
2014/2015

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 31 Hourly | 23.65 | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 | 28.35 | 29.00 |
| 31B Hourly | 22.00 | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 | 26.36 | 26.98 |
| 31C Hourly | 20.98 | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 | 25.34 | 25.96 |
| 31D Hourly | 19.51 | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 | 23.56 | 24.14 |
| | | | | | | | | | | |
| 32 Hourly | 24.15 | 24.70 | 25.28 | 25.84 | 26.47 | 27.06 | 27.73 | 28.35 | 29.00 | 29.66 |
| 32B Hourly | 22.46 | 22.97 | 23.51 | 24.03 | 24.61 | 25.16 | 25.78 | 26.36 | 26.98 | 27.58 |
| 32C Hourly | 21.44 | 21.95 | 22.49 | 23.01 | 23.59 | 24.14 | 24.76 | 25.34 | 25.96 | 26.56 |
| 32D Hourly | 19.94 | 20.41 | 20.92 | 21.40 | 21.94 | 22.45 | 23.02 | 23.56 | 24.14 | 24.70 |
| | | | | | | | | | | |
| 35 Hourly | 25.84 | 26.48 | 27.06 | 27.73 | 28.33 | 29.01 | 29.63 | 30.36 | 31.10 | 31.82 |
| 35B Hourly | 24.03 | 24.62 | 25.16 | 25.78 | 26.33 | 26.99 | 27.56 | 28.22 | 28.93 | 29.60 |
| 35C Hourly | 23.01 | 23.60 | 24.14 | 24.76 | 25.31 | 25.97 | 26.54 | 27.20 | 27.91 | 28.58 |
| 35D Hourly | 21.40 | 21.95 | 22.45 | 23.02 | 23.53 | 24.15 | 24.68 | 25.30 | 25.95 | 26.58 |
| | | | | | | | | | | |
| 40 Hourly | 28.90 | 29.63 | 30.36 | 31.13 | 31.90 | 32.71 | 33.50 | 34.36 | 35.21 | 36.09 |
| 40B Hourly | 26.87 | 27.56 | 28.22 | 28.95 | 29.67 | 30.42 | 31.15 | 31.95 | 32.74 | 33.57 |
| 40C Hourly | 25.85 | 26.54 | 27.20 | 27.93 | 28.65 | 29.40 | 30.13 | 30.93 | 31.72 | 32.55 |
| 40D Hourly | 24.04 | 24.68 | 25.30 | 25.97 | 26.64 | 27.34 | 28.02 | 28.76 | 29.50 | 30.27 |
| | | | | | | | | | | |
| 42 Hourly | 30.35 | 31.10 | 31.88 | 32.61 | 33.45 | 34.29 | 35.12 | 36.09 | 36.94 | 37.84 |
| 42B Hourly | 28.21 | 28.93 | 29.64 | 30.32 | 31.11 | 31.90 | 32.66 | 33.57 | 34.37 | 35.20 |
| 42C Hourly | 27.19 | 27.91 | 28.62 | 29.30 | 30.09 | 30.88 | 31.64 | 32.55 | 33.35 | 34.18 |
| 42D Hourly | 25.29 | 25.95 | 26.62 | 27.25 | 27.99 | 28.71 | 29.43 | 30.27 | 31.02 | 31.78 |

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION TABLE
2013/2014

| CLASSIFICATIONS-FULL-TIME-NON EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Custodian I | 23 | 3170/3879 |
| Park Gardener I | 27 | 3460/4248 |
| Custodian II Secretary/Receptionist Secretary/Receptionist, Confidential Tree Trimmer I Water Maintenance I | 28 | 3536/4339 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 3617/4446 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Secretary to the City Clerk, Confidential Water Meter Reader | 30 | 3701/4540 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 3791/4652 |
| Custodial Leadworker Division Secretary Division Secretary, Confidential Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 3879/4753 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 3964/4871 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4051/4985 |
| Accounting Technician Accounting Technician, Confidential Department Secretary Department Secretary, Confidential Maintenance Mechanic II Planning Assistant | 35 | 4141/5103 |
| Deputy City Clerk/Records Coordinator, Confidential Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 4339/5342 |
| Administrative Secretary, Confidential Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 4446/5467 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2013/2014

| CLASSIFICATIONS-FULL-TIME-EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 4510/5632 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 4618/5789 |
| Custodial Services Supervisor Library Supervisor | 41 | 4741/5925 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 4867/6072 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 4987/6224 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 5231/6543 |
| Management Analyst | 46 | 5361/6696 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 5500/6871 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 5632/7046 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 5789/7219 |
| IT Supervisor | 51 | 6072/7582 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Theater Administrator | 53 | 6380/7970 |
| Advanced Planning/Redevelopment Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager | 55 | 6696/8374 |
| Budget Manager Maintenance Superintendent Parks Superintendent | 58 | 7219/9012 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2013/2014**

| CLASSIFICATIONS-FULL-TIME-EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|---|--------------|-----------------------|
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator | 60 | 7582/9466 |
| Community Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent | 61 | 7777/9708 |
| City Librarian Deputy City Manager Finance Manager(Salary last modified 7/1/2013) Information Technology Manager Personnel/Risk Manager | 64 | 8374/10457 |
| Assistant City Manager | 68 | 9244/11539 |
| Community Development Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director | 72 | 10199/12740 |
| Senior Assistant City Manager | 77 | 11537/14407 |

Note: Classifications listed include active and inactive classifications.

CLASSIFICATIONS-APPOINTED BY CITY COUNCIL

| | | |
|---------------|------|--------------------------------------|
| City Manager | ---- | \$227,060/yr Effective 7/1/08 |
| City Clerk | ---- | \$130,000/yr Effective 2/19/12 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

CITY COUNCIL (Salary last modified 6/8/09)

| | | |
|--------------|------|---------------|
| City Council | ---- | \$1,137.39/mo |
|--------------|------|---------------|

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/08) | GRADE/ TIER | PAYRATE/HOURLY |
|--|------------------------|-----------------------|
| Box Office Aide I | 2 | 11.01/13.75 |
| Facility Assistant I | 2B | 10.24/12.78 |
| Library Page | 2C | 9.24/11.78 |
| Recreation Leader | 2D | 8.59/10.96 |
| Recreation Leader I | | |
| Security/Parking Assistant I | | |
| Senior Center Specialist I | | |
| Stage Assistant I | 3 | 11.23/14.07 |
| | 3B | 10.44/13.08 |
| | 3C | 9.44/12.08 |
| | 3D | 8.78/11.23 |

CITY OF CERRITOS CLASSIFICATION TABLE
2013/2014

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/08) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|--|
| Recreation Leader II | 7 | 12.48/15.53 |
| Senior Center Specialist II | 7B 7C 7D | 11.61/14.44 10.61/13.44 9.87/12.50 |
| Box Office Aide II | 13 | 14.45/18.01 |
| Clerical Aide | 13B | 13.44/16.74 |
| Clerical Aide, Confidential | 13C | 12.44/15.74 |
| Crossing Guard | 13D | 11.57/14.64 |
| Facility Assistant II | | |
| Library Aide | | |
| Parks Maintenance Assistant (Unskilled) | | |
| Recreation Leader III | | |
| Senior Center Specialist III | | |
| Stage Assistant II | | |
| Administrative Intern | 19 | 16.74/20.88 |
| Communications Intern | 19B | 15.58/19.43 |
| Emergency Preparedness Intern | 19C | 14.58/18.43 |
| Engineering Intern | 19D | 13.56/17.14 |
| Planning Intern | | |
| Public Works Intern | | |
| Recreation Leader IV | | |
| Security/Parking Assistant II | | |
| Senior Center Specialist IV | | |
| Stage Assistant III | | |
| Box Office Teller | 23 | 19.29/23.56 |
| Custodian I | 23B | 17.94/21.91 |
| Facility Assistant III | 23C | 16.94/20.91 |
| Parking Enforcement Officer | 23D | 15.75/19.45 |
| Security/Parking Assistant III | | |
| Senior Lifeguard | | |
| Stage Assistant IV | | |
| Pedestrian Safety Coordinator | 25 | 20.12/24.75 |
| | 25B | 18.72/23.02 |
| | 25C | 17.72/22.02 |
| | 25D | 16.48/20.48 |
| Human Resources Assistant, Confidential | 28 | 21.55/26.37 |
| Secretary/Receptionist | 28B | 20.04/24.52 |
| Secretary/Receptionist, Confidential | 28C 28D | 19.04/23.52 17.71/21.87 |
| Account Clerk | 29 | 22.14/27.19 |
| Building & Safety Clerk | 29B | 20.59/25.27 |
| Geographic Information Systems Clerk | 29C 29D | 19.59/24.27 18.22/22.57 |
| Graphic Design Artist | | |
| IT Clerk | | |
| Library Clerk | | |
| Purchasing Clerk | | |
| Stage Assistant V | 31 | 23.19/28.43 |
| | 31B | 21.57/26.45 |
| | 31C | 20.57/25.45 |
| | 31D | 19.13/23.67 |

CITY OF CERRITOS CLASSIFICATION TABLE
2013/2014

| CLASSIFICATIONS-TEMPORARY-PART-TIME <small>(Salary last modified 7/1/08)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|--|----------------|----------------|
| Assistant Lighting Specialist | 32 | 23.68/29.08 |
| Audio Specialist | 32B | 22.02/27.04 |
| Code Enforcement Officer | 32C | 21.02/26.04 |
| Community Services Officer | 32D | 19.55/24.22 |
| Division Secretary | | |
| Division Secretary, Confidential | | |
| Human Resources Benefits Coordinator, Confidential | | |
| Library Assistant | | |
| Rigger Specialist | | |
| Wardrobe/Backstage Prod. Asst. | | |
| Zoning Enforcement Officer | | |
| Crime Analyst | 40 | 28.33/35.38 |
| | 40B | 26.34/32.91 |
| | 40C | 25.34/31.91 |
| | 40D | 23.57/29.68 |
| Librarian I | 42 | 29.75/37.10 |
| | 42B | 27.66/34.51 |
| | 42C | 26.66/33.51 |
| | 42D | 24.79/31.16 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION STEPS
2013/2014

CLASSIFICATION STEPS-FULL TIME EMPLOYEES-(Salary last modified 7/1/08)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 18.29 | 18.67 | 19.07 | 19.52 | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 |
| 23 Monthly | 3,170 | 3,236 | 3,305 | 3,383 | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 |
| 25 Hourly | 19.07 | 19.52 | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 |
| 25 Monthly | 3,305 | 3,383 | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 |
| 27 Hourly | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 |
| 27 Monthly | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 |
| 28 Hourly | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 |
| 28 Monthly | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 |
| 29 Hourly | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 |
| 29 Monthly | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 |
| 30 Hourly | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 |
| 30 Monthly | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 |
| 31 Hourly | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 |
| 31 Monthly | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 |
| 32 Hourly | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 |
| 32 Monthly | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 |
| 33 Hourly | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 |
| 33 Monthly | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 |
| 34 Hourly | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 |
| 34 Monthly | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 |
| 35 Hourly | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 |
| 35 Monthly | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 |
| 37 Hourly | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 | 30.11 | 30.82 |
| 37 Monthly | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 | 5,219 | 5,342 |
| 38 Hourly | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 | 30.11 | 30.82 | 31.54 |
| 38 Monthly | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 | 5,219 | 5,342 | 5,467 |
| 39 Hourly | 26.02 | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 |
| 39 Monthly | 4,510 | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 |
| 40 Hourly | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 |
| 40 Monthly | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 |
| 41 Hourly | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 |
| 41 Monthly | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 |
| 42 Hourly | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 |
| 42 Monthly | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 |
| 43 Hourly | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 |
| 43 Monthly | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 |
| 45 Hourly | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 |
| 45 Monthly | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 |
| 46 Hourly | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 |
| 46 Monthly | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 |
| 47 Hourly | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 |
| 47 Monthly | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 |
| 48 Hourly | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 |
| 48 Monthly | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 |
| 49 Hourly | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 |
| 49 Monthly | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 |
| 50 Hourly | 34.18 | 35.03 | 35.92 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 |
| 50 Monthly | 5,925 | 6,072 | 6,226 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 |
| 51 Hourly | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 |
| 51 Monthly | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 |
| 53 Hourly | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 |
| 53 Monthly | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 |
| 55 Hourly | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 |
| 55 Monthly | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 |
| 58 Hourly | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 |
| 58 Monthly | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 |

CITY OF CERRITOS CLASSIFICATION STEPS
2013/2014

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 60 Hourly | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 |
| 60 Monthly | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 |
| 61 Hourly | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 |
| 61 Monthly | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 |
| 63 Hourly | 47.13 | 48.32 | 49.56 | 50.74 | 52.01 | 53.29 | 54.63 | 56.04 | 57.38 | 58.85 |
| 63 Monthly | 8,169 | 8,375 | 8,590 | 8,795 | 9,015 | 9,237 | 9,469 | 9,714 | 9,946 | 10,201 |
| 64 Hourly | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 |
| 64 Monthly | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 |
| 68 Hourly | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 |
| 68 Monthly | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 |
| 69 Hourly | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 |
| 69 Monthly | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 |
| 72 Hourly | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 | 69.96 | 71.69 | 73.5 |
| 72 Monthly | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 | 12,126 | 12,426 | 12,740 |
| 75 Hourly | 63.35 | 64.94 | 66.54 | 68.21 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.1 |
| 75 Monthly | 10,981 | 11,256 | 11,534 | 11,823 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,711 |
| 76 Hourly | 64.94 | 66.54 | 68.2 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.11 | 81.09 |
| 76 Monthly | 11,256 | 11,534 | 11,821 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,712 | 14,056 |
| 77 Hourly | 66.56 | 68.19 | 69.92 | 71.69 | 73.46 | 75.3 | 77.19 | 79.08 | 81.09 | 83.12 |
| 77 Monthly | 11,537 | 11,820 | 12,119 | 12,426 | 12,733 | 13,052 | 13,380 | 13,707 | 14,056 | 14,407 |

Note: In certain cases rounding adjustments may apply

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/08)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 11.01 | 11.23 | 11.56 | 11.86 | 12.17 | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 |
| 2B Hourly | 10.24 | 10.44 | 10.75 | 11.02 | 11.32 | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 |
| 2C Hourly | 9.24 | 9.44 | 9.75 | 10.02 | 10.32 | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 |
| 2D Hourly | 8.59 | 8.78 | 9.07 | 9.32 | 9.60 | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 |
| 3 Hourly | 11.23 | 11.56 | 11.86 | 12.17 | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 | 14.07 |
| 3B Hourly | 10.44 | 10.75 | 11.02 | 11.32 | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 | 13.08 |
| 3C Hourly | 9.44 | 9.75 | 10.02 | 10.32 | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 | 12.08 |
| 3D Hourly | 8.78 | 9.07 | 9.32 | 9.60 | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 | 11.23 |
| 7 Hourly | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 | 14.07 | 14.45 | 14.85 | 15.18 | 15.53 |
| 7B Hourly | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 | 13.08 | 13.44 | 13.81 | 14.12 | 14.44 |
| 7C Hourly | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 | 12.08 | 12.44 | 12.81 | 13.12 | 13.44 |
| 7D Hourly | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 | 11.23 | 11.57 | 11.91 | 12.20 | 12.50 |
| 13 Hourly | 14.45 | 14.85 | 15.18 | 15.53 | 15.91 | 16.33 | 16.74 | 17.15 | 17.60 | 18.01 |
| 13B Hourly | 13.44 | 13.81 | 14.12 | 14.44 | 14.80 | 15.18 | 15.58 | 15.95 | 16.37 | 16.74 |
| 13C Hourly | 12.44 | 12.81 | 13.12 | 13.44 | 13.80 | 14.18 | 14.58 | 14.95 | 15.37 | 15.74 |
| 13D Hourly | 11.57 | 11.91 | 12.20 | 12.50 | 12.83 | 13.19 | 13.56 | 13.90 | 14.29 | 14.64 |
| 19 Hourly | 16.74 | 17.15 | 17.60 | 18.01 | 18.50 | 18.97 | 19.42 | 19.88 | 20.44 | 20.88 |
| 19B Hourly | 15.58 | 15.95 | 16.37 | 16.74 | 17.21 | 17.64 | 18.05 | 18.48 | 19.00 | 19.43 |
| 19C Hourly | 14.58 | 14.95 | 15.37 | 15.74 | 16.21 | 16.64 | 17.05 | 17.48 | 18.00 | 18.43 |
| 19D Hourly | 13.56 | 13.90 | 14.29 | 14.64 | 15.08 | 15.48 | 15.86 | 16.26 | 16.74 | 17.14 |
| 23 Hourly | 19.29 | 19.71 | 20.12 | 20.57 | 21.07 | 21.54 | 22.01 | 22.53 | 23.04 | 23.56 |
| 23B Hourly | 17.94 | 18.32 | 18.72 | 19.14 | 19.59 | 20.03 | 20.48 | 20.95 | 21.42 | 21.91 |
| 23C Hourly | 16.94 | 17.32 | 17.72 | 18.14 | 18.59 | 19.03 | 19.48 | 19.95 | 20.42 | 20.91 |
| 23D Hourly | 15.75 | 16.11 | 16.48 | 16.87 | 17.29 | 17.70 | 18.12 | 18.55 | 18.99 | 19.45 |
| 25 Hourly | 20.12 | 20.57 | 21.07 | 21.54 | 22.01 | 22.53 | 23.04 | 23.56 | 24.15 | 24.75 |
| 25B Hourly | 18.72 | 19.14 | 19.59 | 20.03 | 20.48 | 20.95 | 21.42 | 21.91 | 22.46 | 23.02 |
| 25C Hourly | 17.72 | 18.14 | 18.59 | 19.03 | 19.48 | 19.95 | 20.42 | 20.91 | 21.46 | 22.02 |
| 25D Hourly | 16.48 | 16.87 | 17.29 | 17.70 | 18.12 | 18.55 | 18.99 | 19.45 | 19.96 | 20.48 |

CITY OF CERRITOS CLASSIFICATION STEPS
2013/2014

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 28 Hourly | 21.55 | 22.01 | 22.53 | 23.09 | 23.58 | 24.15 | 24.67 | 25.22 | 25.85 | 26.37 |
| 28B Hourly | 20.04 | 20.48 | 20.95 | 21.48 | 21.92 | 22.46 | 22.94 | 23.46 | 24.04 | 24.52 |
| 28C Hourly | 19.04 | 19.48 | 19.95 | 20.48 | 20.92 | 21.46 | 21.94 | 22.46 | 23.04 | 23.52 |
| 28D Hourly | 17.71 | 18.12 | 18.55 | 19.05 | 19.46 | 19.96 | 20.40 | 20.89 | 21.43 | 21.87 |
| | | | | | | | | | | |
| 29 Hourly | 22.14 | 22.62 | 23.19 | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 |
| 29B Hourly | 20.59 | 21.04 | 21.57 | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 |
| 29C Hourly | 19.59 | 20.04 | 20.57 | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 |
| 29D Hourly | 18.22 | 18.64 | 19.13 | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 |
| | | | | | | | | | | |
| 31 Hourly | 23.19 | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 | 27.79 | 28.43 |
| 31B Hourly | 21.57 | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 | 25.84 | 26.45 |
| 31C Hourly | 20.57 | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 | 24.84 | 25.45 |
| 31D Hourly | 19.13 | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 | 23.10 | 23.67 |
| | | | | | | | | | | |
| 32 Hourly | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 | 27.79 | 28.43 | 29.08 |
| 32B Hourly | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 | 25.84 | 26.45 | 27.04 |
| 32C Hourly | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 | 24.84 | 25.45 | 26.04 |
| 32D Hourly | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 | 23.10 | 23.67 | 24.22 |
| | | | | | | | | | | |
| 35 Hourly | 25.33 | 25.96 | 26.53 | 27.19 | 27.77 | 28.44 | 29.05 | 29.76 | 30.49 | 31.20 |
| 35B Hourly | 23.56 | 24.14 | 24.67 | 25.27 | 25.81 | 26.46 | 27.02 | 27.67 | 28.36 | 29.02 |
| 35C Hourly | 22.56 | 23.14 | 23.67 | 24.27 | 24.81 | 25.46 | 26.02 | 26.67 | 27.36 | 28.02 |
| 35D Hourly | 20.98 | 21.52 | 22.01 | 22.57 | 23.07 | 23.68 | 24.20 | 24.80 | 25.44 | 26.06 |
| | | | | | | | | | | |
| 40 Hourly | 28.33 | 29.05 | 29.76 | 30.52 | 31.27 | 32.07 | 32.84 | 33.69 | 34.52 | 35.38 |
| 40B Hourly | 26.34 | 27.02 | 27.67 | 28.38 | 29.09 | 29.82 | 30.54 | 31.32 | 32.10 | 32.91 |
| 40C Hourly | 25.34 | 26.02 | 26.67 | 27.38 | 28.09 | 28.82 | 29.54 | 30.32 | 31.10 | 31.91 |
| 40D Hourly | 23.57 | 24.20 | 24.80 | 25.46 | 26.12 | 26.80 | 27.47 | 28.20 | 28.92 | 29.68 |
| | | | | | | | | | | |
| 42 Hourly | 29.75 | 30.49 | 31.25 | 31.97 | 32.79 | 33.62 | 34.43 | 35.38 | 36.22 | 37.10 |
| 42B Hourly | 27.66 | 28.36 | 29.06 | 29.73 | 30.50 | 31.27 | 32.02 | 32.91 | 33.70 | 34.51 |
| 42C Hourly | 26.66 | 27.36 | 28.06 | 28.73 | 29.50 | 30.27 | 31.02 | 31.91 | 32.70 | 33.51 |
| 42D Hourly | 24.79 | 25.44 | 26.10 | 26.72 | 27.44 | 28.15 | 28.85 | 29.68 | 30.41 | 31.16 |

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION TABLE
2012/2013

| CLASSIFICATIONS-FULL-TIME-NON EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Custodian I | 23 | 3170/3879 |
| Park Gardener I | 27 | 3460/4248 |
| Custodian II Secretary/Receptionist Secretary/Receptionist, Confidential Tree Trimmer I Water Maintenance I | 28 | 3536/4339 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 3617/4446 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Secretary to the City Clerk, Confidential Water Meter Reader | 30 | 3701/4540 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 3791/4652 |
| Custodial Leadworker Division Secretary Division Secretary, Confidential Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 3879/4753 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 3964/4871 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4051/4985 |
| Accounting Technician Accounting Technician, Confidential Department Secretary Department Secretary, Confidential Maintenance Mechanic II Planning Assistant | 35 | 4141/5103 |
| Deputy City Clerk/Records Coordinator, Confidential Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 4339/5342 |
| Administrative Secretary, Confidential Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 4446/5467 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2012/2013

| CLASSIFICATIONS-FULL-TIME-EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 4510/5632 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 4618/5789 |
| Custodial Services Supervisor Library Supervisor | 41 | 4741/5925 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 4867/6072 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 4987/6224 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 5231/6543 |
| Management Analyst | 46 | 5361/6696 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 5500/6871 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 5632/7046 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 5789/7219 |
| IT Supervisor | 51 | 6072/7582 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Theater Administrator | 53 | 6380/7970 |
| Advanced Planning/Redevelopment Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager | 55 | 6696/8374 |
| Budget Manager Maintenance Superintendent Parks Superintendent | 58 | 7219/9012 |

**CITY OF CERRITOS CLASSIFICATION TABLE
2012/2013**

| CLASSIFICATIONS-FULL-TIME-EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|---|--------------|-----------------------|
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator | 60 | 7582/9466 |
| Community Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent | 61 | 7777/9708 |
| City Librarian Deputy City Manager Information Technology Manager Personnel/Risk Manager | 64 | 8374/10457 |
| Assistant City Manager Finance Manager | 68 | 9244/11539 |
| Community Development Director Community & Safety Services Director Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director | 72 | 10199/12740 |
| Senior Assistant City Manager | 77 | 11537/14407 |

Note: Classifications listed include active and inactive classifications.

CLASSIFICATIONS-APPOINTED BY CITY COUNCIL

| | | |
|---------------|------|--------------------------------------|
| City Manager | ---- | \$227,060/yr Effective 7/1/08 |
| City Clerk | ---- | \$130,000/yr Effective 2/19/12 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

CITY COUNCIL (Salary last modified 6/8/09)

| | | |
|--------------|------|---------------|
| City Council | ---- | \$1,137.39/mo |
|--------------|------|---------------|

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/08) | GRADE/ TIER | PAYRATE/HOURLY |
|--|------------------------|-----------------------|
| Box Office Aide I | 2 | 11.01/13.75 |
| Facility Assistant I | 2B | 10.24/12.78 |
| Library Page | 2C | 9.24/11.78 |
| Recreation Leader | 2D | 8.59/10.96 |
| Recreation Leader I | | |
| Security/Parking Assistant I | | |
| Senior Center Specialist I | | |
| Stage Assistant I | 3 | 11.23/14.07 |
| | 3B | 10.44/13.08 |
| | 3C | 9.44/12.08 |
| | 3D | 8.78/11.23 |

CITY OF CERRITOS CLASSIFICATION TABLE
2012/2013

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/08) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|--|
| Recreation Leader II | 7 | 12.48/15.53 |
| Senior Center Specialist II | 7B 7C 7D | 11.61/14.44 10.61/13.44 9.87/12.50 |
| Box Office Aide II | 13 | 14.45/18.01 |
| Clerical Aide | 13B | 13.44/16.74 |
| Clerical Aide, Confidential | 13C | 12.44/15.74 |
| Crossing Guard | 13D | 11.57/14.64 |
| Facility Assistant II | | |
| Library Aide | | |
| Parks Maintenance Assistant (Unskilled) | | |
| Recreation Leader III | | |
| Senior Center Specialist III | | |
| Stage Assistant II | | |
| Administrative Intern | 19 | 16.74/20.88 |
| Communications Intern | 19B | 15.58/19.43 |
| Emergency Preparedness Intern | 19C | 14.58/18.43 |
| Engineering Intern | 19D | 13.56/17.14 |
| Planning Intern | | |
| Public Works Intern | | |
| Recreation Leader IV | | |
| Security/Parking Assistant II | | |
| Senior Center Specialist IV | | |
| Stage Assistant III | | |
| Box Office Teller | 23 | 19.29/23.56 |
| Custodian I | 23B | 17.94/21.91 |
| Facility Assistant III | 23C | 16.94/20.91 |
| Parking Enforcement Officer | 23D | 15.75/19.45 |
| Security/Parking Assistant III | | |
| Senior Lifeguard | | |
| Stage Assistant IV | | |
| Pedestrian Safety Coordinator | 25 | 20.12/24.75 |
| | 25B | 18.72/23.02 |
| | 25C | 17.72/22.02 |
| | 25D | 16.48/20.48 |
| Human Resources Assistant, Confidential | 28 | 21.55/26.37 |
| Secretary/Receptionist | 28B | 20.04/24.52 |
| Secretary/Receptionist, Confidential | 28C 28D | 19.04/23.52 17.71/21.87 |
| Account Clerk | 29 | 22.14/27.19 |
| Building & Safety Clerk | 29B | 20.59/25.27 |
| Geographic Information Systems Clerk | 29C 29D | 19.59/24.27 18.22/22.57 |
| Graphic Design Artist | | |
| IT Clerk | | |
| Library Clerk | | |
| Purchasing Clerk | | |
| Stage Assistant V | 31 | 23.19/28.43 |
| | 31B | 21.57/26.45 |
| | 31C | 20.57/25.45 |
| | 31D | 19.13/23.67 |

CITY OF CERRITOS CLASSIFICATION TABLE
2012/2013

| CLASSIFICATIONS-TEMPORARY-PART-TIME <small>(Salary last modified 7/1/08)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|--|----------------|----------------|
| Assistant Lighting Specialist | 32 | 23.68/29.08 |
| Audio Specialist | 32B | 22.02/27.04 |
| Code Enforcement Officer | 32C | 21.02/26.04 |
| Community Services Officer | 32D | 19.55/24.22 |
| Division Secretary | | |
| Division Secretary, Confidential | | |
| Human Resources Benefits Coordinator, Confidential | | |
| Library Assistant | | |
| Rigger Specialist | | |
| Wardrobe/Backstage Prod. Asst. | | |
| Zoning Enforcement Officer | | |
| Crime Analyst | 40 | 28.33/35.38 |
| | 40B | 26.34/32.91 |
| | 40C | 25.34/31.91 |
| | 40D | 23.57/29.68 |
| Librarian I | 42 | 29.75/37.10 |
| | 42B | 27.66/34.51 |
| | 42C | 26.66/33.51 |
| | 42D | 24.79/31.16 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION STEPS
2012/2013

CLASSIFICATION STEPS-FULL TIME EMPLOYEES-(Salary last modified 7/1/08)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 18.29 | 18.67 | 19.07 | 19.52 | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 |
| 23 Monthly | 3,170 | 3,236 | 3,305 | 3,383 | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 |
| 25 Hourly | 19.07 | 19.52 | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 |
| 25 Monthly | 3,305 | 3,383 | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 |
| 27 Hourly | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 |
| 27 Monthly | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 |
| 28 Hourly | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 |
| 28 Monthly | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 |
| 29 Hourly | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 |
| 29 Monthly | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 |
| 30 Hourly | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 |
| 30 Monthly | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 |
| 31 Hourly | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 |
| 31 Monthly | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 |
| 32 Hourly | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 |
| 32 Monthly | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 |
| 33 Hourly | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 |
| 33 Monthly | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 |
| 34 Hourly | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 |
| 34 Monthly | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 |
| 35 Hourly | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 |
| 35 Monthly | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 |
| 37 Hourly | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 | 30.11 | 30.82 |
| 37 Monthly | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 | 5,219 | 5,342 |
| 38 Hourly | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 | 30.11 | 30.82 | 31.54 |
| 38 Monthly | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 | 5,219 | 5,342 | 5,467 |
| 39 Hourly | 26.02 | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 |
| 39 Monthly | 4,510 | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 |
| 40 Hourly | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 |
| 40 Monthly | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 |
| 41 Hourly | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 |
| 41 Monthly | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 |
| 42 Hourly | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 |
| 42 Monthly | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 |
| 43 Hourly | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 |
| 43 Monthly | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 |
| 45 Hourly | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 |
| 45 Monthly | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 |
| 46 Hourly | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 |
| 46 Monthly | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 |
| 47 Hourly | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 |
| 47 Monthly | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 |
| 48 Hourly | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 |
| 48 Monthly | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 |
| 49 Hourly | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 |
| 49 Monthly | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 |
| 50 Hourly | 34.18 | 35.03 | 35.92 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 |
| 50 Monthly | 5,925 | 6,072 | 6,226 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 |
| 51 Hourly | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 |
| 51 Monthly | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 |
| 53 Hourly | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 |
| 53 Monthly | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 |
| 55 Hourly | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 |
| 55 Monthly | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 |
| 58 Hourly | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 |
| 58 Monthly | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 |

CITY OF CERRITOS CLASSIFICATION STEPS
2012/2013

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 60 Hourly | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 |
| 60 Monthly | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 |
| 61 Hourly | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 |
| 61 Monthly | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 |
| 63 Hourly | 47.13 | 48.32 | 49.56 | 50.74 | 52.01 | 53.29 | 54.63 | 56.04 | 57.38 | 58.85 |
| 63 Monthly | 8,169 | 8,375 | 8,590 | 8,795 | 9,015 | 9,237 | 9,469 | 9,714 | 9,946 | 10,201 |
| 64 Hourly | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 |
| 64 Monthly | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 |
| 68 Hourly | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 |
| 68 Monthly | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 |
| 69 Hourly | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 |
| 69 Monthly | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 |
| 72 Hourly | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 | 69.96 | 71.69 | 73.5 |
| 72 Monthly | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 | 12,126 | 12,426 | 12,740 |
| 75 Hourly | 63.35 | 64.94 | 66.54 | 68.21 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.1 |
| 75 Monthly | 10,981 | 11,256 | 11,534 | 11,823 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,711 |
| 76 Hourly | 64.94 | 66.54 | 68.2 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.11 | 81.09 |
| 76 Monthly | 11,256 | 11,534 | 11,821 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,712 | 14,056 |
| 77 Hourly | 66.56 | 68.19 | 69.92 | 71.69 | 73.46 | 75.3 | 77.19 | 79.08 | 81.09 | 83.12 |
| 77 Monthly | 11,537 | 11,820 | 12,119 | 12,426 | 12,733 | 13,052 | 13,380 | 13,707 | 14,056 | 14,407 |

Note: In certain cases rounding adjustments may apply

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/08)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 11.01 | 11.23 | 11.56 | 11.86 | 12.17 | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 |
| 2B Hourly | 10.24 | 10.44 | 10.75 | 11.02 | 11.32 | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 |
| 2C Hourly | 9.24 | 9.44 | 9.75 | 10.02 | 10.32 | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 |
| 2D Hourly | 8.59 | 8.78 | 9.07 | 9.32 | 9.60 | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 |
| | | | | | | | | | | |
| 3 Hourly | 11.23 | 11.56 | 11.86 | 12.17 | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 | 14.07 |
| 3B Hourly | 10.44 | 10.75 | 11.02 | 11.32 | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 | 13.08 |
| 3C Hourly | 9.44 | 9.75 | 10.02 | 10.32 | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 | 12.08 |
| 3D Hourly | 8.78 | 9.07 | 9.32 | 9.60 | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 | 11.23 |
| | | | | | | | | | | |
| 7 Hourly | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 | 14.07 | 14.45 | 14.85 | 15.18 | 15.53 |
| 7B Hourly | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 | 13.08 | 13.44 | 13.81 | 14.12 | 14.44 |
| 7C Hourly | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 | 12.08 | 12.44 | 12.81 | 13.12 | 13.44 |
| 7D Hourly | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 | 11.23 | 11.57 | 11.91 | 12.20 | 12.50 |
| | | | | | | | | | | |
| 13 Hourly | 14.45 | 14.85 | 15.18 | 15.53 | 15.91 | 16.33 | 16.74 | 17.15 | 17.60 | 18.01 |
| 13B Hourly | 13.44 | 13.81 | 14.12 | 14.44 | 14.80 | 15.18 | 15.58 | 15.95 | 16.37 | 16.74 |
| 13C Hourly | 12.44 | 12.81 | 13.12 | 13.44 | 13.80 | 14.18 | 14.58 | 14.95 | 15.37 | 15.74 |
| 13D Hourly | 11.57 | 11.91 | 12.20 | 12.50 | 12.83 | 13.19 | 13.56 | 13.90 | 14.29 | 14.64 |
| | | | | | | | | | | |
| 19 Hourly | 16.74 | 17.15 | 17.60 | 18.01 | 18.50 | 18.97 | 19.42 | 19.88 | 20.44 | 20.88 |
| 19B Hourly | 15.58 | 15.95 | 16.37 | 16.74 | 17.21 | 17.64 | 18.05 | 18.48 | 19.00 | 19.43 |
| 19C Hourly | 14.58 | 14.95 | 15.37 | 15.74 | 16.21 | 16.64 | 17.05 | 17.48 | 18.00 | 18.43 |
| 19D Hourly | 13.56 | 13.90 | 14.29 | 14.64 | 15.08 | 15.48 | 15.86 | 16.26 | 16.74 | 17.14 |
| | | | | | | | | | | |
| 23 Hourly | 19.29 | 19.71 | 20.12 | 20.57 | 21.07 | 21.54 | 22.01 | 22.53 | 23.04 | 23.56 |
| 23B Hourly | 17.94 | 18.32 | 18.72 | 19.14 | 19.59 | 20.03 | 20.48 | 20.95 | 21.42 | 21.91 |
| 23C Hourly | 16.94 | 17.32 | 17.72 | 18.14 | 18.59 | 19.03 | 19.48 | 19.95 | 20.42 | 20.91 |
| 23D Hourly | 15.75 | 16.11 | 16.48 | 16.87 | 17.29 | 17.70 | 18.12 | 18.55 | 18.99 | 19.45 |
| | | | | | | | | | | |
| 25 Hourly | 20.12 | 20.57 | 21.07 | 21.54 | 22.01 | 22.53 | 23.04 | 23.56 | 24.15 | 24.75 |
| 25B Hourly | 18.72 | 19.14 | 19.59 | 20.03 | 20.48 | 20.95 | 21.42 | 21.91 | 22.46 | 23.02 |
| 25C Hourly | 17.72 | 18.14 | 18.59 | 19.03 | 19.48 | 19.95 | 20.42 | 20.91 | 21.46 | 22.02 |
| 25D Hourly | 16.48 | 16.87 | 17.29 | 17.70 | 18.12 | 18.55 | 18.99 | 19.45 | 19.96 | 20.48 |

CITY OF CERRITOS CLASSIFICATION STEPS
2012/2013

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 28 Hourly | 21.55 | 22.01 | 22.53 | 23.09 | 23.58 | 24.15 | 24.67 | 25.22 | 25.85 | 26.37 |
| 28B Hourly | 20.04 | 20.48 | 20.95 | 21.48 | 21.92 | 22.46 | 22.94 | 23.46 | 24.04 | 24.52 |
| 28C Hourly | 19.04 | 19.48 | 19.95 | 20.48 | 20.92 | 21.46 | 21.94 | 22.46 | 23.04 | 23.52 |
| 28D Hourly | 17.71 | 18.12 | 18.55 | 19.05 | 19.46 | 19.96 | 20.40 | 20.89 | 21.43 | 21.87 |
| 29 Hourly | 22.14 | 22.62 | 23.19 | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 |
| 29B Hourly | 20.59 | 21.04 | 21.57 | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 |
| 29C Hourly | 19.59 | 20.04 | 20.57 | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 |
| 29D Hourly | 18.22 | 18.64 | 19.13 | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 |
| 31 Hourly | 23.19 | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 | 27.79 | 28.43 |
| 31B Hourly | 21.57 | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 | 25.84 | 26.45 |
| 31C Hourly | 20.57 | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 | 24.84 | 25.45 |
| 31D Hourly | 19.13 | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 | 23.10 | 23.67 |
| 32 Hourly | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 | 27.79 | 28.43 | 29.08 |
| 32B Hourly | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 | 25.84 | 26.45 | 27.04 |
| 32C Hourly | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 | 24.84 | 25.45 | 26.04 |
| 32D Hourly | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 | 23.10 | 23.67 | 24.22 |
| 35 Hourly | 25.33 | 25.96 | 26.53 | 27.19 | 27.77 | 28.44 | 29.05 | 29.76 | 30.49 | 31.20 |
| 35B Hourly | 23.56 | 24.14 | 24.67 | 25.27 | 25.81 | 26.46 | 27.02 | 27.67 | 28.36 | 29.02 |
| 35C Hourly | 22.56 | 23.14 | 23.67 | 24.27 | 24.81 | 25.46 | 26.02 | 26.67 | 27.36 | 28.02 |
| 35D Hourly | 20.98 | 21.52 | 22.01 | 22.57 | 23.07 | 23.68 | 24.20 | 24.80 | 25.44 | 26.06 |
| 40 Hourly | 28.33 | 29.05 | 29.76 | 30.52 | 31.27 | 32.07 | 32.84 | 33.69 | 34.52 | 35.38 |
| 40B Hourly | 26.34 | 27.02 | 27.67 | 28.38 | 29.09 | 29.82 | 30.54 | 31.32 | 32.10 | 32.91 |
| 40C Hourly | 25.34 | 26.02 | 26.67 | 27.38 | 28.09 | 28.82 | 29.54 | 30.32 | 31.10 | 31.91 |
| 40D Hourly | 23.57 | 24.20 | 24.80 | 25.46 | 26.12 | 26.80 | 27.47 | 28.20 | 28.92 | 29.68 |
| 42 Hourly | 29.75 | 30.49 | 31.25 | 31.97 | 32.79 | 33.62 | 34.43 | 35.38 | 36.22 | 37.10 |
| 42B Hourly | 27.66 | 28.36 | 29.06 | 29.73 | 30.50 | 31.27 | 32.02 | 32.91 | 33.70 | 34.51 |
| 42C Hourly | 26.66 | 27.36 | 28.06 | 28.73 | 29.50 | 30.27 | 31.02 | 31.91 | 32.70 | 33.51 |
| 42D Hourly | 24.79 | 25.44 | 26.10 | 26.72 | 27.44 | 28.15 | 28.85 | 29.68 | 30.41 | 31.16 |

Note: In certain cases rounding adjustments may apply.

CITY OF CERRITOS CLASSIFICATION TABLE
2011/2012

| CLASSIFICATIONS-FULL-TIME-NON EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Custodian I | 23 | 3170/3879 |
| Park Gardener I | 27 | 3460/4248 |
| Custodian II Secretary/Receptionist Secretary/Receptionist, Confidential Tree Trimmer I Water Maintenance I | 28 | 3536/4339 |
| Account Clerk Delivery/Warehouse Clerk Library Clerk | 29 | 3617/4446 |
| Assistant Aquatics Coordinator Business License Officer Event Coordinator Secretary to the City Clerk, Confidential Water Meter Reader | 30 | 3701/4540 |
| Building and Safety Clerk Maintenance Mechanic I Senior Account Clerk Senior Business License Officer Ticket Office Coordinator | 31 | 3791/4652 |
| Custodial Leadworker Division Secretary Division Secretary, Confidential Facility/Volunteer Coordinator Human Services Coordinator Library Assistant Park Gardener II Parking Enforcement Coordinator Senior Services Recreation Coordinator | 32 | 3879/4753 |
| Aquatics Maintenance Specialist Technical Services Assistant Tree Trimmer II Water Maintenance II | 33 | 3964/4871 |
| Audio Specialist Corporate Yard Coordinator Engineering Aide Lighting Specialist Master Carpenter Purchasing Assistant Senior Ticket Office Coordinator Water Meter Repairer | 34 | 4051/4985 |
| Accounting Technician Accounting Technician, Confidential Department Secretary Department Secretary, Confidential Maintenance Mechanic II Planning Assistant | 35 | 4141/5103 |
| Deputy City Clerk/Records Coordinator, Confidential Community Safety Officer Graphic Designer House Coordinator Media Coordinator Sr. Library Assistant Stage Crew Supervisor | 37 | 4339/5342 |
| Administrative Secretary, Confidential Building Maintenance Technician Buyer Maintenance Leadworker Parks Leadworker Production Distribution Maintenance Operator Recreation Services Coordinator Trees Leadworker Water Maintenance Leadworker | 38 | 4446/5467 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION TABLE
2011/2012

| CLASSIFICATIONS-FULL-TIME-EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|---|-------|----------------|
| Human Resources Analyst | 39 | 4510/5632 |
| Code Enforcement Officer Information Technician I Video Production Specialist | 40 | 4618/5789 |
| Custodial Services Supervisor Library Supervisor | 41 | 4741/5925 |
| Associate Planner GIS Analyst Information Technician II Librarian I | 42 | 4867/6072 |
| Administrative Assistant Assistant City Clerk Communications Specialist Public Works Inspector Senior Code Enforcement Officer Senior Services Supervisor Water Constr./ Cross-Conn. Control Inspector | 43 | 4987/6224 |
| Building Maintenance Engineer Maintenance Supervisor Parks Supervisor Trees Supervisor | 45 | 5231/6543 |
| Management Analyst Redevelopment/Economic Development Administrator | 46 | 5361/6696 |
| Accountant Event Sales Manager Marketing Supervisor Water Supervisor | 47 | 5500/6871 |
| Community Services Supervisor IT Analyst Personnel Administrator Senior Planner | 48 | 5632/7046 |
| Assistant Civil Engineer GIS Administrator Librarian II Recreation Services Supervisor Senior Accountant Utility Analyst | 49 | 5789/7219 |
| IT Supervisor | 51 | 6072/7582 |
| Accounting Supervisor Associate Civil Engineer Community Participation Manager Network Administrator Theater Administrator | 53 | 6380/7970 |
| Advanced Planning/Redevelopment Manager Current Planning Manager Environmental Services Manager Public Information Manager Support Services Manager | 55 | 6696/8374 |
| Budget Manager Maintenance Superintendent Parks Superintendent | 58 | 7219/9012 |

CITY OF CERRITOS CLASSIFICATION TABLE
2011/2012

| CLASSIFICATIONS-FULL-TIME-EXEMPT (Salary last modified 7/1/08) | GRADE | SALARY/MONTHLY |
|--|-------|----------------|
| Assistant City Engineer City & Theater Marketing Manager Performance Manager Technical Administrator | 60 | 7582/9466 |
| Community Safety Manager Recreation Services Superintendent Theater Administrator Water Superintendent | 61 | 7777/9708 |
| City Librarian Deputy City Manager Information Technology Manager Personnel/Risk Manager | 64 | 8374/10457 |
| Assistant City Manager Finance Manager | 68 | 9244/11539 |
| Community Development Director Community & Safety Services Director Director of Administrative Services Director of Community & Cultural Services Director of Public Works/City Engineer Theater Executive Director | 72 | 10199/12740 |
| Senior Assistant City Manager | 77 | 11537/14407 |

Note: Classifications listed include active and inactive classifications.

CLASSIFICATIONS-APPOINTED BY CITY COUNCIL

| | | |
|---------------|------|--------------------------------------|
| City Manager | ---- | \$227,060/yr Effective 7/1/08 |
| City Clerk | ---- | \$130,000/yr Effective 2/19/12 |
| City Attorney | ---- | \$12,075/month Effective 12/30/06 |

CITY COUNCIL (Salary last modified 6/8/09)

| | | |
|--------------|------|---------------|
| City Council | ---- | \$1,137.39/mo |
|--------------|------|---------------|

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/08) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|----------------|
| Box Office Aide I | 2 | 11.01/13.75 |
| Facility Assistant I | 2B | 10.24/12.78 |
| Library Page | 2C | 9.24/11.78 |
| Recreation Leader | 2D | 8.59/10.96 |
| Recreation Leader I | | |
| Security/Parking Assistant I | | |
| Senior Center Specialist I | | |
| Stage Assistant I | 3 | 11.23/14.07 |
| | 3B | 10.44/13.08 |
| | 3C | 9.44/12.08 |
| | 3D | 8.78/11.23 |

CITY OF CERRITOS CLASSIFICATION TABLE
2011/2012

| CLASSIFICATIONS-TEMPORARY-PART-TIME (Salary last modified 7/1/08) | GRADE/ TIER | PAYRATE/HOURLY |
|---|----------------|--|
| Recreation Leader II | 7 | 12.48/15.53 |
| Senior Center Specialist II | 7B 7C 7D | 11.61/14.44 10.61/13.44 9.87/12.50 |
| Box Office Aide II | 13 | 14.45/18.01 |
| Clerical Aide | 13B | 13.44/16.74 |
| Clerical Aide, Confidential | 13C | 12.44/15.74 |
| Crossing Guard | 13D | 11.57/14.64 |
| Facility Assistant II | | |
| Library Aide | | |
| Parks Maintenance Assistant (Unskilled) | | |
| Recreation Leader III | | |
| Senior Center Specialist III | | |
| Stage Assistant II | | |
| Administrative Intern | 19 | 16.74/20.88 |
| Communications Intern | 19B | 15.58/19.43 |
| Emergency Preparedness Intern | 19C | 14.58/18.43 |
| Engineering Intern | 19D | 13.56/17.14 |
| Planning Intern | | |
| Public Works Intern | | |
| Recreation Leader IV | | |
| Security/Parking Assistant II | | |
| Senior Center Specialist IV | | |
| Stage Assistant III | | |
| Box Office Teller | 23 | 19.29/23.56 |
| Custodian I | 23B | 17.94/21.91 |
| Facility Assistant III | 23C | 16.94/20.91 |
| Parking Enforcement Officer | 23D | 15.75/19.45 |
| Security/Parking Assistant III | | |
| Senior Lifeguard | | |
| Stage Assistant IV | | |
| Pedestrian Safety Coordinator | 25 | 20.12/24.75 |
| | 25B | 18.72/23.02 |
| | 25C | 17.72/22.02 |
| | 25D | 16.48/20.48 |
| Human Resources Assistant, Confidential | 28 | 21.55/26.37 |
| Secretary/Receptionist | 28B | 20.04/24.52 |
| Secretary/Receptionist, Confidential | 28C 28D | 19.04/23.52 17.71/21.87 |
| Account Clerk | 29 | 22.14/27.19 |
| Building & Safety Clerk | 29B | 20.59/25.27 |
| Geographic Information Systems Clerk | 29C 29D | 19.59/24.27 18.22/22.57 |
| Graphic Design Artist | | |
| IT Clerk | | |
| Library Clerk | | |
| Purchasing Clerk | | |
| Stage Assistant V | 31 | 23.19/28.43 |
| | 31B | 21.57/26.45 |
| | 31C | 20.57/25.45 |
| | 31D | 19.13/23.67 |

CITY OF CERRITOS CLASSIFICATION TABLE
2011/2012

| CLASSIFICATIONS-TEMPORARY-PART-TIME <small>(Salary last modified 7/1/08)</small> | GRADE/ TIER | PAYRATE/HOURLY |
|--|----------------|----------------|
| Assistant Lighting Specialist | 32 | 23.68/29.08 |
| Audio Specialist | 32B | 22.02/27.04 |
| Code Enforcement Officer | 32C | 21.02/26.04 |
| Community Services Officer | 32D | 19.55/24.22 |
| Division Secretary | | |
| Division Secretary, Confidential | | |
| Human resources Benefits Coordinator, Confidential | | |
| Library Assistant | | |
| Rigger Specialist | | |
| Wardrobe/Backstage Prod. Asst. | | |
| Zoning Enforcement Officer | | |
| Crime Analyst | 40 | 28.33/35.38 |
| | 40B | 26.34/32.91 |
| | 40C | 25.34/31.91 |
| | 40D | 23.57/29.68 |
| Librarian I | 42 | 29.75/37.10 |
| | 42B | 27.66/34.51 |
| | 42C | 26.66/33.51 |
| | 42D | 24.79/31.16 |

Note: Classifications listed include active and inactive classifications.

CITY OF CERRITOS CLASSIFICATION STEPS
2011/2012

CLASSIFICATION STEPS-FULL TIME EMPLOYEES-(Salary last modified 7/1/08)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 23 Hourly | 18.29 | 18.67 | 19.07 | 19.52 | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 |
| 23 Monthly | 3,170 | 3,236 | 3,305 | 3,383 | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 |
| 25 Hourly | 19.07 | 19.52 | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 |
| 25 Monthly | 3,305 | 3,383 | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 |
| 27 Hourly | 19.96 | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 |
| 27 Monthly | 3,460 | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 |
| 28 Hourly | 20.40 | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 |
| 28 Monthly | 3,536 | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 |
| 29 Hourly | 20.87 | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 |
| 29 Monthly | 3,617 | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 |
| 30 Hourly | 21.35 | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 |
| 30 Monthly | 3,701 | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 |
| 31 Hourly | 21.87 | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 |
| 31 Monthly | 3,791 | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 |
| 32 Hourly | 22.38 | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 |
| 32 Monthly | 3,879 | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 |
| 33 Hourly | 22.87 | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 |
| 33 Monthly | 3,964 | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 |
| 34 Hourly | 23.37 | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 |
| 34 Monthly | 4,051 | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 |
| 35 Hourly | 23.89 | 24.51 | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 |
| 35 Monthly | 4,141 | 4,248 | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 |
| 37 Hourly | 25.03 | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 | 30.11 | 30.82 |
| 37 Monthly | 4,339 | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 | 5,219 | 5,342 |
| 38 Hourly | 25.65 | 26.19 | 26.84 | 27.42 | 28.10 | 28.76 | 29.44 | 30.11 | 30.82 | 31.54 |
| 38 Monthly | 4,446 | 4,540 | 4,652 | 4,753 | 4,871 | 4,985 | 5,103 | 5,219 | 5,342 | 5,467 |
| 39 Hourly | 26.02 | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 |
| 39 Monthly | 4,510 | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 |
| 40 Hourly | 26.64 | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 |
| 40 Monthly | 4,618 | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 |
| 41 Hourly | 27.35 | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 |
| 41 Monthly | 4,741 | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 |
| 42 Hourly | 28.08 | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 |
| 42 Monthly | 4,867 | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 |
| 43 Hourly | 28.77 | 29.47 | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 |
| 43 Monthly | 4,987 | 5,108 | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 |
| 45 Hourly | 30.18 | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 |
| 45 Monthly | 5,231 | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 |
| 46 Hourly | 30.93 | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 |
| 46 Monthly | 5,361 | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 |
| 47 Hourly | 31.73 | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 |
| 47 Monthly | 5,500 | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 |
| 48 Hourly | 32.49 | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 |
| 48 Monthly | 5,632 | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 |
| 49 Hourly | 33.4 | 34.18 | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 |
| 49 Monthly | 5,789 | 5,925 | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 |
| 50 Hourly | 34.18 | 35.03 | 35.92 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 |
| 50 Monthly | 5,925 | 6,072 | 6,226 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 |
| 51 Hourly | 35.03 | 35.91 | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 |
| 51 Monthly | 6,072 | 6,224 | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 |
| 53 Hourly | 36.81 | 37.75 | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 |
| 53 Monthly | 6,380 | 6,543 | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 |
| 55 Hourly | 38.63 | 39.64 | 40.65 | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 |
| 55 Monthly | 6,696 | 6,871 | 7,046 | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 |
| 58 Hourly | 41.65 | 42.66 | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 |
| 58 Monthly | 7,219 | 7,394 | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 |
| 60 Hourly | 43.74 | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 |

CITY OF CERRITOS CLASSIFICATION STEPS
2011/2012

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 60 Monthly | 7,582 | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 |
| 61 Hourly | 44.87 | 45.98 | 47.17 | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 |
| 61 Monthly | 7,777 | 7,970 | 8,176 | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 |
| 63 Hourly | 47.13 | 48.32 | 49.56 | 50.74 | 52.01 | 53.29 | 54.63 | 56.04 | 57.38 | 58.85 |
| 63 Monthly | 8,169 | 8,375 | 8,590 | 8,795 | 9,015 | 9,237 | 9,469 | 9,714 | 9,946 | 10,201 |
| 64 Hourly | 48.31 | 49.5 | 50.72 | 51.99 | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 |
| 64 Monthly | 8,374 | 8,580 | 8,791 | 9,012 | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 |
| 68 Hourly | 53.33 | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 |
| 68 Monthly | 9,244 | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 |
| 69 Hourly | 54.61 | 56.01 | 57.41 | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 |
| 69 Monthly | 9,466 | 9,708 | 9,951 | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 |
| 72 Hourly | 58.84 | 60.33 | 61.84 | 63.36 | 64.96 | 66.57 | 68.21 | 69.96 | 71.69 | 73.5 |
| 72 Monthly | 10,199 | 10,457 | 10,719 | 10,982 | 11,260 | 11,539 | 11,823 | 12,126 | 12,426 | 12,740 |
| 75 Hourly | 63.35 | 64.94 | 66.54 | 68.21 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.1 |
| 75 Monthly | 10,981 | 11,256 | 11,534 | 11,823 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,711 |
| 76 Hourly | 64.94 | 66.54 | 68.2 | 69.94 | 71.67 | 73.46 | 75.32 | 77.16 | 79.11 | 81.09 |
| 76 Monthly | 11,256 | 11,534 | 11,821 | 12,123 | 12,423 | 12,733 | 13,055 | 13,374 | 13,712 | 14,056 |
| 77 Hourly | 66.56 | 68.19 | 69.92 | 71.69 | 73.46 | 75.3 | 77.19 | 79.08 | 81.09 | 83.12 |
| 77 Monthly | 11,537 | 11,820 | 12,119 | 12,426 | 12,733 | 13,052 | 13,380 | 13,707 | 14,056 | 14,407 |

Note: In certain cases rounding adjustments may apply

CLASSIFICATION STEPS-TEMPORARY PART-TIME EMPLOYEES-(Salary last modified 7/1/08)

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| 2 Hourly | 11.01 | 11.23 | 11.56 | 11.86 | 12.17 | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 |
| 2B Hourly | 10.24 | 10.44 | 10.75 | 11.02 | 11.32 | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 |
| 2C Hourly | 9.24 | 9.44 | 9.75 | 10.02 | 10.32 | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 |
| 2D Hourly | 8.59 | 8.78 | 9.07 | 9.32 | 9.60 | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 |
| | | | | | | | | | | |
| 3 Hourly | 11.23 | 11.56 | 11.86 | 12.17 | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 | 14.07 |
| 3B Hourly | 10.44 | 10.75 | 11.02 | 11.32 | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 | 13.08 |
| 3C Hourly | 9.44 | 9.75 | 10.02 | 10.32 | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 | 12.08 |
| 3D Hourly | 8.78 | 9.07 | 9.32 | 9.60 | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 | 11.23 |
| | | | | | | | | | | |
| 7 Hourly | 12.48 | 12.81 | 13.04 | 13.37 | 13.75 | 14.07 | 14.45 | 14.85 | 15.18 | 15.53 |
| 7B Hourly | 11.61 | 11.92 | 12.14 | 12.44 | 12.78 | 13.08 | 13.44 | 13.81 | 14.12 | 14.44 |
| 7C Hourly | 10.61 | 10.92 | 11.14 | 11.44 | 11.78 | 12.08 | 12.44 | 12.81 | 13.12 | 13.44 |
| 7D Hourly | 9.87 | 10.16 | 10.36 | 10.64 | 10.96 | 11.23 | 11.57 | 11.91 | 12.20 | 12.50 |
| | | | | | | | | | | |
| 13 Hourly | 14.45 | 14.85 | 15.18 | 15.53 | 15.91 | 16.33 | 16.74 | 17.15 | 17.60 | 18.01 |
| 13B Hourly | 13.44 | 13.81 | 14.12 | 14.44 | 14.80 | 15.18 | 15.58 | 15.95 | 16.37 | 16.74 |
| 13C Hourly | 12.44 | 12.81 | 13.12 | 13.44 | 13.80 | 14.18 | 14.58 | 14.95 | 15.37 | 15.74 |
| 13D Hourly | 11.57 | 11.91 | 12.20 | 12.50 | 12.83 | 13.19 | 13.56 | 13.90 | 14.29 | 14.64 |
| | | | | | | | | | | |
| 19 Hourly | 16.74 | 17.15 | 17.60 | 18.01 | 18.50 | 18.97 | 19.42 | 19.88 | 20.44 | 20.88 |
| 19B Hourly | 15.58 | 15.95 | 16.37 | 16.74 | 17.21 | 17.64 | 18.05 | 18.48 | 19.00 | 19.43 |
| 19C Hourly | 14.58 | 14.95 | 15.37 | 15.74 | 16.21 | 16.64 | 17.05 | 17.48 | 18.00 | 18.43 |
| 19D Hourly | 13.56 | 13.90 | 14.29 | 14.64 | 15.08 | 15.48 | 15.86 | 16.26 | 16.74 | 17.14 |
| | | | | | | | | | | |
| 23 Hourly | 19.29 | 19.71 | 20.12 | 20.57 | 21.07 | 21.54 | 22.01 | 22.53 | 23.04 | 23.56 |
| 23B Hourly | 17.94 | 18.32 | 18.72 | 19.14 | 19.59 | 20.03 | 20.48 | 20.95 | 21.42 | 21.91 |
| 23C Hourly | 16.94 | 17.32 | 17.72 | 18.14 | 18.59 | 19.03 | 19.48 | 19.95 | 20.42 | 20.91 |
| 23D Hourly | 15.75 | 16.11 | 16.48 | 16.87 | 17.29 | 17.70 | 18.12 | 18.55 | 18.99 | 19.45 |
| | | | | | | | | | | |
| 25 Hourly | 20.12 | 20.57 | 21.07 | 21.54 | 22.01 | 22.53 | 23.04 | 23.56 | 24.15 | 24.75 |
| 25B Hourly | 18.72 | 19.14 | 19.59 | 20.03 | 20.48 | 20.95 | 21.42 | 21.91 | 22.46 | 23.02 |
| 25C Hourly | 17.72 | 18.14 | 18.59 | 19.03 | 19.48 | 19.95 | 20.42 | 20.91 | 21.46 | 22.02 |
| 25D Hourly | 16.48 | 16.87 | 17.29 | 17.70 | 18.12 | 18.55 | 18.99 | 19.45 | 19.96 | 20.48 |

CITY OF CERRITOS CLASSIFICATION STEPS
2011/2012

| Grade | Step A | Step B | Step C | Step D | Step E | Step F | Step G | Step H | Step I | Step J |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 28 Hourly | 21.55 | 22.01 | 22.53 | 23.09 | 23.58 | 24.15 | 24.67 | 25.22 | 25.85 | 26.37 |
| 28B Hourly | 20.04 | 20.48 | 20.95 | 21.48 | 21.92 | 22.46 | 22.94 | 23.46 | 24.04 | 24.52 |
| 28C Hourly | 19.04 | 19.48 | 19.95 | 20.48 | 20.92 | 21.46 | 21.94 | 22.46 | 23.04 | 23.52 |
| 28D Hourly | 17.71 | 18.12 | 18.55 | 19.05 | 19.46 | 19.96 | 20.40 | 20.89 | 21.43 | 21.87 |
| | | | | | | | | | | |
| 29 Hourly | 22.14 | 22.62 | 23.19 | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 |
| 29B Hourly | 20.59 | 21.04 | 21.57 | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 |
| 29C Hourly | 19.59 | 20.04 | 20.57 | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 |
| 29D Hourly | 18.22 | 18.64 | 19.13 | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 |
| | | | | | | | | | | |
| 31 Hourly | 23.19 | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 | 27.79 | 28.43 |
| 31B Hourly | 21.57 | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 | 25.84 | 26.45 |
| 31C Hourly | 20.57 | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 | 24.84 | 25.45 |
| 31D Hourly | 19.13 | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 | 23.10 | 23.67 |
| | | | | | | | | | | |
| 32 Hourly | 23.68 | 24.22 | 24.78 | 25.33 | 25.95 | 26.53 | 27.19 | 27.79 | 28.43 | 29.08 |
| 32B Hourly | 22.02 | 22.52 | 23.05 | 23.56 | 24.13 | 24.67 | 25.27 | 25.84 | 26.45 | 27.04 |
| 32C Hourly | 21.02 | 21.52 | 22.05 | 22.56 | 23.13 | 23.67 | 24.27 | 24.84 | 25.45 | 26.04 |
| 32D Hourly | 19.55 | 20.01 | 20.51 | 20.98 | 21.51 | 22.01 | 22.57 | 23.10 | 23.67 | 24.22 |
| | | | | | | | | | | |
| 35 Hourly | 25.33 | 25.96 | 26.53 | 27.19 | 27.77 | 28.44 | 29.05 | 29.76 | 30.49 | 31.20 |
| 35B Hourly | 23.56 | 24.14 | 24.67 | 25.27 | 25.81 | 26.46 | 27.02 | 27.67 | 28.36 | 29.02 |
| 35C Hourly | 22.56 | 23.14 | 23.67 | 24.27 | 24.81 | 25.46 | 26.02 | 26.67 | 27.36 | 28.02 |
| 35D Hourly | 20.98 | 21.52 | 22.01 | 22.57 | 23.07 | 23.68 | 24.20 | 24.80 | 25.44 | 26.06 |
| | | | | | | | | | | |
| 40 Hourly | 28.33 | 29.05 | 29.76 | 30.52 | 31.27 | 32.07 | 32.84 | 33.69 | 34.52 | 35.38 |
| 40B Hourly | 26.34 | 27.02 | 27.67 | 28.38 | 29.09 | 29.82 | 30.54 | 31.32 | 32.10 | 32.91 |
| 40C Hourly | 25.34 | 26.02 | 26.67 | 27.38 | 28.09 | 28.82 | 29.54 | 30.32 | 31.10 | 31.91 |
| 40D Hourly | 23.57 | 24.20 | 24.80 | 25.46 | 26.12 | 26.80 | 27.47 | 28.20 | 28.92 | 29.68 |
| | | | | | | | | | | |
| 42 Hourly | 29.75 | 30.49 | 31.25 | 31.97 | 32.79 | 33.62 | 34.43 | 35.38 | 36.22 | 37.10 |
| 42B Hourly | 27.66 | 28.36 | 29.06 | 29.73 | 30.50 | 31.27 | 32.02 | 32.91 | 33.70 | 34.51 |
| 42C Hourly | 26.66 | 27.36 | 28.06 | 28.73 | 29.50 | 30.27 | 31.02 | 31.91 | 32.70 | 33.51 |
| 42D Hourly | 24.79 | 25.44 | 26.10 | 26.72 | 27.44 | 28.15 | 28.85 | 29.68 | 30.41 | 31.16 |

Note: In certain cases rounding adjustments may apply.

